



CITY OF MONTEREY

ADOPTED BUDGET

2019-21 Biennium



FISCAL YEARS 2019/20 AND 2020/21





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Monterey
California**

For the Biennium Beginning

July 1, 2017

Christopher P. Morrill

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Monterey, California**, for its Biennial Budget for the Biennium beginning **July 1, 2017**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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City of Monterey

Adopted Budget

2019–21 Biennium

City Council

Mayor Clyde Roberson

Dan Albert • Alan Haffa • Ed Smith • Tyller Williamson

Principal Administrative Officers

City Manager.....	Hans Uslar
Assistant City Manager.....	Nat Rojanasathira
City Attorney.....	Christine Davi
Interim Parks and Recreation Director.....	Karen Larson
Public Works Director.....	Steve Wittry
Community Development Director.....	Kimberly Cole
Director of Information Resources/City Clerk.....	Bonnie Gawf
Finance Director.....	Lauren Lai, CPA
Fire Chief.....	Gaudenz Panholzer
Human Resources Director.....	Allyson Hauck
Library Director.....	Inga Waite
Police Chief.....	Dave Hober

Budget Team

Finance Director.....	Lauren Lai, CPA
Assistant Finance Director.....	Carol Bouchard
Senior Accountant.....	Stella Sandoval
Senior Accountant.....	Wendy Davies
Finance Analyst.....	Michael Andersen

City of Monterey
Adopted Budget 2019–21 Biennium

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[GFOA Distinguished Budget Presentation Award](#)

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To: Honorable Mayor and City Council Members, Residents and City Staff

From: City Manager

Date: June 18, 2019

Subject: FY2019/21 Biennial Operating Budget Message

Our staff and I are pleased to present the Proposed FY2019/21 Biennial Budget. This is the third consecutive budget cycle that the City has adopted a two-year, biennial budget, which allows the City to continue its commitment to long-term fiscal health by looking beyond a single year. This is especially important as the City prepares to meet future challenges and preserve Monterey's exceptional quality of life.

Monterey's story – is a proud history of vision and dedication to excellence and quality.

The City will celebrate our 250th anniversary of the founding of Monterey on June 3, 1770.

As a City, we can be proud of our continued successes. In the prior biennial period of FY2017/19, we re-opened the award winning Monterey Conference Center following an extensive renovation financed by our hotels and motels, invigorating Monterey's and the peninsula businesses. We have event bookings lined up through 2024.

Supported by the Monterey Conference Center, the renaissance of old town Monterey and Alvarado Street continued. The vision set by our downtown specific plan became closer to reality when the buildings and barns of Cooper-Molera reopened. This project was supported by our current and previous City Councils, who realized that only a unique public-private partnership could rescue and preserve this historic asset located within the heart of old town.

Our residents extended Measure P (now "S") by eight years setting a new state record for highest voter approval for a special sales tax measure, and ensuring we can "finish the job" of fixing our streets with \$10 million annually. Our engineers led the vision and implementation of our award winning Highway 68 roundabout project; our Neighborhood Improvement Projects continue to receive 16% of TOT or approx. \$4.5 million annually for valued neighborhood projects and we sponsored over 40 special events annually with monetary grants.

For many decades our City Councils have created affordable housing opportunities. Monterey remains the only city on the peninsula with approximately 550 below market rate units, deed restricted affordable rental and ownership housing units. Annually we receive around \$220,000 in federal CDBG funds and supplement this funding with City program income of over \$1 million to partner with social

service providers and affordable housing developers. The City-owned water reserves, a precious resource, are being used to incentivize affordable housing developments.

A 2018 survey confirmed our residents love Monterey's quality of life, 90% of residents rate it as "excellent or good." There are many more successes, too many to enumerate. Our employees are at the center of every single initiative; they make it happen for our neighbors, businesses and visitors. Every day, 24/7, our employees help respond, maintain, operate, and create. Our employees are at the center of making Monterey a great place to live and visit.

Our proposed budget will continue to implement visions and goals set by our City Council and our residents.

The Road Ahead

For FY2019- 2021, the service levels extended to our residents will remain fairly consistent with prior years. Budgetary priorities continue to focus on public safety (police and fire), replace fire engines, fixing our streets (with Measure P and S), booking the Monterey Conference Center, updating city technology, keeping existing library hours and services in place, meeting our debt obligations, encouraging economic development, working with the Neighborhood Improvement team, collaborating with our hospitality partners, actively participating in regional solutions for homelessness, affordable housing, water sustainability, transportation and the former Fort Ord properties. Another focus is on the city's organizational structure, staff development and engagement.

As a 21st Century City we also need to manage and collaborate with wireless carriers and the roll-out of updated new technologies, which promise to further enhance our community by offering numerous social, quality of life, educational and medical applications. Above all, we need to remain responsive to our neighbors and constituents, and enhance revenues to preserve Monterey's quality of life.

Looking ahead to the next two years, FY19/21, there is urgency to tackle our financial challenges. The FY19/20 City general fund budget is balanced with use of fund balance only for one-time expenditures (\$0.5 million technology investment). Our General Fund FY19/20 budget revenues of \$80.1 million include 4% growth for TOT, 5% growth for property tax, 70% growth in Monterey Conference Center revenues due to ramp up to full capacity, increased cost recovery to the general fund from other funds, CIP and Presidio of Monterey Service Agreement (PMSA), and an increase in parks and recreation fees, subject to Council approval. The proposed parks and recreation fees are to help the City keep up with rising minimum wage, utility costs and maintenance costs.

Our General Fund FY19/20 budget expenditures of \$80.2 million include minimum wage increases and associated salary compaction adjustments, higher pension cost due to unfunded liability, higher utility costs and higher risk insurance premiums. With all new labor contracts effective July 1, 2019, some assumptions for the labor negotiations underway are also incorporated. The FY19/20 budget expenditures also include a 2% salary savings, which is a budget assumption consistent with prior years -- but, in FY19/20, the 2% salary savings is formalized into each general fund department/division. While we recognize the 2% cannot be achieved evenly across all programs, this methodology provides us a basis for further calibration as data is monitored and analyzed. The salary savings are achieved through vacant positions, which is a short-term tool that has implications on employee workload and morale, so it needs to be used judiciously.

Starting in FY20/21 and beyond as illustrated in the 5-year forecast, the City general fund budget shows a growing deficit of (\$2.8), (\$3.8) and (\$5.2) million for FY20/21, FY21/22 and FY22/23, respectively. This is not sustainable and we need to get to a structurally balanced budget, where our

income or revenues can adequately pay for our spending or expenditures. Important to note, the 5-year forecast assumes a growth economy (wherein revenues are growing at historic trends), so no economic recession is factored into the 5-year forecast. With the country enjoying the longest historical economic expansion and experiencing volatile global tariffs, the economy could shrink, thereby negatively impacting the 5-year forecast included in this proposed budget. This reminds us to be financially sustainable and build resiliency through sound fiscal policies, discipline and reserves.

There is still a lot to do - our library, fire stations, police station, community centers, and other facilities (including tunnel, Marina Seawall, Monterey Sports Center, City Hall, etc.) are aging and will require investments. The proposed FY19/20 budget includes the purchase of one (1) fire engine; however four (4) additional engines are needed in the next five years – an estimated total of around \$4 million, which will require debt financing to acquire. Costs are rising for pension, minimum wage, utility, maintenance, risk insurance premiums, contract services and new tariffs on goods & equipment. We also need to address fire overtime costs which are consuming an increasing portion of the budget. These costs and others are expected to outpace the revenue growth projections and will require a long-term strategy set and supported by Council.

Our Tool Kit

In order to bring the budget structurally in balance and in order to preserve current service levels and maintenance efforts, the City needs to consider increasing revenues which benefit the general fund. The 2020 general election presents some opportunities to consider, namely transient occupancy tax (TOT) and/or sales tax increases. Sales tax has another 0.50% before it reaches the statutory cap. As for TOT, our 10% rate is the lowest on the Monterey peninsula. Moreover, other world class tourist destinations in California have TOT rates up to 14%. Our community will need to have conversations about these potential revenue resources.

2019 TOT Rates - Various Cities	
Anaheim	15.0%
Garden Grove	14.5%
Beverly Hills	14.0%
Culver City	14.0%
Healdsburg	14.0%
Inglewood	14.0%
Los Angeles	14.0%
Marina	14.0%
Oakland	14.0%
Palo Alto	14.0%
San Francisco	14.0%
San Leandro	14.0%
Santa Monica	14.0%
Calistoga	13.0%
Napa	12.0%
Napa County	13.0%
Santa Barbara	12.0%
Santa Barbara County	12.0%
Santa Cruz	12.0%
Monterey	10.0%



CITY SALES TAX
62% paid by non-residents



Hotel guests pay for the TOT hotel tax

2019 TOT Rates - Monterey County	
Marina	14.0%
Pacific Grove	12.0%
Sand City	12.0%
Seaside	12.0%
Soledad	12.0%
Monterey County	10.5%
Carmel	10.0%
Del Rey Oaks	10.0%
Salinas	10.0%
Monterey	10.0%

The Council is applauded for the continued effort to put money aside into our rainy day reserve, augmenting it to \$11.7 million, 14.6% of our general fund budget or about 1.8 months of operations. The great recession of 2008/2009 required us to use some of our savings, and it was fortunate that we had the rainy day fund. This proposed budget continues to contribute \$0.5 million to the reserve for economic uncertainty. In addition to this rainy day fund, the City has available fund balance from accumulated prior years of surplus. The estimated available fund balance for ending FY19/20 is \$1.7 million, but this will be completely eliminated to \$0 due to the anticipated budget deficit by the end of FY20/21.

Monterey is home to around 28,500 residents living within about 13,500 households. Our community provides jobs for more than 25,500 people, of which one (1) out of five (5) actually live and work in Monterey. In other words, 80% of our work force commutes daily into our City. Monterey is a regional employment hub; the economic vitality of our City influences the economies of many other communities in our region. The Monterey Bay Aquarium alone attracts more than two (2) million visitors per year. Signature events such as the Jazz Festival, Car Week, Big Sur Marathon and Half Marathon, races at Laguna Seca, as well as numerous other events, attract visitors from the Bay Area and beyond. Iconic places like Cannery Row, our Bay and our Wharves are “must see” stops for many trips between San Diego and San Francisco.

It is no surprise, but tourist-related revenues contribute greatly to our successful economy. Transient Occupancy Tax remains the City’s main source of revenue. Per our City Charter, 16% of the hotel tax is being allocated to our great Neighborhood Improvement Program (NIP) resulting since inception in hundreds of projects in our neighborhoods. Sales tax is also a strong revenue source - and, no surprise, 62% of the sales tax is generated by non-residents. The success of the hospitality industry translates into success for our region and our local economy.

**PAID BY
NON-RESIDENTS**

Hotel Tax **\$22M**

NIP **\$4M**

Sales Tax **\$6M**

Measure P **\$6M**

Parking Fees **\$9M**

Property Tax
Business License
Utility Users Tax
Licenses & Permits
Fees
Lease & Rents

Budget Summary

The City’s proposed General Fund budget is \$80.9 million and \$84 million for FY19/20 and FY20/21, respectively. The balance of the budget for all other funds is \$64.6 million and \$63.8 million for FY19/20 and FY20/21, respectively. All other funds include special revenues, internal services, enterprises and debt service funds.

OPERATING BUDGET (\$ million)				
Operating				
FY19/20	Expenditure	Transfers-Out	Total	
General Fund	\$ 80.2	\$ 0.7	\$	80.9
Other Funds	\$ 63.5	\$ 1.0	\$	64.6
Total	\$ 143.7	\$ 1.7	\$	145.5

Operating				
FY20/21	Expenditure	Transfers-Out	Total	
General Fund	\$ 83.3	\$ 0.7	\$	84.0
Other Funds	\$ 62.9	\$ 0.9	\$	63.8
Total	\$ 146.2	\$ 1.6	\$	147.8

5-Year Forecast / Trends / Long-Term Planning

The City's 5-year forecast shows operating deficits that will increase in magnitude over time. In a nutshell, projected costs are outpacing the projected revenues. There are various reasons including rising costs for staffing (minimum wage, pension), utility, insurances, contract services, equipment and vehicles. Staying on this course will erode City balances and services. We will need to continue to balance the City's checkbook by aligning our income with our expenses.

This forecast scenario is optimistic because it assumes a continuing growth economy and annual operating costs kept below consumer price index (CPI%) trends. Moreover, it does not include a long list of outstanding service needs such as deferred maintenance, facility needs (i.e. upgrades, expansions), outstanding liabilities costs and unfunded City initiatives. Revenue assumptions include historical trends (i.e. 4% for TOT and 3% for property tax). Expenditure assumptions are generally 2.5% overall with adjustments in specifics areas, such as increases in pension liability pyments, general liability and workers compensation premiums and contract services.

The forecast shows operating deficits of \$2.8 million, \$3.8 million and \$5.2 million for FY20/21, FY21/22 and FY22/23, respectively.

#	General Fund (\$ million)	FY18/19 Amended	FY19/20 Adopted	FY20/21 Adopted	FY21/22 Forecast	FY22/23 Forecast
1	Revenue	\$ 78.9	\$ 80.1	\$ 81.9	\$ 83.4	\$ 85.3
2	Expenditure	\$ (78.6)	\$ (80.2)	\$ (83.3)	\$ (85.6)	\$ (88.9)
3	Revenue Over/(Under) Expenditure	\$ 0.3	\$ (0.1)	\$ (1.4)	\$ (2.2)	\$ (3.7)
4	Transfers, Debt Service & CIP					
5	Transfer In	\$ 1.1	\$ 0.7	\$ 0.7	\$ 0.6	\$ 0.6
6	Transfer Out: Others	\$ (0.2)	\$ (0.1)	\$ (0.1)	\$ (0.2)	\$ (0.2)
7	Transfer Out: Debt Service	\$ (0.7)	\$ (0.5)	\$ (0.5)	\$ (0.5)	\$ (0.5)
8	Transfer Out: Capital Improv Program	\$ (1.4)	\$ (0.5)	\$ (1.4)	\$ (1.4)	\$ (1.4)
9	Total Transfer, Debt, CIP	\$ (1.1)	\$ (0.5)	\$ (1.4)	\$ (1.6)	\$ (1.6)
10	Operating Surplus/(Deficit)	\$ (0.8)	\$ (0.6)	\$ (2.8)	\$ (3.8)	\$ (5.2)

Our long-term planning includes launching our Fiscal Health Response Plan and implementing its four strategies, known as CORE.

- **C**hange the way we do business to be more streamlined.
- **O**perational service reductions where appropriate.
- **R**evue enhancements through economic development, fees, taxes, cost recoveries.
- **E**mployee contracts that attract and retain talent and are financially sustainable.

During 2019 – 2021, Staff and Council will continue to look for cost recovery opportunities from various service contracts and fee updates. Going in the 2020 general election will provide an opportunity for the Council and community to consider raising taxes to avoid fiscal deficits and preserve Monterey's quality of life.

5-Year Forecast - Reserves

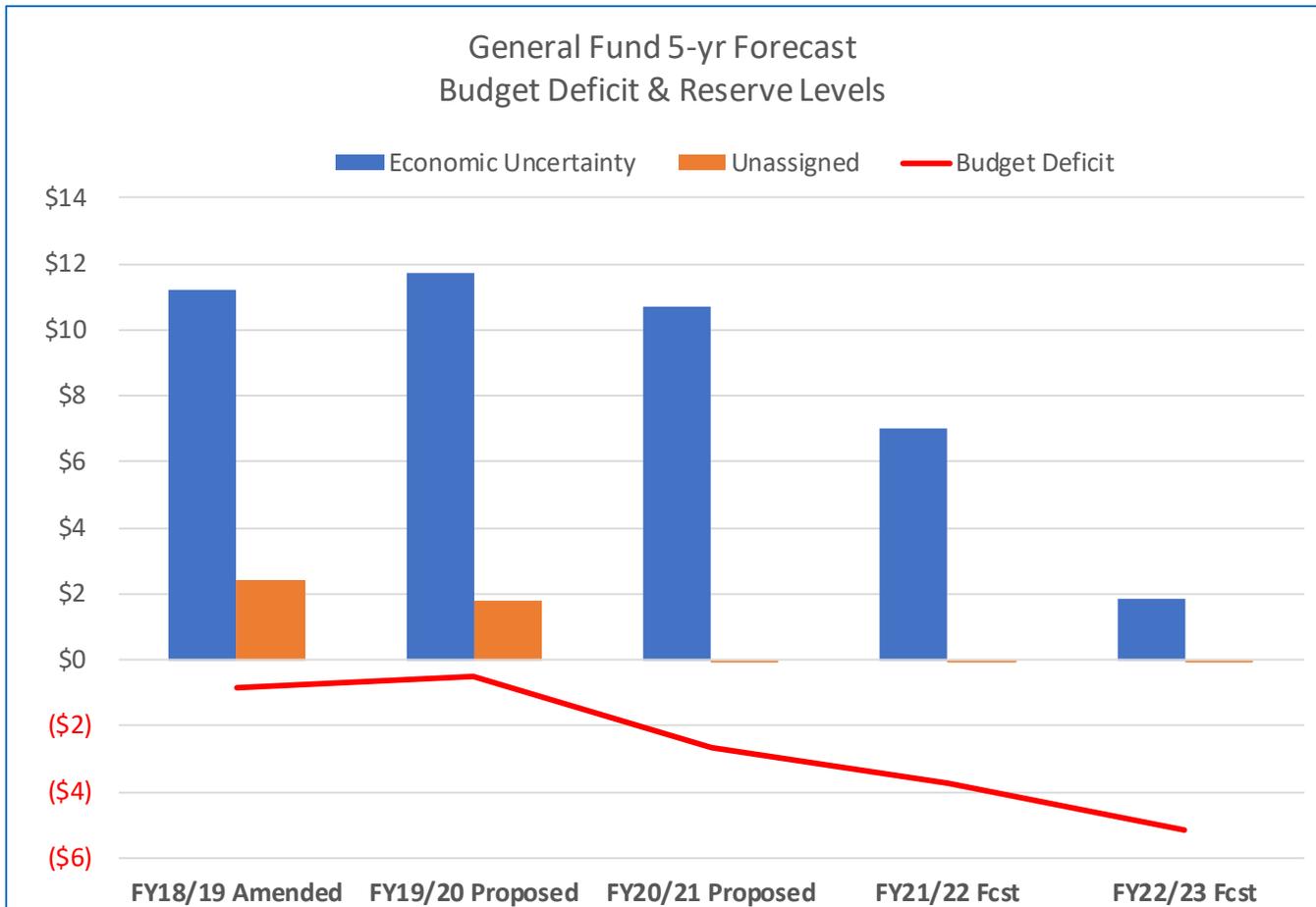
Revenues and fund balances are critical components of fiscal health and sustainability. Estimated Economic Uncertainty Reserve for 6/30/2020 is \$11.7M or 14.6%, which is about 1.8 months of General Fund operations. The proposed FY19/20 budget contributes \$0.5 million to the Economic Uncertainty Reserve to continue our effort to reach our policy goal of 16.6%.

Per City policy, the unassigned (available) fund balance is appropriated within the subsequent year's operating budget to provide for one-time, non-recurring needs.

The other designations for FY19/20 and FY20/21 include the proposed Police hiring incentive program of up to 5 hires or \$100,000 (\$20,000 per hire incentive)

The 5-year forecast for reserves shows the reserves declining due to the forecasted operating deficits. It is critical that fiscal solutions be implemented sooner rather than later to avoid diminishing our reserves.

Reserves & Designations (\$ Million)	6/30/2019 Amended	6/30/2020 Estimated	6/30/2021 Estimated	6/30/2022 Estimated	6/30/2023 Estimated
Economic Uncertainty	\$ 11.2	\$ 11.7	\$ 10.5	\$ 6.7	\$ 1.5
Capital Projects (on-going)	\$ 3.0	\$ 3.0	\$ 3.0	\$ 3.0	\$ 3.0
Other Designations	\$ 2.5	\$ 2.6	\$ 2.7	\$ 2.7	\$ 2.7
Encumbrances (PO)	\$ 1.7	\$ 1.7	\$ 1.7	\$ 1.7	\$ 1.7
Unassigned	\$ 2.4	\$ 1.7	\$ (0.0)	\$ (0.0)	\$ (0.0)
Total	\$ 20.8	\$ 20.7	\$ 17.9	\$ 14.1	\$ 8.9



General Fund Revenues

The total General Fund proposed FY19/20 revenue (excluding transfers) is \$80.1 million, 6.6% increase from FY18/19 adopted. The total General Fund proposed FY20/21 revenue (excluding transfers) is \$81.9 million, 2.3 % increase from FY19/20 proposed.

The Top 5 revenues are TOT, fees & charges, property tax, sales tax and business licenses. The top 5 revenue courses make up 83% of the total General Fund revenues.

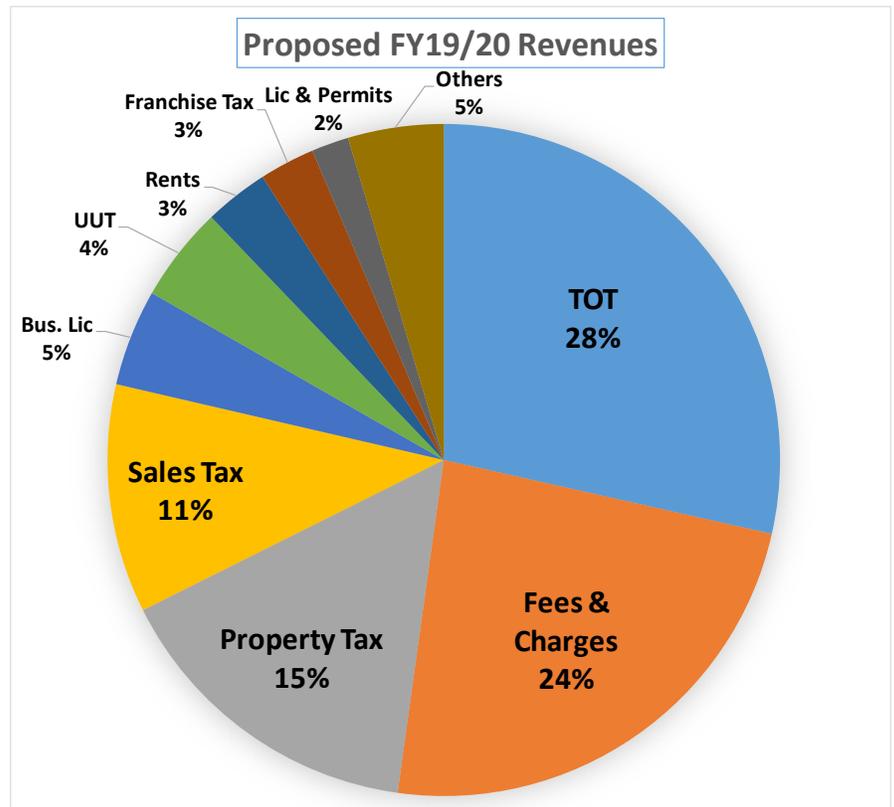
Taxes: TOT remains the top revenue source and the FY19/21 biennial budget assumes a 4% increase, consistent with the 10-year historical trend. With the Monterey Conference Center assuming full operations, this will contribute to City TOT. For property tax, the Monterey County Assessor projects 5% growth for FY19/20. Sales tax remains flat due to shift to online shopping, and the “Buy Local” campaign remains critical.

Fees & Charges:

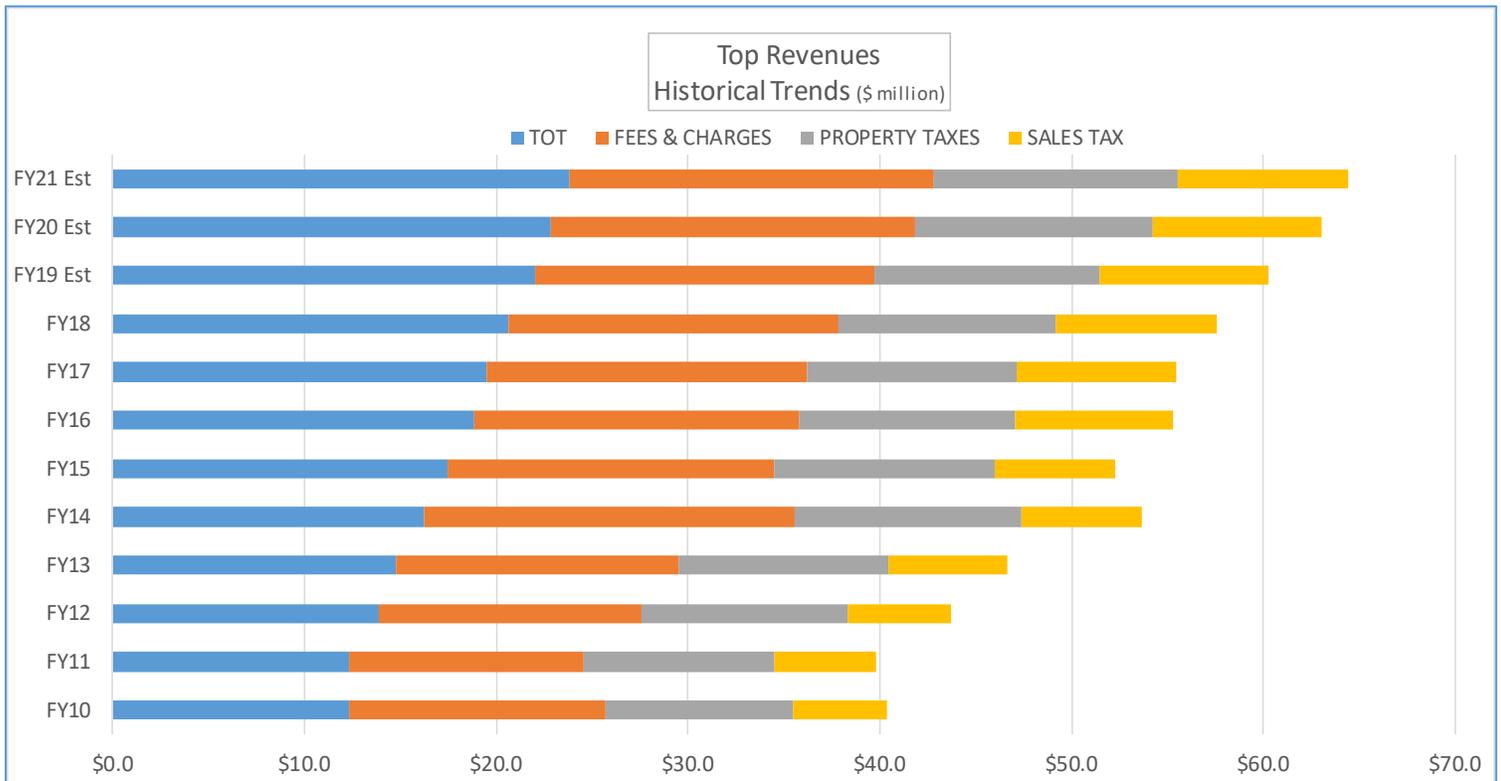
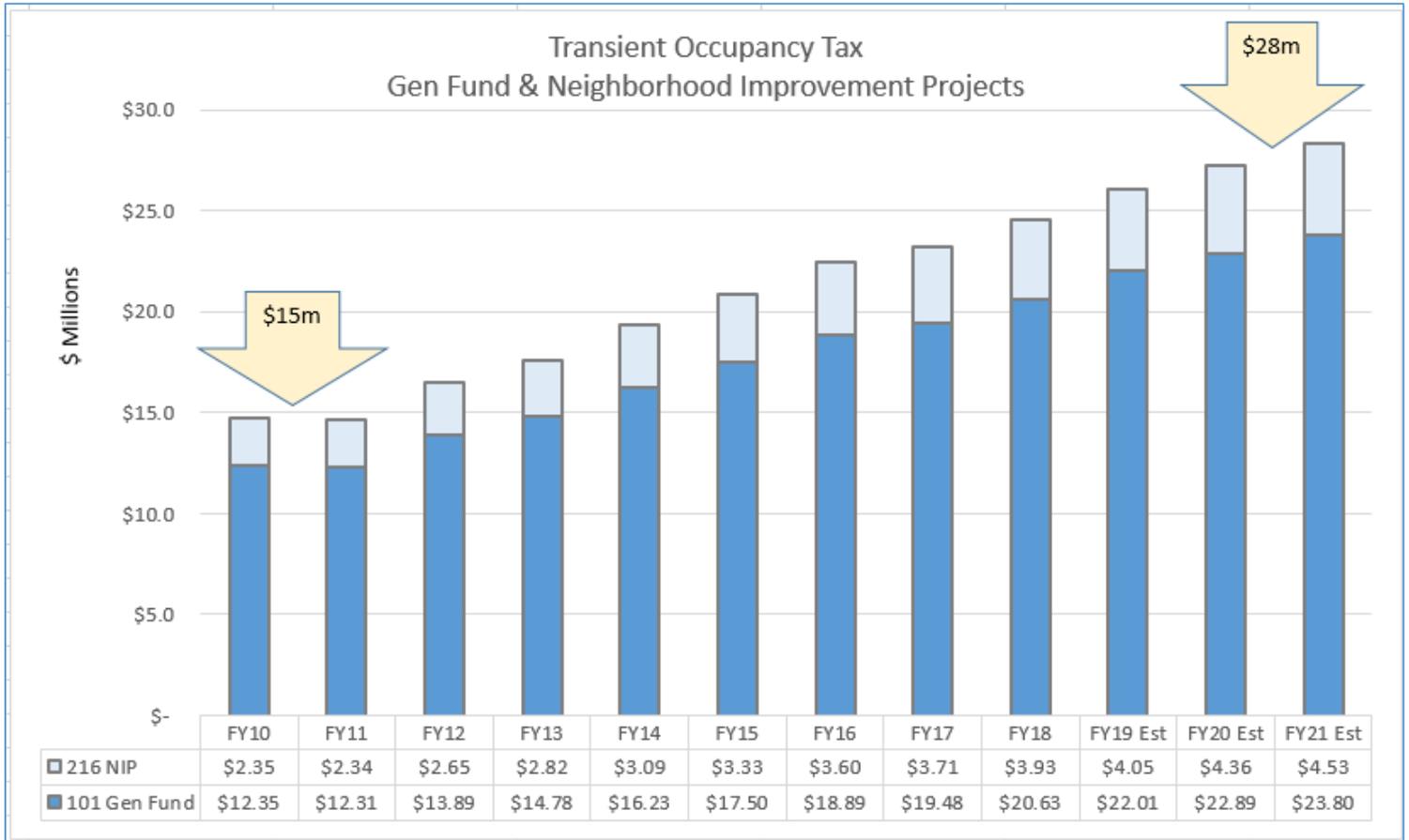
- Monterey Conference Center fully operational and contributes \$2.2 million in combined annual revenues.
- For more than five years, our Parks & Recreation fees have not been updated and remained stable. For the next fiscal year, staff is proposing a modest 10% increase, and the enhanced revenues are included in the FY19/20 and FY20/21 budgets. This helps us keep pace with minimum wage increases, increased utility costs (mainly water) and maintenance costs. Adjusting the fees will preserve the quality standards of our parks & recreation programs. As always, our scholarship program will ensure that all residents and children of Monterey can participate in our cherished programs.
- Fire regional service contract revenues are incorporated for the executed amended contracts and those currently under negotiation. As Council knows, fire contracts are carefully analyzed by our partnering Cities and their City Councils. Cal Fire remains a competitor for fire contract services.

License & Permits: The City of Pacific Grove notified the City of Monterey that it will terminate the Building Department Services Agreement effective October 4, 2019. This is incorporated into the FY19/20 and FY20/21 budgets accordingly with reduced revenues, positions and related staffing costs.

Cost Recovery: Staff diligently updated our cost allocation plan (“CAP”) with a third party firm, identifying an additional \$0.4 million of administrative support cost recovery from other city funds. Similarly on the expenditure side, staff examined the cost recovery methodology identifying an additional \$0.6 million in labor cost recovery from the PMSA service contract.



General Fund Revenues - Trends



General Fund Expenditures

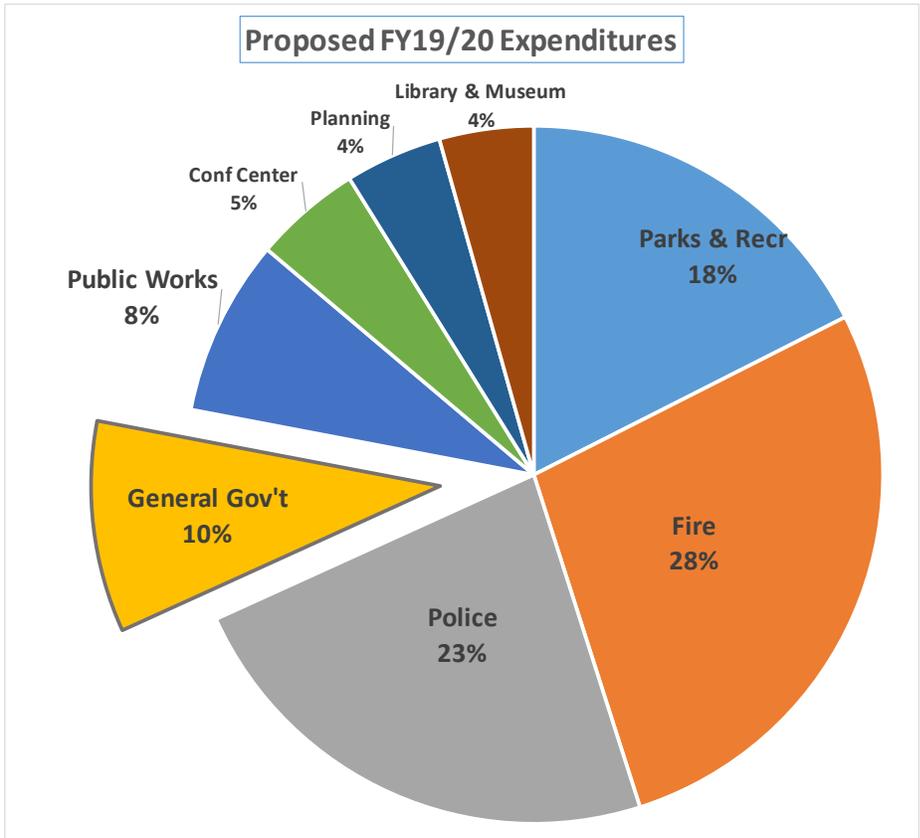
The total General Fund proposed FY19/20 expenditure (excluding transfers) is \$80.2 million, 5.4% increase from FY18/19 adopted. However, it reflects about 2.6% growth over FY18/19 adopted budget after exclusion of adjustments for fire overtime and one-time costs (such as succession plan hiring and information technology). The Proposed FY19/20 includes \$1.7 million for fire overtime, in addition to that which is reimbursed by California for strike team. The total General Fund proposed FY20/21 expenditure (excluding transfers) is \$83.3 million, 3.8% increase from FY19/20 proposed.

Cost increases concentrate in the areas of salary, overtime, benefits, pension, utility, maintenance cost and risk insurance premiums. Rising pension costs continue to impact the budget. Recent City legal settlements combined with increasing risk fund reserves have impacted the City budgets.

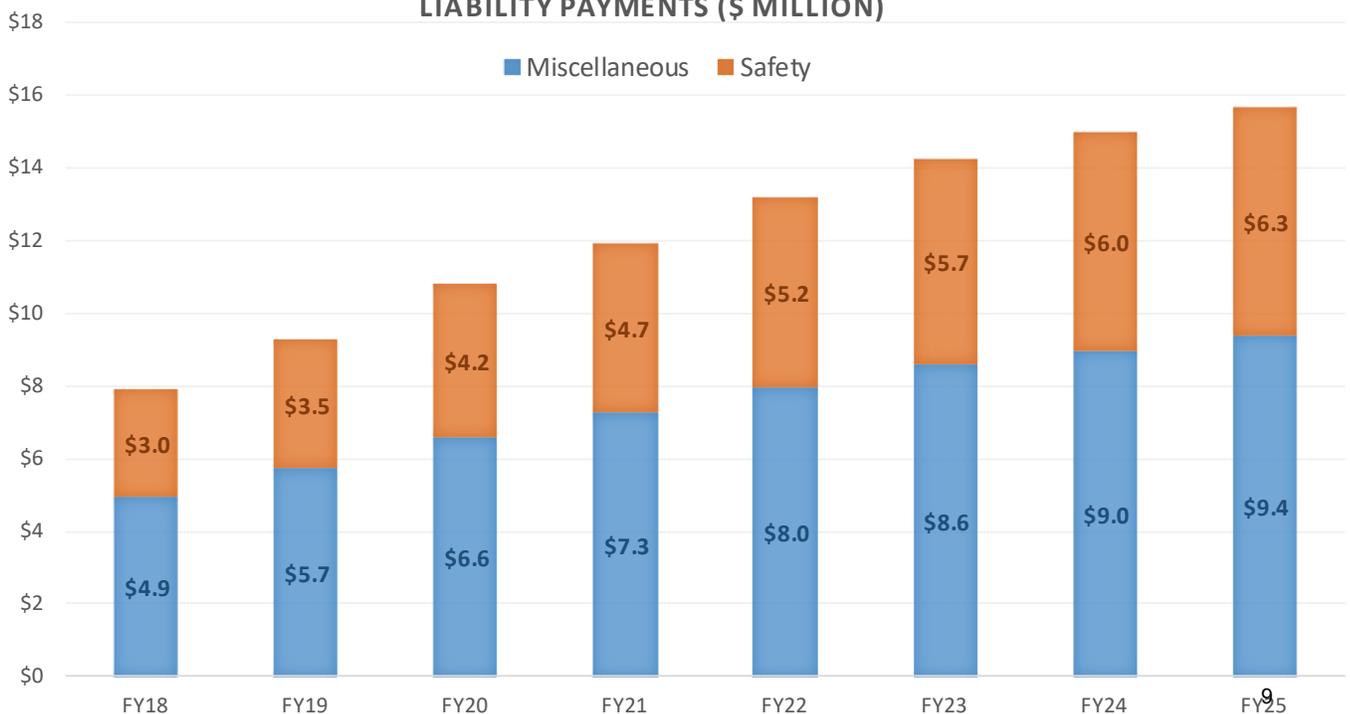
Good news, the City spending continues to focus on direct service delivery, with 90% in direct service programs and only 10% in general government (such as city council, city manager).



90% Direct Services

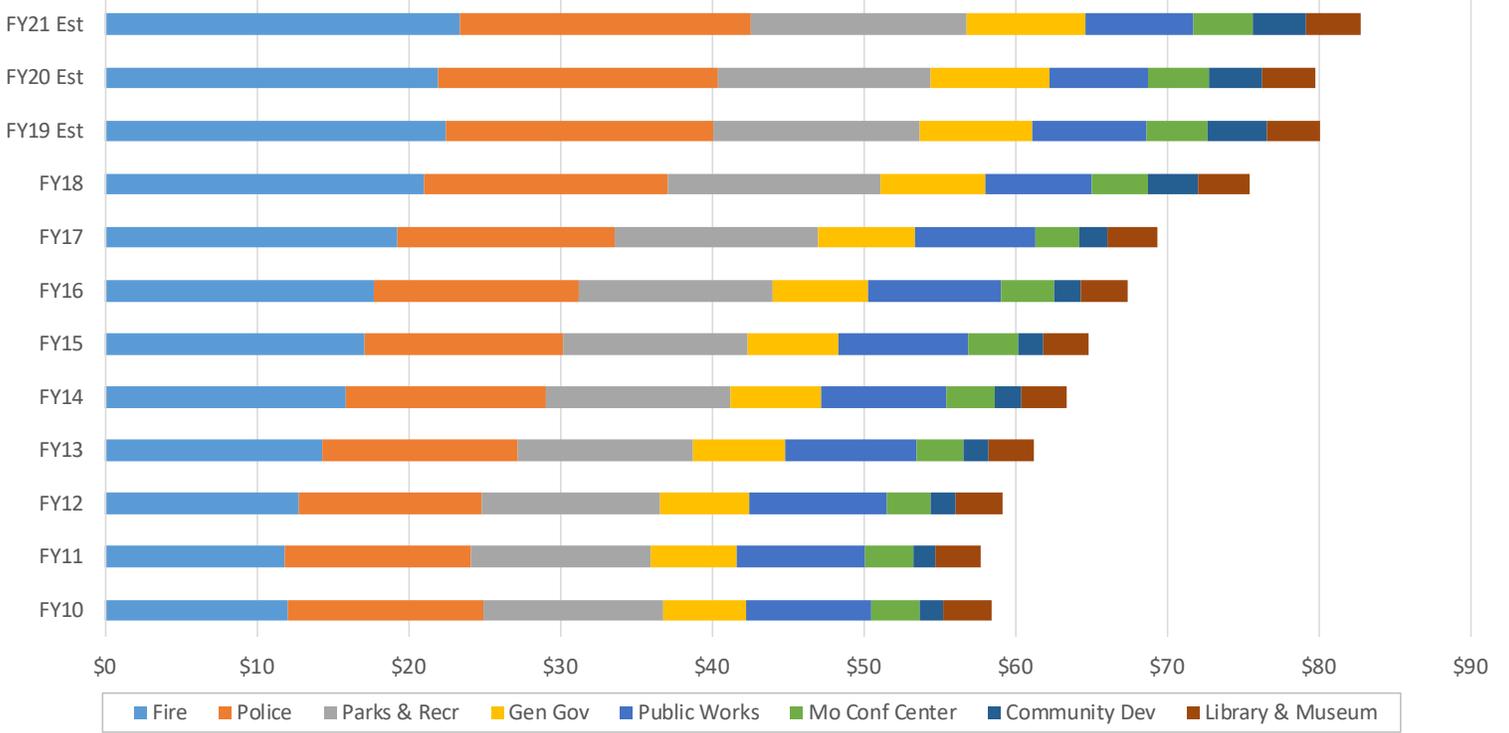


PENSION UNFUNDED ACTUARIAL ACCRUED LIABILITY PAYMENTS (\$ MILLION)

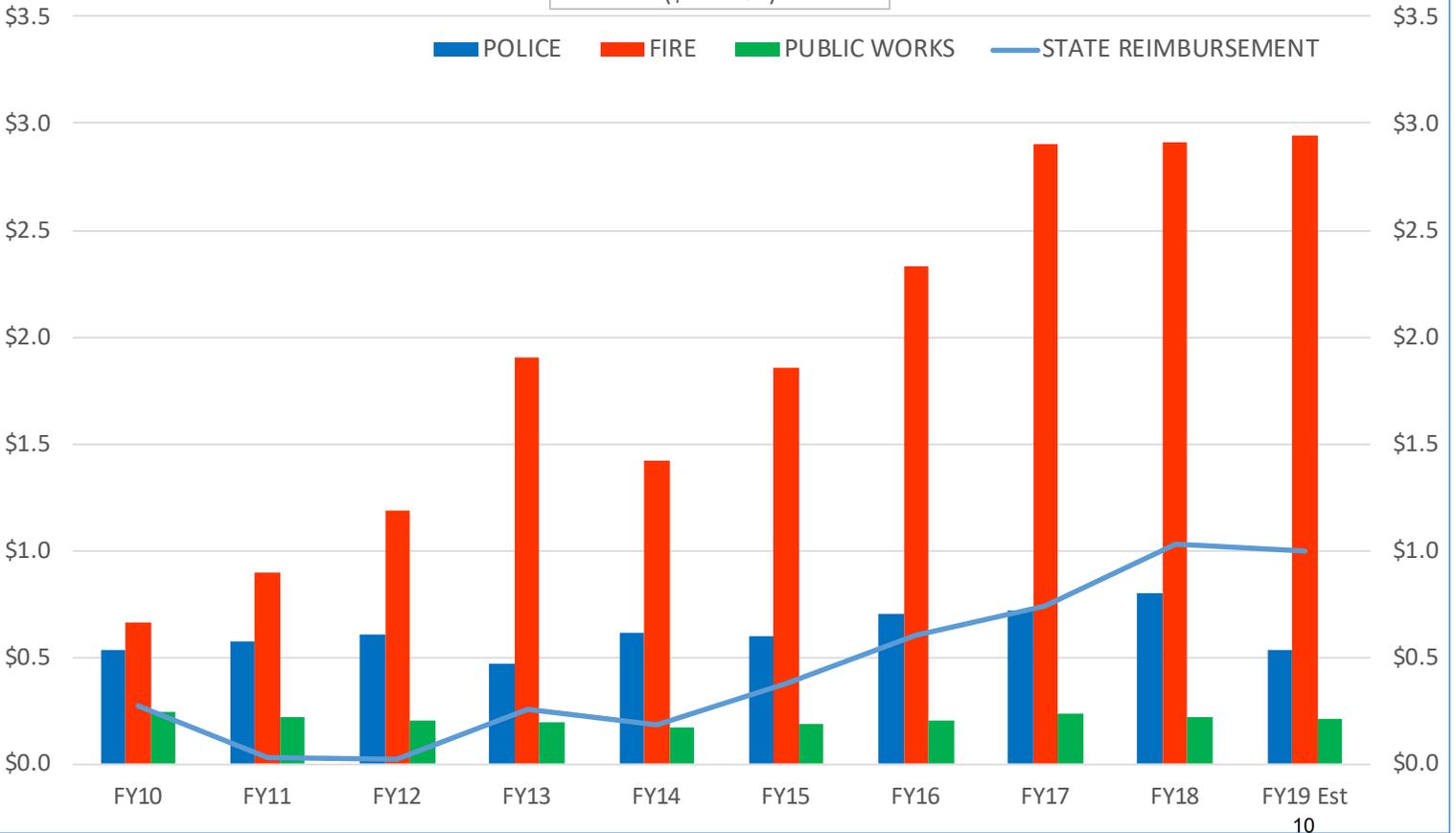


General Fund Expenditures - Trends

General Fund Operations \$ by Dept
Historical Trends (\$ million)



Overtime Trends by Dept
(\$ million)

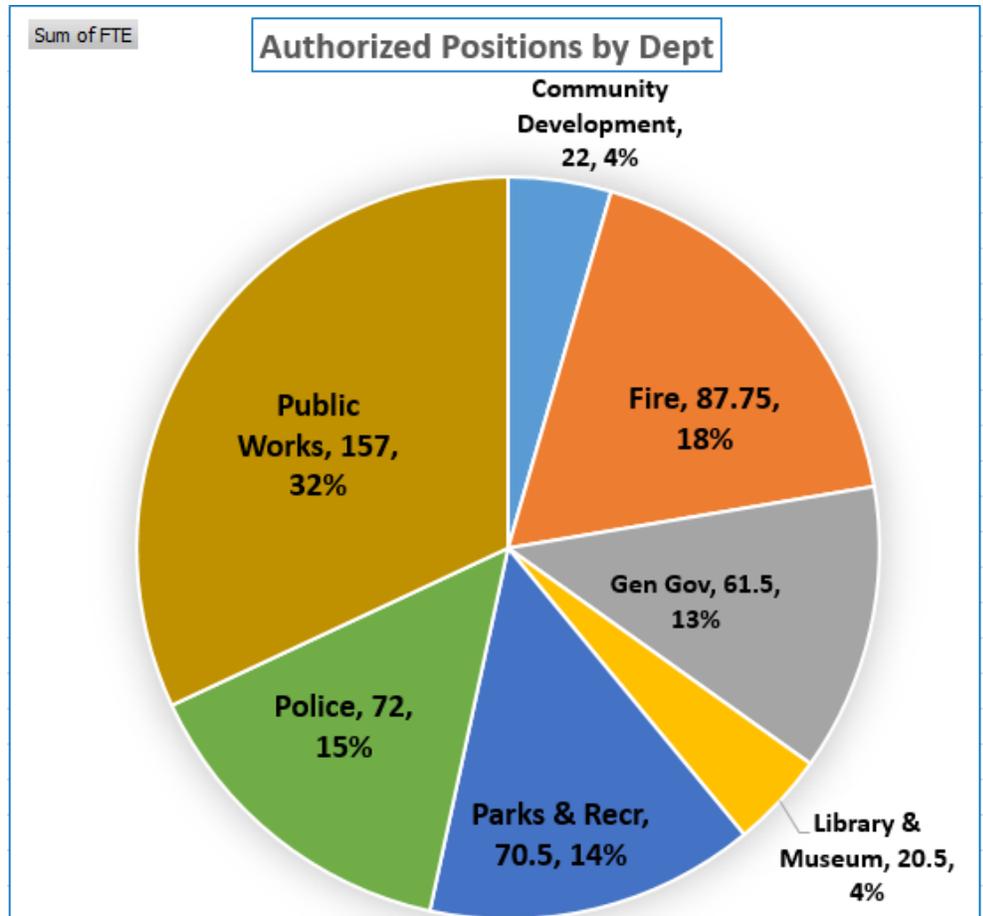


Position Control Summary

Overall, the proposed citywide position control list (PCL) for full-time and regular part-time (RPT) remains at 491.25 full-time equivalents (FTE). During the course of the current fiscal year 2018/19, Council authorized various positions which updated the PCL. In this proposed FY19/21 biennial budget, the PCL was further updated to especially support the increased CIP and PMSA service demands, police and fire staffing needs, and human resources department to support labor relations and recruitment efforts. In the PCL section of this budget, a full schedule is provided which details each proposed change. Position changes pending employee union approval are marked “pending approval” on the PCL.

PCL highlights are as follows:

- Public Works department re-organization is incorporated to provide greater support for increased service demand resulting from Measure P and S projects, TAMC Measure X, State SB1 RMRA street funding and more PMSA projects.
- Fire SAFER Grants hires are incorporated in this budget subsequent to 2019 Council approvals.



- Police hiring incentives program is incorporated in this budget. In 2005 and 2017, Council authorized the program and it proved to be successful with four (4) police officers hired onto the Monterey PD team. This proposed budget includes funding for up to five (5) hiring incentives through use of available fund balance. \$100,000 would be designated each year and the City Manager would have authority to approve up to five (5) incentive hires in FY19/20 and FY20/21, respectively. The City's hiring has not kept pace with Monterey PD attrition. This program is cost effective because the City would not incur substantial training costs estimated to be \$20,000 per new hire.
- The City of Pacific Grove informed the City that the building permit and inspection contract will be discontinued. The proposed revenues and positions reflect this action.

Special Revenue Funds

Presidio Public Works Authority Fund 650

The Presidio Public Works Authority Fund accounts for the operational activities, capital projects and revenues associated with the municipal services contract between the City and the U.S. Army at the Presidio of Monterey under an Intergovernmental Support Agreement (IGSA). Services provided to the Army include maintenance of buildings, streets, sewers, storm drains and water systems, and other special projects. Activities under the contract have been expanded under the IGSA to include maintenance services and staffing at the SATCOM facility/Naval Research Laboratory at Camp Roberts. The operating budget for this fund is \$12.4 million and \$12.6 million for FY19/20 and FY20/21, respectively.

Sewer Line Maintenance Fund 279

The Sewer Line Maintenance Fund will generate an estimated \$2.7 million in fees annually during FY19/20 and FY20/21, which covers the annual budget of \$2.7 million with debt service. The City completed \$17.2 million sewer rehabilitation project funded by a State Clean Water Revolving Fund low interest loan. The operating expenditures and debt service will exceed annual fee revenues. A Sewer Fee Study and increasing fees will be required within the next few years.

Storm Water Utility Fund 280

The Storm Water Utility Fund will generate an estimated \$1.04 million in fees annually during FY19/20 and FY20/21, which falls short of the \$1.3 million in estimated expenditures. However, due to accumulated fund balances from prior years, it is not anticipated that a subsidy will be required from the General Fund until FY21/22. That said, it should be noted that the General Fund is heavily subsidizing capital projects that should be charged to storm water and this is substantially interfering with our ability to take care of our other facilities. Funds from the Measure P add-on sales tax have been an important funding source for storm drain repair, but the tax was only approved by voters through 2019. As our storm water obligations grow over time, we will need to develop the revenue stream to support the imposed mandates.

Street Infrastructure and Rehabilitation Funds 251 / 252 / 257 / 258

The Street Infrastructure and Rehabilitation Fund (Measure P) will generate an estimated \$10.5 million in voter approved special tax revenue funds for street repair and maintenance. In November 2018, voters overwhelmingly approved Measure S which extended the special tax by eight years. Other street funding includes: gas tax (\$0.7 million), State's Road Repair and Accountability Act of 2017 (RMRA) (\$0.5 million) and TAMC Transportation Safety & Investment Plan (Measure X) (\$1.0 million)

Marina Fund 600

The Marina Fund's proposed budget for FY19/20 is \$2.1 million, which includes debt service for state loans in the amount of \$325k. In addition, the Marina Fund will transfer \$236k to the Parking Fund for parking support. Total estimated revenues for FY19/20 are expected to be \$3.3 million. The surplus generated in this fund is used to pay for capital projects at the Marina.

Tidelands Fund 807

The City of Monterey was granted tidelands and submerged lands in trust by the State of California. Under the statute, Trust lands may be used for commerce, navigation, fisheries and recreation. The Tidelands Fund proposed budget for FY19/20 totals \$3.0 million, which includes the reimbursements to the General Fund for support costs such as property management, public safety services and administrative support costs. In addition, the Tidelands fund will transfer \$225k in FY19/20 to reimburse the General Fund for parks and wharf maintenance costs. Total estimated revenues for FY19/20, primarily from leases and harbor fees, are expected to be \$3.9 million. The surplus generated in this fund is used to pay for capital projects within the Tidelands area or for other uses consistent with the statute.

Taking climate change, sea level rise and the costs to preserve or relocate our infrastructure under consideration, the fund management of the tideland revenues will be a critical component for our future City Council's abilities to react.

Parking Fund 625

The Parking Fund's proposed operating budget for FY19/20 is \$9.2 million, which includes \$1.265 million in debt repayment to the General Fund. Also included are funds to continue weekend trolley service after Labor Day and before Memorial Day and funds to complete an organizational and rate study. The Parking Fund will transfer \$278k to the General Fund in FY19/20 as reimbursement for parks and street maintenance services.

The proposed revenue for FY19/20 is \$10.4 million and includes assumptions for revenue increases of \$375k from updating parking fee and \$240k from updating technology that will enable the City to capture, revenue leakage estimated at 15%. Staff will provide more detail to Council when the proposed fee and technology contract is presented for Council consideration. Any surplus generated in the Parking Fund is used to pay for capital projects within the parking facilities.

During FY18/19, Council authorized simplifying the two outstanding advances between the General Fund and Parking Fund. In doing so, the Parking Fund loan to the General Fund of \$5.65 million for the Conference Center Rehabilitation Project was offset against, the General Fund loan to the Parking Fund related to the Custom House garage lease payments which had a residual balance of \$12.6 million. The annual \$1.3 million debt repayment from the Parking Fund to the General Fund will continue until July 2024.

Housing & CDBG Funds 268 / 270 / 274 / 278

The Housing & Community Development Block Grant (CDBG) Fund's proposed budget for FY19/20 totals \$1.8 million. Included is \$240k in estimated entitlement funds from CDBG/HUD, approximately \$1 million in projected program income (funds that are generated from Hotel Pacific ground rent, ground leases, pay off of rehabilitation loans, and the sale of City owned deed restricted units). The City will leverage these funds with approximately \$500k in projected program income from Successor Housing Agency funds and approximately \$100k in HOME Investment Partnerships Program funds to help meet the housing and community services needs of low income and disadvantaged households. These funds include staff and administrative costs related to managing the various programs.

Reserves – Emergency / Capital Renewals / Others

The City maintains a number of reserves to protect against uncertainty and prudently plan for the future.

Reserve for Economic Uncertainty – The City has a policy reserve goal of 16.6% of the General Fund annual operating budget. The Economic Uncertainty estimated 6/30/2020 balance is \$11.7 million or 14.6%, which is about 1.8 months of General Fund operations. The proposed FY19/20 budget contributes \$0.5 million to the Economic Uncertainty Reserve to continue our effort to reach our target level of 16.6%.

Workers Compensation and General Liability Reserves (Funds 715 / 716) --

The City maintains reserves in the Self-insurance Funds for general liability and workers' compensation. Our reserve balances are the available cash less the cost of expected future claims. Both reserve funds have been impacted due to recent claims.

Currently, the General Liability reserve balance meets actuarial requirements of a 70% confidence level, with a reserve balance of \$1.4 million; however, it is \$200k deficient from our policy requirements. The General Liability policy is 70% confidence level plus \$1 million of City self-insurance retention.

The Workers Compensation Fund maintains approximately \$8 million of cash. Taking into account the expected future claims, the Workers Compensation Fund has an estimated reserve deficit of \$1.9 million. The City is working diligently to improve our workers' compensation program with focus on an effective return-to-work programs.

Vehicle Replacement Fund 705 -- The City also maintains a Vehicle Replacement Fund to accumulate funds for scheduled replacement of vehicles. The current balance in the fund is \$3 million. For FY19/20, the City will replace 14 vehicles at an estimated cost of \$1.3 million, which includes the replacement of one (1) fire engine. However, there is a need to replace four (4) additional fire engines in the next five years, and the City will need to debt finance those purchases because the Vehicle Replacement Fund has insufficient funding.

Information Services Fund 710 -- The City also maintains an Information Services Fund to accumulate funds for scheduled replacements or upgrades of technology. The 6/30/2018 balance in the fund was \$1.3 million. For FY19/20, the City contributed \$0.6 million for 19 application, system and/or hardware purchases. However, the 5-year outlook of technology needs exceeds \$5 million and the Information Services Fund has insufficient funding. Updating City technology is critical to improving customer service, streamlining City operations and ensuring a safe City technology infrastructure.

Conclusion



In the next years, we have to jointly figure out how we continue to balance the City's check book. It is critical that we achieve financial sustainability in order to preserve Monterey's exceptional quality of life.

We will analyze our service levels and adjust where appropriate; we will look at our internal processes to streamline and optimize; we need to look at our work force, our compensation and benefit structure as well as pension obligations; and, lastly, we need to look at our revenues. The Fiscal Health Response Plan will be our guiding plan. We remain steadfast in engaging with our neighborhoods, businesses, visitors and regional partners to preserve Monterey's quality of life. We encourage public engagement through in-person events, surveys/polls, and subscriptions to the Monterey City Budget Updates. Also, in 2019, we launched the first edition of our "City Finance 101" report! We hope this report will provide you with an easy-to-understand presentation of your City's finances. Subscribe to City budget updates, read the City Finance 101 and contribute your voice to the important matters at www.monterey.org/lets-do-it.

Our staff and I want to express our appreciation to the Mayor and the City Council for their leadership in setting priorities that are incorporated in this proposed budget and to all the staff who worked diligently, collaboratively and with fiscal stewardship in developing this proposed budget.

I recommend the adoption of this proposed budget so that we can continue Council's mission to provide visionary policy and legislative leadership that assures a safe, healthy and economically vibrant community.

Monterey's history is California's history – as the first city, first library first theater, and first newspaper. Monterey 250 marks our tremendous legacy. Monterey is a unique and dynamic small City that provides a high quality of life for its residents. Our City Council and staff are here to make sure we sustain this high quality of life for now and for future generations.

We can be proud. Working together, we can make it happen. Let's do it!

Respectfully Submitted,

City Manager

CITY MISSION STATEMENT

*The Monterey City Council will provide visionary policy and legislative leadership that assures a safe, healthy and economically vibrant community.
Anda!*

CITY VISION STATEMENT

Monterey is committed to being a model city for its quality of life driven by responsiveness of local government, historical and cultural preservation, mobility opportunities emphasizing pedestrians over vehicles, economic sustainability, a strong sense of place and good stewardship of the natural environment.

About Monterey

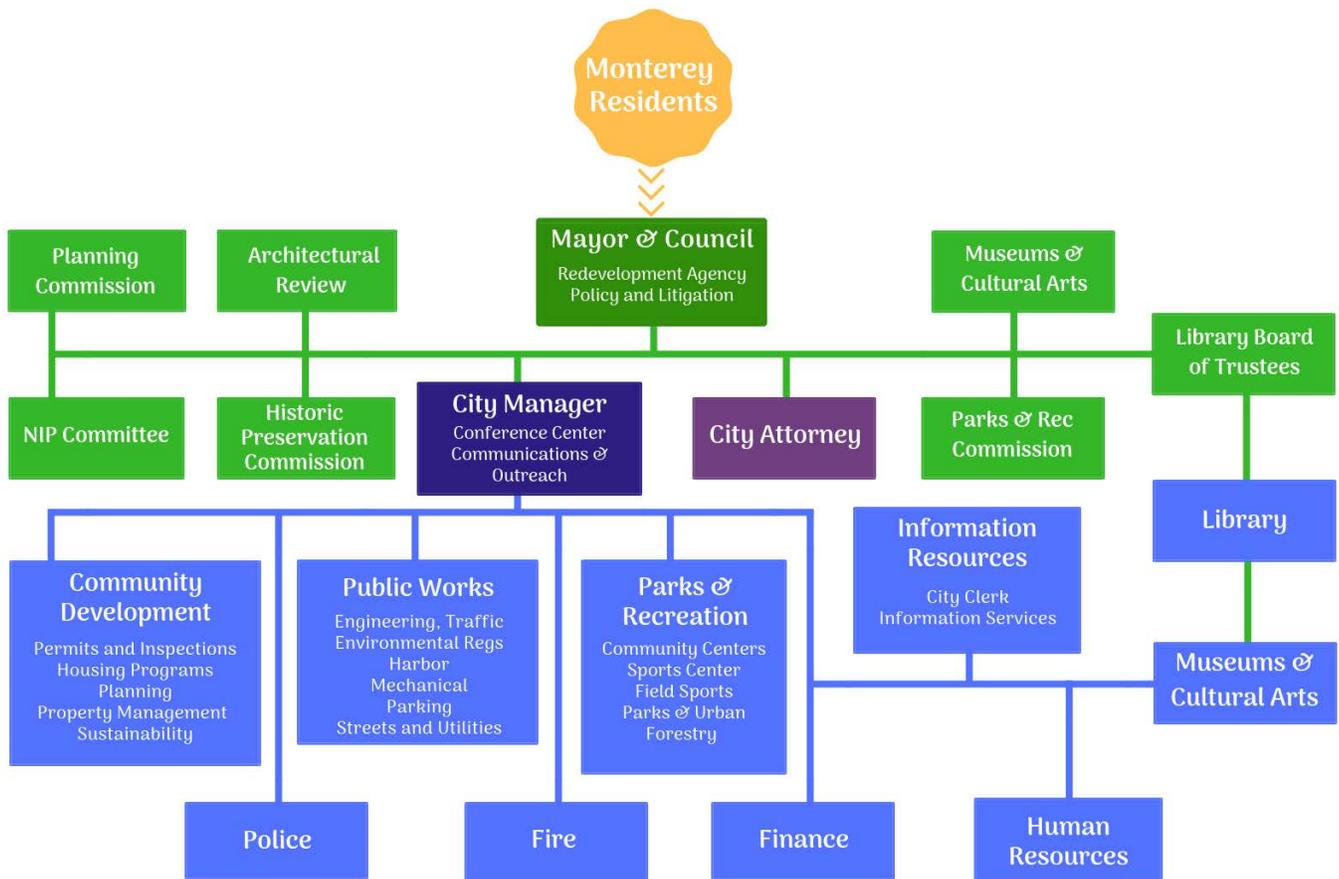
The City of Monterey is a waterfront community where citizens, civic organizations, businesses and city government work together to ensure that the community retains its hometown identity, high quality of life, and natural beauty. The estimated residential population is 28,289 according to the U.S Census' 2018 Population Estimate.

Monterey is at the heart of the Monterey peninsula, serving as the region's business core with urban amenities common to a city of much larger size. At the same time, the city provides a small-town atmosphere and distinct neighborhoods that range from historic adobes to mid-century modern abodes.

The Monterey airport is located less than 10 minutes from downtown. Monterey offers an ocean-view recreation trail that connects with other cities, a harbor and marina, a sports center with two indoor pools, a world class conference center, 36 dedicated parks and open spaces, and El Encinal cemetery.

Monterey is a charter city and operates under the Council-Manager form of government. The Mayor and City Council are responsible for establishing policy and providing direction to the City Manager. The Mayor and City Council are elected at-large and serve staggered four-year terms. The Mayor presides at official meetings and work sessions.

The Monterey City Council meets the first and third Tuesday of each month at Few Memorial Hall. Council meetings are televised on cable channel 25 and streamed live on Monterey.org, and replayed at various times on both mediums. Below is the City's Organizational Chart:



Services

Monterey is a full-service city, providing police, fire, street operations, sewer and storm water utilities, planning, building inspections, engineering, facilities maintenance, custodial services, cemetery, harbor and marina operations, library, parks and recreation services. The City



Colton Hall per week and, in partnership with the City, offers free trolley rides in popular tourism areas from Memorial Day to Labor Day.

provides some services to neighboring communities and defense institutions under contract, including fire, building inspection, building maintenance, and vehicle maintenance.

Other services, such as public education, water, garbage disposal and recycling, electric and gas utilities, cable and phone are not provided by the City.

The city is served by the Monterey-Salinas Transit district which operates buses seven days

History

Founded in 1770, Monterey served as California's first capital and host to California's first Constitutional Convention in 1849. The city was first incorporated in 1850. Monterey's first residents were Native Americans and later Spanish explorers arrived, followed by Mexican settlers, American pioneers, and then Japanese and Italian fishermen.

Monterey became known as the sardine capital of the world and home to a thriving fishing industry in the early to mid 1900's. A smaller commercial fishing fleet continues to operate from Wharf II.

Due to its strategic location, historically, Monterey has been a key military outpost. While military needs have changed since the Presidio of Monterey was first established, the presence of the Defense Language Institute, the Naval Postgraduate School, and Fleet Numerical continues Monterey's legacy of military tradition.

Today, Monterey has a diverse cultural population. This is complemented by Monterey's status as the "Language Capital of the World"™ with the presence of both

the Defense Language Institute and Middlebury Institute for International Studies at Monterey.



Custom House

Budget Process

The City’s fiscal year is July 1 through June 30.

To establish the budget, the Finance Department develops a plan for expenditure of projected available resources for the coming fiscal year. Labor costs are updated to reflect salary and benefit changes called for in union contracts, and estimates for unrepresented employees are also updated. A five-year forecast outlines what resources, tax revenues, and other discretionary revenues may be available to support operating requirements. Similarly, Capital Involvement Program priorities are matched with available funds from various funding sources.



Stand up Paddle-boarding (SUP) on Monterey Bay.

A base budget is prepared from this information. This base budget updates the costs of maintaining service and staffing levels into the new budget year. The base budget also includes the updated estimates of revenues and other financing sources.

Proposed budget documents are prepared and transmitted to the Mayor and City Council prior to the budget presentation. The Mayor and Council review the proposed operating and capital improvement budget in public hearings. The budget is formally adopted by the vote of City Council on or before June 30 of each year. Any changes to the proposed budget, as considered and approved by the City Council during budget hearings, are included in the Approved Budget document.

Subsequent budget amendments throughout the fiscal year are submitted to Council for approval by resolution. Funds may be transferred from one account to another with the approval of the City Manager or his designee. Transfers to or from special funds, where state or federal regulations require council approval, and transfers from unappropriated reserves or fund balances, may only be made with the approval of City Council.

Budget Calendar

Month	Activities
January	<ul style="list-style-type: none"> • Building maintenance requests due • Position change requests due
February	<ul style="list-style-type: none"> • Internal service fund charges developed • Revenues and year end projections due
March	<ul style="list-style-type: none"> • Mid-year report presented • Expenditures and supplemental requests due
April	<ul style="list-style-type: none"> • Five-year forecast developed • City Manager’s Recommended Budget fine-tuned
May/June	<ul style="list-style-type: none"> • Budget presentation • Budget workshop held • Budget adoption
July/August	<ul style="list-style-type: none"> • Budget book produced

Basis of Budgeting

The City of Monterey uses a modified accrual basis of accounting in preparing the budget for governmental funds. This is consistent with the basis of accounting used for the Comprehensive Annual Financial Report (CAFR).

Under the modified accrual basis, revenues are recognized when measurable and available. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after fiscal year-end. Licenses, property taxes and taxpayer-assessed tax revenues (e.g., franchise taxes, sales taxes, motor vehicle fees, etc.), net of estimated refunds and uncollectible amounts, and interest associated with the current fiscal period are all considered susceptible to accrual and so have been recognized as revenues of the current fiscal period. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Expenditures are recorded when the related fund liability is incurred, except for claims and judgments, compensated absences, which are recognized as expenditures to the extent they have matured, and principal and interest on general long-term debt.

Fund Structure

Dept/Fund	Department/Fund Relationship						
	General Fund	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Services	Agency
City Attorney							
City Manager							
City Clerk/Info. Resources							
Community Development							
Finance							
Fire							
Human Resources							
Library and Museum							
Parks and Recreation							
Police							
Public Works							

The City's accounts are organized and operated on a fund basis. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts recording assets, liabilities, fund balances, revenues, and expenditures.

The City has the following fund type categories:

Governmental Fund Types

The governmental funds include the General, Capital Projects, Debt Service, and Special Revenue Funds. Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

General Fund (101) - This is the only major fund in the structure of the FY20 and FY21 budgets. It is the primary operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. The major revenue sources of this fund include transient occupancy tax, property tax, sales tax, business license tax, utility user's tax and charges for services. These revenues support the general operations of the City, which include police, fire, street maintenance, parks, recreation, planning and general government. In addition, the General Fund finances many capital improvements each year.

Sewer Mains Improvements (205) - These funds were instituted in 1971 to pay for improvements made to the sewer mains system in various areas throughout the City, which are required as a result of development.

Wharf I Sprinkler System Fund (210) - This fund was established in 1994-95 to account for revenues and expenses associated with the maintenance and upkeep of the fire sprinkler system at Wharf 1.

Skyline Forest Service District (215) - This district was created in 1966 to provide for perpetual landscaping maintenance of the Skyline Forest area. The tax is levied on the properties in the district to pay for the landscape contract.

Neighborhood Improvement Fund (216) - This fund was established to provide a means for financing neighborhood related capital improvements. Under a Charter Amendment in 1988, 16% of all transient occupancy tax revenue collected by the City is deposited in this fund. These funds are budgeted through the City's annual Capital Improvement Program budget.

Grant Revenue Funds (240-250) - These funds are established to account for grant funds received from Federal and State agencies that are earmarked for specific purposes such as personnel cost for a School Resource Officer or Domestic Violence Office. Some grants allow for the purchase and acquisition of certain safety equipment used in public safety operations.

Gas Tax Fund (251) - These funds are comprised of state and federal monies made available to the City for general road improvements and for specific road projects.

Street Infrastructure Rehab Fund (Measure P and S) (252) - This fund was created in April 2015 to account for all sales and use tax revenue from Measure P. The purpose of Measure P is to fund street infrastructure rehabilitation projects. Measure S extended this tax for 8 more years after passage in November 2018.

Conference Center Facilities District Fund (253 and 254) - This fund was established to account for Conference Center Facilities District tax revenue and bond proceeds used to fund the renovation of the Monterey Conference Center.

Construction Truck Impact Fees Fund (255) - This fund was established to account for fees collected, based on building permit project valuations, to provide for reconstruction and resurfacing of City streets impacted by construction truck traffic. Fees were discontinued on July 2, 2013, and the remaining funds are dedicated to completion of existing capital projects.

Transportation Safety & Investment Plan Fund (257) - This fund was established to capture Measure X (TAMC sales tax) revenues and expenditures.

Alvarado Street Maintenance District (261) - This district was formed to help pay for the maintenance and upkeep of Alvarado Street. A special assessment is levied on all parcels within the district for this specific purpose.

Calle Principal Street Maintenance District (262) - This district was formed to help pay for the maintenance and upkeep of Calle Principal. A special assessment is levied on all parcels within the district for this specific purpose.

Parking Adjustments Funds (264, 266, 267) - These funds are repository for parking adjustment fees collected within each of three parking districts within the City. Fees are assessed if a property owner wishes to develop or redevelop property in such a manner that will intensify the need for parking but is unable to provide all of the parking required by the zoning ordinance. Parking adjustment fees are used for construction, operation, and maintenance of common public parking facilities.

Low and Moderate Income Housing Asset Fund (268) - This fund was created on February 1, 2012 to account for transfers from the Low and Moderate Income Housing Fund upon elimination of redevelopment. This fund administers the remaining low interest loans issued under the previous Low and Moderate Income Housing Fund, and manages affordable housing opportunities.

Housing & Community Development Funds (270, 274, 275, 276, 278) - These funds are used to assist families and individuals in low and moderate income neighborhoods in obtaining low interest loans for the purpose of purchasing, rehabilitating, and renting housing. The sources of funds include CDBG, HOME funds, tax increments, rental and interest income.

Park Dedication Funds (277) - in 1974, an ordinance established regulations for the dedication of land and the payment of fees for park and recreational land in subdivisions and multiple family developments. These funds account for and control payment of fees and uses of fees for specific park and recreational purposes as prescribed by the ordinance.

Sewer Line Maintenance Fund (279) - In 1978, the City passed and adopted an ordinance to establish a sewer line maintenance fee. The fee was imposed to provide revenue to support the cost of operating and maintaining the City's sewer system.

Storm Water Utility Fund (280) - This fund was established in FY 1994-95 in order to account for the revenues and expenses in connection with the operation and maintenance of the City's storm drain and storm water management system. The fee is collected by the Monterey Regional Water Pollution Control Agency as an add-on to the sewer maintenance charge.

Integrated Regional Watershed Management (281) - This fund accounts for revenues received from a Prop 50 Integrated Regional Watershed Management grant to fund a feasibility study to analyze the various alternatives for mitigating the effects of storm water runoff into the ocean at several areas around the Peninsula.



Surf ready on the dunes at Monterey Bay

Water System Improvement Fund (290) - This fund was established in 1983 to accrue developer fees for the construction of improvements to the fire hydrant system.

Public Safety Training & Services Fund (291) - This fund is used to account for revenues received from the Monterey County CSA74 fund for emergency medical services (EMS) training and equipment support.

Asset Seizure Fund (292) - This fund is a repository for funds received from the sale of assets seized by the Police Department.

Public Education & Government Access Fund (298) - Established in 2001, this fund accounts for revenues and expenses related to supporting a local non-profit media agency known as Access Monterey Peninsula.

Senior Center Programs Fund (299) - This fund was established in accordance with a bequest that specifically supports new and/or existing programs at the Senior Community Center.

Debt Service Fund (310) - This fund is used to account for the financial resources to be used for the payment of principal and interest on long-term obligations.

Capital Projects Fund (410) - This fund is used to account for financial resources to be used for the acquisition, construction, additions or improvements to buildings and land purchases.

Tidelands Trust Fund (807) - This fund was established, as prescribed by the State of California, to account for all revenues and expenditures within the tidelands area of the City.

Library Trust Fund (810) - This fund was created so that gifts, bequests and miscellaneous revenues from the library operation could be deposited and reserved for library purposes. All expenditures from the fund are requested by the Library Board of Trustees and approved by the City Council.

Museum Trust Fund (818) - This fund is comprised of donations from visitors to the Colton Hall Museum and contributions by individual donors. The monies are used for the acquisition and preservation of historical artifacts.

Scholze Park Trust Funds (821 & 822) - These permanent funds were created for the purpose of maintaining and improving parks and playgrounds owned by the City. It is specified by ordinance that only the interest earnings from the assets be distributed and divided 50% for park and 50% for playground purposes.

Golden Travelers Trust Fund (961) - The Recreation department administers a program whereby cultural related day-trips and weeklong excursions are provided to participants on a fee basis. This fund accounts for the revenues and expenditures of the program.

Proprietary Fund Types

The proprietary funds, which include the Enterprise and Internal Service Funds, are used to account for the City's business-type activities. Proprietary funds are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Enterprise Fund - Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges;

or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City of Monterey has seven enterprise funds:



Monterey Harbor and Marina

Marina Fund (600): created in 1960 to account for all Marina related revenues and expenditures. All revenues collected in the Marina area are used for operation, maintenance, and improvements to the Marina.

Cemetery Fund (610): all cemetery related revenues and expenditures are accounted for in this fund.

Parking Fund (625): established to pay for construction, operation, and maintenance of parking facilities and improvements. The revenue sources include parking fees, permits and fines.

Materials Recovery Fund (640 & 641): funds were established to account for the revenues, leases payments and debt service for the Materials Recovery Facility.

Presidio of Monterey Public Works Fund (650): created in 1999 to account for costs and revenues pertaining to the Presidio of Monterey maintenance contract.

Navy Services Fund (655): established to account for costs and revenues pertaining to the Navy Services contract.

Institutional Network Fund (660): established to account for costs and revenues pertaining to the Institutional Network Agreement contracted with AT&T, in operating a communication network for educational institutions, City buildings and agencies, and other entities.

Internal Service Fund - The internal service fund is used to account for the financing of goods or services provided by one department to other departments of the City on a cost-reimbursement basis. The City has four internal service funds:

Equipment Replacement Fund (705): fund serves to centrally account for the new or replacement costs for all vehicle apparatus, and heavy equipment assets. The cost of this service is charged back to the operating departments.

Vehicle Maintenance Fund (708): fund serves to centrally account for the costs of maintenance operations for all vehicle apparatus, and heavy equipment assets. The cost of this service is charged back to the operating departments.

Information Services Fund (710): fund centralizes data processing and other information services costs. The user departments are assessed a charge for these services and to accumulate funds for equipment replacement and enhancements as needed.

Workers' Comp Insurance Trust Fund (715): this group of funds captures the costs and revenues for our self-insurance program, including liability and benefits. The operating departments are charged for the cost of insurance as well as for the accumulation of requisite reserve funds.

Liability & Property Insurance Fund (716): fund captures the costs and revenues for our self-insurance program, including liability and property. The operating departments are charged for the cost of insurance as well as for the accumulation of requisite reserve funds.

Health Insurance Trust Fund (718): this group of funds captures the costs and revenues for our self-insurance programs related to employee health and welfare, e.g. Vision, Dental, PERs Health, Administrative costs, and consultants. The operating departments are charged for the cost of insurance as well as for the accumulation of requisite reserve funds.

Fiduciary Fund Types

The Fiduciary Funds account for assets held by the City in trust or as an agent for various assessment and community facilities districts. The City maintains two types of fiduciary funds: agency funds and a private purpose trust fund.

Assessment District Funds (642, 917-959): These agency funds were established to account for funds when the City is acting as an agent. It consists of the following various assessment districts located within the City; Conference Center Facilities District, Ocean View Plaza Community Services District, Monterey Convention Visitor's Bureau Tourism Business Improvement District, New Monterey Business Improvement, Downtown Promotion and the Wharf Promotion Districts.

Redevelopment Obligation Retirement Fund (314): This private purpose trust fund was established to account for assets held by the Redevelopment Successor Agency pending distribution to the appropriate taxing entities after the payment of enforceable obligations that were in effect as of the signing of Assembly Bill X1 26.



Monterey Harbor and Marina

2019-21 BIENNIUM COMBINED STATEMENTS

FY2019/20	Types of Funds								Grand Total
	General Fund	Special	Debt Service	Permanent	Enterprise	Internal Services	Agency		
Sources of Funds									
Property Taxes	\$ 12,377,024	\$ 24,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,401,524
Sales Tax	8,821,933	10,432,000	-	-	-	-	-	-	19,253,933
Conf Ctr Facilities Dist Tax	-	-	5,174,000	-	-	-	-	-	5,174,000
Transient Occupancy Taxes (TOT)	22,885,803	4,359,000	-	-	-	-	-	-	27,244,803
Business License	3,726,956	-	-	-	-	-	-	-	3,726,956
Utility Users Taxes	3,672,270	-	-	-	-	-	-	-	3,672,270
Franchise Fees	2,137,154	-	-	-	-	-	-	-	2,137,154
Other Taxes	548,000	73,446	-	-	-	-	-	-	621,446
License & Permits	1,437,927	-	-	-	776,000	-	-	-	2,213,927
Fines & Forfeitures	225,700	-	-	-	900,000	-	-	-	1,125,700
Intergovernmental	410,882	2,619,222	-	-	20,000	-	-	-	3,050,104
Interest	681,027	774,218	45,630	28,106	199,399	-	985	-	1,729,365
Rents	2,481,077	3,541,166	-	-	669,750	-	-	-	6,691,993
Fees & Charges	18,981,150	12,991,821	-	-	13,889,554	22,705,183	-	-	68,567,708
Other Revenues	1,743,655	2,329,953	-	-	268,834	255,475	7,000	-	4,604,917
Transfers In	658,715	41,892	541,689	-	235,873	235,584	-	-	1,713,753
Total Sources	\$ 80,789,273	\$ 37,187,218	\$ 5,761,319	\$ 28,106	\$ 16,959,410	\$ 23,196,242	\$ 7,985	\$ -	\$ 163,929,553
Types of Funds									
	General Fund	Special	Debt Service	Permanent	Enterprise	Internal Services	Agency		Grand Total
Uses of Funds									
Salaries/Benefits	\$ 61,395,855	\$ 10,292,199	\$ -	\$ -	\$ 6,877,047	\$ 3,551,399	\$ -	\$ -	\$ 82,116,500
Services/Supplies	11,037,770	7,055,430	3,500	-	3,009,605	17,072,394	27,000	-	38,205,699
Capital Outlay	279,500	42,778	-	-	2,500	1,967,647	-	-	2,292,425
Debt Services	373,466	21,824	5,575,508	-	2,577,383	286,227	-	-	8,834,407
Internal Service Charges	7,136,111	2,478,352	27,602	-	2,068,834	586,467	-	-	12,297,366
Transfers Out	669,165	405,617	-	50,000	588,971	-	-	-	1,713,753
Capital Improvement Program	500,000	17,718,992	-	-	5,950,000	-	-	-	24,168,992
Total Uses	\$ 81,391,866	\$ 38,015,193	\$ 5,606,610	\$ 50,000	\$ 21,074,341	\$ 23,464,133	\$ 27,000	\$ -	\$ 169,629,143
NET SOURCE/(USE) OF FUNDS	\$ (602,593)	\$ (827,975)	\$ 154,709	\$ (21,894)	\$ (4,114,931)	\$ (267,891)	\$ (19,015)	\$ -	\$ (5,699,589)

2019-21 BIENNIUM COMBINED STATEMENTS

FY2020/21	Types of Funds								Grand Total
	General Fund	Special	Debt Service	Permanent	Enterprise	Internal Services	Agency		
Sources of Funds									
Property Taxes	\$ 12,737,083	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,762,083
Sales Tax	8,910,152	10,617,000	-	-	-	-	-	-	19,527,152
Conf Ctr Facilities Dist Tax	-	-	5,381,000	-	-	-	-	-	5,381,000
Transient Occupancy Taxes (TOT)	23,801,235	4,533,000	-	-	-	-	-	-	28,334,235
Business License	3,726,956	-	-	-	-	-	-	-	3,726,956
Utility Users Taxes	3,782,439	-	-	-	-	-	-	-	3,782,439
Franchise Fees	2,337,154	-	-	-	-	-	-	-	2,337,154
Other Taxes	548,000	73,446	-	-	-	-	-	-	621,446
License & Permits	1,479,000	-	-	-	776,000	-	-	-	2,255,000
Fines & Forfeitures	225,700	-	-	-	900,000	-	-	-	1,125,700
Intergovernmental	348,800	2,590,059	-	-	20,000	-	-	-	2,958,859
Interest	636,730	765,900	45,130	28,106	199,399	-	985	-	1,676,250
Rents	2,572,160	3,595,664	-	-	677,140	-	-	-	6,844,964
Fees & Charges	18,991,740	13,185,921	-	-	14,830,697	22,743,707	-	-	69,752,065
Other Revenues	1,837,855	2,340,453	-	-	269,634	255,475	7,000	-	4,710,417
Transfers In	658,715	47,693	543,918	-	235,873	87,296	-	-	1,573,495
Total Sources	\$ 82,593,719	\$ 37,774,136	\$ 5,970,048	\$ 28,106	\$ 17,908,743	\$ 23,086,478	\$ 7,985	\$ -	\$ 167,369,215
Types of Funds									
	General Fund	Special	Debt Service	Permanent	Enterprise	Internal Services	Agency		Grand Total
Uses of Funds									
Salaries/Benefits	\$ 65,001,664	\$ 10,634,151	\$ -	\$ -	\$ 7,093,825	\$ 3,682,093	\$ -	\$ -	\$ 86,411,733
Services/Supplies	10,986,067	6,974,292	3,500	-	3,012,849	17,580,418	27,000	-	38,584,126
Capital Outlay	210,000	15,000	-	-	-	54,644	-	-	279,644
Debt Services	360,510	21,792	5,848,794	-	2,577,383	281,227	-	-	9,089,705
Internal Service Charges	6,726,830	2,436,289	28,154	-	2,034,876	592,661	-	-	11,818,810
Transfers Out	678,907	330,617	-	50,000	513,971	-	-	-	1,573,495
Capital Improvement Program	1,400,000	17,273,270	-	-	700,000	-	-	-	19,373,270
Total Uses	\$ 85,363,978	\$ 37,685,411	\$ 5,880,448	\$ 50,000	\$ 15,932,904	\$ 22,191,043	\$ 27,000	\$ -	\$ 167,130,783
NET SOURCE/(USE) OF FUNDS	\$ (2,770,259)	\$ 88,725	\$ 89,600	\$ (21,894)	\$ 1,975,839	\$ 895,436	\$ (19,015)	\$ -	\$ 238,432

SUMMARY OF REVENUES BY FUND (excludes transfers-in)

Fund Title	FY18/19				
	FY16/17 Actual	FY17/18 Actual	Amended Budget	FY19/20 ADOPTED	FY20/21 ADOPTED
Fund Type 100 -- General Fund					
101 GENERAL FUND	71,328,979	75,553,479	78,872,236	80,130,558	81,935,004
Total 100 -- General Fund	71,328,979	75,553,479	78,872,236	80,130,558	81,935,004
Fund Type 200 -- Special Revenue Funds					
205 SEWER MAINS FUND	7,485	27,304	7,480	12,480	12,480
210 WHARF I SPRINKLER SYSTEM FUND	35,793	37,153	34,700	39,000	39,800
215 SKYLINE FOREST SERVICE DIST	23,392	24,413	26,182	26,182	26,682
216 NEIGHBORHOOD IMPROVEMENT FUND	3,825,861	4,137,293	4,186,514	4,494,514	4,668,514
241 FEDERAL/STATE PROJECTS FUND	34,119	179,481	-	-	-
243 JUSTICE ASSISTANCE GRANT FUND	10,351	-	13,000	-	-
249 STATE COPS - AB1913 (DVO)	130,395	132,034	101,016	101,016	101,016
251 GAS TAX FUND	523,263	588,190	725,282	736,783	704,313
252 STREET INFRASTRUCTURE REHAB FUND (MEASUR	9,545,392	10,057,017	8,086,434	10,518,434	10,703,434
253 CCFD BONDS - PROJECT FUND	(129,248)	9,669	-	-	-
254 CCFD-CITY REVENUE FUND	5,030	4,616	-	-	-
255 CONSTRUCTION TRUCK IMPACT FEE FUND	-	-	-	-	-
257 TRANSPORTATION SAFETY & INVESTMENT PLAN	-	947,335	-	1,048,441	1,048,441
258 SB1 ROAD MAINTENANCE & REHABILITATION	-	168,919	478,719	465,485	468,792
261 ALVARADO STREET MAINT DISTRICT	49,836	48,662	49,178	49,268	49,268
262 CALLE PRINCIPAL MAINT DISTRICT	25,418	25,453	25,842	25,842	25,842
263 S CANNERY ROW PARKING DISTRICT	(105)	12	-	-	-
264 PARKING ADJUSTMENT FEE-FUND A	3,594	3,592	30	30	30
266 TRANSPORTATION MANAGEMENT FUND	13,198	13,228	78	13,578	13,578
267 CANNERY ROW PARKING VARIANCES	14,035	8,217	1,892	1,892	1,892
268 LOW & MODERATE INCOME ASSET FUND	220,762	145,181	253,764	271,528	271,528
270 COMMUNITY DEV BLOCK GRANT FUND	1,665,915	973,823	1,200,000	1,245,398	1,245,398
274 HOME GRANT 1992 FUND-CASA DE LA ESTRALLA	88,300	86,714	84,150	85,508	85,508
277 PARK DEDICATION FEES FUND	53,773	13,264	1,398	1,398	1,398
278 HOME GRANT 2005 FUND	66,787	1,475	4,157	8,314	8,314
280 STORM WATER UTILITY FUND	1,020,011	1,039,050	1,039,568	1,039,568	1,039,568
281 INTEGRATED REGIONAL WATERSHED MANAGEMENT	70	75	211	211	211
290 WATER SYSTEM IMPROV FUND	1,245	1,332	3,855	3,755	3,755
291 PUBLIC SAFETY TRAINING & SVCS	59,360	67,716	40,000	60,000	60,000
292 ASSET SEIZURE FUND	-	-	2,000	-	-
295 FEMA FUND	-	464,015	-	-	-
298 PUBLIC EDUC & GOV ACCESS (PEG)	110	22	399	399	399
299 SR CTR PROGRAMS - GARDNER FUND	404	483	1,329	1,329	1,329
650 PRESIDIO OF MTRY PUBLIC WORKS	11,906,839	11,287,240	23,348,130	12,380,411	12,598,811
655 NAVY SERVICES FUND	413,244	306,056	454,050	454,050	454,050
807 TIDELANDS TRUST FUND	2,770,885	3,113,975	3,056,212	3,868,892	3,898,972
810 LIBRARY TRUST FUND	107,932	119,076	67,731	126,231	126,231
818 MUSEUM TRUST FUND	14,629	12,944	9,517	15,267	16,767
900 SPECIAL DEPOSITS FUND	(631)	(761)	-	-	-
961 GOLDEN 55 TRAVELERS FUND	36,173	25,506	60,040	50,122	50,122
Total 200 -- Special Revenue Funds	32,543,618	34,069,775	43,362,858	37,145,326	37,726,443
Fund Type 300 -- Debt Service Funds					
310 DEBT SERVICE FUND	117	41	3,500	7,500	7,000
918 CONF CTR FACILITIES DIST 2013-1	4,334,066	4,620,875	4,429,130	5,212,130	5,419,130
Total 300 -- Debt Service Funds	4,334,183	4,620,916	4,432,630	5,219,630	5,426,130
Fund Type 400 -- Capital Projects Funds					
404 STATE LOAN	3,922,020	302	-	-	-
405 CIP - STATE FUNDING SOURCE	2,878,773	110,793	-	-	-
406 FEDERAL STIMULUS PROJECTS	570,875	97,879	-	-	-
407 CIP - OTHER FUNDING SOURCE	1,443,944	2,483,991	-	-	-
408 CONFERENCE CENTER RENOVATION	(15,248)	11,596	-	-	-
425 HIGHWAY 68 IMPROVEMENTS FUND	-	-	-	-	-

SUMMARY OF REVENUES BY FUND (excludes transfers-in)

Fund Title	FY16/17 Actual	FY17/18 Actual	FY18/19	FY19/20	FY20/21
			Amended Budget	ADOPTED	ADOPTED
Total 400 -- Capital Projects Funds	8,800,364	2,704,562	-	-	-
Fund Type 500 -- Permanent Funds					
821 SCHOLZE PARK TRUST FUND	7,672	6,025	14,053	14,053	14,053
822 SCHOLZE PLAYGROUND TRUST FUND	1,499	3,409	14,053	14,053	14,053
Total 500 -- Permanent Funds	9,171	9,433	28,106	28,106	28,106
Fund Type 600 -- Enterprise Funds					
279 SEWER LINE MAINTENANCE FUND	2,581,669	2,594,261	2,692,561	2,672,561	2,672,561
600 MARINA FUND	3,068,465	3,196,327	2,939,963	3,280,560	3,328,014
610 CEMETERY FUND	229,316	343,597	199,029	346,930	353,009
625 PARKING FUND	9,365,074	9,684,533	9,415,586	10,423,486	11,319,286
640 CITY OF MONTEREY FIN AUTHORITY	37,279	12,342	-	-	-
641 MATERIALS RECOVERY FACILITY	423,273	324,204	426,787	-	-
Total 600 -- Enterprise Funds	15,705,076	16,155,266	15,673,926	16,723,537	17,672,870
Fund Type 700 -- Internal Service Funds					
705 EQUIPMENT REPLACEMENT FUND	774,551	1,132,619	997,496	1,075,235	1,051,523
708 VEHICLE MAINTENANCE FUND	1,785,663	1,983,312	2,156,400	2,192,179	2,265,815
710 INFORMATION SERVICES FUND	3,262,178	3,774,803	3,968,221	4,478,083	3,881,175
715 WORKER'S COMP INSURANCE TRUST	3,277,508	2,766,280	3,051,755	3,426,980	3,496,140
716 LIABILITY & PROPERTY INSURANCE	1,355,274	1,247,357	1,292,860	2,093,130	2,132,550
718 EMPLOYEE BENEFIT FUND	9,246,820	9,556,072	8,275,888	9,695,051	10,171,979
Total 700 -- Internal Service Funds	19,701,994	20,460,442	19,742,619	22,960,658	22,999,182
Fund Type 900 -- Agency Funds					
314 RDA OBLIGATION RETIREMENT FUND	276	372	985	985	985
642 OCEAN VIEW PLAZA CSD	6,726	6,544	27,000	7,000	7,000
Total 900 -- Agency Funds	7,002	6,916	27,985	7,985	7,985
Total	152,430,387	153,580,789	162,140,360	162,215,800	165,795,720

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SUMMARY OF REVENUES BY TYPE (excludes Transfers-In)

Title	FY16/17 Actual	FY17/18 Actual	FY18/19 Amended	FY19/20 ADOPTED	FY20/21 ADOPTED
Fund 101 -- GENERAL FUND					
PROPERTY TAXES	10,877,299	11,335,461	11,805,500	12,377,024	12,737,083
SALES TAX	8,322,852	8,468,731	8,734,587	8,821,933	8,910,152
TRANSIENT OCCUPANCY TAXES	19,476,470	20,625,414	22,005,580	22,885,803	23,801,235
BUSINESS LICENSE	3,478,641	3,868,191	3,726,956	3,726,956	3,726,956
UTILITY USERS TAXES	3,248,124	3,510,025	3,565,311	3,672,270	3,782,439
FRANCHISE FEES	1,723,981	1,790,387	1,937,154	2,137,154	2,337,154
OTHER TAXES	461,373	535,277	518,000	548,000	548,000
LICENSES & PERMITS	1,626,214	1,844,053	1,455,995	1,437,927	1,479,000
FINES & FORFEITURES	207,823	203,696	223,100	225,700	225,700
INTERGOVERNMENTAL	1,551,473	2,364,752	1,641,009	410,882	348,800
INTEREST	707,528	634,406	1,166,914	681,027	636,730
RENTS	1,841,413	2,074,979	2,895,898	2,481,077	2,572,160
FEES & CHARGES	16,778,990	17,183,441	17,692,034	18,981,150	18,991,740
OTHER REVENUES	1,026,801	1,114,667	1,504,198	1,743,655	1,837,855
Total 101 -- GENERAL FUND	71,328,979	75,553,479	78,872,236	80,130,558	81,935,004
Fund 205 -- SEWER MAINS FUND					
INTEREST	2,488	2,523	7,480	7,480	7,480
FEES & CHARGES	4,997	24,781	-	5,000	5,000
Total 205 -- SEWER MAINS FUND	7,485	27,304	7,480	12,480	12,480
Fund 210 -- WHARF I SPRINKLER SYSTEM FUND					
FEES & CHARGES	35,793	37,153	34,700	39,000	39,800
Total 210 -- WHARF I SPRINKLER SYSTEM FUND	35,793	37,153	34,700	39,000	39,800
Fund 215 -- SKYLINE FOREST SERVICE DIST					
PROPERTY TAXES	22,629	23,796	24,500	24,500	25,000
INTEREST	763	617	1,682	1,682	1,682
Total 215 -- SKYLINE FOREST SERVICE DIST	23,392	24,413	26,182	26,182	26,682
Fund 216 -- NEIGHBORHOOD IMPROVEMENT FUND					
TRANSIENT OCCUPANCY TAXES	3,709,851	3,928,652	4,051,000	4,359,000	4,533,000
INTERGOVERNMENTAL	(4,244)	85,000	-	-	-
INTEREST	95,255	123,641	135,514	135,514	135,514
TRANSFERS IN	25,000	-	-	-	-
Total 216 -- NEIGHBORHOOD IMPROVEMENT FUND	3,825,861	4,137,293	4,186,514	4,494,514	4,668,514
Fund 241 -- FEDERAL/STATE PROJECTS FUND					
INTERGOVERNMENTAL	34,119	179,481	-	-	-
Total 241 -- FEDERAL/STATE PROJECTS FUND	34,119	179,481	-	-	-
Fund 243 -- JUSTICE ASSISTANCE GRANT FUND					
INTERGOVERNMENTAL	10,351	-	13,000	-	-
Total 243 -- JUSTICE ASSISTANCE GRANT FUND	10,351	-	13,000	-	-
Fund 249 -- STATE COPS - AB1913 (DVO)					
INTERGOVERNMENTAL	129,732	131,083	100,000	100,000	100,000
INTEREST	662	951	1,016	1,016	1,016
Total 249 -- STATE COPS - AB1913 (DVO)	130,395	132,034	101,016	101,016	101,016
Fund 251 -- GAS TAX FUND					
INTERGOVERNMENTAL	519,672	583,712	706,006	717,507	685,037
INTEREST	3,591	4,478	19,276	19,276	19,276
Total 251 -- GAS TAX FUND	523,263	588,190	725,282	736,783	704,313
Fund 252 -- STREET INFRASTRUCTURE REHAB FUND (MEASUR					
SALES TAX	9,511,458	10,022,893	8,000,000	10,432,000	10,617,000
INTEREST	33,934	34,124	86,434	86,434	86,434
Total 252 -- STREET INFRASTRUCTURE REHAB FUND (9,545,392	10,057,017	8,086,434	10,518,434	10,703,434
Fund 253 -- CCFD BONDS - PROJECT FUND					
INTEREST	(129,248)	9,669	-	-	-
Total 253 -- CCFD BONDS - PROJECT FUND	(129,248)	9,669	-	-	-
Fund 254 -- CCFD-CITY REVENUE FUND					

SUMMARY OF REVENUES BY TYPE (excludes Transfers-In)

Title	FY16/17 Actual	FY17/18 Actual	FY18/19 Amended	FY19/20 ADOPTED	FY20/21 ADOPTED
INTEREST	5,030	4,616	-	-	-
Total 254 -- CCFD-CITY REVENUE FUND	5,030	4,616	-	-	-
Fund 255 -- CONSTRUCTION TRUCK IMPACT FEE FUND					
FEES & CHARGES	-	-	-	-	-
Total 255 -- CONSTRUCTION TRUCK IMPACT FEE FUND	-	-	-	-	-
Fund 257 -- TRANSPORTATION SAFETY & INVESTMENT PLAN					
INTERGOVERNMENTAL	-	947,335	-	1,048,441	1,048,441
INTEREST	-	-	-	-	-
Total 257 -- TRANSPORTATION SAFETY & INVESTMENT PLAN	-	947,335	-	1,048,441	1,048,441
Fund 258 -- SB1 ROAD MAINTENANCE & REHABILITATION					
INTERGOVERNMENTAL	-	168,919	478,719	465,485	468,792
INTEREST	-	-	-	-	-
Total 258 -- SB1 ROAD MAINTENANCE & REHABILITATION	-	168,919	478,719	465,485	468,792
Fund 261 -- ALVARADO STREET MAINT DISTRICT					
OTHER TAXES	49,401	48,046	48,124	48,214	48,214
INTEREST	435	616	1,054	1,054	1,054
Total 261 -- ALVARADO STREET MAINT DISTRICT	49,836	48,662	49,178	49,268	49,268
Fund 262 -- CALLE PRINCIPAL MAINT DISTRICT					
OTHER TAXES	25,180	25,180	25,232	25,232	25,232
INTEREST	238	273	610	610	610
Total 262 -- CALLE PRINCIPAL MAINT DISTRICT	25,418	25,453	25,842	25,842	25,842
Fund 263 -- S CANNERY ROW PARKING DISTRICT					
INTEREST	(105)	12	-	-	-
Total 263 -- S CANNERY ROW PARKING DISTRICT	(105)	12	-	-	-
Fund 264 -- PARKING ADJUSTMENT FEE-FUND A					
INTEREST	3	2	30	30	30
FEES & CHARGES	3,590	3,590	-	-	-
Total 264 -- PARKING ADJUSTMENT FEE-FUND A	3,594	3,592	30	30	30
Fund 266 -- TRANSPORTATION MANAGEMENT FUND					
INTEREST	4	(17)	78	78	78
FEES & CHARGES	13,194	13,245	-	13,500	13,500
Total 266 -- TRANSPORTATION MANAGEMENT FUND	13,198	13,228	78	13,578	13,578
Fund 267 -- CANNERY ROW PARKING VARIANCES					
INTEREST	12	100	92	92	92
FEES & CHARGES	14,023	8,116	1,800	1,800	1,800
Total 267 -- CANNERY ROW PARKING VARIANCES	14,035	8,217	1,892	1,892	1,892
Fund 268 -- LOW & MODERATE INCOME ASSET FUND					
INTEREST	178,097	102,208	103,264	121,028	121,028
RENTS	40,841	43,107	42,500	42,500	42,500
OTHER REVENUES	1,825	(133)	108,000	108,000	108,000
Total 268 -- LOW & MODERATE INCOME ASSET FUND	220,762	145,181	253,764	271,528	271,528
Fund 270 -- COMMUNITY DEV BLOCK GRANT FUND					
INTERGOVERNMENTAL	996,525	219,420	188,388	239,789	239,789
INTEREST	203,870	250,848	125,609	133,609	133,609
RENTS	463,334	503,140	355,200	547,000	547,000
OTHER REVENUES	2,187	415	530,803	325,000	325,000
Total 270 -- COMMUNITY DEV BLOCK GRANT FUND	1,665,915	973,823	1,200,000	1,245,398	1,245,398
Fund 274 -- HOME GRANT 1992 FUND-CASA DE LA ESTRALLA					
INTEREST	466	455	1,358	2,716	2,716
RENTS	85,960	85,499	81,892	81,892	81,892
OTHER REVENUES	1,874	760	900	900	900
Total 274 -- HOME GRANT 1992 FUND-CASA DE LA EST	88,300	86,714	84,150	85,508	85,508
Fund 277 -- PARK DEDICATION FEES FUND					
INTEREST	307	445	1,398	1,398	1,398
FEES & CHARGES	53,466	12,819	-	-	-

SUMMARY OF REVENUES BY TYPE (excludes Transfers-In)

Title	FY16/17 Actual	FY17/18 Actual	FY18/19 Amended	FY19/20 ADOPTED	FY20/21 ADOPTED
Total 277 -- PARK DEDICATION FEES FUND	53,773	13,264	1,398	1,398	1,398
Fund 278 -- HOME GRANT 2005 FUND					
INTEREST	66,787	1,475	4,157	8,314	8,314
Total 278 -- HOME GRANT 2005 FUND	66,787	1,475	4,157	8,314	8,314
Fund 279 -- SEWER LINE MAINTENANCE FUND					
INTEREST	24,962	23,978	72,561	72,561	72,561
FEES & CHARGES	2,556,707	2,570,266	2,620,000	2,600,000	2,600,000
OTHER REVENUES	-	17	-	-	-
Total 279 -- SEWER LINE MAINTENANCE FUND	2,581,669	2,594,261	2,692,561	2,672,561	2,672,561
Fund 280 -- STORM WATER UTILITY FUND					
INTEREST	2,636	3,685	8,568	8,568	8,568
FEES & CHARGES	1,009,735	1,027,376	1,028,000	1,028,000	1,028,000
OTHER REVENUES	7,640	7,989	3,000	3,000	3,000
Total 280 -- STORM WATER UTILITY FUND	1,020,011	1,039,050	1,039,568	1,039,568	1,039,568
Fund 281 -- INTEGRATED REGIONAL WATERSHED MANAGEMENT					
INTEREST	70	75	211	211	211
Total 281 -- INTEGRATED REGIONAL WATERSHED MA	70	75	211	211	211
Fund 290 -- WATER SYSTEM IMPROV FUND					
INTEREST	1,245	1,332	3,755	3,755	3,755
FEES & CHARGES	-	-	100	-	-
Total 290 -- WATER SYSTEM IMPROV FUND	1,245	1,332	3,855	3,755	3,755
Fund 291 -- PUBLIC SAFETY TRAINING & SVCS					
INTERGOVERNMENTAL	51,386	52,494	40,000	40,000	40,000
FEES & CHARGES	7,974	15,222	-	20,000	20,000
Total 291 -- PUBLIC SAFETY TRAINING & SVCS	59,360	67,716	40,000	60,000	60,000
Fund 292 -- ASSET SEIZURE FUND					
INTERGOVERNMENTAL	-	-	2,000	-	-
Total 292 -- ASSET SEIZURE FUND	-	-	2,000	-	-
Fund 295 -- FEMA FUND					
INTERGOVERNMENTAL	-	464,015	-	-	-
Total 295 -- FEMA FUND	-	464,015	-	-	-
Fund 298 -- PUBLIC EDUC & GOV ACCESS (PEG)					
INTEREST	110	22	399	399	399
Total 298 -- PUBLIC EDUC & GOV ACCESS (PEG)	110	22	399	399	399
Fund 299 -- SR CTR PROGRAMS - GARDNER FUND					
INTEREST	404	483	1,329	1,329	1,329
Total 299 -- SR CTR PROGRAMS - GARDNER FUND	404	483	1,329	1,329	1,329
Fund 310 -- DEBT SERVICE FUND					
INTEREST	117	41	3,500	7,500	7,000
Total 310 -- DEBT SERVICE FUND	117	41	3,500	7,500	7,000
Fund 314 -- RDA OBLIGATION RETIREMENT FUND					
INTEREST	276	372	985	985	985
Total 314 -- RDA OBLIGATION RETIREMENT FUND	276	372	985	985	985
Fund 404 -- STATE LOAN					
INTERGOVERNMENTAL	3,922,722	-	-	-	-
INTEREST	(702)	302	-	-	-
Total 404 -- STATE LOAN	3,922,020	302	-	-	-
Fund 405 -- CIP - STATE FUNDING SOURCE					
INTERGOVERNMENTAL	2,878,773	110,793	-	-	-
Total 405 -- CIP - STATE FUNDING SOURCE	2,878,773	110,793	-	-	-
Fund 406 -- FEDERAL STIMULUS PROJECTS					
INTERGOVERNMENTAL	570,875	97,879	-	-	-
Total 406 -- FEDERAL STIMULUS PROJECTS	570,875	97,879	-	-	-
Fund 407 -- CIP - OTHER FUNDING SOURCE					
INTERGOVERNMENTAL	1,443,944	2,483,991	-	-	-

SUMMARY OF REVENUES BY TYPE (excludes Transfers-In)

Title	FY16/17 Actual	FY17/18 Actual	FY18/19 Amended	FY19/20 ADOPTED	FY20/21 ADOPTED
Total 407 -- CIP - OTHER FUNDING SOURCE	1,443,944	2,483,991	-	-	-
Fund 408 -- CONFERENCE CENTER RENOVATION					
INTEREST	(15,248)	11,596	-	-	-
Total 408 -- CONFERENCE CENTER RENOVATION	(15,248)	11,596	-	-	-
Fund 425 -- HIGHWAY 68 IMPROVEMENTS FUND					
INTERGOVERNMENTAL	-	-	-	-	-
Total 425 -- HIGHWAY 68 IMPROVEMENTS FUND	-	-	-	-	-
Fund 600 -- MARINA FUND					
LICENSES & PERMITS	44,784	48,182	76,000	76,000	76,000
INTERGOVERNMENTAL	-	8,982	10,000	20,000	20,000
INTEREST	15,623	16,341	42,823	42,823	42,823
RENTS	328,960	360,805	240,540	369,750	377,140
FEES & CHARGES	2,655,656	2,725,048	2,530,600	2,746,987	2,787,051
OTHER REVENUES	23,442	36,970	40,000	25,000	25,000
Total 600 -- MARINA FUND	3,068,465	3,196,327	2,939,963	3,280,560	3,328,014
Fund 610 -- CEMETERY FUND					
INTEREST	(41)	(8)	529	529	529
FEES & CHARGES	229,357	344,534	198,500	304,067	310,146
OTHER REVENUES	-	(929)	-	42,334	42,334
Total 610 -- CEMETERY FUND	229,316	343,597	199,029	346,930	353,009
Fund 625 -- PARKING FUND					
LICENSES & PERMITS	643,823	598,762	700,000	700,000	700,000
FINES & FORFEITURES	872,628	832,504	900,000	900,000	900,000
INTEREST	96,740	114,728	83,486	83,486	83,486
RENTS	249,322	335,463	293,000	300,000	300,000
FEES & CHARGES	7,335,005	7,775,064	7,269,000	8,238,500	9,133,500
OTHER REVENUES	167,556	28,010	170,100	201,500	202,300
Total 625 -- PARKING FUND	9,365,074	9,684,533	9,415,586	10,423,486	11,319,286
Fund 640 -- CITY OF MONTEREY FIN AUTHORITY					
INTEREST	37,279	12,342	-	-	-
Total 640 -- CITY OF MONTEREY FIN AUTHORITY	37,279	12,342	-	-	-
Fund 641 -- MATERIALS RECOVERY FACILITY					
INTEREST	6,090	6,954	-	-	-
RENTS	417,183	317,250	426,787	-	-
Total 641 -- MATERIALS RECOVERY FACILITY	423,273	324,204	426,787	-	-
Fund 642 -- OCEAN VIEW PLAZA CSD					
OTHER REVENUES	6,726	6,544	27,000	7,000	7,000
Total 642 -- OCEAN VIEW PLAZA CSD	6,726	6,544	27,000	7,000	7,000
Fund 650 -- PRESIDIO OF MTRY PUBLIC WORKS					
FEES & CHARGES	7,602,592	8,937,884	9,920,579	11,018,061	11,227,461
OTHER REVENUES	4,304,247	2,349,356	13,427,551	1,362,350	1,371,350
Total 650 -- PRESIDIO OF MTRY PUBLIC WORKS	11,906,839	11,287,240	23,348,130	12,380,411	12,598,811
Fund 655 -- NAVY SERVICES FUND					
INTEREST	(49)	-	-	-	-
FEES & CHARGES	413,293	306,056	454,050	454,050	454,050
Total 655 -- NAVY SERVICES FUND	413,244	306,056	454,050	454,050	454,050
Fund 705 -- EQUIPMENT REPLACEMENT FUND					
INTERGOVERNMENTAL	-	121,935	-	-	-
INTEREST	9,992	11,690	28,157	-	-
FEES & CHARGES	715,259	867,001	812,463	1,046,010	1,022,298
OTHER REVENUES	49,300	131,992	156,876	29,225	29,225
Total 705 -- EQUIPMENT REPLACEMENT FUND	774,551	1,132,619	997,496	1,075,235	1,051,523
Fund 708 -- VEHICLE MAINTENANCE FUND					
RENTS	7,200	5,400	7,200	-	-
FEES & CHARGES	1,778,463	1,977,874	2,147,950	2,190,929	2,264,565

SUMMARY OF REVENUES BY TYPE (excludes Transfers-In)

Title	FY16/17 Actual	FY17/18 Actual	FY18/19 Amended	FY19/20 ADOPTED	FY20/21 ADOPTED
OTHER REVENUES	-	38	1,250	1,250	1,250
Total 708 -- VEHICLE MAINTENANCE FUND	1,785,663	1,983,312	2,156,400	2,192,179	2,265,815
Fund 710 -- INFORMATION SERVICES FUND					
FEES & CHARGES	3,262,096	3,774,803	3,968,221	4,478,083	3,881,175
OTHER REVENUES	82	-	-	-	-
Total 710 -- INFORMATION SERVICES FUND	3,262,178	3,774,803	3,968,221	4,478,083	3,881,175
Fund 715 -- WORKER'S COMP INSURANCE TRUST					
FEES & CHARGES	2,423,079	2,710,896	2,826,755	3,201,980	3,271,140
OTHER REVENUES	854,430	55,383	225,000	225,000	225,000
Total 715 -- WORKER'S COMP INSURANCE TRUST	3,277,508	2,766,280	3,051,755	3,426,980	3,496,140
Fund 716 -- LIABILITY & PROPERTY INSURANCE					
FEES & CHARGES	1,238,265	1,247,357	1,292,860	2,093,130	2,132,550
OTHER REVENUES	117,009	-	-	-	-
Total 716 -- LIABILITY & PROPERTY INSURANCE	1,355,274	1,247,357	1,292,860	2,093,130	2,132,550
Fund 718 -- EMPLOYEE BENEFIT FUND					
FEES & CHARGES	9,246,820	9,556,072	8,275,888	9,695,051	10,171,979
OTHER REVENUES	-	-	-	-	-
Total 718 -- EMPLOYEE BENEFIT FUND	9,246,820	9,556,072	8,275,888	9,695,051	10,171,979
Fund 807 -- TIDELANDS TRUST FUND					
INTEREST	34,512	37,612	161,939	228,527	220,209
RENTS	2,522,454	2,704,604	2,669,713	2,869,774	2,924,272
FEES & CHARGES	169,377	371,758	224,560	404,710	388,610
OTHER REVENUES	44,542	-	-	365,881	365,881
Total 807 -- TIDELANDS TRUST FUND	2,770,885	3,113,975	3,056,212	3,868,892	3,898,972
Fund 810 -- LIBRARY TRUST FUND					
INTERGOVERNMENTAL	-	-	-	8,000	8,000
INTEREST	1,955	2,444	4,231	9,231	9,231
FEES & CHARGES	6,229	7,608	6,500	7,700	7,700
OTHER REVENUES	99,747	109,024	57,000	101,300	101,300
Total 810 -- LIBRARY TRUST FUND	107,932	119,076	67,731	126,231	126,231
Fund 818 -- MUSEUM TRUST FUND					
INTEREST	921	1,205	1,867	1,867	1,867
OTHER REVENUES	13,708	11,738	7,650	13,400	14,900
Total 818 -- MUSEUM TRUST FUND	14,629	12,944	9,517	15,267	16,767
Fund 821 -- SCHOLZE PARK TRUST FUND					
INTEREST	7,672	6,025	14,053	14,053	14,053
Total 821 -- SCHOLZE PARK TRUST FUND	7,672	6,025	14,053	14,053	14,053
Fund 822 -- SCHOLZE PLAYGROUND TRUST FUND					
INTEREST	1,499	3,409	14,053	14,053	14,053
Total 822 -- SCHOLZE PLAYGROUND TRUST FUND	1,499	3,409	14,053	14,053	14,053
Fund 900 -- SPECIAL DEPOSITS FUND					
INTEREST	(631)	(761)	-	-	-
Total 900 -- SPECIAL DEPOSITS FUND	(631)	(761)	-	-	-
Fund 918 -- CONF CTR FACILITIES DIST 2013-1					
CONF CTR FACILITIES DIST TAX	4,315,902	4,593,315	4,391,000	5,174,000	5,381,000
INTEREST	18,164	27,560	38,130	38,130	38,130
Total 918 -- CONF CTR FACILITIES DIST 2013-1	4,334,066	4,620,875	4,429,130	5,212,130	5,419,130
Fund 961 -- GOLDEN 55 TRAVELERS FUND					
OTHER REVENUES	36,173	25,506	60,040	50,122	50,122
Total 961 -- GOLDEN 55 TRAVELERS FUND	36,173	25,506	60,040	50,122	50,122
Total	152,430,387	153,580,789	162,140,360	162,215,800	165,795,720

SUMMARY OF OPERATING EXPENDITURES BY FUND (excludes Transfers-Outs)

Fund Title	FY16/17	FY17/18	FY18/19	FY19/20	FY20/21
	Actual	Actual	Amended Budget	Adopted	Adopted
Fund Type 100 -- General Fund					
101 GENERAL FUND	69,368,348	75,434,285	78,638,482	80,222,701	83,285,071
Total 100 -- General Fund	69,368,348	75,434,285	78,638,482	80,222,701	83,285,071
Fund Type 200 -- Special Revenue Funds					
210 WHARF I SPRINKLER SYSTEM FUND	11,492	14,968	20,600	20,600	20,600
215 SKYLINE FOREST SERVICE DIST	11,874	11,747	17,135	17,135	17,135
* 216 NEIGHBORHOOD IMPROVEMENT FUND	3,727,643	4,295,891	16,565,543	437,915	447,846
241 FEDERAL/STATE PROJECTS FUND	88,510	150,723	1,222	-	-
243 JUSTICE ASSISTANCE GRANT FUND	10,351	-	-	-	-
251 GAS TAX FUND	19,058	-	7,185	15,000	15,000
255 CONSTRUCTION TRUCK IMPACT FEE FUND	(2,077)	-	-	-	-
261 ALVARADO STREET MAINT DISTRICT	80,539	115,876	105,579	99,823	100,782
262 CALLE PRINCIPAL MAINT DISTRICT	14,912	52,359	32,111	36,349	36,668
268 LOW & MODERATE INCOME ASSET FUND	1,481,603	1,438,410	238,441	295,303	302,742
270 COMMUNITY DEV BLOCK GRANT FUND	2,341,853	1,166,846	1,191,665	1,422,771	1,432,200
274 HOME GRANT 1992 FUND-CASA DE LA ESTRALLA	64,175	47,120	53,388	54,782	54,932
278 HOME GRANT 2005 FUND	(17)	-	100,000	-	-
280 STORM WATER UTILITY FUND	957,282	958,071	1,282,908	1,255,279	1,281,442
290 WATER SYSTEM IMPROV FUND	-	-	25,750	25,750	25,750
291 PUBLIC SAFETY TRAINING & SVCS	74,458	94,625	75,000	119,875	110,090
292 ASSET SEIZURE FUND	4,552	-	22,000	-	-
299 SR CTR PROGRAMS - GARDNER FUND	24,904	24,460	25,000	12,500	12,500
* 650 PRESIDIO OF MTRY PUBLIC WORKS	12,515,836	12,099,356	32,407,975	12,354,368	12,571,822
655 NAVY SERVICES FUND	401,773	285,849	454,050	454,050	454,050
807 TIDELANDS TRUST FUND	1,624,696	2,450,750	2,495,108	3,014,271	3,018,494
810 LIBRARY TRUST FUND	153,767	177,720	236,073	198,242	122,900
818 MUSEUM TRUST FUND	4,396	5,076	7,250	6,450	6,450
961 GOLDEN 55 TRAVELERS FUND	42,859	24,726	60,040	50,122	50,122
Total 200 -- Special Revenue Funds	23,654,439	23,414,572	55,424,023	19,890,584	20,081,524
Fund Type 300 -- Debt Service Funds					
310 DEBT SERVICE FUND	545,099	547,518	547,573	545,189	547,418
918 CONF CTR FACILITIES DIST 2013-1	2,501,430	3,834,232	3,490,535	5,061,421	5,333,030
Total 300 -- Debt Service Funds	3,046,529	4,381,750	4,038,108	5,606,610	5,880,448
Fund Type 400 -- Capital Projects Funds					
* 404 STATE LOAN	(702)	253,943	3,819,276	-	-
405 CIP - STATE FUNDING SOURCE	304,339	6,276	-	-	-
* 408 CONFERENCE CENTER RENOVATION	30,764,987	11,534,340	2,881,418	-	-
* 410 CAPITAL PROJECTS FUND	21,561,330	15,299,837	72,838,104	-	-
Total 400 -- Capital Projects Funds	52,629,954	27,094,396	79,538,798	-	-
Fund Type 600 -- Enterprise Funds					
279 SEWER LINE MAINTENANCE FUND	1,593,557	1,701,291	2,437,872	2,668,934	2,706,931
600 MARINA FUND	1,825,350	2,603,398	2,082,048	2,131,696	2,153,685
610 CEMETERY FUND	201,538	244,113	223,674	482,467	488,831
625 PARKING FUND	6,733,326	8,835,077	8,531,018	9,245,171	9,364,266
640 CITY OF MONTEREY FIN AUTHORITY	44,275	23,000	-	-	-
641 MATERIALS RECOVERY FACILITY	142,156	121,399	2,000	7,102	5,220
Total 600 -- Enterprise Funds	10,540,203	13,528,276	13,276,611	14,535,370	14,718,933
Fund Type 700 -- Internal Service Funds					
705 EQUIPMENT REPLACEMENT FUND	597,026	746,681	1,147,247	1,427,302	36,227
708 VEHICLE MAINTENANCE FUND	1,808,236	2,602,626	2,110,448	2,161,105	2,205,268
710 INFORMATION SERVICES FUND	4,066,985	4,684,713	4,136,480	4,360,849	3,833,740
715 WORKER'S COMP INSURANCE TRUST	3,387,634	4,973,142	3,051,755	3,636,889	3,712,587
716 LIABILITY & PROPERTY INSURANCE	99,642	4,287,807	1,292,860	2,097,338	2,143,941
718 EMPLOYEE BENEFIT FUND	9,140,120	9,549,988	8,323,318	9,780,651	10,259,279
Total 700 -- Internal Service Funds	19,099,643	26,844,957	20,062,108	23,464,133	22,191,043
Fund Type 900 -- Agency Funds					
314 RDA OBLIGATION RETIREMENT FUND	3,723	4,541	-	-	-
642 OCEAN VIEW PLAZA CSD	6,816	6,544	27,000	27,000	27,000
952 MONTEREY CO TOURISM IMPROVEMENT DIST	12,613	-	-	-	-
Total 900 -- Agency Funds	23,153	11,085	27,000	27,000	27,000
Total	178,362,269	170,709,321	251,005,131	143,746,398	146,184,018

* Note: FY19 Amended Budget for NIP F216, CIP F410 and PMSA F655 include CIP carried forward from prior years.

SUMMARY OF GENERAL FUND OPERATING EXPENDITURES BY DEPARTMENT

(excludes CIP Budgets and Transfers-Out)

Department & Divisions	FY16/17 Actual	FY17/18 Actual	FY18/19 Amended	FY19/20 Adopted	FY20/21 Adopted
COM DEV -- Community Development					
PLANNING & BLDG INSPECT ECON DEVELOP	625	1,575,664	1,303,971	1,802,902	1,857,965
BUILDING SAFETY AND INSPECTION	1,470,519	1,442,461	1,551,694	1,415,601	1,339,997
ECONOMIC DEVELOPMENT	95,652	100,091	116,500	116,500	116,500
PROPERTY MGMT	339,834	185,277	225,468	258,100	263,626
Total COM DEV -- Community Development	1,906,631	3,303,493	3,197,633	3,593,104	3,578,088
FIRE -- Fire					
FIRE - ADMINISTRATION	1,458,284	1,589,888	1,616,638	1,750,273	1,811,076
FIRE - PREVENTION	346,457	391,877	511,251	535,960	572,047
FIRE - OPERATIONS	16,961,416	18,650,465	19,771,839	19,285,978	20,581,086
FIRE - TRAINING	331,430	283,884	322,384	287,012	292,150
FIRE - EMERGENCY PREPAREDNESS	128,227	134,952	163,223	173,280	157,492
Total FIRE -- Fire	19,225,814	21,051,066	22,385,334	22,032,503	23,413,852
GenGov -- General Government					
MAYOR/COUNCIL	130,199	132,498	125,275	121,103	123,210
CITY MANAGER-ADMINISTRATION	875,755	855,890	1,060,229	1,052,979	1,107,112
COMMUNICATIONS & OUTREACH	272,073	308,203	344,834	367,078	381,961
CITY CLERK	530,845	477,538	599,402	688,253	706,770
CITY ATTORNEY	872,891	938,256	1,043,883	1,076,493	1,124,426
HUMAN RESOURCES	739,842	877,904	777,591	767,384	800,001
FINANCE ADMINISTRATION	408,392	456,258	526,746	784,283	728,025
REVENUE DIVISION	661,610	727,691	835,757	833,698	870,165
ACCOUNTING DIVISION	1,072,169	1,339,510	1,384,082	1,438,127	1,433,024
NON-DEPARTMENTAL	392,710	430,532	255,879	370,216	360,852
COMMUNITY PROMOTION - CITYWIDE	182,788	144,679	215,275	100,000	100,000
INTERGOVERNMENTAL RELATIONS	244,917	194,876	162,623	210,623	172,623
Total GenGov -- General Government	6,384,191	6,883,836	7,331,576	7,810,237	7,908,168
Libr-Mus -- Library & Museum					
LIBRARY ADMINISTRATION	1,219,810	1,151,696	1,243,897	1,106,766	1,187,488
SUPPORT SERVICES	428,705	437,229	435,865	449,299	474,860
REFERENCE SERVICES	387,337	352,951	381,364	491,492	517,129
YOUTH SERVICES	394,031	395,952	459,903	490,067	514,302
READERS' SERVICES	485,884	681,488	623,017	591,670	527,690
MUSEUM	288	75	-	-	-
PRESIDIO HISTORIC PARK/MUSEUM	6,587	-	-	-	-
MUSEUM	337,145	330,374	360,972	360,335	370,488
PRESIDIO HISTORIC PARK/MUSEUM	643	8,687	42,978	2,090	2,120
Total Libr-Mus -- Library & Museum	3,260,430	3,358,452	3,547,996	3,491,720	3,594,076
MCC -- Monterey Conf Center					
CONFERENCE CENTER-ADMIN	492,236	753,180	815,580	745,675	629,872
CONFERENCE CENTER SALES	556,515	592,682	523,648	591,550	609,168
CONFERENCE CENTER - OPERATIONS	-	-	-	-	-
CONFERENCE CENTER - EVENT OPERATIONS	698,026	1,048,219	1,170,598	1,196,315	1,247,175
CONFERENCE CENTER - BUILDING MAINTENANCE	183,692	231,505	245,787	316,544	323,625
CONFERENCE CTR - LANDSCAPE/GENERAL MAINT	91,194	224,256	266,726	222,270	222,270
CONFERENCE CENTER - VISITOR PROMOTION	899,667	924,057	902,667	992,405	992,405
Total MCC -- Monterey Conf Center	2,921,329	3,773,898	3,925,006	4,064,758	4,024,515
P&R -- Parks & Recr					
PARKS	3,743,255	3,713,918	3,122,473	3,494,801	3,519,908
URBAN FORESTRY	896,601	1,164,320	951,431	1,023,508	1,042,653
PARKS & RECREATION ADMINISTRATION	1,097,648	1,138,061	859,695	910,675	942,967
RECREATION - MONTEREY YOUTH CENTER	391,522	415,628	451,898	445,961	484,055
RECREATION - SCHOLZE PARK CENTER	260,910	269,900	304,967	314,266	327,787
RECREATION - ARCHER PARK CENTER	4,791	3,885	4,112	4,052	4,122

SUMMARY OF GENERAL FUND OPERATING EXPENDITURES BY DEPARTMENT

(excludes CIP Budgets and Transfers-Out)

Department & Divisions	FY16/17 Actual	FY17/18 Actual	FY18/19 Amended	FY19/20 Adopted	FY20/21 Adopted
RECREATION - HILLTOP PARK CENTER	351,101	378,788	404,473	418,346	435,125
RECREATION - CASANOVA OAK KNOLL PARK CTR	322,082	347,423	392,217	441,234	460,464
RECREATION - SPECIAL PROGRAMS & EVENTS	527,974	518,039	683,679	681,962	684,264
RECREATION - SPORTS	279,130	308,886	345,497	306,824	319,209
MONTEREY SPORTS CENTER	5,058,651	5,305,660	5,445,665	5,460,377	5,646,743
SPORTS CENTER - BLDG MAINT.	394,736	441,304	475,299	404,723	417,987
COMMUNITY PROMOTION - JULY 4TH	33,764	36,798	41,421	41,196	43,421
Total P&R -- Parks & Recr	13,362,165	14,042,610	13,482,828	13,947,923	14,328,703
POLICE -- Police					
POLICE - OFFICE OF THE CHIEF	1,975,692	2,628,140	2,660,085	3,387,478	3,491,631
PATROL DIVISION	7,659,831	8,448,667	8,881,889	11,394,162	11,844,233
ADMINISTRATION DIVISION	2,339,807	2,538,537	2,936,103	2,163,166	2,269,027
INVESTIGATION/SPECIAL OPERATIONS DIVISIO	2,430,708	2,393,214	3,069,289	1,736,473	1,852,528
Total POLICE -- Police	14,406,038	16,008,558	17,547,366	18,681,279	19,457,419
PW -- Public Works					
PUBLIC WORKS ADMINISTRATION	1,133,853	926,629	1,138,212	943,813	1,028,369
ENGINEERING DESIGN SECTION	1,569,877	1,803,189	1,714,539	1,376,044	1,470,039
ENGINEERING SURVEY SECTION	40,458	-	-	-	-
CAPITAL PROJECTS DIVISION	562,286	40,632	-	8,686	8,939
TRANSPORTATION ENGINEERING	626,991	-	-	-	-
STREET MAINTENANCE & UTILITIES	1,299,681	1,602,161	1,554,596	1,634,834	1,759,499
BUILDING MAINTENANCE	1,441,747	1,525,307	1,518,072	1,354,737	1,391,039
CUSTODIAL SERVICES	1,226,856	1,114,454	1,295,325	1,283,063	1,322,364
Total PW -- Public Works	7,901,750	7,012,371	7,220,743	6,601,177	6,980,249
TOTAL - GENERAL FUND	69,368,348	75,434,285	78,638,482	80,222,701	83,285,071

PROJECTED FUND BALANCE FY19/20

Fund	Title	6/30/2019 Fund Balance/ Working Capital - Projected	FY19/20 Adopted Revenue	FY19/20 Adopted Expenditure	Transfer-In	Transfer-Out	CIP Use	Net Source/(Use)	6/30/2020 Fund Balance/ Working Capital - Projected
Fund Type 100 -- General Fund									
101	GENERAL FUND	28,984,319	80,130,558	80,222,701	658,715	669,165	500,000	(602,593)	28,381,726
Total 100 -- General Fund		28,984,319	80,130,558	80,222,701	658,715	669,165	500,000	(602,593)	28,381,726
Fund Type 200 -- Special Revenue Funds									
205	SEWER MAINS FUND	689,475	12,480					12,480	701,955
210	WHARF I SPRINKLER SYSTEM FUND	294,040	39,000	20,600				18,400	312,440
215	SKYLINE FOREST SERVICE DIST	184,077	26,182	17,135				9,047	193,124
**	216 NEIGHBORHOOD IMPROVEMENT FUND	446,906	4,494,514	437,915			4,100,000	(43,401)	403,506
	241 FEDERAL/STATE PROJECTS FUND	(26,855)	-	-				-	(26,855)
	243 JUSTICE ASSISTANCE GRANT FUND	14,981	-	-				-	14,981
	249 STATE COPS - AB1913 (DVO)	9,510	101,016			100,000		1,016	10,526
	251 GAS TAX FUND	792,485	736,783	15,000		6,000	696,507	19,276	811,761
	252 STREET INFRASTRUCTURE REHAB FUND (MEASUR	8,285,628	10,518,434				10,432,000	86,434	8,372,062
	253 CCFD BONDS - PROJECT FUND	595,779	-					-	595,779
	254 CCFD-CITY REVENUE FUND	2,014,635	-					-	2,014,635
	255 CONSTRUCTION TRUCK IMPACT FEE FUND	249	-	-				-	249
	257 TRANSPORTATION SAFETY & INVESTMENT PLAN	450,749	1,048,441				1,025,000	23,441	474,190
	258 SB1 ROAD MAINTENANCE & REHABILITATION	-	465,485				465,485	-	-
	261 ALVARADO STREET MAINT DISTRICT	50,472	49,268	99,823	41,892			(8,663)	41,808
	262 CALLE PRINCIPAL MAINT DISTRICT	33,853	25,842	36,349				(10,507)	23,346
	263 S CANNERY ROW PARKING DISTRICT	992	-					-	992
	264 PARKING ADJUSTMENT FEE-FUND A	1,418	30					30	1,448
	266 TRANSPORTATION MANAGEMENT FUND	1,109	13,578					13,578	14,687
	267 CANNERY ROW PARKING VARIANCES	2,848	1,892					1,892	4,740
*	268 LOW & MODERATE INCOME ASSET FUND	468,907	271,528	295,303				(23,775)	445,133
*	270 COMMUNITY DEV BLOCK GRANT FUND	184,029	1,245,398	1,422,771				(177,373)	6,656
	274 HOME GRANT 1992 FUND-CASA DE LA ESTRALLA	220,017	85,508	54,782				30,726	250,743
	277 PARK DEDICATION FEES FUND	49,854	1,398					1,398	51,252
*	278 HOME GRANT 2005 FUND	265,407	8,314	-				8,314	273,721
*	280 STORM WATER UTILITY FUND	623,391	1,039,568	1,255,279				(215,711)	407,680
	281 INTEGRATED REGIONAL WATERSHED MANAGEMENT	18,596	211					211	18,807
	290 WATER SYSTEM IMPROV FUND	305,546	3,755	25,750				(21,995)	283,551
	291 PUBLIC SAFETY TRAINING & SVCS	146,198	60,000	119,875				(59,875)	86,323
	292 ASSET SEIZURE FUND	(2,266)	-	-				-	(2,266)
*	295 FEMA FUND	140,893	-					-	140,893
	298 PUBLIC EDUC & GOV ACCESS (PEG)	2,309	399					399	2,708
	299 SR CTR PROGRAMS - GARDNER FUND	51,877	1,329	12,500				(11,171)	40,706
**	650 PRESIDIO OF MTRY PUBLIC WORKS	410,375	12,380,411	12,354,368				26,043	436,419
	655 NAVY SERVICES FUND	48,184	454,050	454,050				-	48,184

PROJECTED FUND BALANCE FY19/20

Fund	Title	6/30/2019 Fund Balance/ Working Capital - Projected	FY19/20 Adopted Revenue	FY19/20 Adopted Expenditure	Transfer-In	Transfer-Out	CIP Use	Net Source/(Use)	6/30/2020 Fund Balance/ Working Capital - Projected
807	TIDELANDS TRUST FUND	8,596,021	3,868,892	3,014,271		299,617	1,000,000	(444,996)	8,151,025
810	LIBRARY TRUST FUND	254,297	126,231	198,242				(72,011)	182,285
818	MUSEUM TRUST FUND	214,519	15,267	6,450				8,817	223,336
900	SPECIAL DEPOSITS FUND	(5,808)	-					-	(5,808)
961	GOLDEN 55 TRAVELERS FUND	(259)	50,122	50,122				-	(259)
Total 200 -- Special Revenue Funds		25,834,440	37,145,326	19,890,584	41,892	405,617	17,718,992	(827,975)	25,006,465
Fund Type 300 -- Debt Service Funds									
310	DEBT SERVICE FUND	(7,201)	7,500	545,189	541,689			4,000	(3,201)
918	CONF CTR FACILITIES DIST 2013-1	5,643,715	5,212,130	5,061,421				150,709	5,794,424
Total 300 -- Debt Service Funds		5,636,515	5,219,630	5,606,610	541,689	-	-	154,709	5,791,224
Fund Type 500 -- Permanent Funds (Restricted Cash)									
821	SCHOLZE PARK TRUST FUND	1,226,676	14,053			25,000		(10,947)	1,215,729
822	SCHOLZE PLAYGROUND TRUST FUND	1,226,639	14,053			25,000		(10,947)	1,215,692
Total 500 -- Permanent Funds		2,453,315	28,106	-	-	50,000	-	(21,894)	2,431,421
Fund Type 600 -- Enterprise Funds									
* 279	SEWER LINE MAINTENANCE FUND	5,895,813	2,672,561	2,668,934			500,000	(496,373)	5,399,441
* 600	MARINA FUND	5,186,487	3,280,560	2,131,696		310,873	2,650,000	(1,812,009)	3,374,478
* 610	CEMETERY FUND	177,249	346,930	482,467				(135,537)	41,712
* 625	PARKING FUND	11,654,943	10,423,486	9,245,171	235,873	278,098	2,800,000	(1,663,910)	9,991,033
* 640	CITY OF MONTEREY FIN AUTHORITY	2,350	-	-				-	2,350
* 641	MATERIALS RECOVERY FACILITY	496,188	-	7,102				(7,102)	489,086
Total 600 -- Enterprise Funds		23,413,030	16,723,537	14,535,370	235,873	588,971	5,950,000	(4,114,931)	19,298,099
Fund Type 700 -- Internal Service Funds									
* 705	EQUIPMENT REPLACEMENT FUND	2,845,597	1,075,235	1,427,302	150,000			(202,067)	2,643,530
* 708	VEHICLE MAINTENANCE FUND	(13,466)	2,192,179	2,161,105				31,074	17,609
* 710	INFORMATION SERVICES FUND	997,997	4,478,083	4,360,849				117,235	1,115,231
715	WORKER'S COMP INSURANCE TRUST	(2,218,492)	3,426,980	3,636,889				(209,909)	(2,428,401)
716	LIABILITY & PROPERTY INSURANCE	(31,610)	2,093,130	2,097,338				(4,208)	(35,818)
* 718	EMPLOYEE BENEFIT FUND	709,141	9,695,051	9,780,651	85,584			(16)	709,126
Total 700 -- Internal Service Funds		2,289,167	22,960,658	23,464,133	235,584	-	-	(267,891)	2,021,276
Fund Type 900 -- Agency Funds									
314	RDA OBLIGATION RETIREMENT FUND	78,981	985	-				985	79,966
642	OCEAN VIEW PLAZA CSD	-	7,000	27,000				(20,000)	(20,000)
Total 900 -- Agency Funds		78,981	7,985	27,000	-	-	-	(19,015)	59,966
Total		88,689,768	162,215,800	143,746,398	1,713,753	1,713,753	24,168,992	(5,699,589)	82,990,178
* These funds are presented with working capital (current asset less current liability). See later discussion regarding encumbrances & projects).									
** NIP and PMSA Fund rollforward based upon estimated outstanding projects									

PROJECTED FUND BALANCE FY20/21

Fund	Title	6/30/2020 Fund Balance/ Working Capital - Projected	FY20/21 Adopted Revenue	FY20/21 Adopted Expenditure	Transfer-In	Transfer-Out	CIP Use	Net Source/(Use)	6/30/2021 Fund Balance/ Working Capital Projected
Fund Type 100 -- General Fund									
101	GENERAL FUND	28,381,726	81,935,004	83,285,071	658,715	678,907	1,400,000	(2,770,259)	25,611,467
Total 100 -- General Fund		28,381,726	81,935,004	83,285,071	658,715	678,907	1,400,000	(2,770,259)	25,611,467
Fund Type 200 -- Special Revenue Funds									
205	SEWER MAINS FUND	701,955	12,480					12,480	714,435
210	WHARF I SPRINKLER SYSTEM FUND	312,440	39,800	20,600				19,200	331,640
215	SKYLINE FOREST SERVICE DIST	193,124	26,682	17,135				9,547	202,670
**	216 NEIGHBORHOOD IMPROVEMENT FUND	403,506	4,668,514	447,846			4,100,000	120,668	524,174
	241 FEDERAL/STATE PROJECTS FUND	(26,855)	-	-				-	(26,855)
	243 JUSTICE ASSISTANCE GRANT FUND	14,981	-	-				-	14,981
	249 STATE COPS - AB1913 (DVO)	10,526	101,016			100,000		1,016	11,542
	251 GAS TAX FUND	811,761	704,313	15,000		6,000	664,037	19,276	831,037
	252 STREET INFRASTRUCTURE REHAB FUND (MEASUR	8,372,062	10,703,434				10,617,000	86,434	8,458,496
	253 CCFD BONDS - PROJECT FUND	595,779	-					-	595,779
	254 CCFD-CITY REVENUE FUND	2,014,635	-					-	2,014,635
	255 CONSTRUCTION TRUCK IMPACT FEE FUND	249	-	-				-	249
	257 TRANSPORTATION SAFETY & INVESTMENT PLAN	474,190	1,048,441				1,048,441	-	474,190
	258 SB1 ROAD MAINTENANCE & REHABILITATION	-	468,792				468,792	-	-
	261 ALVARADO STREET MAINT DISTRICT	41,808	49,268	100,782	47,693			(3,821)	37,987
	262 CALLE PRINCIPAL MAINT DISTRICT	23,346	25,842	36,668				(10,826)	12,520
	263 S CANNERY ROW PARKING DISTRICT	992	-					-	992
	264 PARKING ADJUSTMENT FEE-FUND A	1,448	30					30	1,478
	266 TRANSPORTATION MANAGEMENT FUND	14,687	13,578					13,578	28,265
	267 CANNERY ROW PARKING VARIANCES	4,740	1,892					1,892	6,632
*	268 LOW & MODERATE INCOME ASSET FUND	445,133	271,528	302,742				(31,214)	413,919
*	270 COMMUNITY DEV BLOCK GRANT FUND	6,656	1,245,398	1,432,200				(186,802)	(180,146)
	274 HOME GRANT 1992 FUND-CASA DE LA ESTRALLA	250,743	85,508	54,932				30,576	281,320
	277 PARK DEDICATION FEES FUND	51,252	1,398					1,398	52,650
*	278 HOME GRANT 2005 FUND	273,721	8,314	-				8,314	282,035
*	280 STORM WATER UTILITY FUND	407,680	1,039,568	1,281,442				(241,874)	165,807
	281 INTEGRATED REGIONAL WATERSHED MANAGEMENT	18,807	211					211	19,018
	290 WATER SYSTEM IMPROV FUND	283,551	3,755	25,750				(21,995)	261,556
	291 PUBLIC SAFETY TRAINING & SVCS	86,323	60,000	110,090				(50,090)	36,233
	292 ASSET SEIZURE FUND	(2,266)	-	-				-	(2,266)
*	295 FEMA FUND	140,893	-					-	140,893
	298 PUBLIC EDUC & GOV ACCESS (PEG)	2,708	399					399	3,107
	299 SR CTR PROGRAMS - GARDNER FUND	40,706	1,329	12,500				(11,171)	29,535
**	650 PRESIDIO OF MTRY PUBLIC WORKS	436,419	12,598,811	12,571,822				26,989	463,407
	655 NAVY SERVICES FUND	48,184	454,050	454,050				-	48,184

PROJECTED FUND BALANCE FY20/21

Fund	Title	6/30/2020 Fund Balance/ Working Capital - Projected	FY20/21 Adopted Revenue	FY20/21 Adopted Expenditure	Transfer-In	Transfer-Out	CIP Use	Net Source/(Use)	6/30/2021 Fund Balance/ Working Capital Projected
807	TIDELANDS TRUST FUND	8,151,025	3,898,972	3,018,494		224,617	375,000	280,861	8,431,886
810	LIBRARY TRUST FUND	182,285	126,231	122,900				3,331	185,616
818	MUSEUM TRUST FUND	223,336	16,767	6,450				10,317	233,653
900	SPECIAL DEPOSITS FUND	(5,808)	-					-	(5,808)
961	GOLDEN 55 TRAVELERS FUND	(259)	50,122	50,122				-	(259)
Total 200 -- Special Revenue Funds		25,006,465	37,726,443	20,081,524	47,693	330,617	17,273,270	88,725	25,095,190
Fund Type 300 -- Debt Service Funds									
310	DEBT SERVICE FUND	(3,201)	7,000	547,418	543,918			3,500	299
918	CONF CTR FACILITIES DIST 2013-1	5,794,424	5,419,130	5,333,030				86,100	5,880,524
Total 300 -- Debt Service Funds		5,791,224	5,426,130	5,880,448	543,918	-	-	89,600	5,880,824
Fund Type 500 -- Permanent Funds (Restricted Cash)									
821	SCHOLZE PARK TRUST FUND	1,215,729	14,053			25,000		(10,947)	1,204,782
822	SCHOLZE PLAYGROUND TRUST FUND	1,215,692	14,053			25,000		(10,947)	1,204,745
Total 500 -- Permanent Funds		2,431,421	28,106	-	-	50,000	-	(21,894)	2,409,527
Fund Type 600 -- Enterprise Funds									
* 279	SEWER LINE MAINTENANCE FUND	5,399,441	2,672,561	2,706,931			500,000	(534,370)	4,865,071
* 600	MARINA FUND	3,374,478	3,328,014	2,153,685		235,873	100,000	838,456	4,212,935
* 610	CEMETERY FUND	41,712	353,009	488,831				(135,822)	(94,110)
* 625	PARKING FUND	9,991,033	11,319,286	9,364,266	235,873	278,098	100,000	1,812,795	11,803,828
* 640	CITY OF MONTEREY FIN AUTHORITY	2,350	-	-				-	2,350
* 641	MATERIALS RECOVERY FACILITY	489,086	-	5,220				(5,220)	483,866
Total 600 -- Enterprise Funds		19,298,099	17,672,870	14,718,933	235,873	513,971	700,000	1,975,839	21,273,939
Fund Type 700 -- Internal Service Funds									
* 705	EQUIPMENT REPLACEMENT FUND	2,643,530	1,051,523	36,227				1,015,296	3,658,826
* 708	VEHICLE MAINTENANCE FUND	17,609	2,265,815	2,205,268				60,547	78,155
* 710	INFORMATION SERVICES FUND	1,115,231	3,881,175	3,833,740				47,435	1,162,667
715	WORKER'S COMP INSURANCE TRUST	(2,428,401)	3,496,140	3,712,587				(216,447)	(2,644,848)
716	LIABILITY & PROPERTY INSURANCE	(35,818)	2,132,550	2,143,941				(11,391)	(47,208)
* 718	EMPLOYEE BENEFIT FUND	709,126	10,171,979	10,259,279	87,296			(4)	709,121
Total 700 -- Internal Service Funds		2,021,276	22,999,182	22,191,043	87,296	-	-	895,436	2,916,712
Fund Type 900 -- Agency Funds									
314	RDA OBLIGATION RETIREMENT FUND	79,966	985	-				985	80,951
642	OCEAN VIEW PLAZA CSD	(20,000)	7,000	27,000				(20,000)	(40,000)
Total 900 -- Agency Funds		59,966	7,985	27,000	-	-	-	(19,015)	40,951
Total		82,990,178	165,795,720	146,184,018	1,573,495	1,573,495	19,373,270	238,432	83,228,610
* These funds are presented with working capital (current asset less current liability). See later discussion regarding encumbrances & projects.									
** NIP and PMSA Fund rollforward based upon estimated outstanding projects									

City of Monterey
Interfund Transfers and Repayments of Interfund Advances
FY 2019-20 & 2020-21 Biennial Budget

INTERFUND TRANSFERS		Transfers In 2019/20							Total
		101 General Fund	261 Alvarado St Maint. Dist.	310 Debt Svc	410 Capital Projects	625 Parking	705 Equip Replcmnt	718 Employee Benefits	
Transfers Out									
101	General Fund								
	Maintenance District Contribution		41,892						
	Debt Service Payment			541,689					
	PERS Replacement Benefit/IRS 415(b) Plan						85,584		
	Capital Projects				500,000				
	Subtotal - General Fund							1,169,165	
249	State Grant Fund								
	Grant for Domestic Violence Officer position (\$100K at year end)	100,000						100,000	
251	Gas Tax Fund								
	Gas Tax Sec. 2107.5 Engineer, Street Maintenance; Signal Maintenance	6,000						6,000	
270	CDBG Fund								
	Montecito Park - reso 18-218								
600	Marina Fund								
	Parking Support - per space cost includes meter replacement, collection & counting, enforcement					235,873			
	Purchase boat						75,000		
	Subtotal - Marina Fund							310,873	
625	Parking Fund								
	Parks maintenance in lots/Street maintenance & cleaning/traffic engineering	278,098						278,098	
807	Tidelands Trust Fund								
	Parks/Streets Maint Services	224,617							
	Purchase boat						75,000		
	Interfund Advance - radios								
	Subtotal - Tidelands Fund							299,617	
810	Library Trust Fund								
	Library Capital Reserves Study reso 18-221								
818	Museum Trust Fund								
	Artifacts Specialist reso 17-221								
821	Scholze Park maint split 50/50	25,000						25,000	
822	Scholze Park maint split 50/50	25,000						25,000	
	Total	658,715	41,892	541,689	500,000	235,873	150,000	85,584	2,213,753

Note: Transfers In/Out are accounted for in Balance Sheet accounts 2538 (Operating Transfers In) & 2539 (Operating Transfers Out).
They are not included in Revenue/Expenditure budgets.
Capital Projects Transfers are posted via the project accounting module, as costs are incurred and monthly project accounting is administered.

INTERFUND REPAYMENTS		Repayments To 2019/20					Total
		101 General Fund	625 Parking	705 Equip Replcmnt	807 Tidelands		
Repayments From							
101	General Fund						
	Repay Windows on the Bay advance		9,668				
	Repay fire engine advance			11,400			
	Repay fire truck debt svc converted to advance			17,825			
	Repay Radio Loan & interest				182,469		
	Subtotal - General Fund					221,362	
268	Housing Fund						
	Repay Monterey Hotel advance	20,000				20,000	
610	Cemetery Fund						
	Repay columbarium advance	100,000				100,000	
625	Parking						
	Repay 1977-89 cash advances & interest	1,265,658				1,265,658	
716	Liability/Property Insurance						
	Repay Settlement Loan & interest			250,000		250,000	
807	Tidelands Fund						
	Total	1,385,658	9,668	29,225	432,469	1,857,020	

Note: Repayments To/From are included in Expenditure/Revenue budgets.

City of Monterey
Interfund Transfers and Repayments of Interfund Advances
FY 2019-20 & 2020-21 Biennial Budget

INTERFUND TRANSFERS		Transfers In 2020/21						Total
		101 General Fund	261 Alvarado St Maint. Dist.	310 Debt Svc	410 Capital Projects	625 Parking	718 Employee Benefits	
Transfers Out								
101	General Fund							
	Maintenance District Contribution		47,693					
	Debt Service Payment			543,918				
	PERS Replacement Benefit/IRS 415(b) Plan					87,296		
	Capital Projects				1,400,000			
	Subtotal - General Fund						2,078,907	
249	State Grant Fund							
	Grant for Domestic Violence Officer position (\$100K at year end)	100,000					100,000	
251	Gas Tax Fund							
	Gas Tax Sec. 2107.5 Engineer, Street Maintenance; Signal Maintenance	6,000					6,000	
270	CDBG Fund							
	Montecito Park - reso 18-218							
600	Marina Fund							
	Parking Support - per space cost includes meter replacement, collection & counting, enforcement					235,873		
	Purchase boat							
	Subtotal - Marina Fund						235,873	
625	Parking Fund							
	Parks maintenance in lots/Street maintenance & cleaning/traffic engineering	278,098					278,098	
807	Tidelands Trust Fund							
	Parks/Streets Maint Services	224,617						
	Purchase boat							
	Interfund Advance - radios							
	Subtotal - Tidelands Fund						224,617	
810	Library Trust Fund							
	Library Capital Reserves Study reso 18-221							
818	Museum Trust Fund							
	Artifacts Specialist reso 17-221							
821	Scholze Park maint split 50/50	25,000					25,000	
822	Scholze Park maint split 50/50	25,000					25,000	
Total		658,715	47,693	543,918	1,400,000	235,873	87,296	2,973,495

Note: Transfers In/Out are accounted for in Balance Sheet accounts 2538 (Operating Transfers In) & 2539 (Operating Transfers Out).
They are not included in Revenue/Expenditure budgets.
Capital Projects Transfers are posted via the project accounting module, as costs are incurred and monthly project accounting is administered.

INTERFUND REPAYMENTS		Repayments To 2020/21			
		101 General Fund	705 Equip Replcmnt	807 Tidelands	Total
Repayments From					
101	General Fund				
	Repay Windows on the Bay advance				
	Repay fire engine advance		11,400		
	Repay fire truck debt svc converted to advance		17,825		
	Repay Radio Loan & interest			179,151	
	Subtotal - General Fund				208,376
268	Housing Fund				
	Repay Monterey Hotel advance	20,000			20,000
610	Cemetery Fund				
	Repay columbarium advance	100,000			100,000
625	Parking				
	Repay 1977-89 cash advances & interest	1,265,658			1,265,658
716	Liability/Property Insurance				
	Repay Settlement Loan & interest			245,000	245,000
807	Tidelands Fund				
Total		1,385,658	29,225	424,151	1,839,034

Note: Repayments To/From are included in Expenditure/Revenue budgets.

Fund Balance Analysis

Major funds increasing or declining by more than 10%

The General Fund constitutes more than 10% of the appropriated budget with a decline of more than 10%. Over the biennial period, the General Fund ending balance is expected to decline by approximately 11.6% (\$3.37M/\$28.984), or \$3.4 million (June 30, 2019 GF Balance of \$28.984M less June 30, 2021 Balance of \$25.611M). There are various reasons including rising costs for staffing (minimum wage, pension), utility, insurance premiums, contract services, equipment and vehicle replacement.

Non-major funds increasing or declining by more than 10%

The aggregate of fund balance changes in the City's non-major funds is expected to decrease by approximately 3.5% or \$2.1 million over the biennial term, as accumulated funds for capital improvements are spent down.

Revenue Analysis

General Fund

Title	FY16/17 Actual	FY17/18 Actual	FY18/19 Amended	FY19/20 ADOPTED	FY20/21 ADOPTED
Fund 101 -- GENERAL FUND					
PROPERTY TAXES	10,877,299	11,335,461	11,805,500	12,377,024	12,737,083
SALES TAX	8,322,852	8,468,731	8,734,587	8,821,933	8,910,152
TRANSIENT OCCUPANCY TAXES	19,476,470	20,625,414	22,005,580	22,885,803	23,801,235
BUSINESS LICENSE	3,478,641	3,868,191	3,726,956	3,726,956	3,726,956
UTILITY USERS TAXES	3,248,124	3,510,025	3,565,311	3,672,270	3,782,439
FRANCHISE FEES	1,723,981	1,790,387	1,937,154	2,137,154	2,337,154
OTHER TAXES	461,373	535,277	518,000	548,000	548,000
LICENSES & PERMITS	1,626,214	1,844,053	1,455,995	1,437,927	1,479,000
FINES & FORFEITURES	207,823	203,696	223,100	225,700	225,700
INTERGOVERNMENTAL	1,551,473	2,364,752	1,641,009	410,882	348,800
INTEREST	707,528	634,406	1,166,914	681,027	636,730
RENTS	1,841,413	2,074,979	2,895,898	2,481,077	2,572,160
FEES & CHARGES	16,778,990	17,183,441	17,692,034	18,981,150	18,991,740
OTHER REVENUES	1,026,801	1,114,667	1,504,198	1,743,655	1,837,855
Total 101 -- GENERAL FUND	71,328,979	75,553,479	78,872,236	80,130,558	81,935,004

The General Fund is the primary operating fund of the city. The revenues deposited into this fund include discretionary, general purpose revenues such as taxes, license and permits. This fund also contains reimbursements and fees for services provided by departments supported by the general fund, including contracted services for other jurisdictions, Recreation and Sports Center programs, and administrative support for services provided.

The City's core revenue sources are expected to grow, particularly following completion of the Conference Center renovation. Overall, the total General Fund proposed FY19/20 revenue (excluding transfers) is \$80.1 million, a 7.4% increase from FY18/19 adopted. The total General Fund proposed FY20/21 revenue (excluding transfers) is \$81.9 million, 2.2 % increase from FY19/20 proposed. The robust increases in the core revenue sources are partially offset by decreases in other revenue. For example, grant funds, which are included in FY18/19 as one time revenues are not ongoing revenue sources. In addition, planning and permitting fees showed significant growth during the last few years, but are expected to return to more normal activity levels in FY19/20 and FY20/21 as major construction projects are completed. Finally, the building permit and inspection services contract with the City of Pacific Grove will end in October 2019, which will reduce the revenues accordingly.



Cannery Row

Transient Occupancy Tax (TOT)

TOT is the single largest individual item in the budget. The current TOT rate is 10% within the City of Monterey. 16% of TOT is allocated to the Neighborhood Improvement Fund (which is not discretionary revenue), and the remaining 84% (\$23 million) is retained in the General Fund. A significant portion of the City's tourism comes from business travelers using the Monterey Conference Center, which underwent a \$60 million major renovation since the fall of 2015. The improved Conference Center is re-open in January 2018. TOT revenues are forecast to return to the historical average of 4%.

Property Tax

Based upon consultation with the Monterey County Assessor, property tax revenues are projected to grow 5% in FY20 and 3% in FY21. In general, under Proposition 13, increases in the assessed value of property are limited to 2% under State law. As property changes ownership, however, it is reassessed to actual value, resulting in increased property taxes. Since the Great Recession, the City has experienced growth in property values, and with the revitalization of the downtown area this trend is expected to continue.

Sales Tax

Of all the major revenue sources, the most modest growth is expected in Sales Tax, with a projected 1% increase annually. The City uses the services of a sales tax consultant to assist in sales tax revenue projections and these projections are based on the consultant's experience as well as local trends. General Fund sales taxes do not include Measure P and S local district revenues which are restricted for specific uses and held in a separate fund.

Factors impacting the growth of sales tax include the ongoing increase in online sales, which are not directly credited to the delivery location as are brick-and-mortar sales. In addition, statewide trends include the shift in sales from goods to nontaxable services, and demographic changes such as an aging population that is less inclined to purchase products.

Fire Service Charges

Revenues reflect estimated costs of providing fire service to contracting jurisdictions: Carmel-by-the-Sea, Pacific Grove, Monterey Peninsula Airport District, Sand City, Presidio of Monterey, and La Mesa Village military housing. Fire service fees decreased 1% in FY19/20 and 3% in FY20/21 primarily due to negotiated contract extension, especially the reduction in the Airport District service charges.

Recreation/Sports Center Programs

Recreations and Sports Center Programs revenue estimates are projected to increase overall by 10% in FY19/20 and remain relatively flat in FY20/21.

Business License

There is a consistent business license rate: (a) businesses with gross receipts of \$25,000 or less per calendar year, pay \$26 and (b) businesses with gross receipts in excess of \$25,000 per year, pay \$26 plus 0.15% of their gross receipts. In FY17/18 and FY18/19, the City enhanced business tax outreach and compliance efforts, which improved compliance and higher tax revenues. For FY19/20 and FY20/21, business license revenues are forecast to remain flat.

Other Funds

Revenues (excludes Transfers In) - Special Revenue Funds						
Fund	Description	2018-19		2019-20		2020-21
		Amended	Change	Adopted	Change	Adopted
650	PMSA contract fees	23,348,130	(10,967,719)	12,380,411	218,400	12,598,811
252	Measure P and S	8,086,434	2,432,000	10,518,434	185,000	10,703,434
918	CCFD Assessment	4,429,130	783,000	5,212,130	207,000	5,419,130
279	Sewer Fees	2,692,561	(20,000)	2,672,561	-	2,672,561
280	Storm Fees	1,039,000	-	1,039,000	-	1,039,000
	Total Special Revenues	39,595,255	(7,772,719)	31,822,536	610,400	32,432,936

Special Revenue Funds contain revenues that may only be used for specific purposes, such as grants, special taxes (restricted for a specified use), and fees that are collected for a specific use and/or area in the City.

Presidio Contract Service Fees

Revenues in this fund reflect payments for costs incurred under the City's contracts to provide services for Army installations, primarily the Presidio which is located within City limits. The scope of services increased during the biennial period to include more services in southern Monterey County at Camp Roberts and the Naval Research Laboratory, as did anticipated costs of providing ongoing services. The large change in PMSA contract fees is related to several one-time projects for new pavement, Building/roof repair, and Storm Drain repair that occurred in FY19.

Measure P and S

In November 2014, voters approved Measure P, which assessed a one-cent per dollar local sales and use tax to be used to repair streets, sidewalks, and potholes, improve related access and safety and repair the storm drain system. The tax remains in effect through March, 2019.

In November 2018, voters approved Measure S by a State record of 82%, which extended the existing 1% tax for eight years through March 31, 2027.



Monterey Recreation Trail

Budgeted revenues of approximately \$10 million is consistent with FY17/18 and FY18/19 actual.

Conference Center Facilities District

In 2014, the hospitality industry voted to levy a special tax to pay for the renovation of the Monterey Conference Center. Assessments from 0.8% to 4.15% of room revenues are used to pay off bonds issued to finance the renovation. Budgeted revenues of approximately \$5 million is consistent with FY18/19 actual. CCFD assessments in excess of scheduled debt service will be used to accelerate payment of the remaining debt.

Sewer and Storm Drain Maintenance Fees

These fees are surcharges to Monterey Regional Water Pollution Control Agency's (MRWPCA) sewer rates for operation and maintenance of the City's sewer and storm water management systems, and are essentially flat for the biennial period.

Adjustments to storm drain fees can only be approved by voters in accordance with California Proposition 218.

Revenues and Transfers In - Fiduciary/Agency Funds					
	2018-19 Amended Budget	Change	2019-20 Adopted	Change	2020-21 Adopted
Total Fiduciary/Agency Fund Revenues	985	0	985	0	985

Fiduciary/Agency Funds contain revenues collected on behalf of other entities and held in trust for their use. Revenues reflect projected interest earnings.

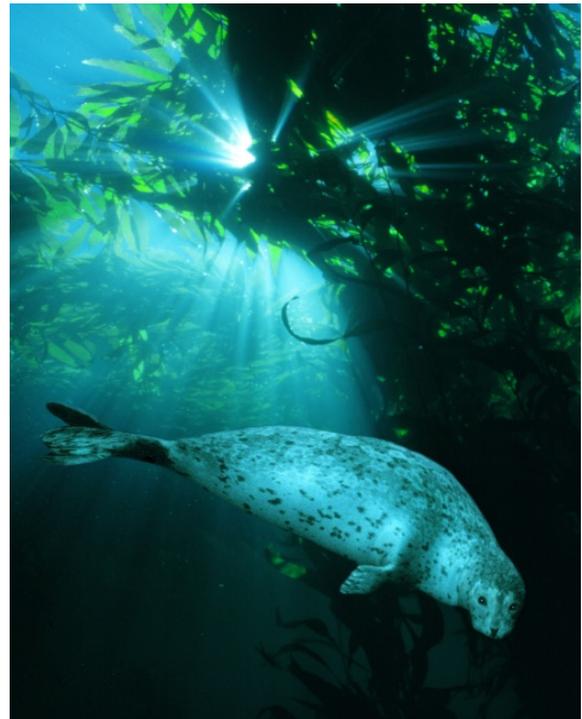
Changes in Personnel Costs

The proposed budget includes 491.25 positions, which is consistent in total full-time and regular part-time equivalent positions compared to the FY18/19 Amended Budget positions. While there are no new programs in the biennial budget, several changes to staffing have been made as a result of departments reviewing vacancies and staffing levels to better reflect workload demands.

The Public Works department re-organization is incorporated to provide greater support for increased service demand resulting from Measure P and S projects, TAMC Measure X, State SB1 RMRA street funding and more PMSA projects.

The Fire SAFER Grants positions are incorporated in this budget subsequent to 2019 Council approvals.

The Police hiring incentives program is incorporated in this budget. In 2005 and 2017, Council authorized the program and it proved to be successful with four (4) police officers hired onto the Monterey PD team. This proposed budget includes funding for up to five (5) hiring incentives through use of available fund balance. \$100,000 would be designated each year and the City Manager would have authority to approve up to five (5) incentive hires in FY19/20 and FY20/21, respectively. The City's hiring has not kept pace with Monterey PD attrition. This program is cost effective because the City would not incur substantial training costs estimated to be \$20,000 per new hire.



Harbor Seal

The City of Pacific Grove informed the City that the building permit and inspection contract will be discontinued. The reduced revenues and positions are reflected in this budget.

Overall Personnel Cost Changes

Between 2018 and 2019 the health premiums decreased by an average of 4.77%. The employee flex spending plan (“HPSF”) increased by an average of 3.31% across employee only, employee +1 and employee + family (based on the PERS Choice increase)

Between 2019 and 2020 the health premiums are increasing by an average of 11.37%. The HPSF will increase by an average of 2% across the three levels due to the increase in the PEMHCA minimum increase as there was no PERS Choice increase.

The most significant change in personnel cost continues to be the cost of employer contributions for the pensions of miscellaneous and public safety employees covered under the California Public Employees Retirement System (CalPERS). City's pension contribution rates to CalPERS have increased during the last ten years and are expected to continue to rise significantly in the years to come.

In December 2016, the CalPERS Board of Administration voted to lower the expected return of investments discount rate from 7.5% to 7.0%. The reduction to the discount rate is phased in over a three fiscal year period beginning in FY18/19. This will increase the City normal cost rate, as well as impact the annual amount due for the Unfunded Actuarial Accrued Liability (UAAL). The table below shows the total pension cost (all funds) and the change year-over-year:

	Total Pension Cost (\$ million)	Change \$ Y-O-Y	Change % Y-O-Y
FY15/16 Actual	\$ 9.5		
FY16/17 Actual	\$ 10.9	\$ 1.5	15.5%
FY17/18 Actual	\$ 12.1	\$ 1.2	11.0%
FY18/19 Actual	\$ 14.0	\$ 1.8	15.1%
FY19/20 Budget	\$ 16.4	\$ 2.4	17.4%
FY20/21 Budget	\$ 18.1	\$ 1.7	10.1%

Employee cost-sharing of employer pension cost was effective back to September 2011 and later amended in subsequent labor contract negotiations. For the purpose of this biennial budget, current cost-sharing percentages are incorporated. On September 1, 2019, the City of Monterey amended its contract with CalPERS to update existing cost-sharing of the City's employer rate. Current cost-sharing rates reflected in the City's Memorandum of Understanding with each Association and the CalPERS contract are as follows:

Employee Cost- Share	CalPERS Employee Group	Employee Associations
3% Cost-Share	Classic Local Miscellaneous	General Employees of Monterey (GEM) Management Employees Association (MEA) Monterey Executive Management Association (MEMEA)
3% Cost-Share	Classic Local Safety	Monterey Executive Management Employees Association (MEMEA) Monterey Police Association (MPA) Police Lieutenants Management Association (PLMA)
5% Cost-Share	Classic Local Fire	Monterey Firefighters Association (MFA) Monterey Fire Chief Officers Association (MFCOA)

Previously, the total pension obligation was a rate determined by combining the normal cost and the current amortized amount of UAAL as a percentage of total payroll. Beginning in FY17/18, CalPERS began splitting the employer contributions in two separate accounts receivable types: the normal cost portion billed as a percentage of payroll and the

UAAL as a set dollar amount. The tables below show the tiers, rates, savings from employer cost-sharing, and UAAL amounts:

FY 2019-20	Tier 1 (Classic)	Normal Rate	Employer Cost-Sharing per MOU	Adjusted Employer Rate	UAAL Amount		Tier 2 (PEPRA)	Normal Rate	Employer Cost-Sharing per MOU	Adjusted Employer Rate	UAAL Amount
Miscellaneous	2.7% at 55	11.421%	-3.000%	8.421%	6,593,886	*	2% at 62	11.421%	0.000%	11.421%	*
Safety-Fire ***	3% at 50	21.927%	-5.000%	16.927%	4,192,228	**	2.7% at 57	13.034%	0.000%	13.034%	3,681
Safety-Police	3% at 50	21.927%	-3.000%	18.927%		2.7% at 57	13.034%	0.000%	13.034%	1,065	

Projected FY 2020-21 (based on June 30, 2018 valuation)	Tier 1 (Classic)	Normal Rate	Employer Cost-Sharing per MOU	Adjusted Employer Rate	UAAL Amount		Tier 2 (PEPRA)	Normal Rate	Employer Cost-Sharing per MOU	Adjusted Employer Rate	UAAL Amount
Miscellaneous	2.7% at 55	12.200%	-3.000%	9.200%	7,264,000	*	2% at 62	12.200%	0.000%	12.200%	*
Safety-Fire ***	3% at 50	23.300%	-5.000%	18.300%	4,670,000	**	2.7% at 57	13.100%	0.000%	13.100%	6,900
Safety-Police	3% at 50	23.300%	-3.000%	20.300%		2.7% at 57	13.100%	0.000%	13.100%	2,300	

* UAAL calculation for Miscellaneous includes both Classic and PEPRA.

** UAAL calculation for Safety includes both Fire and Police.

*** Fire Chief at 3% cost-share

PERS Retirement Liabilities - CalPERS provides retirement and disability benefits to all full-time and regular part-time City employees. Eligible employees participate in separate Safety (police and fire) or Miscellaneous (all other) employee plans. Employees hired prior to January 1, 2013 are considered “classic” members. Employees new to the PERS system hired after January 1, 2013 are considered PEPRA members, and receive a lower statutory benefit formula. Funding contributions for all plans are determined annually by CalPERS on an actuarial basis as of June 30th.

The plans, provisions, and benefits in effect as of July 1, 2019 are as follows:

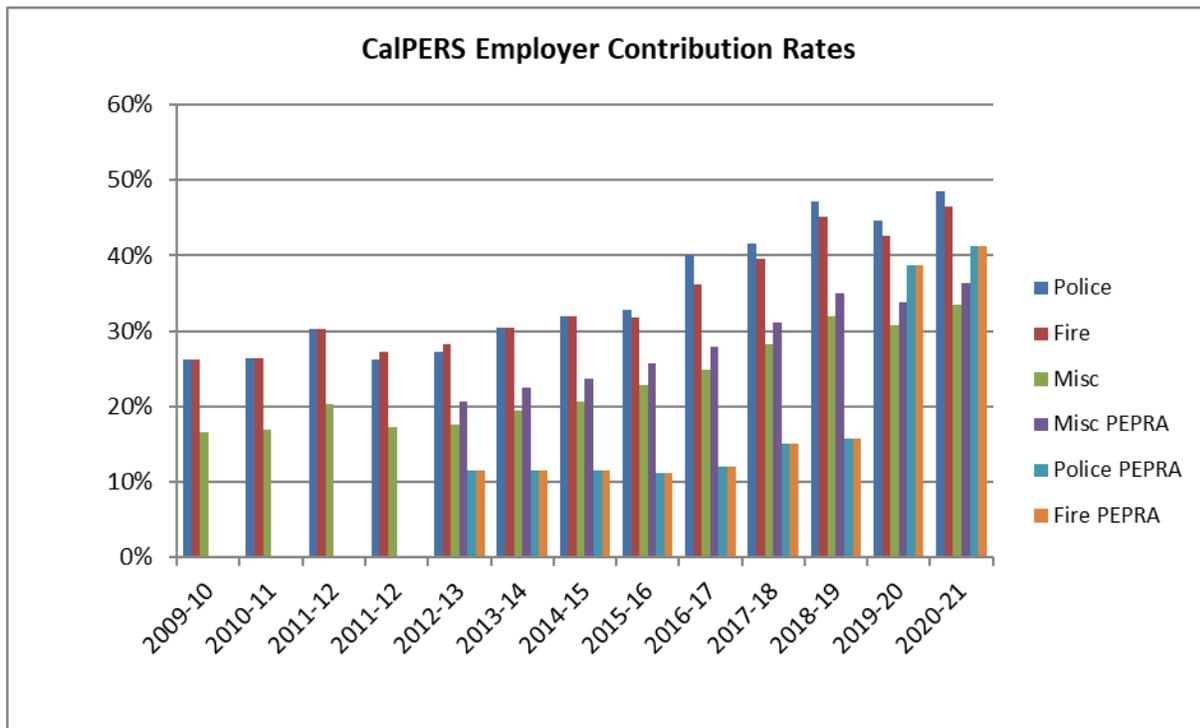
	Safety-Fire	Safety-Police	Miscellaneous
Benefit vesting schedule	5 years service	5 years service	5 years service
Benefit payments	Monthly for life	Monthly for life	Monthly for life
Retirement age - Classic	50	50	55
Retirement age - PEPRA	57	57	62
Benefits per year of service, as a percent of salary - Classic	3.00%	3.00%	2.70%
Benefits per year of service, as a percent of salary - PEPRA	2.70%	2.70%	2.00%
Required employee contribution rates - Classic*	14.00%	12.00%	11.00%
Required employee contribution rates - PEPRA	11.50%	11.50%	6.25%
Required employer contribution rate (FY20) - Classic	16.927%	18.927%	8.421%
Required employer contribution rate (FY20) - PEPRA	13.034%	13.034%	11.421%
Unfunded Actuarial Accrued Liability (UAAL)**	\$4,196,974		\$6,593,886
Employer rate with UAAL - Classic	42.560%	44.560%	30.850%
Employer rate with UAAL - PEPRA	38.667%	38.667%	33.850%

*Since September 2011, Classic employees have paid a portion of the employer rate in addition to paying their own required contributions. All Classic Miscellaneous and Safety-Police employees currently pay an additional 3%, and Classic Safety-Fire 5% above the required 8% (9% for Safety), which is reflected in the figures above.

** Beginning in FY 15/16, PERS employer contribution is divided into “normal cost,” which is the expected cost of providing retirement services for current employees and is expressed as a percent of payroll, and unfunded actuarial accrued liability, or “UAAL” which is the additional cost of benefits previously earned, and is expressed in dollars and amortized over time. UAAL is incorporated into PEPRA rates beginning in FY 19/20 on the chart below.

For the year ended June 30, 2018, the Miscellaneous Plan was 66.6% funded, with an unfunded actuarial accrued liability of \$84 million. As of June 30, 2018, the Safety Plan was 61.3% funded, with an unfunded actuarial accrued liability of \$61 million. Included in the \$61 million is the liability of the Side Fund, which was \$12.6 million at June 30, 2018.

The City’s historical and projected contributions are as follows:



With the implementation of the California Public Employees’ Pension Reform Act (PEPRA) pension plan, the pension expense growth is projected to decrease in the long-term. As of June 2019, 133 or 32% of the City’s current full-time employees are enrolled in the PEPRA pension benefit plan. This is up 81 or 20% of the full-time employees in June 2017. In the near term, overall pension costs are expected to rise fueled by increases in the UAAL payments. Forecasts for the total UAAL show an increase of \$1.5 million or 16.3% for a total of \$10.8 million in FY19/20 and \$1.1 million or 10.6% for a total of \$11.9 million in FY20/21.

Despite efforts to contain costs, new mandates and enacted legislation continue to add significant fiscal challenges to local agencies across the nation. GASB Statement Nos. 74 and 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (replaces GASB Statement No. 45), establishes new accounting and financial reporting requirements for other post-employment benefits (OPEB) and the recognition and measurement of OPEB liabilities. This statement impacts the City’s accounting and financial reporting related to retiree health care payment liabilities for eligible retirees. The current state mandated monthly contribution is \$136 per retiree with an increase in 2020 to \$139.

On March 2013, the City Council adopted a resolution authorizing the City of Monterey to enter into agreement with CalPERS to participate in the California Employers' Retiree Benefit Trust (CERBT). The City initiated the trust with the intent to fully fund the Annual Required Contribution (ARC) by the end of a five-year term. This goal was achieved in FY16/17 and contributions to maintain this goal are included in the proposed budget.

Other Post Employment Benefits (OPEB)

The City of Monterey Retiree Health Plan provides healthcare benefits to eligible employees retiring directly from the City under the California Public Employees Retirement System (CalPERS). The City pays a portion of the retiree healthcare premiums as required by law, equal to the Public Employees' Medical and Hospital Care Act (PEMHCA) minimum contribution (\$136/month in 2019 increasing to \$139/month in 2020). Retirees and their beneficiaries pay the annual premium cost not paid by the City.

There is no statutory requirement for the City to prefund its OPEB obligation. However, in FY12/13, the City adopted a policy to pre-fund its obligation through the California Employers' Retiree Benefit Trust (CERBT) with the goal to achieve full funding of the Annual Required Contribution (ARC) by FY16/17. This goal was achieved and continued full funding of the ARC is included in the biennial budget. For FY19/20 and 20/21, contributions to the trust have been factored into the budget totaling \$1.2 and \$1.3 million per fiscal year, respectively. Annual contributions include funding for current benefits as well as unfunded accrued liabilities, which totaled \$9.4 million as of the last actuarial report dated 6/30/18.



Big Sur Half Marathon on Monterey Bay Recreation Trail

**AUTHORIZED POSITION CONTROL LIST
FISCAL YEAR 2019-21**

CITY MANAGER DEPARTMENT	Administration	Community Resources/ Education					Total Allocation	Comment
Fund 101	0210	0211						
Administrative Analyst	1.00	1.00					2.00	
Administrative Assistant II	1.00						1.00	
Assistant City Manager	1.00						1.00	
City Manager	1.00						1.00	
Media Specialist		1.00					1.00	
Total City Manager Dept	4.00	2.00	0.00	0.00	0.00	0.00	6.00	
Conference Center	Administration	Sales	Event Operations	Maintenance			Total Allocation	
Fund 101	6210	6220	6231	6232				
Conference Center General Mgr	1.00						1.00	
Event & Sales Office Assistant	1.00						1.00	
Special Event Coordinator	1.00						1.00	End dated for FY21
Director of Sales and Events		1.00					1.00	
Sales Coordinator		1.00					1.00	
Event Supervisor			1.00				1.00	
Event Coordinator			1.00				1.00	
Facility Attendant			3.50				3.50	
Operations Coordinator			1.00				1.00	
Operations Supervisor			1.00				1.00	
Senior Craftsworker				1.00			1.00	
Total Conference Center	3.00	2.00	7.50	1.00	0.00	0.00	13.50	
INFORMATION RESOURCES DEPARTMENT	City Clerk ⁽¹⁾	Information Resources ⁽²⁾					Total Allocation	
Fund 101 ⁽¹⁾ /710 ⁽²⁾	0321	0340						
Asst. Director of Information Resources		1.00					1.00	
Director of Info. Res./City Clerk	0.50	0.50					1.00	
Executive Assistant I	1.00						1.00	
Senior Assistant City Clerk	1.00						1.00	
GEO Info System (GIS) Coordinator		1.00					1.00	
Network Analyst		1.00					1.00	
Network Engineer		1.00					1.00	
Network Specialist		2.00					2.00	
Systems Analyst		3.00					3.00	
Systems & Network Administrator		1.00					1.00	
Total Information Services Dept	2.50	10.50	0.00	0.00	0.00	0.00	13.00	
CITY ATTORNEY DEPARTMENT	City Attorney Administration					Total Allocation		
Fund 101	0500							
Assistant City Attorney	1.00					1.00		
City Attorney	1.00					1.00		
Deputy City Attorney II	1.00					1.00		
Legal Secretary	1.00					1.00		
Total City Attorney Dept	4.00	0.00	0.00	0.00	0.00	0.00	4.00	

**AUTHORIZED POSITION CONTROL LIST
FISCAL YEAR 2019-21**

HUMAN RESOURCES	Administration ⁽¹⁾	Workers' Comp/ Employee Benefits ⁽²⁾					Total Allocation
Fund 101 ⁽¹⁾ /715 ⁽²⁾	0600	0612					
Human Resources Analyst	0.25	0.75					1.00
Deputy Human Resources Manager	1.00						1.00
Human Resources Assistant	1.00						1.00
Human Resources Director	0.50	0.50					1.00
Human Resources Specialist	1.00						1.00
Human Resources Coordinator		1.00					1.00
Risk Specialist	0.250	0.250					0.50
Total Human Resources Dept	4.000	2.500	0.00	0.00	0.00	0.00	6.50

FINANCE DEPARTMENT	Finance ⁽¹⁾	Revenue	Accounting	Risk Management ⁽²⁾			
Fund 101 ⁽¹⁾ /716 ⁽²⁾	1110	1120	1130	1143			
Accountant/Auditor		1.00	3.00				4.00
Accounting Assistant			2.00				2.00
Accounting Specialist		2.00	2.00				4.00
Assistant Finance Director			2.00				2.00
Executive Assistant I	0.50			0.50			1.00
Finance Analyst		1.00	0.40	0.60			2.00
Finance Director	0.90			0.10			1.00
Revenue Manager		1.00					1.00
Senior Accountant			1.00				1.00
Risk Specialist	0.250			0.250			0.50
Total Finance Dept	1.650	5.00	10.40	1.450	0.00	0.00	18.50

End dated (1) FTE mid-FY20

POLICE DEPARTMENT	Administration	Field Operations	Support	Investigations/ Community Services	Investigations/ Community Services(2)		
Fund 101 ⁽¹⁾ /807 ⁽²⁾	2110	2120	2130	2140	2120		
Assistant Police Chief	1.00						1.00
Police Chief	1.00						1.00
Police Officer		34.00		4.00	1.00		39.00
Police Sergeant	1.00	7.00		1.00			9.00
Police Lieutenant		2.00		1.00			3.00
Community Service Officer		3.00					3.00
Police Services Assistant	1.00		2.00				3.00
Police Services Technician			8.00				8.00
Police Records/Detention Supervisor			1.00				1.00
Senior Administrative Analyst	1.00						1.00
Senior Police Services Technician			3.00				3.00
Total Police Dept	5.00	46.00	14.00	6.00	1.00	0.00	72.00

FIRE DEPARTMENT	Administration	Fire Prevention & Emerg. Preparedness	Fire Operations	Fire Training			
Fund 101	2510	2520	2530	2540			
Administrative Assistant I	0.75						0.75
Assistant Fire Chief	1.00						1.00
Executive Assistant I	1.00						1.00

**AUTHORIZED POSITION CONTROL LIST
FISCAL YEAR 2019-21**

Fire Chief	1.00						1.00
Fire Prevention Technician	1.00						1.00
Fire Prevention Plans Examiner/Inspector		1.00					1.00
Deputy Fire Marshal		1.00					1.00
Division Chief			3.00				3.00
Fire Captain			21.00	1.00			22.00
Fire Engineer			24.00				24.00
Firefighter			31.00				31.00
Senior Administrative Analyst	1.00						1.00
Total Fire Dept	5.75	2.00	79.00	1.00	0.00	0.00	87.75

End dated (1) FTE FY21

PUBLIC WORKS DEPARTMENT	Administration ⁽¹⁾	Neighborhood Improvement Fund Admin ⁽²⁾	Presidio Maint. Admin ⁽³⁾				
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Fund 101 ⁽¹⁾ /216 ⁽²⁾ /650 ⁽³⁾	3110	3110	3110				
Administration							
Accounting Specialist	1.00						1.00
Deputy PW Director/City Engineer			0.20				0.20
PW Administrative Services Mgr			0.35				0.35
Executive Assistant I	1.00						1.00
Senior Administrative Analyst	1.00		1.00				2.00
Principal Engineer		1.00					1.00
Public Works Director	1.00						1.00
Accounting Assistant			1.00				1.00
Total Administration	4.00	1.00	2.55	0.00	0.00	0.00	7.55

Engineering	Engineering ⁽¹⁾	Sewer Line Maintenance-Engineering ⁽²⁾	Storm Drain Engineering ⁽³⁾	Presidio Proj Engineering & Admin ⁽⁴⁾			
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Fund 101 ⁽¹⁾ /279 ⁽²⁾ /280 ⁽³⁾ /650 ⁽⁴⁾	3121	3121	3121	3159			
Administrative Assistant II	2.00			0.75			2.75
Capital Programs Coordinator	1.00						1.00
Associate Civil Engineer	3.85	0.15		1.00			5.00
City Traffic Engineer	1.00						1.00
Construction Project Manager	1.00						1.00
Deputy PW Director/City Engineer	0.13	0.20	0.20				0.53
Engineering Assistant	1.00						1.00
Engineering Technician	1.00						1.00
PW Administrative Services Mgr	0.17	0.05	0.03				0.25
Public Works Inspector	2.00			1.00			3.00
Senior Engineer	3.40	0.30	0.30	1.00			5.00
Senior Public Works Inspector	1.00						1.00
Environmental Reg. Analyst		0.42	0.58				1.00
Environmental Reg. Manager		0.14	0.86				1.00
Associate Mechanical Engineer				1.00			1.00
Total Engineering	17.55	1.26	1.97	4.75	0.00	0.00	25.53

Vehicle Management -Mechanical	Mechanical						
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Fund 708	3154						
Automotive Mechanic	4.00						4.00
Field Assistant II	1.00						1.00
Parts Clerk	1.00						1.00

**AUTHORIZED POSITION CONTROL LIST
FISCAL YEAR 2019-21**

Fleet Manager	1.00						1.00
Lead Mechanic	1.00						1.00
Total Vehicle Mgmt.-Mechanical	8.00	0.00	0.00	0.00	0.00	0.00	8.00

Building Maintenance	Building Maintenance ⁽¹⁾	Presidio Maint. Bldgs ⁽²⁾	Presidio Camp Roberts ⁽²⁾	Presidio Naval Research ⁽²⁾			
Fund 101 ⁽¹⁾ /650 ⁽²⁾	3152	3152	3163	3164			
Building Maintenance Craftsworker	1.00	11.00	1.00	1.00			14.00
Electrician	1.00	3.00					4.00
General Srvc Superintendent	0.15	0.85					1.00
Maintenance Technician	0.25	0.75					1.00
Administrative Analyst		1.00					1.00
Administrative Assistant I		2.00					2.00
Administrative Assistant II		1.00					1.00
Building Maintenance Supervisor	1.00	2.00	1.00				4.00
Building Maintenance Worker	1.00	2.00					3.00
Facilities Maintenance Coordinator		1.00					1.00
Historic Facilities Sr. Craftsworker		1.00					1.00
HVAC Senior Technician		1.00	1.00				2.00
Parts Clerk		1.00					1.00
Quality Control Inspector		1.00					1.00
Senior Craftsworker	1.00	4.00					5.00
Senior Locksmith		1.00					1.00
Senior Parts Clerk		1.00					1.00
Building Maintenance	5.40	34.60	3.00	1.00	0.00	0.00	44.00

Streets/Sewer/Stormdrain Maintenance	Maintenance ⁽¹⁾	Presidio Maint. Streets ⁽²⁾	Sewer Maintenance ⁽³⁾	Storm Drain Maintenance ⁽⁴⁾			
Fund 101 ⁽¹⁾ /650 ⁽²⁾ /279 ⁽³⁾ /280 ⁽⁴⁾	3151	3151	3153	3155			
Streets & Utilities Operations Manager	0.30	0.20	0.30	0.20			1.00
Laborer	1.00						1.00
Administrative Assistant I	0.38		0.30	0.07			0.75
Senior Street Maintenance Worker	1.00	1.00	2.00	1.00			5.00
Sign Craftsworker	1.00						1.00
Street Maintenance Leadworker	0.74	0.13	0.13				1.00
Street Maintenance Worker	1.00	1.00	2.00				4.00
Street & Utilities Supervisor			1.00	1.00			2.00
Total Streets	5.42	2.33	5.73	2.27	0.00	0.00	15.75

Custodial Services	Custodial						
Fund 101	3172						
Custodian	7.75						7.75
Facility Attendant	1.00						1.00
Senior Custodian	2.00						2.00
Total Custodial Services	10.75	0.00	0.00	0.00	0.00	0.00	10.75

Marina/Harbor	Administration ⁽¹⁾	Maintenance ⁽¹⁾	Security ⁽¹⁾	Administration ⁽²⁾	Maintenance ⁽²⁾	Security ⁽²⁾	

**AUTHORIZED POSITION CONTROL LIST
FISCAL YEAR 2019-21**

Fund 600 ⁽¹⁾ /807 ⁽²⁾	New 3310 Old '6310	New 3320 Old '6320	New 3330 Old '6330	New 3410 '6410	Old	New 3420 Old '6420	New 3430 Old '6430
Harbormaster	0.50			0.50			1.00
Harbor Coordinator	1.00			1.00			2.00
Marina Harbor Assistant	0.80			0.20			1.00
Deputy PW Director/City Engineer	0.05			0.05			0.10
PW Administrative Services Mgr	0.07			0.07			0.14
Harbor Maintenance Craftsworker		1.00				1.00	2.00
Harbor Maintenance Leadworker		0.50				0.50	1.00
Harbor Security Worker			2.775				0.98
Total Marina/Harbor	2.42	1.50	2.775	1.82		1.50	0.98

Parking	Administration	Enforcement	Maintenance	Attendant/ Cashier/Security	Old		
	New 3510 Old '6510	New 3520 Old '6520	New 3530 Old '6530	New 3540 '6540			
Fund 625							
Accounting Assistant	2.75						2.75
Accounting Specialist	1.00						1.00
Parking Revenue Supervisor	1.00						1.00
Parking Superintendent	1.00						1.00
Deputy PW Director/City Engineer	0.17						0.17
PW Administrative Services Mgr	0.26						0.26
Parking Attendant		1.00		4.00			5.00
Parking Enforcement Officer		6.25					6.25
Parking Enforcement Supervisor		1.00					1.00
Parking Facility Worker				2.25			2.25
Senior Parking Enforcement Off.		1.00					1.00
Wharf Attendant		0.75					0.75
Parking Controls Technician			2.00				2.00
Parking Maintenance Supervisor			1.00				1.00
Parking Maintenance Leadworker			1.00				1.00
Parking Maintenance Worker			2.00				2.00
Senior Parking Controls Technician			1.00				1.00
Senior Street Sweeper Operator			1.00				1.00
Street Sweeper Operator			1.00				1.00
Off-Street Parking Supervisor				1.00			1.00
Senior Parking Attendant				2.00			2.00
Total Parking	6.18	10.00	9.00	9.25		0.00	0.00

Community Development Department	Planning	Building Safety & Inspection		
	New 4400 Old '3400	New 4410 Old '3410		
Fund 101				
Administrative Assistant II	2.00	1.00		3.00
Associate Planner	1.00			1.00
Community Development Director	0.60			0.60
Housing & Community Development Mgr	0.53			0.53
Principal Planner	1.00			1.00
Senior Associate Planner	2.00			2.00
Code Compliance Coordinator	1.00			1.00
Sustainability Coordinator	1.00			1.00

**AUTHORIZED POSITION CONTROL LIST
FISCAL YEAR 2019-21**

Building Plans Examiner/Inspector	1.00						1.00
Building Technician	1.00						1.00
Chief Of Inspct Srvc/Bldg Off.	2.00						2.00
Inspector	2.00						2.00

End dated (1) FTE mid-FY20

Total Community Development	9.13	7.00	0.00	0.00	0.00	0.00	16.13
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Housing & Property Management	Property Mgmt ⁽¹⁾	Property Mgmt ⁽²⁾	Housing Admin ⁽³⁾	Housing Admin ⁽⁴⁾	Housing Projects ⁽⁴⁾	Housing Projects ⁽⁵⁾	
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Fund 101 ⁽¹⁾ /807 ⁽²⁾ /268 ⁽³⁾ /270 ⁽⁴⁾ /274 ⁽⁵⁾	4300	4300	4305	4305	4310	4310	
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Accounting Assistant			0.50	0.50			1.00
Administrative Analyst			0.50	0.50			1.00
Administrative Assistant II	0.15	0.85					1.00
Community Development Director	0.10	0.30					0.40
Housing & Community Development Mgr			0.35		0.12		0.47
HCD Coordinator - Projects/Prgm.			0.10	0.05	0.82	0.03	1.00
Property Manager	0.15	0.85					1.00

Total Housing & Property Mgmt	0.40	2.00	1.45	1.05	0.94	0.03	5.87
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Parks & Recreation Department

Recreation	Administration
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Fund 101	5110
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Administrative Analyst	1.00						1.00
Administrative Assistant I	1.00						1.00
Administrative Assistant II	1.00						1.00
Parks & Rec Director	0.50						0.50
Recreation Supervisor	1.00						1.00

Total Recreation	4.50	0.00	0.00	0.00	0.00	0.00	4.50
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Recreation Centers	Youth Center	Senior Center	Hilltop Park Center	Cona Park Center	Special Programs & Events	Sports	
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Fund 101	5121	5122	5124	5125	5130	5160	
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Lead Preschool Instructor	0.75		0.75				1.50
Recreation Coordinator	1.00	1.00	1.00	1.00			4.00
Recreation Specialist	0.75	0.75	0.75	0.75	1.00	0.75	4.75
Sports Coordinator						1.00	1.00

Total Centers	2.50	1.75	2.50	1.75	1.00	1.75	11.25
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Monterey Sports Center

Operations	Maintenance
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Fund 101	5180	5189
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Administrative Assistant II	2.00						2.00
Aquatics Coordinator	1.00						1.00
Aquatics Specialist I	0.75						0.75
Aquatics Specialist II	1.00						1.00
Control Cashier	3.00						3.00
Facility Attendant	5.75						5.75
Facility Coordinator	3.00						3.00
Fitness Manager	1.00						1.00
Group Exercise Coordinator	1.00						1.00
Laundry Attendant	1.00						1.00
Lifeguard	0.75						0.75

**AUTHORIZED POSITION CONTROL LIST
FISCAL YEAR 2019-21**

Maintenance Specialist	1.00						1.00
Medical Records Assistant	1.00						1.00
Parks & Rec Director	0.25						0.25
Physical Therapist	1.50						1.50
Recreation Specialist	0.75						0.75
Senior Facility Attendant	1.00						1.00
Sports Center Manager	1.00						1.00
Sports Coordinator	1.00						1.00
Tot Activity Leader	0.75						0.75
Building Maintenance Craftsworker		1.00					1.00
Senior Craftsworker		1.00					1.00
Total Sports Center	28.50	2.00	0.00	0.00	0.00	0.00	30.50

Parks	Maintenance ⁽¹⁾	Presidio Maintenance ⁽²⁾	Street Maintenance District ⁽³⁾				Cemetery ⁽⁴⁾
			Urban Forestry ⁽¹⁾				
Fund 101 ⁽¹⁾ /650 ⁽²⁾ 261-262 ⁽³⁾ 610 ⁽⁴⁾	New 5210 Old 3210	3210	New 5210 Old 3210	New 5230 3230	Old	New 5240 Old 3240	
Maintenance Technician	0.70			0.25		0.05	1.00
Park Attendant	1.00						1.00
Park Maintenance Craftsworker	1.00						1.00
Park Maintenance Leadworker	2.00						2.00
Park Maintenance Supervisor	1.00						1.00
Park Maintenance Worker	6.60	1.00	0.40				8.00
Park Operations Manager	0.80	0.03		0.15		0.02	1.00
Parks & Rec Director	0.25						0.25
Senior Park Maintenance Worker	2.00						2.00
Laborer	1.50					0.50	2.00
Assistant Urban Forester		0.50		0.50			1.00
Greenbelt Coordinator				1.00			1.00
Urban Forester				1.00			1.00
Cemetery Coordinator						1.00	1.00
Cemetery Maintenance Worker						1.00	1.00
Total Parks	16.85	1.53	0.40	2.90		2.57	0.00

Museum	Administration					
Fund 101	6600					
Administrative Assistant II	0.75					0.75
Cultural Arts Assistant	0.50					0.50
Museum & Cultural Arts Mgr	0.50					0.50
Total Museum	1.75	0.00	0.00	0.00	0.00	1.75

LIBRARY	Administration ⁽¹⁾	Administration Trust ⁽²⁾	Support Services ⁽¹⁾	Reference Services ⁽¹⁾	Youth Services ⁽¹⁾	Reader's Services ⁽¹⁾
Fund 101 ⁽¹⁾ /810 ⁽²⁾	5510	550-5510	5520	5530	5540	5550
Administrative Assistant II	1.00					1.00
Fund Development Coordinator	0.65	0.35				1.00
Library Director	1.00					1.00
Museum & Cultural Arts Mgr	0.50					0.50
Library Assistant I			0.75			0.75
Library Assistant II			1.00			3.50
						4.50

**AUTHORIZED POSITION CONTROL LIST
FISCAL YEAR 2019-21**

Library Assistant III			1.00				1.00
Technology Services Specialist			1.00				1.00
Librarian				3.00	2.00		5.00
Senior Librarian				1.00			1.00
Library Manager					1.00	1.00	2.00
Total Library	3.15	0.35	3.75	4.00	3.00	4.50	18.75
GRAND TOTAL	156.40	135.32	144.03	38.24	10.01	7.26	491.25

Re-org New Account Codes (Old to New)
Harbor
807-600-6410 to 807-310-3410 Admin
807-600-6420 to 807-310-3420 Maintenance
807-600-6430 to 807-310-3430 Security
Marina
600-600-6310 to 600-310-3310 Admin
600-600-6320 to 600-310-3320 Maintenance
600-600-6330 to 600-310-3330 Security
Parking
625-600-6510 to 625-310-3510 Admin
625-600-6520 to 625-310-3520 Enforcement
625-600-6530 to 625-310-3530 Maintenance
625-600-6540 to 625-310-3540 Attend/Cashier
Planning
101-310-3400 to 101-400-4400 Planning
101-310-3410 to 101-400-4410 Building Safety
101-310-3440 to 101-400-4440 Economic Dev
Parks
101-310-3210 to 101-500-5210 Parks
101-310-3230 to 101-500-5230 Urban Forestry
Cemetery
610-310-3240 to 610-500-5240 Cemetery
Museum
101-600-6600 to 101-610-6600 Colton Hall Museum
101-600-6610 to 101-610-6610 Doc Rickett's Lab
101-600-6630 to 101-610-6630 Presidio Hist Park
818-600-6600 to 818-610-6600 Museum Trust

Frozen Positions Without Funding. They are not listed above	
1273/001	Chief Planning & Env
1267/002	Principal Planner
4201/002	Sr. Associate Planner
4107/001	Assoc Engineering Surveyor
6707/005	Sr. Park Maint Worker
3324/002	Exec Asst II
3314/005	Admin Asst I
6809/004	Laborer
1230/001	Rec & Comm Services Mgr
9663/005	Parking Facilities Worker (RPT)
9663/006	Parking Facilities Worker (RPT)
9663/009	Parking Facilities Worker (RPT)
Overhires, as needed	
2103/009	Police Officer
2103/021	Police Officer
2103/028	Police Officer
2103/032	Police Officer

Total Funded Positions	
FY20	491.25
FY21	487.25 (FY21 less 4 FTE End Dated)

ADOPTED POSITION CONTROL LIST BY POSITION TITLE - FISCAL YEAR 2020

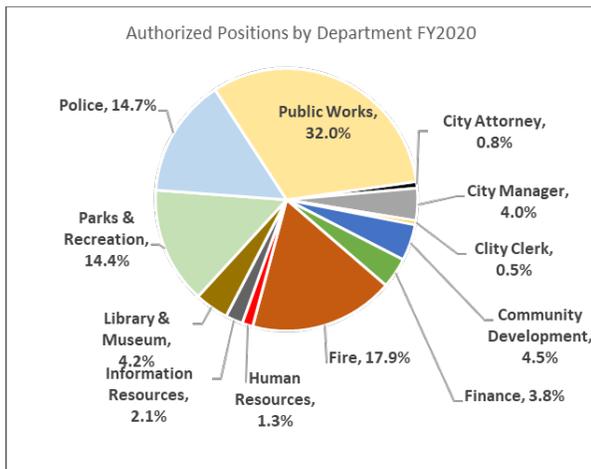
Position Title	Fund	General	Funds
Accountant/Auditor	4.00	-	4.00
Accounting Assistant	2.00	4.75	6.75
Accounting Specialist	5.00	1.00	6.00
Administrative Analyst	3.00	2.00	5.00
Administrative Assistant I	3.13	2.37	5.50
Administrative Assistant II	10.90	2.60	13.50
Aquatics Coordinator	1.00	-	1.00
Aquatics Specialist I	0.75	-	0.75
Aquatics Specialist II	1.00	-	1.00
Assistant City Attorney	1.00	-	1.00
Assistant City Manager	1.00	-	1.00
Assistant Finance Director	2.00	-	2.00
Assistant Fire Chief	1.00	-	1.00
Assistant Police Chief	1.00	-	1.00
Assistant Urban Forester	0.50	0.50	1.00
Associate Civil Engineer	3.85	1.15	5.00
Associate Mechanical Engineer	-	1.00	1.00
Associate Planner	1.00	-	1.00
Asst Dir of Info Resources	-	1.00	1.00
Automotive Mechanic	-	4.00	4.00
Bldg Plans Exmnr/Inspector	1.00	-	1.00
Building Maint Supervisor	-	1.00	1.00
Building Maint. Craftsworker	2.00	13.00	15.00
Building Maint. Supervisor	1.00	2.00	3.00
Building Maintenance Worker	1.00	2.00	3.00
Building Technician	1.00	-	1.00
Capital Programs Coordinator	1.00	-	1.00
Cemetery Coordinator	-	1.00	1.00
Cemetery Maintenance Worker	-	1.00	1.00
Chief Of Inspct Svc/Bldg Off.	2.00	-	2.00
City Attorney	1.00	-	1.00
City Manager	1.00	-	1.00
City Traffic Engineer	1.00	-	1.00
Code Compliance Coordinator	1.00	-	1.00
Community Development Director	0.70	0.30	1.00
Community Service Officer	3.00	-	3.00
Conference Center General Mgr	1.00	-	1.00
Construction Project Manager	1.00	-	1.00
Control Cashier	3.00	-	3.00
Cultural Arts Assistant	0.50	-	0.50
Custodian	7.75	-	7.75
Deputy City Attorney II	1.00	-	1.00
Deputy Fire Marshal	1.00	-	1.00
Deputy Human Resouces Manage	1.00	-	1.00
Deputy PW Director/City Engineer	0.13	0.87	1.00
Dir of Info Res/City Clerk	0.50	-	0.50
Director of Info. Res./City Clerk	-	0.50	0.50
Director of Sales and Events	1.00	-	1.00
Division Chief	3.00	-	3.00
Electrician	1.00	3.00	4.00
Engineering Assistant	1.00	-	1.00
Engineering Technician	1.00	-	1.00
Environmental Reg. Analyst	-	1.00	1.00
Environmental Reg. Manager	-	0.14	0.14
Environmental Regulations Mgr	-	0.86	0.86

Position Title	Fund	General	Funds
Event & Sales Assistant	1.00	-	1.00
Event Coordinator	1.00	-	1.00
Event Supervisor	1.00	-	1.00
Executive Assistant I	3.50	0.50	4.00
Facilities Maint. Coordinator	-	1.00	1.00
Facility Attendant	10.25	-	10.25
Facility Coordinator	3.00	-	3.00
Field Assistant II	-	1.00	1.00
Finance Analyst	1.40	0.60	2.00
Finance Director	0.90	0.10	1.00
Fire Captain	21.00	1.00	22.00
Fire Chief	1.00	-	1.00
Fire Engineer	24.00	-	24.00
Fire Prevention Plans Exam	1.00	-	1.00
Fire Prevention Technician	1.00	-	1.00
Firefighter	31.00	-	31.00
Fitness Manager	1.00	-	1.00
Fleet Manager	-	1.00	1.00
Fund Development Coordinator	0.65	0.35	1.00
General Svc Superintendent	0.15	0.85	1.00
GEO Info Sys (GIS) Coordinator	-	1.00	1.00
Greenbelt Coordinator	1.00	-	1.00
Group Exercise Coordinator	1.00	-	1.00
Harbor Coordinator	-	2.00	2.00
Harbor Maint. Craftsworker	-	1.00	1.00
Harbor Maintenance Craftsworker	-	1.00	1.00
Harbor Maintenance Leadworker	-	1.00	1.00
Harbor Security Worker	-	3.76	3.76
Harbormaster	-	1.00	1.00
HCD Coordinator - Projects/Prgm	-	0.90	0.90
HCD Coordinator-Proj & Progrms	-	0.10	0.10
Historic Facilities Sr. Craftsworker	-	1.00	1.00
Housing and Community Dev Mgr	0.65	0.35	1.00
Human Resouces Coordinator	-	1.00	1.00
Human Resources Analyst	0.25	0.75	1.00
Human Resources Director	0.50	0.50	1.00
Human Resources Specialist	1.00	-	1.00
HVAC Senior Technician	-	2.00	2.00
Inspector	2.00	-	2.00
Laborer	2.50	0.50	3.00
Laundry Attendant	1.00	-	1.00
Lead Mechanic	-	1.00	1.00
Lead Preschool Instructor	1.50	-	1.50
Legal Secretary	1.00	-	1.00
Librarian	5.00	-	5.00
Library Assistant I	0.75	-	0.75
Library Assistant II	4.50	-	4.50
Library Assistant III	1.00	-	1.00
Library Director	1.00	-	1.00
Library Manager	2.00	-	2.00
Lifeguard	0.75	-	0.75
Maintenance Specialist	1.00	-	1.00
Maintenance Technician	1.20	0.80	2.00
Marina Harbor Assistant	-	1.00	1.00
Media Specialist	1.00	-	1.00

ADOPTED POSITION CONTROL LIST BY POSITION TITLE - FISCAL YEAR 2020

Position Title	Fund	General	Funds
Medical Records Assistant	1.00	-	1.00
Mus. Cultural Arts & Arch Mgr	1.00	-	1.00
Network Analyst	-	1.00	1.00
Network Engineer	-	1.00	1.00
Network Specialist	-	2.00	2.00
Off Street Parking Supervisor	-	1.00	1.00
Operations Coordinator	1.00	-	1.00
Operations Supervisor	1.00	-	1.00
Park Attendant	1.00	-	1.00
Park Maintenance Craftworker	1.00	-	1.00
Park Maintenance Leadworker	2.00	-	2.00
Park Maintenance Supervisor	1.00	-	1.00
Park Maintenance Worker	6.60	1.40	8.00
Park Operations Manager	0.95	0.05	1.00
Parking Attendant	-	5.00	5.00
Parking Controls Technician	-	2.00	2.00
Parking Enforcement Officer	-	6.25	6.25
Parking Enforcement Supervisor	-	1.00	1.00
Parking Facility Worker	-	2.25	2.25
Parking Maintenance Leadworker	-	1.00	1.00
Parking Maintenance Supervisor	-	1.00	1.00
Parking Maintenance Worker	-	2.00	2.00
Parking Revenue Supervisor	-	1.00	1.00
Parking Superintendent	-	1.00	1.00
Parks & Recreation Director	0.25	-	0.25
Parks and Recreation Director	0.75	-	0.75
Parts Clerk	-	2.00	2.00
Physical Therapist	1.50	-	1.50
Police Chief	1.00	-	1.00
Police Lieutenant	3.00	-	3.00
Police Officer	38.00	1.00	39.00
Police Records/Detention Supvr	1.00	-	1.00
Police Sergeant	9.00	-	9.00
Police Services Assistant	3.00	-	3.00
Police Services Technician	8.00	-	8.00
Principal Engineer	-	1.00	1.00
Principal Planner	1.00	-	1.00
Property Manager	0.15	0.85	1.00
Public Works Director	1.00	-	1.00
Public Works Inspector	2.00	1.00	3.00
PW Administrative Services Mgr	0.17	0.83	1.00
Quality Control Inspector	-	1.00	1.00
Recreation Coordinator	4.00	-	4.00

Position Title	Fund	General	Funds
Recreation Specialist	5.50	-	5.50
Recreation Supervisor	1.00	-	1.00
Revenue Manager	1.00	-	1.00
Risk Specialist	0.25	0.50	0.75
Rist Specialist	0.25	-	0.25
Sales Coordinator	1.00	-	1.00
Senior Accountant	1.00	-	1.00
Senior Administrative Analyst	3.00	1.00	4.00
Senior Assistant City Clerk	1.00	-	1.00
Senior Associate Planner	1.83	0.17	2.00
Senior Craftworker	3.00	4.00	7.00
Senior Custodian	2.00	-	2.00
Senior Engineer	3.40	1.60	5.00
Senior Facility Attendant	1.00	-	1.00
Senior Librarian	1.00	-	1.00
Senior Locksmith	-	1.00	1.00
Senior Park Maintenance Worker	2.00	-	2.00
Senior Parking Attendant	-	2.00	2.00
Senior Parking Controls Tech.	-	1.00	1.00
Senior Parking Enfor Officer	-	1.00	1.00
Senior Parts Clerk	-	1.00	1.00
Senior Public Works Inspector	1.00	-	1.00
Senior Street Maint. Worker	1.00	4.00	5.00
Senior Street Sweeper Operator	-	1.00	1.00
Sign Craftworker	1.00	-	1.00
Special Event Coordinator	1.00	-	1.00
Sports Center Manager	1.00	-	1.00
Sports Coordinator	2.00	-	2.00
Sr. Police Services Technician	3.00	-	3.00
Street & Utilities Supervisor	-	2.00	2.00
Street Maintenance Leadworker	0.74	0.26	1.00
Street Maintenance Worker	1.00	3.00	4.00
Street Sweeper Operator	-	1.00	1.00
Streets & Utilities Oper Manager	0.30	0.70	1.00
Sustainability Coordinator	1.00	-	1.00
Systems Analyst	-	3.00	3.00
Systems and Network Admin	-	1.00	1.00
Technology Svcs. Specialist	1.00	-	1.00
Tot Activity Leader	0.75	-	0.75
Urban Forester	1.00	-	1.00
Wharf Attendant	-	0.75	0.75
Total	350.55	140.71	491.26



Department	FY18	FY19	FY20	FY21
	Adopted	Adopted	Adopted	Adopted
City Attorney	3.75	3.75	4.00	4.00
City Mgr/Conf Ctr	18.68	18.68	19.50	18.50
Clity Clerk	2.50	2.50	2.50	2.50
Comm. Development	21.75	21.75	22.00	21.00
Finance	18.25	18.25	18.50	17.50
Fire	83.75	83.75	87.75	86.75
Human Resources	6.26	6.26	6.50	6.50
Info. Resources	10.50	10.50	10.50	10.50
Library & Museum	21.00	21.00	20.50	20.50
Parks & Recreation	77.00	77.00	70.50	70.50
Police	72.00	72.00	72.00	72.00
Public Works	153.58	153.58	157.01	157.01
Grand Total	489.01	489.01	491.26	487.26

ADOPTED PCL CHANGES - FY19/20				
Position	Department	Position #	FTE	Salary Group
Police Service Assistant	Police	3209/004	(1.00)	Gem
Community Service Officer	Police	6805/003	1.00	Gem
Harbor Coordinator	Public Works	6111/001&002	2.00	Gem
Marine Operations Specialist	Public Works	3327/001	(1.00)	Gem
Marine Operations Tech	Public Works	6806/001	(1.00)	Gem
Marina Harbor Assistant	Public Works	3328/002		Gem
Fleet Coordinator	Public Works	6306/001	(1.00)	Gem
Fleet Manager	Public Works	6307/001	1.00	MEA
Associate Engineering Surveyor	Public Works	4107/001		Gem
Associate Civil Engineer	Public Works	1208/006	1.00	MEA
Principal Engineer	Public Works	1274/001	(1.00)	Gem
Senior Engineer	Public Works	1246/006	1.00	Gem
Associate Civil Engineer	Public Works	1208/005	1.00	MEA
Fleet & Streets Operation Mgr	Public Works	9212/001	(1.00)	MEA
Streets & Utilities Operation Mgr	Public Works	9214/001	1.00	MEA
Senior Administrative Analyst	Public Works	1265/003	(1.00)	MEA
PW Admin Services Manager	Public Works	1234/001	1.00	MEA
Senior Administrative Analyst	Public Works	1265/003	1.00	MEA
Deputy PW Director/City Engineer	Change Title			
Administrative Assistant I	Public Works	9329/005	0.75	RPT
Administrative Assistant I	Public Works	3314/014	(1.00)	Gem
Administrative Assistant II	Public Works	3315/008	1.00	Gem
Building Maintenance Supervisor	Public Works	6502/004	1.00	Gem
Senior Craftworker	Public Works	6511/008	(1.00)	Gem
HVAC Senior Technician	Public Works	4307/002	1.00	Gem
Parts Clerk	Public Works	6305/002	1.00	Gem
Inspector	Planning	4301/002	(1.00)	Gem
Administrative Assistant I	Planning	9329/006	(0.75)	RPT
Laundry Attendant	Parks & Rec	6508/002	(1.00)	Gem
Site Director/Afterschool	Parks & Rec	9519/004	(0.75)	RPT
Lead Preschool Instructor	Parks & Rec	9526/006	(0.75)	RPT
Special Services Coordinator	Library	5102/001	(1.00)	Gem
Library Assist III	Library	3104/002	(1.00)	Gem
Senior Librarian	Library	5103/001	1.00	Gem
Library Assist II	Library	9513/005	(0.75)	RPT
Library Assist II	Library	3102/004	1.00	Gem
Human Resources Analyst	Human Resources	1250/001	1.00	Conf
Benefits Manager	Human Resources	1227/001	(1.00)	MEA
Human Resources Coordinator	Human Resources	3332/001	1.00	Conf
Human Resources Specialist	Human Resources	3322/002	(1.00)	Conf
Employee Relations Manager	Human Resources	1280/001	(1.00)	MEA
Deputy Human Resources Manager	Human Resources	1293/001	1.00	MEA
Executive Assistant I	Human Resources	3318/004	(1.00)	Conf
Human Resources Assistant	Human Resources	3331/001	1.00	Conf
Accountant/Auditor	Finance	3310/001	1.00	Gem
Accounting Assistant	Finance	3313/002	(1.00)	Gem
Public Works Inspector	Public Works	4105/001	1.00	Gem
Guest Service Coordinator	MSC	5211/001	(1.00)	Gem
Facilities Coordinator	MSC	5205/006	1.00	Gem
Parking Facilities Worker	Public Works	9663/005	(0.75)	RPT
Parking Facilities Worker	Public Works	9663/006	(0.75)	RPT
Parking Facilities Worker	Public Works	9663/009	(0.75)	RPT
Senior Administrative Analyst	Finance/HR	6812/001	(0.50)	MEA
Risk Specialist	Finance/HR	3333/001	1.00	Gem
		NET CHANGE		
		Total Positions	0.00	

Department Narratives – Overview

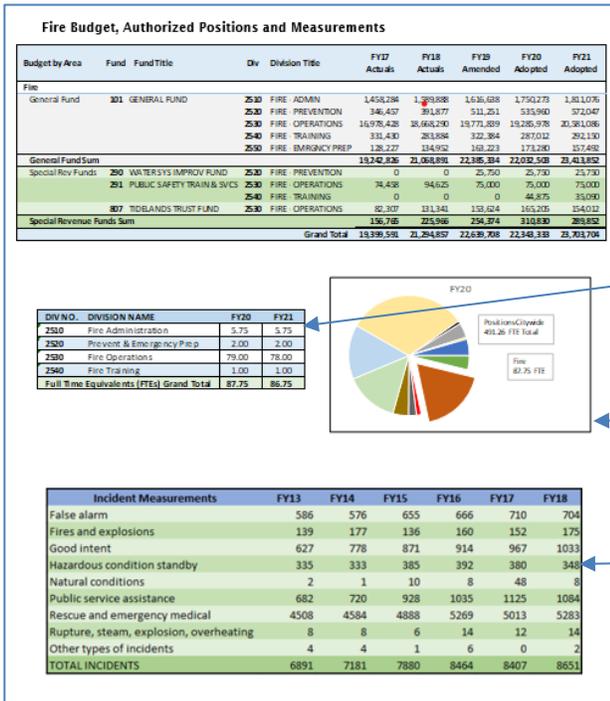
Department narratives follow, which include each department’s mission, fiscal year 2017-19 accomplishments, goals for the 2019-21 biennium, and highlights of changes to the department’s 2019-21 adopted budget.

Accompanying the narratives are visual displays of data - charts of the department’s budget history by fund, authorized positions by area and a comparison to the citywide total in pie chart format, and performance data or statistics that show what the department does.

Departments were given guidance, but freedom to be creative and informative. Performance measures have been chosen that are useful, and enhance transparency and understanding of how the City serves its citizens.

The order of the narratives is:

- City Council
- City Manager’s Office
 - Communications & Outreach
 - Monterey Conference Center
- City Attorney’s Office
- City Clerk’s Office
 - Information Services
- Human Resources
- Finance
 - Risk Management
- Police
- Fire
- Community Development
 - Planning
 - Sustainability
- Public Works
 - Overview
 - Engineering and Environmental Compliance
 - Maintenance Services
 - Harbor and Marina
 - Parking
- Parks and Recreation
 - Recreation
 - Sports Center
 - Parks
- Library and Museum
 - Library
 - Museum and Cultural Arts



- Department budgets are listed by fund type, and Division with historical actual from FY17 and FY18, budgeted amount (with any mid-year amendments) for FY19, and adopted budgets for FY20 and FY21.
- Permanent positions are listed by division for both FY20 and FY21.
- The pie chart depicts the department’s position count in comparison to the citywide position total.
- Performance measurements or other types of program indicators are listed at the bottom unless otherwise indicated

City Council

Mission: The Monterey City Council will provide visionary policy and legislative leadership that assures a safe, healthy, and economically vibrant community. Anda!

Monterey is committed to being a model city for its quality of life driven by responsiveness of local government, historical, and cultural preservation, mobility opportunities emphasizing pedestrians over vehicles, economic sustainability, a strong sense of place, and good stewardship of the natural environment

Regular City Council meetings are held on the first and third Tuesdays of each month at 4 and 7 pm in the Council Chamber. Meetings are broadcast live on the Monterey Channel on cable channel 25 and streamed live on the web.



Councilmembers: Tyler Williamson, Dan Albert, Clyde Roberson (Mayor), Alan Haffa, Ed Smith

Accomplishments 2017-19 Biennium

- Celebrated the grand reopening of the Monterey Conference Center in January 2018
- Hired new City Manager
- Celebrated the opening of the Van Buren Housing Project on City property for low to very low income seniors
- Work on the grant funded North Fremont Bicycle and Pedestrian project and transportation improvements on North Fremont Street continue, with anticipated completion in Fall 2019

- Completed Measure P street, sidewalk, and storm drain repairs, repairing more than 9 million square feet of streets citywide from neighborhoods to major thoroughfares and \$14 million-worth of storm drain and sidewalk repairs and ADA upgrades
- Passed the Measure S sales tax measure with 82% in favor to extend the Measure P funding
- Celebrated major upgrades to the Waterfront Parking Lot
- Celebrated the opening of Monterey Bay Community Power in January 2018 with the goals of reducing greenhouse gas emissions, providing cost stability and savings and supporting economic vitality
- Continued to restore “Reserve for Economic Uncertainty” to prepare for next economic downturn and challenges
- Completed construction on Highway 68 roundabout near Pebble Beach, funded primarily by grants and private contributions

Goals for 2019-21 Biennium

- Prepare strategy to address future projected budget deficit, maintain economic stability, and preserve quality of life
- Increase affordable housing
- Complete solar installation and obtain LEED Certification for the reopened Monterey Conference Center
- Complete grant funded transportation improvements on North Fremont Street
- Continue Measure S work on streets, sidewalks, storm drains, and ADA improvements
- Explore potential solutions to obtain a sustainable water supply
- Explore potential development of Fort Ord Properties
- Celebrate Monterey’s 250th Birthday



Flags over the Plaza

City Manager's Office

The City Manager's Office is responsible for:

- Organizing and implementing Council policies.
- Preparing and administering the City budget.
- Inter-governmental relations.
- Personnel and labor relations.



City Manager's Office

The City Manager appoints, other than the City Attorney, a professional staff to help manage the organization. The City's executive management team includes:

- City Manager
- City Attorney
- Assistant City Manager
- Public Works Director
- Community Development Director
- Parks & Recreation Director
- Director of Information Resources/City Clerk
- Finance Director
- Human Resources Director
- Fire Chief
- Police Chief
- Library Director

Accomplishments 2017-19 Biennium

- Presented a balanced budget and increased funding for economic uncertainty reserves
- Hired a new Finance Director, and Parks and Recreation Director
- Worked with HBO production of "Big Little Lies" team, who returned to film the second season of the miniseries, with Monterey as the main filming location
- Strengthened Monterey's status as a military community and premier location for language training and post graduate work by taking the lead on the Monterey Bay Defense Alliance
- Worked in partnership with the Old Monterey Foundation to improve and preserve history of Lower Presidio Park
- Increased timely spending of federal funds for housing projects

Communications and Outreach Office

The Communications and Outreach Office has two employees, and provides:

- Communications and outreach to the public
- Internal communications to city staff
- Community engagement programs, promotion of city services and programs.
- Media relations
- Public information in times of emergency
- Management of the City's external and internal websites, government access TV station, and social media sites

- Production of online newsletters, news releases, annual reviews and other citywide documents, community surveys, graphics, photography, custom TV programming, PSA's and other videos

Accomplishments for 2017-2019 Biennium

- Updated website software and made design changes
- Improved digital accessibility compliance working with Site Improve
- Expanded email campaign subscriber lists: continue to increase subscriber.
- Communicated about Measure P and Measure S
- Expanded the sister city program with a new Sister City, Isola delle Femmine, Italy
- Social media: Continued to grow followers, provide pertinent, timely information
- Developed foundation for rebranding project
- Worked with interns to re-build Museums website; helped the Monterey Conference Center move to a new web CMS
- Worked on Monterey 250 Committee.
- Hosted a Monterey Photo Contest
- Helped with the Monterey Conference Center grand-reopening

Goals for 2019-21 Biennium

- Work with Information Services Division to update the UX and UI of I-SEARCH Monterey
- Continue training and expanding PIO Team
- Continue working on digital accessibility
- Communicate about Measure S work
- Continue improving Sister City Program
- Research latest technology and best practices to continue to improve efficiencies

Measurements

- Web - Over 200,000 web page views per month
- YouTube views hit an average of 15,000 view/month in 200+ countries and territories.
- Instagram, Facebook and Twitter posts average over 700,000 views a month, and we add over 1000 new subscribers a month.
- Over 220 news releases sent in the two year period.
- Constant Contact email subscribers – over 900 new subscribers Jan through May 2019; consistently higher open and click through rates than industry average



Monterey Conference Center

The Monterey Conference Center (MCC) is the focal point for welcoming and encouraging cultural and economic prosperity for the City of Monterey. By providing a modern, state-of-the-art meeting facility combined with award-winning service and professionalism, we strive to go beyond the expectations of our guests and provide them with an experience unsurpassed in the industry.

Mission

To generate economic prosperity for the hotels, businesses and citizens of the City of Monterey and surrounding region by hosting conferences and events that create compression and exceed client expectation.

Vision

The Monterey Conference Center is the premier destination in the Western United States for inspirational meetings, where industry and community come together to celebrate the culture, natural beauty and activities that make Monterey such a wonderful place to live, work and play.

Accomplishments 2017-19

- Finalized all vendor agreements for audio visual, internet, catering, electrical, and branding opportunities prior to the opening of the MCC
- Worked closely with clients and hotel partners to mitigate the issues created do to the delay in the opening of the MCC. With Council approval established a client care fund to offset client cost associated with the delay.
- In preparation for opening finalized all FF&E purchases, filled all open staff position and created all new marketing materials including a new MCC website.
- On January 2018, the MCC opened its doors to our first groups and held a very successful grand opening celebration that included both private and public participation.
- Exceeded all expectations for future business and group booking goals into MCC for FY 2018/19 and established booking pace at 115% above goals for future FY 2019/20 and beyond, and positioning MCC for a stabilized year in FY 2020/21 and beyond.
- Developed a comprehensive Monterey Conference Center Business Plan that incorporate and integrate all aspects of the operation, sales, marketing, and event planning with specific strategies and tactical initiatives to insure the future success of the MCC.
- With the approval of City Council established the Monterey Conference Center Advisory Committee consisting of the primary CCFD rate payers and the City Manager and Councilmen Dan Albert to consult with the General Manager on policies, procedures and the operation of the MCC.
- Booked future groups and meetings into the Conference Center; from July 2017 through April of 2019, MCC has contracted over 85,000 future room nights for the City of Monterey, almost double the previous period.

Goals for 2019-21 Biennium

- Activate our solar panels to power the MCC and achieve our LEED Platinum Certification by FY 2020
- Maintain the Monterey Conference Center in “like new” condition from the maintenance of all indoor and outdoor mechanical equipment to the cleanliness and upkeep of the entire facility
- Finish all punch list items and outstanding projects that were either not part of the original renovation plan to complete the building and maintain its future reputation as a world class Conference Center
- Evaluate and propose to City Council an increase in the rates and fees schedule along with beginning to renew all vendor contracts and start the RFP process for audio visual, catering, branding services, electrical services, and security to ensure the continued revenue growth well into the future
- Exceed all future group bookings and establish the MCC as a free standing business entity that is self-sufficient and profitable without the need for General Fund support by June 2021

MCC Budget Highlights 2019-21 Biennium

FY19-21 Budget very little increase in budgeted expenses and very few capital purchase with the exception of some equipment that is 40 years old. Revenue increases for FY19-21 budget is projected to be approximately \$1.2 million over FY18 due to full operational years.



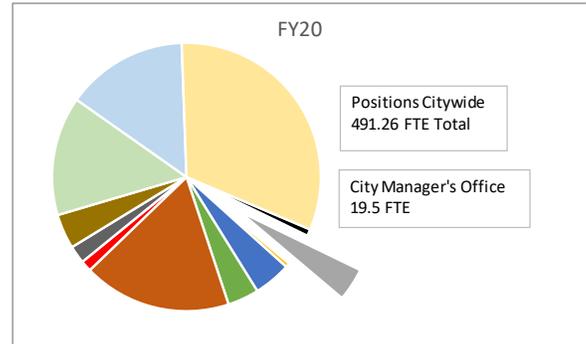
Monterey Conference Center Plaza

Budget, Authorized Positions and Performance Measurements

City Council, City Manager's Office, Communications & Outreach, and Conference Center

Budget by Area	Fund	Fund Title	Div	Division Title	FY17 Actuals	FY18 Actuals	FY19 Amended	FY20 Adopted	FY21 Adopted
City Manager's Office									
	101	GENERAL FUND	100	MAYOR/COUNCIL	130,199	132,498	125,275	121,103	123,210
			210	CITY MANAGER-ADMIN	875,755	855,890	1,060,229	1,052,979	1,107,112
			211	COMM & OUTREACH	272,073	308,203	344,834	367,078	381,961
			6210	CONF CTR-ADMIN	469,731	753,180	815,580	745,675	629,872
			6220	CONF CTR SALES	556,515	592,682	523,648	591,550	609,168
			6231	CONF CTR - EVENT OPER	698,026	1,048,219	1,170,598	1,196,315	1,247,175
			6232	CONF CTR - BLDG MAINT	183,682	231,505	245,787	316,544	323,625
			6234	CONF CTR - LNDSCP/GEN MAINT	91,194	224,256	266,726	222,270	222,270
			6240	CONF CTR - VISITOR PROMO	899,667	924,057	902,667	992,405	992,405
			9113	CMMTY PROMO - CITYWIDE	182,788	144,679	215,275	100,000	100,000
			9114	INTERGOVERNMENTAL REL	244,917	194,876	162,623	210,623	172,623
General Fund Sum					4,604,545	5,410,045	5,833,242	5,916,541	5,909,420
Grand Total					4,604,545	5,410,045	5,833,242	5,916,541	5,909,420

DIV NO.	DIVISION NAME	FY20	FY21
0210	City Manager's Office - Administration	4.00	4.00
0211	Community Resources/ Education	2.00	2.00
6210	MCC - Administration	3.00	2.00
6220	MCC - Sales	2.00	2.00
6231	MCC - Events Operations	7.50	7.50
6232	MCC - Maintenance	1.00	1.00
Full Time Equivalents (FTEs) Grand Total		19.50	18.50



Conference Center Measurements	FY15	FY16	FY17	FY18
Number of groups	101	10	141	250
Number of attendees	112,000	7,930	107,774	113,993

City Attorney's Office

The goal of the Monterey City Attorney's Office is to provide quality professional legal services to the City Council, boards, commissions, and staff in an efficient and cost effective manner. This includes offering advice that is reliable, timely and useful; and effective legal advocacy and representation of the City in litigation.

Accomplishments 2018

- Researched, edited, and/or crafted numerous City Code amendments and ordinances including, but not limited to:

- Prohibiting Use of Plastic Straws
- Extension of Monterey City Disposal Waste Hauling Franchise
- Harassment/Discrimination Policy
- Update Regulations for Sewer System and Create Sewer Later Inspection and Repair Program
- Amendment to CalPers Contract
- Park Opening and Closing Times
- Monterey County Tourism Improvement District
- Establishing Vehicle Sales Land Use Classification in I-R Districts
- Temporary Advertising Banners on Outfield Fences at Jacks and Sollecito Ballparks
- Permit Dogs on Leash in City Parks with Exceptions

QUICK STATS: In 2018, the City Attorney's Office has...

- Provided legal review of 803 contracts and other legal agreements
- Provided oversight of over 212 California Public Records Act requests

- Successfully concluded a number of civil litigation cases in house including:
 - Balester, Inc. v. City: defense of civil action related to eviction; City awarded and collected \$111,000 in attorneys' fees and costs
 - City v. Drisko: declared a dog vicious and ordered destroyed
 - Sollecito v. City: defense of dangerous condition of public property case (dog bite)
 - Zhang v. City: defense of nine short-term rental citations
- City Code misdemeanor prosecutions, and *Pitchess* motions (defense attorneys seeking peace officer personnel file information).
- The City Attorney's Office had 443 visits from staff on "Walk-in Wednesdays" - open house office hours to advise staff.
- Conducted Brown Act, California Environmental Quality Act, Conflicts of Interest, and Public Records Act trainings.
- Provided legal review and advice regarding a variety of CIP, Measure P, and NIP projects/contracts.
- Assisted Human Resources in personal matters.

DID YOU KNOW?

Monterey is a "charter city" (as opposed to a "general law city"). The Charter empowers the City to regulate and adopt its own procedures and organization. The Charter is adopted and amended by the voting public, and is the basic body of law for the City.

Goals for 2017-19 Biennium

The goals of the City Attorney's Office include:

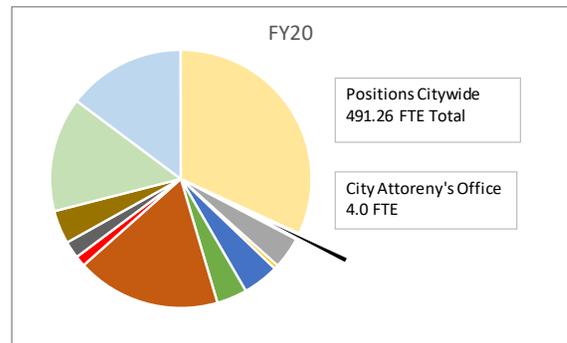
- o Continuing to provide high quality and vigorous litigation representation of the City to protect City interests and resources.
- o Staying abreast of all legislative and case law rulings to ensure the City's ordinances, resolutions, policies and practices are in compliance with the law.
- o Continuing to supply timely, proactive and accurate legal advice to Council and staff in order to prevent legal difficulties from arising in the future.

The City Attorney will strive to accomplish as much of this work in-house and minimize use of outside legal counsel whenever possible.

City Attorney's Office Budget and Authorized Positions

Budget by Area	Fund	Fund Title	Div	Division Title	FY17 Actuals	FY18 Actuals	FY19 Amended	FY20 Adopted	FY21 Adopted
City Attorney's Office									
General Fund	101	GENERAL FUND	500	CITY ATTORNEY	873,774	938,256	1,043,883	1,076,493	1,124,426
Grand Total					873,774	938,256	1,043,883	1,076,493	1,124,426

DIV NO.	DIVISION NAME	FY20	FY21
0500	City Attorney's Office	4.00	4.00
Full Time Equivalents (FTEs) Grand Total		4.00	4.00



City Attorney's Office dressed as their treats for Walk in Wednesday (WIW)

DID YOU KNOW?

Hank Ketcham, the creator of the cartoon character "Dennis the Menace," purchased property located at 512 Pierce Street in 1983. He refurbished the house as his studio, where he and his assistant cartoonists worked daily on the cartoon strip. In 1995, the City of Monterey acquired Hank Ketcham's studio, which is now the offices of the City Attorney.

City Clerk's Office and Information Service Department

The City Clerk's Office has three employees, and duties include administration of:

- City Council meetings and legislation
- Boards, Committees, and Commissions
- Elections and campaign reporting
- Public records and records management
- California Political Reform Act
- Various Administrative Services



Accomplishments for 2017-2019 Biennium

[Colton Hall and the City Manager's Office.](#)

- Conducted a successful Election of two Council Members and the Mayor.
- Processed the successful Measure S ballot measure, which passed with 82% approval.
- Administered meetings and records for Monterey Peninsula Regional Water Authority, bringing revenue to the City.
- Administered 65 public City Council meetings, processing 397 resolutions and 23 ordinances and following up on a variety of Council actions.
- Administered 20 public Council Subcommittee meetings, coordinating 67 applicants and interviews and 45 appointments to the City's boards and commissions.
- Updated the City's Conflict of Interest Code to maintain compliance with California's Political Reform Act, and the City's Records Retention/Disposition Schedule to maintain compliance with applicable statutes and improve business practices.
- Digitized 3,013 legal agreements and documents: 1,716 historic (includes deeds, indentures, and easements) and 1,297 current via electronic workflow process.

Goals for 2019-21 Biennium

- Work with Information Services Division to upgrade the City's Enterprise Content Management System, train City staff, and review, modify as necessary, and create electronic workflow processes to improve City's business practices.
- Conduct 2020 general municipal election.
- Maintain and update the Monterey Municipal Code and bring it into full compliance with the Americans with Disabilities Act.
- Update the City's Conflict of Interest Code in 2020 pursuant to Calif. Government Code. Continue ongoing training and education, with our newest staff member on track to obtain her Certified Municipal Clerk designation in 2020.
- Continue to digitize archived and current public records for greater public access and transparency.

DID YOU KNOW?

The City Clerk and the Tax Collector are among the oldest of municipal servants, predating the Common Era and the written word.

Information Services Division



Our Value Drivers



Accomplishments for 2017-19 Biennium

Received award for “Excellence in Information Technology Practices for 2018” from the Municipal Information Systems Association of California. This is the first time Monterey has won this award for excelling in creative and efficient uses of resources in local government. This award signifies meeting or exceeding standards in the technology-focused areas of Budget, Strategic Planning, Purchasing, Operations and Staffing, Customer Satisfaction, Internet, Project Management, Professional Development and Training, Disaster Preparation and Recovery, Policies and Procedures, and Security.

Projects	Outcome
Technology Strategic Plan	Implementation of strategic plan and best practices for technology service management (ITIL) that aligns information technology services with the needs of the City. These changes contributed to the 94% overall customer satisfaction rating.
Enterprise Network & Communication Systems Replacement	This multi-year \$1.5 million dollar project is complete. This included replacing numerous end of life routers, switches, telephones, and network systems across the enterprise.
Enterprise Video Security	Implemented in Parking facilities, Conference Center, Library, and Public Works Corporate Yard to deter crime, allow after the fact investigations, and replace existing failing equipment. The newer cameras are providing much clearer images with an average up time of 99.99%. This has allowed Police investigators to apprehend suspects that were breaking into citizen automobiles.
Enterprise Security Software & Training	Security software replaced and security awareness training provided to improve City staff efficiency and overall data security. Implementation of these security measures are contributing to our average system uptime of 99.45%. Restoration of data files due to ransomware have stopped 100% since training and implementation of the new software.

Projects	Outcome
Enterprise Data Storage Replacement	Migrated virtual servers and virtual desktop storage from 6-year-old SAN storage to new storage utilizing faster solid-state drives (SSD's) with no downtime for users. The migration from using spinning disks to SSD's improved server and desktop performance by ~25%. This newer innovative technology also provides improved security encryption and advanced storage techniques that increases data capacity.
Enterprise Network Monitoring System	This system monitors over 5000 technology assets that include network devices, security cameras, printing devices, telephones, websites, servers, and traffic signals across the City. This solution is allowing us to achieve a system average uptime of 99.45%.
Conference Center Technology	State of the art technology implementation of enterprise digital signage, video security, wireless, high speed network, network security, telecommunications, servers, data centers, and reporting. Since its opening in January 2018, we have provided services to over 15,000 wireless users who used 1000 Terabytes of data, with an average system uptime of 99.8%.
Communications Audit	Audited Citywide use of cellular communications to implement cost effective plans to achieve an estimated ongoing savings of \$10,000 yearly.
Microsoft Office Software	Upgraded enterprise from Office 2007 to Office 2016.
FBI Audit for Department of Justice	Passed FBI Audit for Department of Justice compliance of criminal records and security standards in handling uniform crime reports, security of the system, training, and a range of other compliance requirements.
Technology Policies	New and updated technologies policies approved by Human Resources and all Employee Unions. Including a Council approved digital signatures policy.
Enterprise Wireless Access	Public wireless systems implemented at Youth Center, Scholze Park, Hilltop Park, and Casanova recreation centers to support citizens, schools, and recreation programs with average usage of 1 terabyte per month. The Sports Center Wi-Fi serves 100-200 clients per day with an average of 2 terabytes per month. The Library Wi-Fi also serves between 100-200 clients per day with an average of 8 terabytes per month. The City's average Wi-Fi uptime is 99.8%.
Infor Hansen	New enterprise resource planning system for Public Works and Community Development departments. System implemented with several software configuration enhancements to meet City business needs. Implementation of a Quality Control Inspection program for General Services, NIP/CIP and City Project tracking for Public Works, new sewer lateral tracking program for Permits and Inspections, and migration of attachments from the previous Permits Plus system. These custom upgrades included specialized dashboards, reports, and integrations with the City's financial, timecard, and GIS systems.

Projects	Outcome
Expanded GIS Services	GIS systems updated with new Property Review and Cemetery Search websites, new maps showing wireless permits and facilities, and addition of over 2000 street signs. In addition, tools were developed to allow for monthly updates of assessor owner information into Infor Hansen, collection of sidewalk hazard locations, and moving of backwater valve data from GIS into Infor Hansen application.
New Technology Solutions	<p>Assisted with new technology solutions for several departments including cost analysis, contract negotiation, security assessment, data integration, and system implementation:</p> <ul style="list-style-type: none"> • City Clerk – Netfile Form 700 electronic filing (hosted) • Conference Center – E-Proposal and E-Planner software (hosted) • Enterprise –DocuSign (hosted), data center remodels, and fiber mapping (hosted) • Finance – Simpler Systems financial reporting (hosted) • Fire – Data911 systems, Cityscape (hosted) • Human Resources – AdastraGov Labor Costing Module (hosted) • Police – Body cameras, in car video upgrade, training software (hosted), front office remodel, mobile finger print scanners, County aided dispatch, and email encryption • Public Works – Fleet fuel system replacement, maintenance estimating software, traffic adaptive control monitoring system, and sign design system.

2019 - 2021 Technology Plan & Status

Increase Cybersecurity and Reduce Risks

- Assess current security systems and remove vulnerabilities to meet compliance - In Progress
- Provide new VPN solution for vendors, staff, and mobile devices.
- Install Access Control at the PD and City Admin building.

Service Management - ITIL /Best practices standards

- Provide customers with ability to obtain information to make informed decisions (i.e. costs, equipment in divisions, and help desk ticket status information). - In Progress.
- Provide new employee orientations on IT and GIS during onboarding process.

Business Process Efficiency

- Implement OnBase EDMS to its full potential to provide online forms, workflows, electronic signatures to benefit current manual processes in several divisions. Starting with Human Resources, City Attorney, and Finance.
- Enable a second internet connection.
- Replace aging alarm monitoring telephone lines with cellular.
- Implement mobility for employees using Infor Hansen in the field. In Progress
- Replace PRI VOIP lines with newer technology.
- Implement online forms with digital signatures. In Progress.
- Deploy Windows 10 and upgrade Windows servers. In Progress
- Implement new physical device automated patch management. In Progress.
- Develop a plan for ongoing technology replacement and funding.
- Develop automated Employee Onboarding/Off boarding process with HR and Finance.
- Replace DHCP and DNS systems. In Progress.
- Implement DocuSign electronic signatures. In Progress.
- Recruit and hire new network engineer. In Progress

Improve Citizen Communication and Online Customer Services

- Implement online and mobile format permit inspection requests, code enforcement concerns, and public works requests.
- Mobile App integrated with enterprise City systems (i.e. Public Works, Community Development, Public data).
- Open data

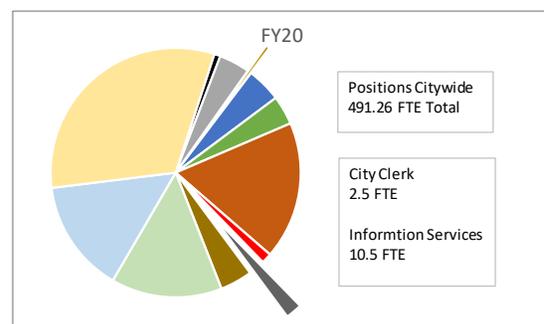
Maximize use of GIS Citywide

- Create a GIS Master Plan with yearly projects to increase the City assets identified in GIS.
- Integrate GIS with all major applications used in the City.
- Complete the GIS integration with Hansen Infor and Onbase.
- Provide updated GIS aerial images every three years.
- Work with volunteers/interns to update GIS data
- Replace Property Review and Cemetery search website. In Progress.

City Clerk and ISD Budget, Authorized Positions and Performance Measurements

Budget by Area	Fund	Fund Title	Div	Division Title	FY17 Actuals	FY18 Actuals	FY19 Amended	FY20 Adopted	FY21 Adopted
City Clerk's Office									
General Fund	101	GENERAL FUND	321	CITY CLERK	530,845	477,538	599,402	688,253	706,770
General Fund Sum					530,845	477,538	599,402	688,253	706,770
Internal Service Funds	710	INFO SERVICES FUND	340	INFO SERVICES	4,025,630	4,684,713	3,977,317	4,360,849	3,833,740
			G011	SOFTWARE	0	0	159,162	0	0
Internal Service Funds Sum					4,025,630	4,684,713	4,136,480	4,360,849	3,833,740
Grand Total					4,556,474	5,162,251	4,735,882	5,049,102	4,540,510

DIV NO.	DIVISION NAME	FY20	FY21
0321	Clity Clerk	2.50	2.50
0340	Information Resources	10.50	10.50
Full Time Equivalents (FTEs) Grand Total		13.00	13.00



Information Services



BUDGET REPORT FOR 2019-2021

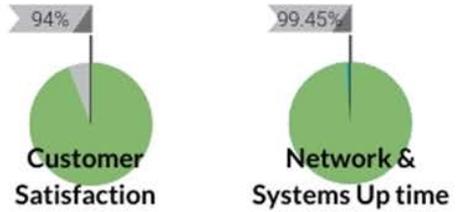
% of Technology by Department



Enterprise Data Growth in TB

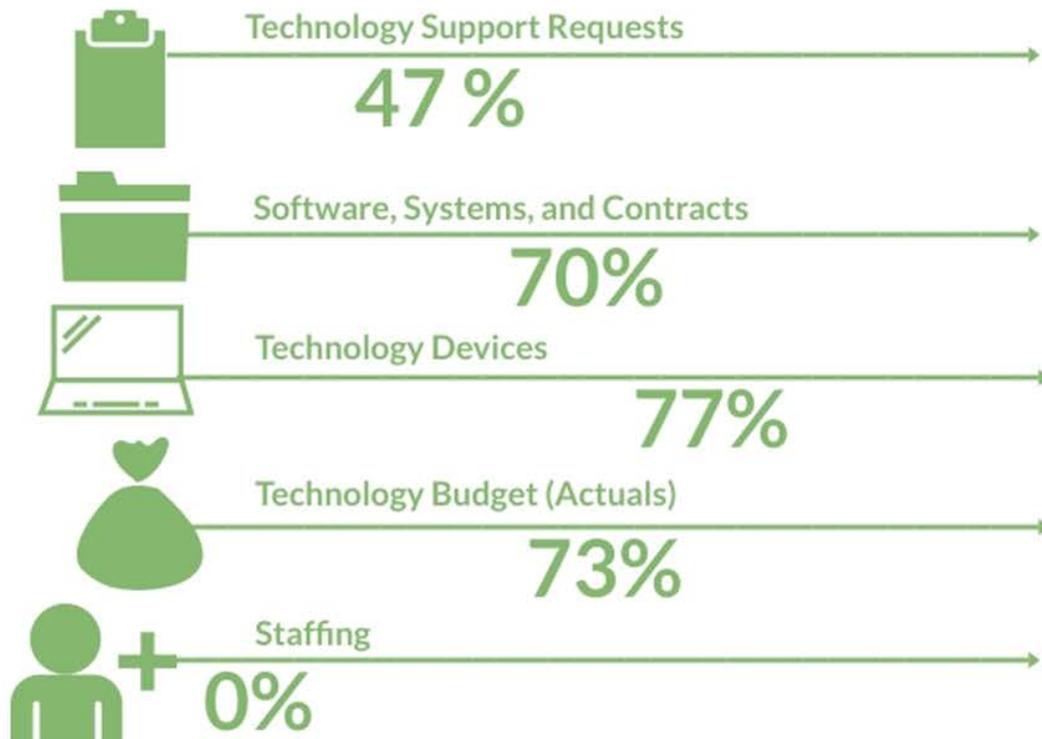


Service Statistics



Technology & Innovation Growth

Percentage increase from 2016-2019



Human Resources

The Human Resources Department is committed to providing timely, responsive, informed and effective services to our customers: the public, departments, employees and retirees. We seek to educate and support all employees so that they are empowered to fulfill the City's mission. We accomplish this through being cooperative, exhibiting leadership, maintaining the highest ethical standards and constantly pursuing excellence.

Accomplishments for 2018–19 Biennium

- Completed sixty-one (61) recruitments, resulting in one hundred fourteen (114) newly hired or promoted employees during the budget cycle.
- Completed AB1825 compliant Sexual Harassment Prevention discrimination, retaliation and abusive conduct prevention training for all regular employees.
- Completed EEOC Respectful Workplace training for all employees.
- Updated Safety Programs and Policies and coordinated trainings through the Citywide Safety Program and Committee, including the City's Injury and Illness Prevention Program, Exposure Control Plan, and Fall Prevention, and Heat Illness Prevention Program.
- Provided cost-effective training to employees throughout the City through webinars and in-person trainings led by legal experts in labor and employment law through consortium membership.
- Negotiated multi-year successor Memoranda of Understanding with all seven (7) of the City's bargaining units.
- In conjunction with the City's third party administrator, processed and administered seventy eight (78) new workers' compensation claims during the budget cycle.
- Implemented a Return to Work program with a third-party consultant to identify temporary, modified duty opportunities for employees injured at work.
- In coordination with CHOMP, sponsored employee Benefits and Health Screening event.
- Updated City policy on Protected Leaves of Absence and Reasonable Accommodations for Employees with Disabilities.
- Implemented a Supervisor Academy and Leadership at all Levels trainings with two consulting groups.
- Implemented an Employee Hotline for anonymous reports of City Code violations, fraud, unethical, or other types of improper behavior.
- Completed Classification revisions and compensation study with consultant.

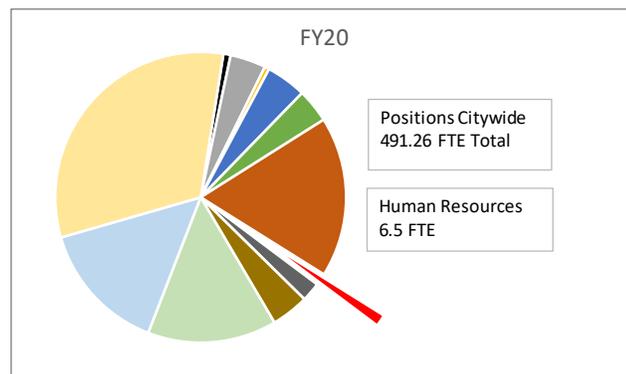
Goals for 2020–21 Biennium

- Complete review and update of City Code Personnel policies and procedures.
- Review performance appraisal process and ensure all classified employees receive annual performance evaluations.
- Complete Sexual Harassment Prevention training for all employees, including all part-time seasonal employees in compliance with new state law.
- Conduct evaluation of all vendor–provided employee benefits.
- Provide Health & Safety Fair for employees and retirees.

Budget Highlights for 2017–19 Biennium

Budget by Area	Fund	Fund Title	Div	Division Title	FY17 Actuals	FY18 Actuals	FY19 Amended	FY20 Adopted	FY21 Adopted
Human Resources									
General Fund	101	GENERAL FUND	600	HUMAN RESOURCES	739,842	877,904	777,591	767,384	800,001
General Fund Sum					739,842	877,904	777,591	767,384	800,001
Int Service Funds	715	WORK COMP INS TRT	612	WORK COMP INS	3,387,634	4,973,142	3,051,755	3,636,889	3,712,587
	718	EMPLOY BEN FUND	614	SALARY CONT	0	354	0	400	400
			615	HEALTH INSURANCE	7,696,209	8,015,299	6,819,448	8,108,166	8,513,377
			616	VISION INSURANCE	90,510	93,452	97,848	108,448	112,173
			617	DENTAL INSURANCE	787,893	807,563	775,248	848,793	891,035
			618	EMPL ASSIST PLAN	77,559	86,048	76,948	83,948	87,948
			619	LIFE INSURANCE	114,902	118,630	106,948	118,948	124,698
			620	LONG TERM DISAB	301,466	307,815	296,948	323,948	339,948
			621	SECTION 125 PLAN	0	0	100	0	0
			622	UNEMPLOYMENT	50,070	46,396	102,400	102,400	102,400
			623	NON-PAYROLL BEN	21,512	74,432	47,430	85,600	87,300
Internal Service Funds Sum					12,527,754	14,523,130	11,375,073	13,417,540	13,971,866
Grand Total					13,267,596	15,401,034	12,152,664	14,184,924	14,771,867

DIV NO.	DIVISION NAME	FY20	FY21
0600	HR - Administration	4.00	4.00
0612	WC/Employee Ben	2.50	2.50
Full Time Equiv (FTEs) Grand Total		6.50	6.50



Finance and Risk Management

Mission: to prudently and efficiently manage the City's financial operations; perform careful, long-range financial planning using conservative fiscal policies; provide financial information that is accurate and useful; and provide superior service to all our customers.

Accomplishments for 2017-2019 Biennium

- Launched City Fiscal Health Response Plan (FHRP)
- Achieved TAMC and State SB1 maintenance of effort requirements.
- Reviewed and facilitated Conference Center accommodation contracts during opening delay through January 2018.
- Successful Measure S ballot continuing 1% Sales Tax for another 8 years for Road projects.
- Received GFOA Certificate of Excellence in Financial Reporting for the City's Comprehensive Annual Financial Report (CAFR) for the 22nd and 23rd consecutive years.
- Moved to 60-day Year end close during FY19.
- Completed Wildan Cost Allocation Plan (CAP).
- Increased Business license revenue by \$500k.
- Managed 13 Grants valued at \$19.2M.
- Developed Cash flow model which generated short term investment increase to LAIF deposits of \$11M.
- Staff changes include new Finance Director, two promotions, and one lateral.
- Created Finance 101 training document for Council.
- Earned GFOA Distinguished Budget Presentation Award for 2017-2019 Biennial cycle.
- Conducted training workshops to departments for various finance topics, including timekeeping, accounts payable/Cal Card, general ledger and cash handling, four budget workshops, and Simpler System Labs.
- Implemented Simpler System reporting tool on top of EDEN ERP to facilitate faster, reliable, and user friendly reporting.
- Implemented Business License Compliance program resulting in collections of \$82K
- Improved CalPers Budget Development Paid Value in July to obtain long term savings.
- Implemented state mandated Minimum wage increases in payroll.
- Facilitated Audits for City, Special Districts, Single Audit, and the IRS.
- Contracted Actuarial studies for CalPERS, Workers' Compensation, General Liability, OPEB, GASB 68, and 1 Cost allocation Plan.
- Submitted RFP for Sales Tax analysis contract and awarded to HDL.

DID YOU KNOW?

Restaurants & Hotels provide 37% of the Sales Tax for the City generating over \$3 Million dollars.

Below is a list of all categories contributing to Annual Sales Tax receipts of over \$8 Million dollars.

Restaurants & Hotels - 37%

General Consumer Goods - 25%

County & State Pool - 12%

Autos & Transportation - 7%

Fuel & Service Stations - 6%

Business & Industry - 6%

Food & Drug - 6%

Building & Construction - 1%

Goals for 2019-2021 Biennium

- Develop Fiscal Health Response Plan and submit balanced budget
- Prepare strategy to address future projected budget deficit, maintain economic security, and preserve quality of life.
- Increase use of e-commerce tools by employees and public by actively promoting use of the City's electronic payment capabilities and financial reports web pages.
- Hold Open House for Finance department annually.
- Conduct 3 process specific training and 1 Finance forum for City departmental staff.
- Automate Cal-Am Water Utility Billings.
- Launch Simpler System External Facing service.
- Conduct Customer surveys for training needs of City departments.

Risk Management & Purchasing

Mission: to identify, analyze, measure, and cultivate activity that will enhance and sustain the objectives of the City by providing quality coverage, best practices expertise, training and resources implementing appropriate Risk & Purchasing strategies.

Accomplishments for 2017-2019 Biennium

- ACCEL Insurance Pool Claims Auditor gave “Acceptable” rating to claim management.
- RFP initiated for Actuarial contract for General Liability and Workers Compensation programs. AON selected as service provider.
- Successfully closed 77 liability claims against the City and handled potential claims, investigation, cross-departmental collaboration, and identification of exposure and/or defense.
- Applications, payment, maintenance and renewal of 11 insurance policy coverages for the City including: Liability, Worker’s Compensation, Special Districts, Dredge & Hull, Crime, Watercraft, Volunteers, FORA, Property, Boiler, Fiduciary, and Special Events, totaling over \$1M in premiums.
- Reviewed damage to city property reports for potential exposures. Initiated and provided oversight to subrogation collections for 59 incidences during FY17 & FY18.
- Provided oversight of City’s defensive driver program and monitored training and vehicle losses to determine effectiveness. Added 63 drivers in FY18, and 31 drivers in FY19 to the program. Maintained active list of 450 drivers.
- Financed \$2.85M Custom House settlement with SLC approval for \$2M Tideland Loan.
- Fleet Fuel Card pilot program implemented.
- Fees for 9 City programs were amended during FY18, and FY19 as of May 20, 2019.
- Conducted 50 Bid Openings for FY18 and FY19 as of May 20, 2019.
- 60 Cooperative contracts utilized FY18 and FY19 as of May 20, 2019.

Goals for 2019-21 Biennium

The goals of Risk Management include:

- Provide excellent service to the public and City staff:
 - Claims acknowledged within 5 days by letter, resolved within 30 days.
 - DCP claims documented and scheduled within 30 days.
 - Certificates of Insurance delivered within 3 days of request.
- Develop Damage to City Property Receivable Aging Report to measure dollars and time.
- Visit and observe six City departments annually encouraging safety and Basic Risk training.

Finance and Risk Budget Highlights for 2019-21 Biennium

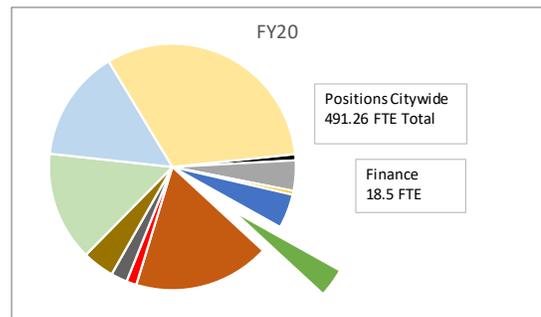
The Finance Department has initiated a succession plan to hire and train a new Assistant Finance Director before the departure of our current officer in December 2019. It is re-classing an Accounting Specialist to Accountant/Auditor to facilitate more revenue enhancement. These position moves will provide stability and continuation of momentum in Finance projects. Finance will roll out Simpler System, a Web based product, as an enhancement to our EDEN ERP for ease and convenience of reporting. We will implement an outward facing transparent product for the public to access Financial information as soon as tested.

Risk Management total claims budget increased to \$662,000 reflecting recent large claims and an updated actuarial report. Last fiscal year, Council increased the claims line item mid-year to reflect the reality of higher claims costs. The part time Senior Management Analyst position has been converted to a full time Risk Specialist.

Finance and Risk Budget, Authorized Positions, and Performance Measures

Budget by Area	Fund	Fund Title	Div	Division Title	FY17 Actuals	FY18 Actuals	FY19 Amended	FY20 Adopted	FY21 Adopted
Finance									
General Fund	101	GENERAL FUND	1110	FINANCE ADMIN	408,392	456,258	526,746	784,283	728,025
			1120	REVENUE DIVISION	661,610	727,691	835,757	833,698	870,165
			1130	ACCOUNTING DIVISION	1,073,594	1,339,510	1,384,082	1,438,127	1,433,024
			9110	NON-DEPARTMENTAL	392,710	430,532	255,879	370,216	360,852
General Fund Sum					2,536,306	2,953,992	3,002,464	3,426,325	3,392,066
Debt Service Funds	310	DEBT SERVICE FUND	7012	DEBT SVS - LEASE REV. BONDS	545,099	547,518	547,573	545,189	547,418
	918	CONF CTR FAC DIST 2013-1	7013	DEBT SVS-SPECIAL ASSMTS	2,501,430	3,834,232	3,490,535	5,061,421	5,333,030
Debt Service Funds Sum					3,046,529	4,381,750	4,038,108	5,606,610	5,880,448
Enterprise Funds	600	MARINA FUND	7014	DEBT SERVICE - LOANS	97,387	87,129	325,346	325,345	325,345
	610	CEMETERY FUND	7012	DEBT SVS - LEASE REV. BONDS	0	0	0	100,000	100,000
	625	PARKING FUND	7012	DEBT SVS - LEASE REV. BONDS	300,000	300,000	300,000	300,000	300,000
			7014	DEBT SERVICE - LOANS	626,028	597,245	1,265,659	1,265,659	1,265,659
	640	CITY OF MONTEREY FIN AUTH	7012	DEBT SVS - LEASE REV. BONDS	44,275	23,000	0	0	0
Enterprise Funds Sum					1,067,690	1,007,374	1,891,005	1,991,004	1,991,004
Internal Service Funds	705	EQMT REPLACEMENT FUND	1130	ACCOUNTING DIVISION	587,926	737,425	1,111,020	1,391,075	0
			7014	DEBT SERVICE - LOANS	9,100	9,256	36,227	36,227	36,227
	716	LIABILITY & PROPERTY INS	1143	RISK MANAGEMENT	99,642	4,287,807	1,292,860	2,097,338	2,143,941
Internal Service Funds Sum					696,668	5,034,488	2,440,107	3,524,640	2,180,168
Agency Funds	314	RDA OBLIG RETIREMNT FUND	7012	DEBT SVS - LEASE REV. BONDS	3,723	4,541	0	0	0
	642	OCEAN VIEW PLAZA CSD	1110	FINANCE ADMINISTRATION	6,816	6,544	27,000	27,000	27,000
	952	MONT CO TOUR IMPVMT DIST	9110	NON-DEPARTMENTAL	12,613	0	0	0	0
Agency Funds Sum					23,153	11,085	27,000	27,000	27,000
Government-Wide	GFA	GENERAL FIXED ASSET GROUP	9110	NON-DEPARTMENTAL	3,567,768	1,068,190	0	0	0
Government-Wide Sum					3,567,768	1,068,190	0	0	0
Grand Total					10,938,115	14,456,879	11,398,684	14,575,578	13,470,686

DIV NO.	DIVISION NAME	FY20	FY21
1110	Finance, Revenue, Accounting, Admin	17.05	16.05
1143	Risk Management	1.45	1.45
Full Time Equivalents (FTEs) Grand Total		18.50	17.50



Risk Measurements	CY14	CY15	CY16	CY17	CY18
Number of contracts and other legal agreements reviewed	495	436	587	534	803
Claims Opened	42	40	38	40	28
Claims Closed	32	42	42	40	37

Risk Measurements are on a Calendar year basis

Finance and Risk Budget, Authorized Positions, and Performance Measures (cont.)

Finance Measurements	FY15	FY16	FY17	FY18	FY19	FY20 (goal)	FY21 (goal)
Percentage of General Fund budget set aside for economic uncertainty (reserve)	13.3%	13.4%	14.6%	14.8%	14.7%	16.6%	16.6%
Percentage of business license renewals completed online	34%	33%	36%	42%	45%	50%	55%
Percentage of payments made to vendors via automated clearing house (ACH)	10.4%	22.2%	20.7%	17.7%	18.5%	20.0%	25.0%
Percentage of payroll check paid by direct deposit	83.90%	83.70%	85.50%	85.20%	85.50%	90.00%	90.00%
Earned the GFOA Certificate of Achievement of Excellence in Financial Reporting	√	√	√	tbd	tbd	tbd	tbd
Earned the GFOA Distinguished Budget Presentation Award		√	√	√	√	tbd	tbd

*New Reserve Policy Goal increased from 15% to 16.6% by Council in 2017



Finance Department Open House – Do it with Broadway class. August 2019

Police

Mission

Responsive to All – Second to None – Every Time

Vision

The Monterey Police Department (MPD) is a professional, dynamic, and innovative organization with the highest ethical standards. The MPD is committed to serving our community with honor, dignity, fairness, and respect.

Value Drivers

- M Maximize, Value and Train our MPD workforce
 - Positive Work Environment / Recognition / Training / Communication
- P Proactively Police the City of Monterey to Ensure a Low Crime Rate
 - Problem Solving / Prevention / Intervention / Suppression / Data Driven
- D Develop, Embrace and Enhance Community Partnerships
 - Community Partnerships / Collaboration / Communication



Accomplishments 2017-19 Biennium

Office of the Chief

- Received \$6,151 Alcoholic Beverage Control for the ABC-OTS Grant. The grant funds are used to conduct operations to reduce alcohol sales and alcohol provided to minors; and to educate ABC licensed retail outlets.
- Received \$7,440 from the Department of Justice Bulletproof Vest Partnership program. The program reimburses the Department for fifty percent of its qualifying ballistic vest costs.
- Received \$4,795 in grant funds from the California Highway Patrol for Drug Recognition Evaluator Training.
- Received \$22,142 in calendar year 2018 and will receive \$22,142 in calendar year 2019 of the YWCA Monterey County's 2018 and 2019 grant awards from the California Governor's Office of Emergency Services (Cal OES) for participating in the Domestic Violence Response Team Program and collaborating with the Domestic Violence Response Team advocate.
- Received the 2017 Citizens' Option for Public Safety Grant (COPS) in the amount of \$100,000. This grant provides support for front-line law enforcement programs.
- Received the 2018 Citizens' Option for Public Safety Grant (COPS) in the amount of \$100,000.
- Attended numerous neighborhood and business meetings.
- Holds a monthly "all-supervisor" meeting where the most current crime trends are discussed and strategies are developed to address crime issues based on data from crime reports taken by the MPD and mapped, analyzed & diagrammed using Crimereports.com technology.
- Increased its presence on the various social media platforms by creating Instagram and YouTube accounts. The social media accounts are used to highlight great police work, connect with the community, and increase recruitment opportunities. The MPD continues to engage the community through the use of additional social networking platforms to include Facebook, Twitter, the MPD App, Crimereports.com, monterypolice.org, and nextdoor.com.
- Department personnel participated in the "Pink Patch Project" to raise awareness to assist in the fight against cancer.
- The MPD completed the "One Mind Campaign Pledge." The Department completed the four tenets outlined by the International Association of Chiefs of Police. MPD

established a defined and sustainable partnership with community mental health organizations, developed a model policy to implement police response to persons affected by mental illness, and trained and certified one hundred percent of our sworn officers in either mental health first aid or crisis intervention training.

- Hosted a course titled “Blue Courage” that is a transformational process focused on the human development of a police officer. The course provides information regarding the wellbeing of the police officer based on an ethical foundation and the translation to treating all of those officers interact with, with dignity and respect. The goal is personal and cultural transformation through institutionalizing the mindset, skillset and tool-set of our police officers.
- Continues to participate in a pharmaceutical drug take-back program, wherein the public may safely and anonymously dispose of unused/expired prescription or over-the-counter medications through the MPD.
- Implemented an online crime reporting system known as Coplogic. This web-based system provides a convenient way for the public to report minor incidents that do not have known suspects or leads that are primarily filed for insurance purposes and is accessed via the MPD website. In 2018, there were 2,171 reports submitted using Coplogic.
- Completed a Police Department Command Reorganization to better distribute duties and responsibilities between various command officers.

Patrol Division

- In 2018
 - Answered approximately 58,000 calls for service
 - Took 8,273 case reports
 - Affected 1,427 arrests
 - Issued 3,249 citations
 - Issued 851 parking citations
 - Performed 6,174 foot patrols at various locations throughout the City
 - Worked 725 special event overtime hours
- Added two Traffic Officers in January 2018. The traffic officers implement traffic calming through enforcement and education regarding traffic rules and regulations. The traffic officers also work with traffic engineering to identify and resolve traffic related issues. In 2018, the MPD Traffic Officers
 - initiated 1,486 traffic stops,
 - issued 1,128 hazardous citations
 - issued 129 non-hazardous citations.
- Created the Burglary and Theft Team (BaTT). This team is comprised of officers working overtime on days off to address property crimes in Monterey.
- Participated in the Monterey County Strategic Traffic Observation and Prevention Program (STOPP). STOPP brings officers from ten Monterey County agencies to a designated city for six hours per month for traffic calming through enforcement.
- MPD continues its two-pronged approach to quality of life and homeless issues in Monterey, primarily through the Community Action Team (CAT). The CAT focuses on quality of life issues surrounding homelessness, adjusts personnel to cover special events and save overtime costs, backfills patrol during staffing shortages, and assists in covering calls for patrol if patrol is otherwise not available.
- In 2018, the Community Action Team (CAT)



- made: 153 arrests
- issued 184 citations
- conducted 213 encampment clean-ups
- attended 77 community meetings
- provided 526 hours of presence and security at special events
- The CAT and MPD officers offer services in every contact they make with persons who appear to be un-housed. MPD has collaborated with a myriad of agencies to address homelessness, domestic violence, substance abuse and other quality of life issues. This collaboration led to the creation of the Multi-Disciplinary Outreach Team (MDOT) in 2018. The MPD has devoted office space to these personnel at the MPD. These personnel work directly along-side MPD CAT staff. MDOT includes the following meetings and personnel.
 - *Homeless Exchange* – a monthly meeting between the MPD Community Action Team and local social service providers.
 - *City Liaison Group* – a monthly meeting with multiple city department first line supervisors designed to address specific issues in the City of Monterey.
 - *Adult Protective Services* – a Monterey County social worker is an MPD CSO intern and handles issues related to elderly or dependent adults.
 - *Montage Health / CHOMP Community Outreach* – a CHOMP social worker engages with people in our community that are homeless or are in danger of becoming homeless.
 - *Monterey County Behavioral Health* – a Monterey County crisis worker is available to handle calls or on-going problems related to individuals suffering from mental health-related issues.
 - *YWCA Domestic Violence Advocate* – the domestic violence (DV) advocate working out of MPD provides training on DV related issues and provides outreach to victims of domestic violence.

- Continues to coordinate a Police Explorer program. This program allows people from 14 to 19 years of age to volunteer as police explorers to gain training and be exposed to police work. In addition to the Explorer Program the MPD created the CSO intern position which employs part-time CSO interns which creates a path from Explorer to CSO Intern to Police Officer to attract and hire local talent through the process.



- Continues its partnership with the Monterey Peninsula Unified School District (MPUSD) to support the School Resource Officer (SRO) program.
- The School Resource Officer organized a “Junior Police Officer” program at Walter Colton School. The program includes a seven-meeting curriculum ranging from taking a tour at the Police Station to lifting their own fingerprints.
- Made numerous school presentations that included reading to students at Monte Vista Elementary School in celebration of Dr. Seuss’ birthday.
- The MPD hosts a Citizens’ Police Academy. The participants attend three-hour blocks of training each week for eleven weeks and learn about the MPD, various aspects of the criminal justice system and city government.
- Provided numerous station tours, participated in a number of community events some of which included; National Night Out, the New Monterey Block Party, the Naval Post

Graduate School Safety Drill, a Town Hall meeting, Trunk-or-Treat at the Elks Lodge, the La Mesa Safety Fair, the Coastal Bike Challenge, the Wharf 1 birthday party; and the Monterey High School homecoming parade.

- Provided, and participated in, various active shooter trainings and presentations to a multitude of business, community, school and City staff groups.
- Participated in the nationally recognized “Coffee with a Cop” campaign at various locations throughout the City. This endeavor allows the community and police officers to interact in an informal environment to get to know each other.
- All staff completed California Commission on Peace Officer Standards and Training (P.O.S.T.) required biennial training.
- Participated in the Special Olympics Torch Run and Tip-A-Cop fundraiser to raise awareness and funds for the Special Olympics.
- Was an active participant in the Monterey County Roadside Observation Plan of Enforcement (ROPE) by strategically positioning officers at specific locations along escape routes to prevent suspects of violent crime from eluding apprehension.
- Was an active participant in the Monterey County Abandoned Vehicle Abatement Service Authority (MCAVASA). MCAVASA reimburses participating agencies for abandoned vehicle abatement expenses with receipts received from the state through DMV registration fees.

Administration Division

- Implemented ongoing Monthly Hiring Boards and Recruitment Outreach to improve and expedite the MPD staffing process.
- Coordinated the installation of bullet resistant materials in the front lobby area of the MPD for staff protection.
- Actively ensures a succession plan for the future by following POST Guidelines which mandates that all Field Training Officers, first line supervisors and Command Staff attend rank appropriate professional development courses.
- Ensures all Command Staff officers are members of the International Association of Chiefs of Police (IACP), Police Executive Research Forum (PERF) and the California Police Chiefs Association (professional police organizations) and attend annual trainings hosted by these associations.
- Added Training Records Management and Use of Force software to the web-based Law Enforcement Field Training Application (LEFTA) that was purchased in 2017. The Field Training application is used to monitor on-the-job performance during the field training program and the probationary period. The other applications assist in recording and managing training and use-of-force incidents.
- Provided Active Shooter Update Simulation training to all MPD officers.
- Ensured all sworn officers receive Crisis Intervention Team (CIT) training. CIT provides officers with the tools they need to attempt to de-escalate critical situations.
- Completed mandated training and Adult Correction Officer Core classes.
- Implemented the Department Training Plan to ensure: compliance with specific training mandates, employee development, and contemporary policing practices.
- Successfully completed the Board of State and Community Corrections facility and Department of Justice California Enforcement Telecommunications Services (CLETS) audits.
- Implemented Integrating Communications, Assessment, and Tactics (ICAT) de-escalation training. ICAT provides officers with the skills and options needed to safely and effectively manage situations where a subject is behaving erratically.
- Successfully completed the annual Health Department Jail audit and the Juvenile Justice audit.
- Permitted 101 taxi drivers and 98 taxi cabs.
- Permitted 35 massage establishments.
- Issued 29 film permits.

Investigations Division

- Participated in and lead the Peninsula Regional Violence and Narcotics Team (PRVNT), which includes detectives from all law enforcement agencies on the Monterey Peninsula.
- Collaborated with the Peninsula Regional Violence and Narcotics Team (PRVNT) to combat violent crime, gang crime and narcotics activity on the Monterey Peninsula. In 2018, PRVNT affected 71 arrests and seized 124 firearms.
- PRVNT led a cold case homicide investigation that resulted in the arrest and prosecution of five gang members for two murders and two additional attempted murders on the Monterey Peninsula.
- PRVNT obtained over \$40,000 in HIDTA funds to replace outdated computers.
- Obtained a narcotics analyzer to provide officers with safer means to field test suspected narcotics.
- Registered and tracked sex and arson registrants in the City of Monterey
- Performed parole/probation compliance checks.
- Partnered with the High Intensity Drug Trafficking Areas (HIDTA) program to provide Dr. Kevin Gilmartin's '*Emotional Survival*' training for First Responders and their families.

Goals for 2019- 2021 Biennium

Office of the Chief

- Continue to make staffing a priority to provide services at the levels the community desires.
- Continue to build on the great relationships with the community through contemporary law enforcement strategies
- Continue to build partnerships with other service providers through programs such as the Multi-Disciplinary Outreach Team (MDOT).
- Continue organizational succession planning and leadership development.
- Deploy the latest police technologies to deter, respond to, and solve crime.
- Initiate planning for a new Public Safety building as the current structure was opened in the 1950s.
- Increase security at the police campus through various means, such as: restricted access to the police grounds via fencing and parking gates.
- Ensure the MPD continues to implement programs that focus on Police Legitimacy and Procedural Justice as found in the President's Task Force on 21st Century Policing: build trust and legitimacy; review and improve policy; utilize and enhance technology and social media; build strong community policing relationships and address crime issues; focus on contemporary training and education and officer wellness and safety.



Patrol Division

- Answer calls for service in a timely manner as dictated through the prioritization of dispatch system.
- Continue to proactively police the City of Monterey to ensure a low crime rate.
- Utilize and improve technology advances.

- Continue the comprehensive approach to addressing quality of life issues surrounding homelessness through programs such as MDOT.
- Fully staff the Traffic Officer and CAT positions.
- Continue to build on successes in outreach to the community through programs such as the Citizens' Academy, the Police Explorer program, the CSO Intern Program, Coffee with a Cop, Active Shooter training and on-going attendance at community meetings.
- Support the relationships with the MPUSD through the School Resource Officer Program.

DID YOU KNOW?

The original 'Homeless Exchange' was started approximately five years ago. This monthly meeting with Monterey County's leading social service providers has grown into the Multi-Disciplinary Outreach Team (MDOT) and includes the Homeless Exchange, Adult Protective Services, Montage Health/CHOMP Community Outreach, Monterey County Behavioral Health, and a YWCA Domestic Violence Advocate. MDOT has assisted in finding alternatives for individuals living on the street such as; addiction programs and housing options.

Administration Division

- Vigorously recruit and hire to fill vacant positions.
- Manage and maintain the integrity and transparency of records, as allowed by law.
- Ensure the vehicle fleet is updated for investigations, patrol and administration.

Investigations Division

- Fully staff the investigations unit
- Staff, support, and enhance the proactive investigate techniques and capabilities of the Peninsula Regional Violence and Narcotics Team (PRVNT) to prevent violence on the Monterey Peninsula.
- Research, procure, and implement current technologies that assist in contemporary investigative processes.

Budget Highlights for 2019-2021 Biennium

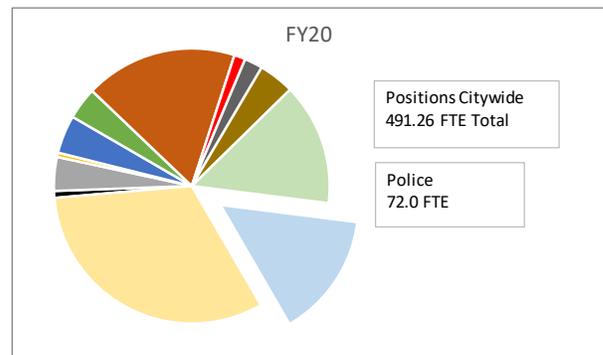
- Provide appropriate staffing levels to ensure proper service delivery to the community and provide for officer safety.
- Ensure officers receive Integrating Communications, Assessment, and Tactics (ICAT) training and Crisis Intervention Team (CIT) training.
- Ensure the public safety workforce has counseling services available that may be needed as a result of the issues the job presents.
- Continue collaborative efforts with as many service agencies as possible to address homelessness, domestic violence, substance abuse and other quality of life issues.
- Update current LiveScan fingerprinting system.
- Increase MPD Campus security systems such as a perimeter fence and a keyless entry system.
- Implement video redaction software to comply with Public Records Act requirements.
- Replace 20 Police Mobile Computers.



Police Budget, Authorized Positions, and Performance Measurements

Budget by Area	Fund	Fund Title	Div	Division Title	FY17 Actuals	FY18 Actuals	FY19 Amended	FY20 Adopted	FY21 Adopted		
Police											
General Fund	101	GENERAL FUND	2110	POLICE - OFF OF THE CHIEF	1,975,692	2,628,140	2,660,085	3,387,478	3,491,631		
			2120	PATROL DIVISION	7,659,831	8,448,667	8,881,889	11,394,162	11,844,233		
			2130	ADMIN DIVISION	2,339,807	2,538,537	2,936,103	2,163,166	2,269,027		
			2140	INVSTGN/SPECIAL OPS DIV	2,430,708	2,393,214	3,069,289	1,736,473	1,852,528		
General Fund Sum					14,406,038	16,008,558	17,547,366	18,681,279	19,457,419		
Special Rev Funds	243	JUST ASST GRANT FUND	2120	PATROL DIVISION	10,351	0	0	0	0		
			292	ASSET SEIZURE FUND	4,552	0	22,000	0	0		
			807	TIDELANDS TRT FUND	2120	PATROL DIVISION	0	335,876	190,691	628,590	635,205
				2140	INVSTGN/SPECIAL OPS DIV	2,184	165	3,200	7,868	7,363	
Special Revenue Funds Sum					17,087	336,041	215,891	636,458	642,568		
Grand Total					14,423,125	16,344,599	17,763,257	19,317,736	20,099,987		

DIV NO.	DIVISION NAME	FY20	FY21
120	Field Operations	46.00	46.00
2110	Office of the Chief - Administration	5.00	5.00
2130	Support	14.00	14.00
2140	Investigation/Community Services	7.00	7.00
Full Time Equivalent (FTEs) Grand Total		72.00	72.00



Measurements (Types of Incidents)	CY17 ¹	CY18
Police reports processed	7,765	8,383
Police reports released to public	995	539
Hazard traffic citations	1,234	2,712
Non-hazard traffic citations	147	354
Traffic collisions with injury	231	221
Traffic collisions without injury	525	541
Adult arrest, felony	305	384
Adult arrest, misdemeanor	1,238	1,793
Juvenile arrest, felony	31	22
Juvenile arrest, misdemeanor	74	61
Part I crime against persons ²	125	112
Part I crime against property ²	1,211	1,148

¹ Data are reported by calendar year rather than fiscal year.

² Part I (and II) crimes are defined by the Federal Uniform Crime Reporting (UCR) Program.

Fire

Mission: to provide emergency medical aid, fire prevention, public education, suppression, disaster response, and related emergency services to the members and guests of our community.

“Committed to Exceed the Expectations of Those We Serve”

Accomplishments 2018-19 Biennium

General

- Renewed fire service agreement with Monterey Peninsula Airport District
- Renewed fire service agreement with City of Pacific Grove
- Received a SAFER Grant to partially fund 2 Firefighter positions for 3 years
- Replaced all portable and mobile radio communications equipment



Operations

- Began providing paramedic services from Station 11
- Replaced outdated extrication equipment
- Installed monitors at all stations for faster, more efficient call response



Training

- Upgraded and rebuilt portions of training facility
- Conducted two Fire Academies to train 6 Firefighter Recruits.
- Established and implemented a new Annual Training Program
- Introduced new State Fire Officer education curriculum

	FY18	FY19 (through 3/19)
Training hours completed	18,850	12,710

Fire Prevention / Emergency Preparedness

- Added a Fire Prevention Plans Examiner/Inspector position
- Continued to provide CPR, Healthcare Provider and First Aid training to the public
- Enhanced Community Emergency Response Team (CERT) capabilities
- Fire Prevention Activity

	FY18	FY19 (through 3/19)
Total inspections	3,892	2,380
Total plan checks	696	545
Pub Education events	121	99

Goals for 2020-21 Biennium

- Explore strategies to reduce overtime.
- Replace two aging fire engines and one fire truck
- Continue updating and incorporating policies into Lexipol format
- Improve Fire Prevention outreach and increase inspections.
- Provide additional training services to include outside agencies and registration fees
- Expand the Paramedic Program beyond one station
- Continue work on regional evacuation and wildfire preparedness plans
- Improve community outreach and Community Emergency Response Teams (CERT) program.
- Collaborate with fire service partners for service improvements.

Budget Highlights for 2020-21 Biennium

- Overtime appropriations to meet actual projected costs for general Fire Operations backfill, mandated training and Prevention succession training
- Increased cost of County Emergency Communications dispatch and radio fees
- Improve Firefighter fitness evaluations and provide professional support for Post-Traumatic Stress Disorder
- Increased cost for FAA mandated annual Aircraft Fire Fighting Response (ARFF) training
- Replace firehose and contract annual hose testing for improved equipment maintenance
- Increased cost of new and replacement safety equipment
- Urban Search & Rescue (USAR) training and helmet replacement
- Public education supplies for CPR and Fire Safe Seniors training, plus station supplies
- Training to enhance analysis of response statistics and standards of coverage
- Add new Fire Prevention Plans Examiner/Inspector
- Fitness equipment replacement in stations
- Research & Development for purchase of two fire engines and one fire truck
- Additional funding for Community Emergency Response Team (CERT)
- Increased contract cost for California State Parks lifeguard services
- (291 Fund) Monterey Fire Department training also hosted for outside agencies (offset by registration fees and Monterey Peninsula College educational reimbursements)
- (807 Tidelands Fund) Forward Looking Infrared (FLIR) camera, life raft replacement and General Fund reimbursed salaries/overtime to maintain Fireboat and marine operations

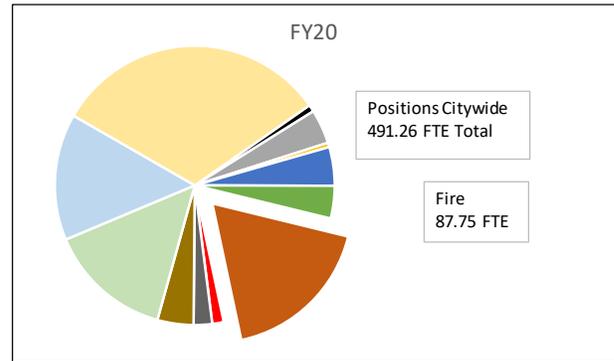
Capital Considerations

- Replace 2 fire engines and 1 fire truck.
- Replace Fireboat's Forward Looking Infrared (FLIR) camera and Fireboat life raft
- Replace worn Fire hose and nozzles
- New and replacement fire station fitness equipment

Fire Budget, Authorized Positions and Measurements

Budget by Area	Fund	Fund Title	Div	Division Title	FY17 Actuals	FY18 Actuals	FY19 Amended	FY20 Adopted	FY21 Adopted
Fire									
General Fund	101	GENERAL FUND	2510	FIRE - ADMIN	1,458,284	1,589,888	1,616,638	1,750,273	1,811,076
			2520	FIRE - PREVENTION	346,457	391,877	511,251	535,960	572,047
			2530	FIRE - OPERATIONS	16,978,428	18,668,290	19,771,839	19,285,978	20,581,086
			2540	FIRE - TRAINING	331,430	283,884	322,384	287,012	292,150
			2550	FIRE - EMRGNCY PREP	128,227	134,952	163,223	173,280	157,492
General Fund Sum					19,242,826	21,068,891	22,385,334	22,032,503	23,413,852
Special Rev Funds	290	WATER SYS IMPROV FUND	2520	FIRE - PREVENTION	0	0	25,750	25,750	25,750
	291	PUBLIC SAFETY TRAIN & SVCS	2530	FIRE - OPERATIONS	74,458	94,625	75,000	75,000	75,000
			2540	FIRE - TRAINING	0	0	0	44,875	35,090
807	TIDELANDS TRUST FUND	2530	FIRE - OPERATIONS	82,307	131,341	153,624	165,205	154,012	
Special Revenue Funds Sum					156,765	225,966	254,374	310,830	289,852
Grand Total					19,399,591	21,294,857	22,639,708	22,343,333	23,703,704

DIV NO.	DIVISION NAME	FY20	FY21
2510	Fire Administration	5.75	5.75
2520	Prevent & Emergency Prep	2.00	2.00
2530	Fire Operations	79.00	78.00
2540	Fire Training	1.00	1.00
Full Time Equivalent (FTEs) Grand Total		87.75	86.75



Incident Measurements	FY13	FY14	FY15	FY16	FY17	FY18
False alarm	586	576	655	666	710	704
Fires and explosions	139	177	136	160	152	175
Good intent	627	778	871	914	967	1033
Hazardous condition standby	335	333	385	392	380	348
Natural conditions	2	1	10	8	48	8
Public service assistance	682	720	928	1035	1125	1084
Rescue and emergency medical	4508	4584	4888	5269	5013	5283
Rupture, steam, explosion, overheating	8	8	6	14	12	14
Other types of incidents	4	4	1	6	0	2
TOTAL INCIDENTS	6891	7181	7880	8464	8407	8651

DID YOU KNOW?

Monterey Fire Department has about 35,000 feet of fire hose between what is carried on engines and stored as backup hose. All connected, that would cover over 6.3 miles -- about the distance from the Monterey Bay Aquarium to Ryan Ranch business park. Of course, there are plenty of fire hydrants along the way to save using it all at once!



Community Development Department

Commercial Leasing and Property Management

Accomplishments for 2017-19 Biennium

Property Management

- Leased 43 and 84 Fisherman's Wharf; Cannery Row Caboose, El Estero Snack Bar, El Estero Boating, and 380 Alvarado (2 spaces)
- Completed 46 property transactions including: new leases, lease extensions, consents to sublease, and consents to lease assignments requiring 68 agenda reports.
- Completed Wharf 1 cosmetic improvements (repainted all wood guardrails, fabricated and installed new guardrail at 6 Fisherman's Wharf, entered into contract with Hope Services to provide litter abatement and trash can maintenance).
- Issued Request for Proposals to lease Wharf 2 warehouse space for a groundfish processor and a wetfish offloader.
- With support of Permits & Inspections Division, inspected leased properties.

Goals for 2019-21 Biennium

- Lease Wharf 2 warehouse space to active, performing tenants in support of the Fishing Community Sustainability Plan.
- Commence negotiations for Wharf 1 leases expiring in July 2021.
- Complete full implementation of property management software to improve efficiency.
- Continue to maintain leased property as required in lease agreements.

Budget Highlights for 2019-2021 Biennium

- Continue general repairs and maintenance of leased property as contractually required.
- Lease Wharf 2 warehouse space.

Housing

Accomplishments for 2017-2019 Biennium

- Allocated approximately \$260,000 in grant funds to assist twenty nonprofit public service agencies to provide direct services to low-income disadvantaged households in the community

- Met HUD timeliness requirements for expenditures
- Rehabilitated 24 household housing units to preserve existing housing stock
- Assisted approximately 2,500 individuals by funding providers of public services to the homeless, special needs, and disabled



Upgrades to Montecito

- Assisted approximately 50 individuals by funding providers of overnight/emergency shelter and transitional housing
- Sold one rehabilitated unit purchased in PY16 and rehabilitated in 2017. Rehabilitated and sold three rehabilitated units in 2018.
- Provided technical assistance for senior housing
- Funded public park improvements to improve accessibility and prolong the usability of the park
- 20 Non-Homeless households provided affordable housing units

Goals and Budget Highlights for 2019-2021 Biennium

- Housing Rehabilitation Programs focusing on minor repairs, accessibility improvements, and emergency repairs
- Public Service Grants to groups serving youth, seniors, and homeless persons and families
- Capital improvement grants for facility improvements for public service providers
- Public infrastructure projects in the city's low-income census tract block groups
- Staffing and overhead for overall administration of the CDBG program



Rehabilitated VTC Duplex

- Monitoring sub-recipients of PY 2018 funds
- Consolidated Plan (2020-2024)

Permit and Inspection Services

Accomplishments for 2017-2019 Biennium

- Issued 3545 building permits (2017-2019) - 2041 City of Monterey & 1504 City of Pacific Grove
- Completed inspections for major new structures: Monterey Conference Center, MST Maintenance Facility, 2 Upper Ragsdale (new medical office), Monterey Bay Aquarium Education Center, Van Buren Housing Project, Cooper Molera Adobe



Goals for 2019-2021 Biennium

- Adopt new building code
- Continue exemplary permit and inspection services
- Maintain excellent service and hire new Building Official
- Adjust services to address Pacific Grove contract loss

Planning

Accomplishments for 2017-2019 Biennium

- Processed approximately 1,000 planning applications
- Adopted code amendments for wireless facilities
- Completed emergency shelter, accessory dwelling unit and density bonus Zoning Code amendments
- Completed stormwater management plan environmental review
- Submitted SB2 grant
- Initiated Fort Ord discussion, completed economic study, and received direction on Fort Ord RFP
- Completed Sea Level Rise Economic Study
- Completed Beach Nourishment Environmental Study

Goals for 2019-2021 Biennium

- Issue Fort Ord RFP
- Complete LCP Update
- Prepare Consistency Analysis and Update Plans with the Airport Comprehensive Land Use Plan
- Prepare Circulation Element update

Budget Highlights for 2019-2021 Biennium

- Fort Ord RFP
- Complete LCP Update
- Prepare Circulation Element update

Sustainability

Accomplishments for 2017-19 Biennium

- Formation of Monterey Bay Community Power
- Adopted Food Service Ware Ordinance (Straw Ban)
- Beacon Spotlight Awards Energy Savings and Greenhouse Gas Reductions
- Monterey Bay Air Resources District Leadership Award

Goals for 2019-2021 Biennium

- Create Electric Vehicle Charging Network
- Establish a Date to Become a Zero Waste City
- Consider Alternative Energy for City Buildings
- Continue Effective Waste Hauling and Diversion

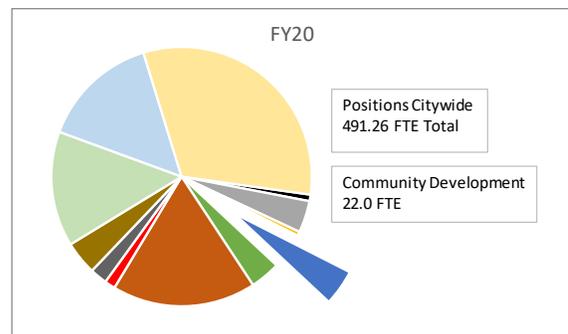
Budget Highlights for 2019-2021 Biennium

- Electric Vehicle Charging
- Zero Waste City
- Solar Installations
- New Waste Hauling Franchise Agreement

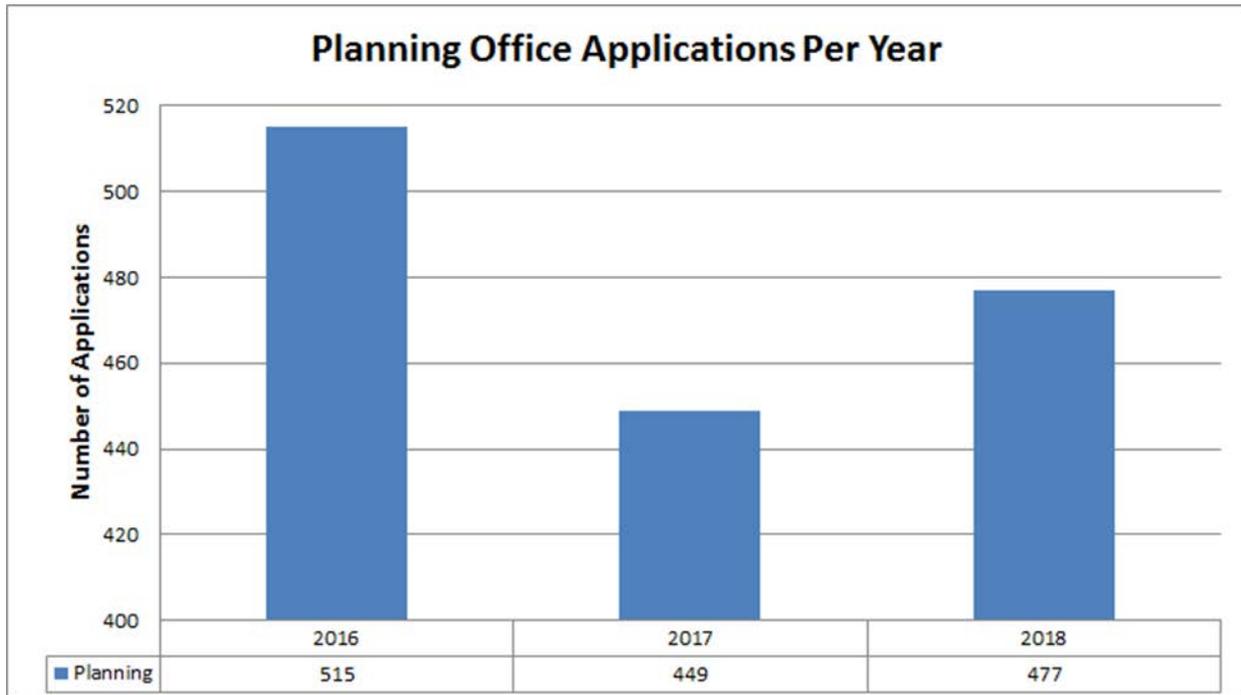
Community Development Budget, Authorized Positions and Measurements

Budget by Area	Fund	Fund Title	Div	Division Title	FY17 Actuals	FY18 Actuals	FY19 Amended	FY20 Adopted	FY21 Adopted
Community Development									
General Fund	101	GENERAL FUND	4300	PROP MGMT	339,834	185,277	225,468	258,100	263,626
			4400	PLAN & BLDG INSP ECON DVLP	625	1,575,664	1,303,971	1,802,902	1,857,965
			4410	BLDG SFTY AND INSPECTION	1,470,519	1,442,461	1,551,694	1,415,601	1,339,997
			4440	ECONOMIC DEV	95,652	100,091	116,500	116,500	116,500
General Fund Sum					1,906,631	3,303,493	3,197,633	3,593,104	3,578,088
Special Rev Funds	268	LOW & MOD INC ASSET FUND	4305	HOUSING ADMIN	239,246	230,126	238,201	291,603	299,042
			4310	HOUSING PROJ	1,239,903	1,206,001	0	0	0
			4315	HOUSING TRUST	2,455	2,283	240	3,700	3,700
	270	CDBG Fund	4300	PROPERTY MGMT	6,285	438	0	0	0
			4305	HOUSING ADMIN	211,119	245,436	194,203	223,562	228,109
			4310	HOUSING PROJ	2,113,494	920,972	997,462	1,199,208	1,204,091
	274	HOME GRT 1992 FUND-Estrella	4300	PROPERTY MGMT	46,879	43,037	49,125	50,599	50,599
			4310	HOUSING PROJ	17,296	4,083	4,263	4,183	4,333
	278	HOME GRANT 2005 FUND	4300	PROPERTY MGMT	(17)	0	0	0	0
			4310	HOUSING PROJ	0	0	100,000	0	0
	807	TIDELANDS TRUST FUND	4300	PROPERTY MGMT	112,486	378,272	706,382	620,918	631,865
Special Revenue Funds Sum					3,989,146	3,030,648	2,289,876	2,393,773	2,421,739
Grand Total					5,895,776	6,334,141	5,487,509	5,986,877	5,999,826

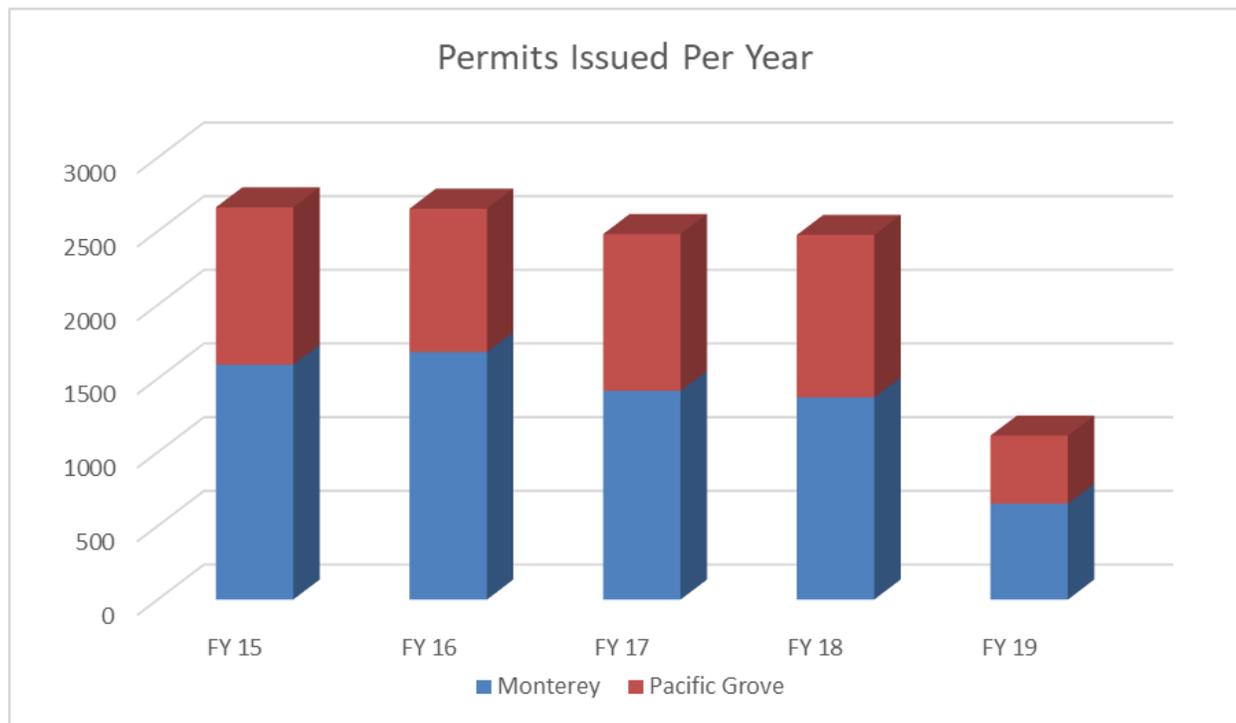
DIV NO.	DIVISION NAME	FY20	FY21
4300	Property Management - Gen Fund	0.40	0.40
	Property Management - Tideland	2.00	2.00
4305	Housing Admin - CDBG	1.05	1.05
	Housing Admin - Lo-Mod Inc	1.45	1.45
4310	Housing Projects - CDBG	0.94	0.94
	Housing Projects - HOME	0.03	0.03
4400	Planning	9.13	8.13
4410	Building Safety & Inspection	7.00	7.00
Full Time Equivalent (FTEs) Grand Total		22.00	21.00



Community Development Budget, Authorized Positions and Measurements (cont.)



Permits & Inspections Office



Public Works - Overview

Mission: To support and enhance a high quality of life for the City's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective infrastructure programs and services to promote public health, personal safety, transportation, economic growth and civic vitality.

Department Restructuring FY 2017 – 2019:

The Public Works Department was formerly known as the Plans and Public Works Department. In 2017, the Planning, Housing, Economic Development, Property Management and Building Safety & Inspection Divisions were split from Plans and Public Works to form the Community Development Department and the remaining divisions became Public Works. In 2018, the Parks, Urban Forestry, and Cemetery Divisions were then split from Public Works and transferred to the new Parks and Recreation Department. Finally, upon the dissolution of the Community Services Department, the Parking, Marina and Harbor Divisions were transferred to Public Works. The number of full-time equivalent (FTE) positions, including part-time seasonal, has grown from 165.25 FTEs to 186.03 FTEs. The Public Works total revenue grew from \$21.7 million to \$30.7 million and operating expenditures increased from \$34.9 million to \$37.9 million.

Accomplishments FY 2017 – 2019

- Finalized remodel and construction of the Monterey Conference Center
- Finalized Highway 68 Roundabout project
- Broke ground on North Fremont Bike and Pedestrian Access and Safety Improvements Project
- Employed a new digital, encrypted radio communication system for Parking Enforcement
- Worked with Monterey Bay National Marine Sanctuary and cruise ship operators to ensure cruise ship visits do not harm the Monterey Bay
- Completed multiple Americans with Disabilities Act (ADA) public restroom upgrades
- Continued to complete Low Cost No Cost energy upgrades which both updated existing equipment and created energy savings



Colton Hall

Goals for 2019 – 2021 Biennium

- Complete projects identified in the Capital Improvement and the Neighborhood Improvement Programs, including Measure S. This will provide development support to ensure that the City will meet local, State and Federal requirements for sewer, storm water and ADA requirements for all public and private projects
- Since executing a six-year extension of an important regional food service establishment (FSE) inspection program with Monterey One Water (MOW) and other partners, MOW will continue to inspect fat-oil-grease (FOG) equipment and maintenance activities at new and existing FSEs to ensure proper management of FOG waste in relation to City and regional sewage collection systems

Capital Considerations

- Since updating the City sanitary “Sewer System Management Plan” (SSMP), which was certified by Council in April 2018, the SSMP is in effect for 5 years and outlines all actions the City will implement to prevent sewer overflows, operate and maintain the City sanitary sewer collection system, and analyze and conduct system repairs and rehabilitation
- In developing a Trash Control Implementation Plan to address trash impacts to California’s surface waters, the City plan outlines a path to 100% trash capture and/or trash capture equivalency in priority areas of the City through Year 2030

Engineering and Environmental Compliance

Mission: To enhance the quality of life in our City by providing safe, efficient mobility and infrastructure programs and delivering timely capital improvements that provide community-wide benefit.

The Environmental Compliance and Engineering Division of the Public Works Department provides engineering management of the public right-of-way, traffic engineering, civil engineering, administration of the Capital Improvement Program (CIP), Neighborhood Improvement Program (NIP) and projects assigned by the U.S. Army to the Presidio Municipal Services Agency (PMSA). The Division works with other agencies, utility providers, residents, project stakeholders, as well as other City departments, to ensure that information is coordinated in a smooth and timely fashion.

Accomplishments FY 2017 – 2019

Environmental Compliance

- Completed storm water permit Year 12 tasks, the most substantive regulatory implementation year to-date; compiled and submitted comprehensive annual storm water program reports to the State Water Resources Control Board (SWRCB)
- Received environmental clearances to complete the Via Paraiso culvert capacity restoration project at Via Paraiso Park drainage

Engineering

- Provided development support to ensure that the City met local, State and Federal requirements for sewer, storm water and ADA requirements
- Recouped \$1.2 million through Federal Emergency Management Agency (FEMA) for winter storm damage from 2017
- Issued 109 Notice of Completions

Goals for 2019 – 2021 Biennium

- Continue to assist the development of the new private sanitary sewer lateral inspection and repair ordinance and program in collaboration with the Community Development Department



Newly Remodeled Conference Center

- Begin project work on \$4.3 million Proposition 1 ASBS grant agreement for the regional "Pacific Grove-Monterey ASBS Wet-Dry Weather Storm Water Capture and Diversion Project - Phase1" with SWRCB and City of Pacific Grove (PG)

Budget Highlights for 2019 – 2021 Biennium

- Continue efforts to complete projects identified in the CIP and the NIP programs, including Measure P and Measure S

Maintenance Services

Mission: To provide all maintenance in a timely, efficient and cost effective manner and to ensure the City infrastructure including Facilities, Streets, and Fleet are maintained in a safe, healthy and attractive level for all who visit, live and work within the City while sustaining the highest level of customer service and professionalism.

Accomplishments FY 2017 – 2019

Building Maintenance

- Received approval for Option Period 2 of the Intergovernmental Support Agreement (IGSA) and awarded 62 projects for a total of \$16.5 million
- Established new Deferred Maintenance CIP program to make rapid progress on urgent facility upgrades and repair
- Hosted several groups of visiting dignitaries interested in learning about the Monterey Model
- In Partnership with the Army, won several more cost savings awards, including the Army Community Partnership Award
- In partnership with Information Services Division (ISD), deployed database/payroll integration, dramatically increasing payroll and reporting efficiency
- Strengthen the strong partnership with Military partners, including rapid growth in several service areas such as Camp Roberts and local Navy facilities
- Reroofed Fire Station 2 and painted East Garage
- Assisted in the remodel of the foyer in City Hall and repaired damage to the Library sewer system
- Repaired water circulation issues at the Monterey Sports Center and installed Air Conditioning for the elevator at Cannery Row
- Repaired damaged wall at the Monterey Sports Center



Photo of street slurry before and after

Street and Sewer Maintenance

- Installed a sand berm at Wharf 2 to contain storm surge
- Poured concrete pad and ADA walkway at Kiosk at Lower Presidio Park
- Refreshed pavement markings at the Monterey Conference Center
- Trenched, backfilled, and paved over 375 feet of trench for natural gas line replacement at City Corporation Yard
- Maintained Del Monte Lake and Lake El Estero at levels to prevent flooding

Fleet

- Implemented weekly fire station visits to enhance communication and fire staff mechanical knowledge by assisting with weekly apparatus inspections
- Designated a second mechanic to fire apparatus maintenance and repairs
- Implemented a fire apparatus tire replacement program
- Performed Air Resources Board (ARB) required testing at the Fire Station 1, El Estero, and Fleet Division underground storage tank sites with passing marks for all locations
- Implemented the WEX Fuel Card Program for out of area assigned City vehicles to provide more efficient fuel purchasing management
- Performed new ARB Diesel Off-Road Online Reporting required filings and regulations related to Off-Road Equipment and determined 7 assets have to be replaced by year 2024 to remain in compliance
- Awarded three \$10,000 electric vehicle grant vouchers from Monterey Bay Air Resources District.
- Performed extensive Lease vs. Own benchmark study and determined purchasing vehicles out right is the City's most viable option

Goals for 2019 – 2021 Biennium

Building Maintenance

- Continue service to several customers including the Presidio of Monterey; Ord Military Community; Defense Manpower Data Center (DMDC), Naval Research Laboratory (NRL), and Army Signal Activity at Camp Roberts
- Upgrade several electrical systems Citywide, for energy savings and lower electrical costs
- Continue strong progress in the Deferred Maintenance program
- Host visitors (or conference calls) for IGSA Bootcamps
- Increase efficiency of field operations through use of hand-held computer tablets
- Increase administrative efficiency through use of databases and automated processes
- Complete work on large scale Presidio infrastructure improvement projects
- Street and Sewer Maintenance
- Continue aggressive maintenance program on City sewer system (including Presidio of Monterey) through daily sewer jetting and annual root foaming to minimize Sanitary Sewer Overflows
- Replace driver components in street lights citywide on an as needed basis
- Continue street name sign replacement program, 75% complete
- Support engineering with Measure S projects
- Place traffic control for citywide events such as Car Week, Monterey Bay Half Marathon and First Night Monterey



Lower Presidio of Monterey

Fleet

- Continue to enhance timesaving abilities with the Infor software system by adding many new at-a-glance dashboard style reports to aid in analytics
- Continue inventory review and true-up; identify and surplus outdated and obsolete inventory; modify Infor software program configuration to allow for better inventory accountability

- Add a full-time Parts Clerk position to increase mechanical efficiency with increased workloads and less staff
- Perform asset benchmark utilization study for possible increased pool car usage versus division assigned vehicles

Budget Highlights for 2019 – 2021 Biennium

Building Maintenance

- Continue to install upgraded energy efficient upgrades in multiple locations throughout the City saving considerable funds
- Continue to use the Infor software system to produce automated reports that reduce costs to the City and the Army
- Continue partnership efforts with the Army to increase operational efficiencies

Street and Sewer Maintenance

- Pavement marking crew to assist Traffic Engineer on restriping related to the Measure S street resurfacing work
- Erect major traffic control for City-wide events such as Car Week, Monterey Bay Half Marathon, and First Night Monterey

Fleet

- Continue expansion scope of purchasing through cooperative agency piggybacking, which helps to further provide added cost savings to the City
- Renew revenue account agreements for Carmel by the Sea, Sand City, Pacific Grove, Monterey Peninsula Regional Park District (MPRPD), and Monterey Peninsula Water Management District (MPWMD) to include increased applied shop labor rates
- Continue to sustain vehicle lifecycle studies and evaluate in an attempt to maximize future vehicle returns on investment; this is an ongoing evaluation with hopes to reduce City costs more efficiently as the overall age of the City's fleet is lowered with the purchase of newer model vehicles

Harbor

The Monterey Harbor is located next to the Monterey Bay National Marine Sanctuary, the largest Marine Sanctuary in the world. Monterey Bay provides a natural setting for the Monterey Harbor and the Monterey Municipal Marina.

Mission: To provide access to a variety of recreational, as well as commercial opportunities for residents and visitors alike in a scenic setting and to continue to improve services and infrastructure, allowing for even greater access to the area for fishing or leisure purposes.



Monterey Harbor and wharves

Accomplishments FY 2017 - 2019

- Hosted 13 cruise ships, which transported 26,306 visitors
- Hosted 30 boats for the finish of the Spinnaker Cup Regatta and over 30 small sailboats for Potter Yachters
- Accommodated "Lady Washington" and "Hawaiian Chieftain" tall ship as they led educational dockside tours and cruises from Wharf 1
- Accommodated visiting boats from the Pacific Squid fishery

Goals for 2019 - 2021 Biennium

- Participate in multi-agency training sessions with the Coast Guard and the Monterey Fire Department to prepare for environmental emergencies and security incidents
- Attend Facility Security Officer training to ensure compliance with Department of Homeland Security regulations and maintain a safe port for cruise ships and commerce

Budget Highlights for 2019 - 2021 Biennium

- Continue collecting Wharfage fees that generate revenue for the Tidelands Trust Fund
- Apply for California State Parks grants to help abate boats that go to the Marina Landfill
- Increase efforts to fund and direct staff to perform critical repairs to the Wharves and Marina infrastructure



The City of Monterey says,
"THANK YOU FOR SAYING YES!"

YES
ON **S**
FINISH THE JOB FIXING
MONTEREY STREETS

APPROVED BY OVER 82% OF VOTERS

Fixing Streets + Sidewalks + Stormdrains = SUCCESS!

Parking

The Parking Division operates 31 parking facilities with approximately 3,500 off-street parking spaces. The facilities range from 10-space parking lots to the 1003-space Cannery Row Parking Garage. In addition to off-street parking spaces, there are over 3,000 on-street spaces in the Downtown, Cannery Row and Lighthouse areas of the City.

Mission: To improve parking and traffic flow in our City by working with businesses, residents, institutions and visitors alike to meet parking needs and to enhance pedestrian safety and smooth traffic flow, as well as to allow public transit and emergency vehicles to reach their destinations.

Accomplishments FY 2017 – 2019

- Contributed \$2.4 million to the General Fund through interfund transfers for services
- The East Garage received a fresh look with pressure washing, new coat of paint and attractive landscaping along Del Monte Avenue
- Cannery Row 7 and Breakwater Lots received ADA upgrades
- Utilized three electronic message boards to successfully advertise the free trolley and mitigate traffic by directing visitors to the downtown garages
- Implemented new citation payment plan in response to legislation AB503, which required revised citations, updated website and procedures to handle payment plan requests
- Awarded professional services agreement to Dixon Resources Unlimited to conduct Parking Operations Analysis to be completed with a Parking Action Plan by June 2019

Goals for 2019 – 2021 Biennium

- Sustain support for the year-round trolley service
- Modernize Parking Access Revenue Control System (PARCS) in the Downtown East and West Garage, Waterfront Lot and Cannery Row Garage
- Work with Traffic Engineer and City Attorney to update Monterey City Code Chapter 20 – Motor Vehicles and Traffic
- Implement a new Valet Parking Program
- Revise existing Residential Parking Program to be more effective
- Evaluate and adjust existing rates for parking fees and charges



MTS free trolley

Budget Highlights for 2019 – 2021 Biennium

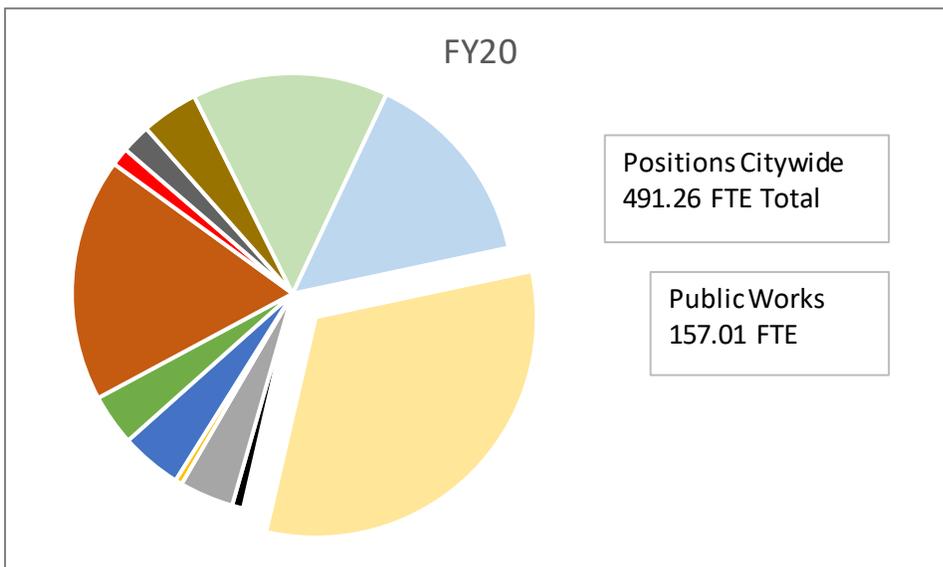
- Continue to be 100% self-supporting through parking revenues
- Increase revenue 10% in combined attended parking facilities
- Collect delinquent parking citation revenue using State of California Franchise Tax Board (FTB) Interagency Intercept Collection Program

Public Works Budget (next page)

Budget by Area	Fund	Fund Title	Div	Division Title	FY17 Actuals	FY18 Actuals	FY19 Amended	FY20 Adopted	FY21 Adopted
Public Works									
General Fund	101	GENERAL FUND	3110	PUBLIC WORKS ADMIN	1,133,853	926,629	1,138,212	943,813	1,028,369
			3121	ENG DESIGN SECTION	1,569,877	1,803,189	1,714,539	1,376,044	1,470,039
			3140	CAPITAL PROJECTS DIV	25,977	40,632	0	8,686	8,939
			3144	TRANSPORTATION ENG	79,197	0	0	0	0
			3151	ST MAINT & UTILITIES	1,299,681	1,602,161	1,554,596	1,634,834	1,759,499
			3152	BUILDING MAINT	1,441,747	1,525,307	1,518,072	1,354,737	1,391,039
			3172	CUSTODIAL SERVICES	1,226,856	1,114,454	1,295,325	1,283,063	1,322,364
General Fund Sum					6,777,188	7,012,371	7,220,743	6,601,177	6,980,249
Special Rev Funds	210	WHARF I SPRK SYS FUND	3420	HARBOR TIDELANDS MAINT	11,492	14,968	20,600	20,600	20,600
	216	NIP FUND	3110	PUBLIC WORKS ADMIN	344,138	350,737	249,176	262,103	272,034
			3140	CAPITAL PROJECTS DIV	100,674	177,181	159,711	175,812	175,812
			3199	PROJ ACCTG ROLL-UP	3,282,832	3,767,973	16,156,655	0	0
	241	FED/STATE PROJ FUND	3121	ENG DESIGN SECTION	0	150,723	1,222	0	0
	251	GAS TAX FUND	3121	ENG DESIGN SECTION	0	0	7,185	15,000	15,000
	255	CNSTR TRK IMP FEE FUND	3151	ST MAINT & UTILITIES	(2,077)	0	0	0	0
	280	STRM WATER UTIL FUND	3121	ENG DESIGN SECTION	482,698	564,243	688,820	662,819	675,011
			3140	CAPITAL PROJECTS DIV	101	8	8	0	0
			3155	STORM DRAIN MAINT	469,600	393,626	594,080	592,459	606,430
	650	PRESIDIO OF MTRY PW	3110	PUBLIC WORKS ADMIN	1,516,974	1,598,834	962,532	1,061,853	1,074,669
			3151	ST MAINT & UTILITIES	349,664	384,175	339,249	415,932	423,974
			3152	BUILDING MAINT	3,656,406	4,959,615	6,200,110	6,852,110	6,995,994
			3155	STORM DRAIN MAINT	39,010	62,836	17,068	71,885	72,128
			3158	SEASIDE PASSTHROUGH	846,149	772,243	1,000,000	1,000,000	1,000,000
			3159	PROJ ENG & ADMIN	143,247	204,423	239,028	487,608	516,071
			3161	DEF MANPWR DATA CTR	317,034	245,496	397,643	362,253	362,454
			3163	USASA CAMP ROBERTS	613,569	778,892	870,265	945,193	958,985
			3164	NAVAL RES LAB CAMP ROB	16,614	162,377	346,790	302,738	306,983
			3165	REFUSE CONTRACTS	547,847	546,234	560,000	560,000	560,000
			3199	PROJ ACCTG ROLL-UP	3,366,058	2,158,804	21,282,737	0	0
			3210	PARKS	170,720	225,426	286,385	294,796	300,565
	655	NAVY SERVICES FUND	3140	CAPITAL PROJECTS DIV	133,635	0	124,050	124,050	124,050
			3165	REFUSE CONTRACTS	212,639	216,512	230,000	230,000	230,000
			3210	PARKS	0	0	0	0	0
			3230	URBAN FORESTRY	51,441	69,337	100,000	100,000	100,000
	807	TIDELANDS TRUST FUND	3152	BUILDING MAINT	0	3,441	4,261	0	0
			3410	BLDG SFTY AND INSPECT	595,044	370,648	490,666	612,240	600,334
			3420	HARBOR TIDELANDS MAINT	479,786	449,462	409,952	404,240	409,732
			3430	HARBOR TIDELANDS SECURITY	111,026	129,706	163,817	176,601	179,812
			6420	HARBOR - MAINT	1,819	558	3,500	1,000	1,000
			9020	TIDELANDS TRUST	197,769	564,652	298,277	350,676	350,676
Special Revenue Funds Sum					18,055,909	19,323,131	52,203,786	16,081,968	16,332,313
Capital Proj Funds	404	STATE LOAN	3199	PROJ ACCTG ROLL-UP	(702)	253,943	3,819,276	0	0
	405	CIP - STATE FUND SOURCE	3199	PROJ ACCTG ROLL-UP	304,339	6,276	0	0	0
	408	CONF CTR RENOVATION	3199	PROJ ACCTG ROLL-UP	30,764,987	11,534,340	2,881,418	0	0
	410	CAPITAL PROJECTS FUND	3199	PROJ ACCTG ROLL-UP	22,413,951	16,287,756	72,838,104	0	0
			ZZ99	CIP CONTR EXP./FIX ASSTS	(852,622)	(987,919)	0	0	0
Capital Projects Funds Sum					52,629,954	27,094,396	79,538,798	0	0
Enterprise Funds	279	SEWER LINE MAINT FUND	3121	ENG DESIGN SECTION	213,690	171,493	233,612	335,587	343,393
			3153	SEWER LINE MAINT	(5,115,710)	1,344,860	2,204,260	2,333,347	2,363,538
	600	MARINA FUND	3310	MARINA ADMIN	709,646	1,174,920	812,274	739,638	747,611
			3320	MARINA MAINT	720,600	978,409	626,789	723,946	728,857
			3330	MARINA SECURITY	297,717	362,939	317,640	342,768	351,872
	625	PARKING FUND	3510	PARKING ADMIN	2,752,098	2,538,090	2,344,635	2,795,521	2,810,113
			3520	PARKING ENFMT PROG	275,643	2,360,962	1,499,999	1,628,099	1,646,988
			3530	PARKING MAINT PROG	1,855,139	2,045,975	1,732,884	1,850,831	1,899,680
			3540	ATTNT/CASH/SEC	924,419	992,805	1,387,841	1,405,060	1,441,826
	641	MAT RECOVERY FACIL	3110	PUBLIC WORKS ADMIN	142,156	121,399	2,000	7,102	5,220
Enterprise Funds Sum					2,775,397	12,091,852	11,161,933	12,161,899	12,339,098
Int Serv Funds	708	VEHICLE MAINT FUND	3154	VEHICLE MGMT	1,807,934	2,601,362	2,109,948	2,159,695	2,203,823
			3156	COMPR NAT GAS STATION	302	1,264	500	1,410	1,445
Internal Service Funds Sum					1,808,236	2,602,626	2,110,448	2,161,105	2,205,268
Grand Total					82,046,684	68,124,377	152,235,709	37,006,148	37,856,928

Public Works Authorized Positions

DIV NO.	DIVISION NAME	FY20	FY21
3110	NIP Capital Projects Admin	1.00	1.00
	Presidio Maintenance Admin	2.55	2.55
	PW Administration	4.00	4.00
3121	Engineering	17.55	17.55
	Presidio Project Engineering & Admin	4.75	4.75
	Sewer Line Maint Engineering	1.26	1.26
	Storm Drain Engineering	1.97	1.97
3151	Presidio Maint - Streets	2.33	2.33
	Streets Maintenance	5.42	5.42
3152	Building Maintenance	5.40	5.40
	Presidio Maint. - Buildings	34.60	34.60
3153	Sewer Maintenance	5.73	5.73
3154	Vehicle Management	8.00	8.00
3155	Storm Drain Maintenance	2.27	2.27
3163	Presidio Camp Roberts - Building	3.00	3.00
3164	Presidio Naval Research - Building	1.00	1.00
3172	Custodial	10.75	10.75
3310	Marina - Administration	2.42	2.42
3320	Marina - Maintenance	1.50	1.50
3330	Marina - Security	2.78	2.78
3410	Harbor - Admin	1.82	1.82
3420	Harbor - Maintenance	1.50	1.50
3430	Harbor - Security	0.98	0.98
3510	Parking - Administration	6.18	6.18
3520	Parking - Enforcement	10.00	10.00
3530	Parking - Maintenance	9.00	9.00
3540	Parking - Attendance/Cashier/Security	9.25	9.25
Full Time Equivalent (FTEs) Grand Total		157.01	157.01



Performance Measures

Engineering and Environmental Compliance Division:

Civil Engineering; Traffic Engineering; Administration of CIP, NIP, and PMSA projects, storm water, and sewer

METRIC FY 2017-2019	Count
Engineering contracts/agreements executed	129
Notice to Proceed letter issued	413
New projects out to bid	75
Formal bid openings held	46
Average projects active in design each month	25

Maintenance Services Division:

Building Maintenance-Facilities

METRIC FY 2017-2019	Count
Total Work Orders Completed:	41,083
Presidio of Monterey (POM)	32,970
City Services	7,529
Defense Manpower Data Center (DMDC)	304
Graffiti	201
Vandalism	79

Streets & Utilities

METRIC FY 2017-2019	Count
Total Work Orders Completed:	12,132
Streets Maintenance	2,045
Sewer Maintenance	7,618
Storm Maintenance	585
Sidewalk Repair	79
Presidio of Monterey	983
Signs fabricated	620
Signs installed	1,305
Potholes patched	723
Street light repairs	249
Street signal repairs	209
Number of times tunnel was cleaned	14

Fleet

METRIC FY 2017-2019	Count
Total Work Orders Completed:	4,294
Revenue from Equip. and Vehicles sold	\$ 96,861

Harbor Division:

METRIC FY 2017-2019	Count
Number of Visiting boats	684
Wharf II Landings included:	
Tons of Squid	6,835
Tons of Anchovies	3,689
Pounds of fish and crab by hook and line or trap	620
Aqua cultured Abalone	33,639



Monterey's Harbor, Marina, Fisherman's Wharf I and the Commercial Wharf II

Parking Division:

METRIC FY 2017-2019	Count
Billable parking permits issued	2,415
Residential parking permits issued	2,192
Parking citations issued	77,142
Parking citations appealed	3,689



MST Trolley passing by Cooper Molera Adobe

Parks and Recreation Department - Overview

The City of Monterey's Parks and Recreation Department improves the quality of life for all through the outstanding services, extensive recreation programs and facilities. In addition to recreation programming, the Department oversees the Monterey Sports Center, which is a premier fitness facility on the Monterey Peninsula, and four Community Centers. The Parks Division of the Department manages a vast array of park facilities and includes the cemetery and urban forestry. The Parks Division operates 36 parks including a 50-acre campground, 276 acres of greenbelt, and is responsible for maintenance of Monterey's portion of the beautiful Monterey Bay Coastal trail.

Our welcoming, creative, professional, responsive and dedicated employees:

- Ensure healthy lifestyles, wellness and play by providing and supporting recreational programs for all ages and abilities
- Foster economic and human vitality through social/cultural programs, parks maintenance and Infrastructure improvements, and cemetery services
- Provide safe and inclusive parks and recreation programs, services and facilities
- Preserve the health and viability of the forest

Accomplishments 2017-2019 Biennium

- The reorganization of the Parks and Recreation Department to ensure financial stability, streamline processes, and enhance the delivery of services and programs to the community.
- People of all ages and abilities enjoyed year-round positive, affordable, play, health, wellness through our facilities and staff.
- Implementation of Parks and Recreation Master Plan project allowing dogs in parks on-leash.
- City Code updated regarding banners at City ball fields.
- Continued partnership with the library on first time events such as Story Walk at El Estero Park to celebrate National Bookmobile Day and annual events such as the Summer Reading Kickoff.
- Completed upgrades to several parks: re-surfacing the Hilltop Park Tennis Courts; new fencing around the Tot Playground at Hilltop Park; renovated parking lot and ADA access at Scholze Park Center; new play structure and ADA access at Casanova Oak Knoll Park.
- Summer Playground Program returned to Via Paraiso Park.



Goals for 2019-21 Biennium

- Continue enhancing our community's quality of life by providing outstanding programs, services, facilities and parks for people of all ages and abilities
- Review organizational structure and service levels
- Develop Parks and Recreation fee/pricing policy
- Upgrade Recreation Management Software System
- Create a Community Needs Assessment
- Develop Strategic Plan for the Parks and Recreation Department



Budget Highlights for 2019-21 Biennium

- New equipment at Sports Center
- Minimum wage increases for part-time employees absorbed into existing budget through vacant full-time and RPT position eliminations and modifying PTS staffing model
- Continue to maintain urban forest maintenance through dead and dying tree removal and tree replanting
- Install security fencing at El Estero Corporate yard

Capital Considerations for 2017-19 Biennium

- Overall, Parks and Recreation Department capital needs are unique, varied, and include heavily used community centers, sports fields, parks, vehicular use and aquatic sports environment, urban forest, and cemetery. Aging facilities, ADA upgrades and heavy usage within current facility constraints are not currently funded to the extent needed
- Potential infrastructure repair/replacement projects at the Monterey Sports Center: pool deck floor; saunas; various pool repairs; improve de-humidification system; remodel lockers room and hot water delivery system



Monterey Sister City Park

Monterey Recreation

Community Centers, Classes, Field Sports, Programs and Special Events

Monterey Recreation, a division of the Parks and Recreation Department, is dedicated to making the community better now and in the future by providing recreational programs and facilities that promote healthy lifestyles, strong families and positive youth development while striving to increase the social, cultural and physical well-being for all ages.

Accomplishments 2017-19 Biennium

- Increased participation in summer day camp and resident camp programs and expanded the summer playground program to 4 sites (Hilltop Park, Casanova Oak Knoll Park, Montecito Park and Via Paraiso Park).
- Continue to work with the Parks and Recreation Commission to implement the 2016 Parks and Recreation Master Plan. Areas of focus included Operations and Maintenance, Teen Center, Dogs in Parks, Recreation Trail Renovation, Dennis the Menace Playground and Partnerships. Staff brought a policy to Council amending City Code to allow dogs on-leash in most parks, which was approved by Ordinance 3591.
- Repurposed the Teen Room at the Monterey Youth Center as a multi-purpose space for programs and rentals and rebranded the Center as a Community Center by renaming the Youth Center, the El Estero Park Center. This follows the City Council policy to identify buildings by geography and history and is consistent with the other Monterey community centers.
- Staff brought a policy to City Council to amend the City Code to allow advertising banners on the outfield fences at Jacks and Sollecito ballparks and adding signs on City property for City civic events and services, which was approved by Ordinance 3592.
- Worked with Information Services to install WiFi Coverage at 4 Community Centers (NIP funded).
- Implemented new or enhanced programs at community centers and outdoor facilities including Kids Night Out, LEGO® Camps, School Break Programs, Ballet for Kids and more.
- Hilltop Park Center saw several enhancements to its ceramics space. Staff also repurposed the former teen room into a community room space for all ages. Attendance for the new community room has increased by over 1394 people from July 2018 to March 2019.
- Increased usage of on-line registration website – Summer 2019 Online Registration increased by 27.57% over 2018 for both Recreation and the Sports Center.
- Expanded marketing venues and improved division branding “Monterey Recreation” (developed a logo, marketing materials for both print and social media, uniforms, signage).
- Continue to work with outside organizations including MPUSD, Monterey Pony Baseball and Softball, Inc., and service organizations.
- Completed an updated MOU with MPUSD for shared use of City and school facilities.
- Facilitated first two years with upcoming Summer 2019 being the third year of the Monterey Amberjacks at Sollecito Ballpark. Monterey Amberjacks also offered its first youth baseball clinics in 2018.
- Completed upgrades including re-surfacing the Hilltop Park Tennis Courts, new fencing around the Tot Playground at Hilltop Park, renovated parking lot and ADA access at Scholze Park Center through a combination of funding from CIP, NIP and General Fund.

- In summer 2018, we had the privilege of sending 25 children with special accommodations and/or economic disadvantage to Whispering Pines Day Camp, 19 economically disadvantaged children to the Summer Playground Program at Montecito Park, and 16 economically disadvantaged children to one week at Camp Quien Sabe. Each of these children learned new skills, made new friends, improved their self-esteem, built up their self-confidence and independence, and went home with memories that will last a lifetime.

Goals for 2019-21 Biennium

- Review Recreation fees for programs and services to ensure equal access to all amenities while ensuring that general fees are in line with maintenance and operational needs, market and community needs and expectations.
- Develop a scholarship and fundraising program to allow community members who are unable to afford current fees to participate equally in all programs.
- Partner with the Monterey Public Library to develop a plan and design process for a new teen center near Monterey High School and increase recreational programs for teens.
- Work with the community on the study and plan to renovate Hilltop Park Center to meet the needs of the neighborhood (NIP funded.)
- Implement new special events including a Halloween Trunk and Treat.
- Increase recreational programs, events and services by developing new partnerships with local businesses, service organizations and agencies.

Capital Considerations

Overall, Recreation capital needs are unique, varied, and include heavily used community centers, sports field/courts and playgrounds. Aging facilities, ADA upgrades and heavy usage within current facility constraints are not currently funded to the extent needed. Some of the aging facilities, ballparks and playgrounds include Jacks Ballpark, Aldrete Ballpark, Hilltop Park Center and El Estero Park Center w/ Tot Playground.

Staff looks forward to the completion of the following projects funded by the NIP Program:

- Scholze Park Wall & ADA, Phase II - \$248,000
- Spray Ave. Tot Lot Gazebo and Seating - \$63,000
- Montecito Park Improvements, Phase III - \$265,000

Did you know?

The City's Cemetery "Cementerio El Encinal" has been maintained and operated by the City since 1933.

Monterey Sports Center

Monterey Sports Center, a division of the Parks and Recreation Department, is committed to providing quality service to our diverse community in ways that are helpful, caring, responsive, and cost effective.



Accomplishments 2017-19 Biennium

- Launched first “Great Floating Pumpkin Patch” in partnership with Monterey Recreation. Over 300 participants enjoyed the festivities which included pumpkin decorating, carnival games, face painting, music, and more.
- Provided annual fitness evaluations and counseling to over 300 employees participating in the City’s Fitness Activity Plan, which promotes physical activity and wellness, and reduces costs associated with lost work time due to injury, illness, and sedentary work.
- Organized and promoted healthy living series of events including free public community lectures, demonstrations, and fitness activities. A total of 447 members of the community participated in 19 events.
- Sold over \$300K in gift cards during the Holiday Gift Card Promotion.
- Partnered with Monterey Pickleball Club to host first Pickleball Tournament. Over 40 individuals participated.
- Assisted families in need to access the Monterey Sports Center through the Playship program. In FY 18, \$7,157 was awarded toward memberships and \$1038 was awarded toward camps, classes, and swim lessons. This program benefits the community by supporting the physical, mental, and social well-being of both children and adults.

Goals for 2019-21 Biennium

- Survey membership to guide development of future facilities and programs.
- Refresh and brighten aesthetics with colorful displays and artwork.
- Continue to expand efforts to promote health and wellness and quality of life in the Monterey community through programs and services.
- Continue to provide exceptional customer service and recreation/fitness experiences to guests and members.
- Continue to provide programs and services at an affordable cost for community members, including financial support for individuals experiencing financial hardship.



Capital Considerations

- \$95,000 in FY19/20 to replace lifeguard chairs (\$28,000), stereo equipment (\$2,000), martial arts and wrestling mats (\$7,000), treadmills (\$50,000) and purchase an additional AED (\$2,000).
- \$85,000 in FY20/21 to replace trash/recycle/towel bins (\$12,000), portable aquatic lift (\$6,800), pace clocks (\$1,200), pool covers (\$15,000), and 16 stationary bikes (\$50,000).

Parks

Accomplishments 2017-19 Biennium

- Erected spinning climber play structure installed at Dennis the Menace Park
- Installed safety netting at Sollecito Ball Park.
- Painted Pickle ball blended lines at Via Paraiso tennis courts.
- Re-surfaced Cypress Park Tennis Court.
- Installed new play structure and ADA access at Casanova Oak Knoll Park.
- Completed Montecito Park Phase II and Phase III including new lighted basketball court, picnic area, decorative seating wall, landscaping and turf.
- Designed and landscaped renovated Conference Center.
- Redesigned Alvarado streetscape including installation of new tree lighting, planters, bike racks.
- Took the lead in the first annual PARK(ing) day, an event that transforms parking spaces into temporary parklets and raises awareness for more pedestrian friendly spaces
- Hired Park Maintenance Supervisor and Maintenance Technician positions that have been vacant for over a year.



Forestry

- Inspected 713 private trees for removal.
- Award Contract for on-call tree maintenance for City Projects and Presidio of Monterey contracts.

Cemetery

- Staff analyzed and City Council approved new cemetery fees, which had not been updated since 2009. This action will better align fees with the costs of services.
- Staff recommended and City Council approved the reinstatement of the Cemetery Coordinator position, which was previously eliminated in FY 14.
- Staff incorporated the Infor software system to track work orders, burial costs and associated documents such as indentures, affidavits, and burial permits.

Goals for 2019-21 Biennium

- Install new outfield lighting at Sollecito Ball Park.
- Install artificial turf infield at Jacks Park.
- Install Fishing boat play structure at Dennis the Menace Park.
- Re-landscape waterfront parking lot and Cannery Row Garage (CR1) and Cannery Row Parking lot (CR7).
- Develop Citywide tree inventory.
- Fill vacant Forestry and Cemetery positions.
- Continue partnership with ISD on developing cemetery lot inventory.

Capital Considerations:

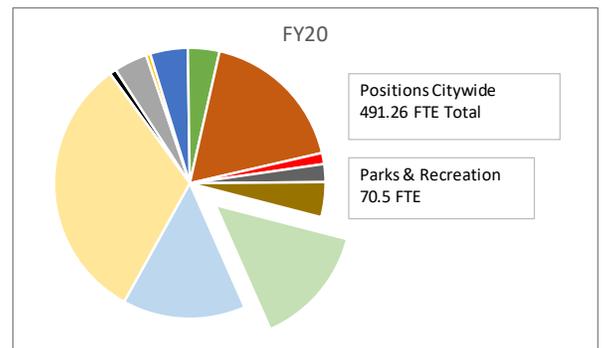
- Replace rotting railings on Pearl St. Bridges and Fishing Piers.
- Replace Columbarium flooring.

Did you know? Monterey's smallest park is Jacobsen Park

Parks and Recreation Budget, Authorized Positions, and Performance Measures

Budget by Area	Fund	Fund Title	Div	Division Title	FY17 Actuals	FY18 Actuals	FY19 Amended	FY20 Adopted	FY21 Adopted
Parks & Recreation									
General Fund	101	GENERAL FUND	5110	PARKS & REC ADMIN	1,097,648	1,138,061	859,695	910,675	942,967
			5121	REC - MONTEREY YOUTH CTR	391,522	415,628	451,898	445,961	484,055
			5122	REC - SCHOLZE PARK CENTER	260,910	269,900	304,967	314,266	327,787
			5123	REC - ARCHER PARK CENTER	4,791	3,885	4,112	4,052	4,122
			5124	REC - HILLTOP PARK CENTER	351,101	378,788	404,473	418,346	435,125
			5125	REC - CASA/OAK KNOLL PARK CTR	322,082	347,423	392,217	441,234	460,464
			5130	REC - SPECIAL PROGRAMS & EVTS	527,974	518,039	683,679	681,962	684,264
			5160	RECREATION - SPORTS	279,130	308,886	345,497	306,824	319,209
			5180	MONTEREY SPORTS CENTER	5,058,651	5,305,660	5,445,665	5,460,377	5,646,743
			5189	SPORTS CENTER - BLDG MAINT.	394,807	441,304	475,299	404,723	417,987
			5210	PARKS	3,743,255	3,713,918	3,122,473	3,494,801	3,519,908
			5230	URBAN FORESTRY	896,601	1,164,320	951,431	1,023,508	1,042,653
			9115	COMMUNITY PROMO - JULY 4TH	33,764	36,798	41,421	41,196	43,421
General Fund Sum					13,362,235	14,042,610	13,482,828	13,947,923	14,328,703
Special Rev Funds	215	SKYLINE FOREST SERV DIST	5210	PARKS	11,874	11,747	17,135	17,135	17,135
	261	ALVARADO ST MAINT DIST	5210	PARKS	76,939	115,876	105,579	99,823	100,782
	262	CALLE PRIN MAINT DIST	5210	PARKS	14,912	52,359	32,111	36,349	36,668
	299	SR CTR PROG - GARD FUND	5122	RECREATION - SCHOLZE PARK CTR	24,904	24,460	25,000	12,500	12,500
	807	TIDELANDS TRUST FUND	5210	PARKS	15,468	86,628	70,739	46,934	48,495
	961	GOLDEN 55 TRAV FUND	5122	RECREATION - SCHOLZE PARK CTR	42,859	24,726	60,040	50,122	50,122
Special Revenue Funds Sum					186,955	315,796	310,604	262,864	265,702
Enterprise Funds	610	CEMETERY FUND	5240	PAY LOCATION/CEMETERY	201,540	244,113	223,674	382,467	388,831
Enterprise Funds Sum					201,540	244,113	223,674	382,467	388,831
Grand Total					13,750,730	14,602,518	14,017,105	14,593,254	14,983,237

DIV NO.	DIVISION NAME	FY20	FY21
5110	Administration	4.50	4.50
5121	Youth Center	2.50	2.50
5122	Senior Center	1.75	1.75
5124	Hilltop Park Center	2.50	2.50
5125	Cona Park Center	1.75	1.75
5130	Special Programs & Events	1.00	1.00
5160	Sports	1.75	1.75
5180	MSC - Operations	28.50	28.50
5189	MSC - Maintenance	2.00	2.00
5210	Parks Maintenance	16.85	16.85
	Presidio Maint - Parks	1.53	1.53
	Streets Maint District - Parks	0.40	0.40
5230	Urban Forestry	2.90	2.90
5240	Cemetery	2.57	2.57
Full Time Equivalents (FTEs) Grand Total		70.50	70.50



Parks and Recreation Budget, Auth'd Positions and Performance Measures (cont.)

Recreation Measurements	CY16	CY17	CY 18
Overall community center program participants	124,334	124,067	127,176
Overall community center programs	537	562	598
Adult and senior average at Scholze Park Center (daily)	174	179	177
Adult field sports program participants (6 programs)	2,798	2,507	2,652
Adult field sports teams	130	119	127
Youth field sports program participants (8 programs)	744	706	788
School holiday program participants (4 weeks)	48	33	62
Summer playground program (7 weeks)	300	365	356
Summer day camp program participants (7 weeks)	584	541	525
Summer resident camp participants (6 weeks + family weekend)	582	551	591
*Data is reported by calendar year (CY)			
Sports Center Measurements	FY16	FY17	FY 18
Memberships	8,601	8,455	8,069
Personal trainer appointments	3,661	n/a	n/a
Physical therapy appointments	2,483	2,689	2,439
Group exercise participants (est.)	n/a	150,000	150,000
Gymnasium program participants	2,612	2,147	2,095
Aquatics program participants	n/a	8,401	8,414
Non Profit programs	106	106	106
Parks Measurements	FY16	FY17	FY 18
Parks			
Total Parks work orders in	7,234	6,116	5,557
Plants sown	3,265	3,425	2,726
Ball fields prepared	756	414	393
Irrigation repairs	511	421	389
Animals buried	234	258	189
Transient camps removed	91	225	303
Veterans Park usage			
Total campers	32,271	31,650	32,022
Total Day use	20,860	26,057	20,699
Nights campground filled to full capacity	109	105	111
Urban Forestry			
Tree pruned	654	654	1,345
Trees removed	673	483	626
City trees inspected	1,111	1,131	729
Private trees inspected	840	507	713
Cemetery			
Full burial lots sold	31	32	61
Half-burial lots sold (for cremains)	2	5	4
Niches sold	4	14	12
Niche and ground inurnments performed	32	46	48
Full casket burials performed	25	21	27
Memorial Markers Installed	13	6	8

Library and Museum

Monterey Public Library

Mission: Monterey Public Library is a welcoming community, cultural, and learning center for people of all ages. We encourage discovery, share the joy of reading, celebrate Monterey's history and heritage, and protect the right to know.

Vision: Inspire, Delight, and Educate All: the Library IDEA!

Values: Excellence, Freedom, Innovation, Passion

Accomplishments 2017-19 Biennium, arranged by strategic priorities

1. Organizational Excellence

- Completed staff recruitments for the following critical positions: Library Manager for Technology, Technical & Readers Services, Youth Librarian, Adult & Outreach Services Librarian, Bookmobile Services Coordinator, Library Assistant II – Readers Services.
- Conducted an audit and assessment of fundraising practices to strengthen financial support for library services and programs.
- Expanded Library funding sources and endowment to improve services to residents, local business owners, employees, students, and visitors. Trust Fund revenues increased by 18% over the previous biennium, while the value of the Endowment Fund increased by 28%.
- Launched an Instagram account to increase awareness of Library services and attracted 1214 followers in 15 months.
- Initiated community conversations using the Harwood Institute for Public Innovation model to ensure that Library priorities and services respond to community aspirations. Staff training and coaching for this initiative is provided through a grant from the State Library.

2. Digital Strategy

- Received Neighborhood Improvement Program funds to create a Digital Learning Lab space in the Library.
- Partnered with Computers, Loaves & Fishes to pilot a Digital Literacy class. Each participant who completed the class received a refurbished Chromebook.
- Offered regularly scheduled 3D printing workshops for middle and high school students and adults.
- Launched Hoopla, a digital streaming service for library customers to access eBooks, eAudiobooks, music, movies, and TV shows using their desktop computers, laptops, or portable devices like smartphones and tablets.

3. Learning and Literacy

- Established "Student Success" - a partnership with the school district in 2018 to ensure that every child attending public school in Monterey receives a Monterey Public Library card.
- Increased youth (kids and teens) participation in Summer Reading by 27% over 2017. The community raised \$17,480 in winter 2017 and \$30,000 in winter 2018 through the eight-week Monterey County Gives campaign so that our Summer Reading program can continue.
- Empowered families to support the early literacy needs of their infants and toddlers with over 400 pre-K storytimes and STEM programs.
- Launched new services for teens including a life-skills program, 3D printing

- Started a Winter Reading Program in 2019 with support from the Kiwanis Club of Monterey, to encourage families to spend time reading together. Over 900 local children were reached.
 - Offered 221 adult programs in 2018 and saw an increase of 34% in adult participation.
 - Raised awareness of the unique historic resources in the California History Room & Archives through an Archives Crawl, open houses, genealogy classes, and raised \$8,000 in funds to support the service through a 2019 Spring Campaign.
- 4. A Welcoming Community Space for All**
- Launched a facility feasibility study in January 2019 to identify costs and funding sources for a library improvement and expansion project.
 - Partnered with the Parks & Recreation Commission to assess teen needs for improved gathering spaces, programs, and activities in our community.
 - Increased program offerings on our Bookmobile, and expanded visits to senior residences and schools. Bookmobile visits increased by 23% in 2018.
 - Repurposed a server room to increase climate-controlled storage for archival materials.
 - Implemented plumbing improvements to prevent reoccurrence of the sewage flood that displaced 14 library staff members from May to August of 2018.
 - Updated the signs throughout the Library to facilitate intuitive wayfinding, and provide attractive landmarks to help customers navigate through the building.
- 5. Balanced Collections and Enhanced Information Sources- in all formats**
- Introduced a telescope lending program, in partnership with Monterey Institute for Research in Astronomy, to empower families to explore the night sky.
 - Launched the Zip-book lending program, funded through the State Library, as an alternative to reinstating Interlibrary Loan service.
 - Adopted a revised Collection Development Policy.
 - Added three new Free Little Library book distribution sites to Monterey Parks in partnership with the Eagle Scouts and the Friends of the Monterey Public Library.

Goals for 2020-2021 Biennium, arranged by strategic priorities

- 1. Organizational Excellence**
- Complete staff recruitments for Librarians and a Public Services Supervisor to ensure that service to our community aligns with community needs.
 - Adopt a new fund development plan that prioritizes raising funds for annual needs as a stepping stone towards building a permanent endowment.
 - Increase library Trust Fund and Endowment Fund revenue by a minimum of 5% per annum.
 - Create and implement Monterey Public Library's Strategic Plan 2020-23.
 - Work with the Friends of the Monterey Public Library and Endowment Committee to establish a Monterey Public Library Foundation to make it easier for individuals and institutions to support the library.
 - Continue conversations with residents throughout the community (Harwood initiative) and apply knowledge gained to ensure that Library services and programs are relevant and responsive.
- 2. Digital Strategy**
- Offer digital learning opportunities that respond to technology needs identified by the community, in our new Learning Lab space.
- 3. Learning and Literacy**
- Continue to partner with our schools to further academic success through class visits and the Student Success initiative.

- Empower families to support their child’s cognitive and emotional growth through stories, interactive play, and hands-on-learning.
 - Support the community’s growing interest in connection and lifelong learning by offering a range of cultural and educational programs for adults.
 - Continue to offer history programming to celebrate Monterey’s rich history and heritage, and promote awareness of the unique historic resources in the California History Room & Archives.
 - Use outcome measures to design and evaluate programs that meet community need, and address teen and adult aspirations.
- 4. A Welcoming Community Space for All**
- Oversee construction of a Learning Lab space in the Library by merging two former staff offices, as funded by the Neighborhood Improvement Program (NIP).
 - Adopt report on library facility assessment, and implement next steps towards facility improvements.
- 5. Balanced Collections and Enhanced Information Sources- in all formats**
- Continually assess and develop collections – print, audio, digital – for accuracy, balance, interest and relevance.

Budget Requests

Library Board has reviewed vacancies and staffing levels with an aim to strengthen delivery of core services, and reduce expenditures. The personnel changes proposed in the Library’s biennial budget request will replace two full time positions (Special Services Coordinator, Library Assistant III – Circulation) with one Senior Librarian position (Public Services Coordinator), increase part-time seasonal administrative support, and fund 100% of the Fund Development Coordinator’s position through the General Fund. The personnel changes proposed will result in an ongoing annual savings of \$30,638.

Capital Considerations

Monterey Public Library’s current facility, located at 625 Pacific Street opened in 1952. A 2007 study identified over \$3 million in deferred capital maintenance needs for the Library. \$242,000 in NIP and CIP funds were expended to implement ADA and safety improvements in response to the study. Repairs were made to the upstairs terrace in 2009 and the roof was replaced for \$350,000 in 2016. A facility feasibility study is underway to assess costs and improvements needed for the 67-year-old facility.

- \$147,000 in FY18 NIP projects funds has allocated for a public classroom. This space would be used for computer training, library instruction activities, and providing space to assist the public with digital literacy. This project has been previously reviewed and approved by the Library Board.

DID YOU KNOW?

Monterey Public Library is California’s first public library, founded in 1849. The first Library was housed in El Cuartel, a Mexican government building located on Munras Avenue just south of what is now Simoneau (bus transit) Plaza. The current facility, located at 625 Pacific Street was funded by a bond measure in 1950. Designed by noted California architect William Wurster, the building opened in 1952.



El Cuartel. This photo is courtesy of the Monterey Public Library, California History Room Archives

Museums and Cultural Arts

Mission: We share Monterey stories, serving as places of learning, inspiration and engagement with our history and heritage for residents and visitors. Museums and Cultural Arts preserves, shares, and promotes our City history and culture through stewardship and active programming. The Division supports the City Council’s Value Drivers to “preserve, promote, and maintain our historic, cultural and environmental assets” and the Council’s Strategic Initiative for “responsible stewardship of historic and cultural resources.”

Accomplishments 2017-2019 Biennium

- Successfully completed, in coordination with Public Works, the Colton Hall ADA (Americans With Disabilities Act) Accessibility Project funded through Monterey Peninsula Foundation and Community Foundation for Monterey County grants, NIP, and CIP.
- Completed Community Foundation for Monterey County grant project for assessment of ADA access at the Pacific Biological Laboratories (Ricketts Lab).
- Continued partnership with Monterey Museum of Art “Sustainable Art and History” program resulting in 1,592 Monterey County elementary school students and teachers experiencing and learning the history of early Monterey and significance of Colton Hall.
- Increased overall visitation at all museums by 11%
- In partnership with Old Monterey Foundation, the City developed and installed (with U.S. Army and City approval), new historic interpretive signage on the Harbor and Vista pathways and a visitor informational kiosk on the Lower Presidio Historic Park.
- Inaugurated the return of candle-lit Evening Music Series in historic Colton Hall following the Colton Hall ADA Improved Accessibility project.
- In October 2018 the 1849 California Constitutional Convention Reenactment, a part of Monterey’s History Fest, returned to Colton Hall following completion of ADA Accessibility project.
- Installed City artwork in the newly renovated Monterey Conference, continuing the City Art program at the Center.
- Conserved and reinstalled the *Monterey Mural* tile panorama on the west side of the Monterey Conference Center (in cooperation with Public Works) and the *Parentheses* sculpture in Frances Elkins Park (in collaboration with Monterey Museum of Art).
- Reinitiated the Call for Artists and hosting art exhibits in Alvarado Gallery at the renovated Monterey Conference Center.
- Restored Artifact Specialist position funded by special Presidio Museum trust funds resulting in improved collections stewardship and new rotating exhibits in the Presidio Museum.
- Received final condition assessment of 1922 stables on the Lower Presidio Historic Park to provide guidance on disposition and recommended options for planning future interpretation.

Goals for 2019-2021 Biennium

Museums and Cultural Arts Administration:

- Continue Artifact Specialist position in FY19-20 and seek FY20 position funding to maintain stewardship and exhibition of historical and art collection materials for long-term enjoyment and education of residents and visitors.
- Augment Museums and Cultural Arts outreach through website improvements and social media use by 15% (in coordination with Communications staff)

- Continue to expand visitation at all museums and Lower Presidio Historic Park by 10% by July 2020 and promote City historical and cultural arts programs and services, following City value drivers to improve quality of life and preserve and promote history and heritage of Monterey.
- Work with Monterey 250 Committee to assist with historical commemorative and public art programs for the founding of Monterey anniversary event in June 2020.
- Expand promotion of audio history tours program through social media and other outlets.

Alvarado Gallery

- Develop and expand promotion of art exhibits.

City Art and History Collection Programs

- Process 300 collections by July 2020 and develop options for displaying and promoting collection items in museums and on Web.
- Complete NIP project restoration of *Taking Flight* (Great Blue Heron) sculpture in El Estero, in coordination with Public Works.
- Two \$170,000 grant-funded projects, a mural and sculpture, to be completed by June 2020 as part of the Monterey 250 celebration will enhance the community and its public art.



Colton Hall Museum guide Jeff Lanzman interprets the history of early California and Colton Hall to a leadership class led by Assemblyman Luis Alejo.

Colton Hall and Old Monterey Jail:

- Continue implementing 30% of recommended short-term improvements to Colton Hall Museum interpretation (Colton Hall Interpretive Plan 2013)
- In coordination with Public Works, restore and repaint walls of historic Jail
- Continue and promote “Sustainable Art and History” schools program in partnership with Monterey Museum of Art through June 2020.
- Apply for grant funds to develop Old Monterey Jail Interpretive Plan or exhibit plan by August 2019.

Pacific Biological Laboratories (PBL):

- Develop and establish new group use fee schedule and increase fees in effort to recover costs by June 2020.
- Review and establish plan to pursue best options for improving ADA access to PBL.
- Continue to assess recommendations of PBL Interpretive Plan and determine priority for implementation to expand and augment visitor experience of historic cultural and scientific site.



Ojai Valley High School students toured Pacific Biological Laboratories (Ed Ricketts Lab) in January 2019 with Monterey History Docent Scott

Cannery Row Worker Shacks:

- Work with Public Works to complete the NIP-funded restoration of Cannery Row Worker Shacks by June 2020. Replace damaged plexiglass windows by December 2019.
- Reinstall new or replace missing exhibit items in cabins by February 2020.

Presidio Museum/ Lower Presidio Historic Park:

- Prepare and conduct Presidio Museum Docent recruitment and training sessions by May of 2019 and 220.
- Complete inventory and evaluation of artifacts and exhibits in Presidio Museum.



Monterey History Fest's Civil War Encampment on Lower Presidio Historic Park.

Budget Highlights

- Budget requests will support Monterey 250 celebration art projects and maintain popular history and art programs and services in FY19-20.
- Colton Hall Museum contributions (donations) increased over 200% (\$7,896) in FY19 and similar fund contributions are projected in FY20.
- Develop and establish new group use fee schedule and increase fees in effort to recover costs by June 2020.

Capital Considerations

The following FY19 NIP proposed projects celebrate and promote our history and preserve a major cultural resource:

- \$158,000. Historic Colton Hall Repointing Project, Phase II.
- \$5,200. Design and installation of Path of History map mural;
- \$7,500. Expand the popular Monterey's Historical Milestone Markers at Colton Hall and Old Monterey Jail.

Museum Performance Metrics

- Our visitation to all the museums increased by 11%, and our contributions (donations) revenue increased by over 200%

Museum and Cultural Arts Division Comparison of Programs by Fiscal Year				
Museums	2017-2018	2018-2019	Change	
Colton Hall	15,419	16,361	6.11%	
Presidio of Monterey Museum	4,969	5,564	11.97%	
Pacific Biological Laboratories (Ed Ricketts' Lab)	1,529	1,775	16.09%	
Museums' Website	24,550	27,934	13.78%	
Total Museums Visits	46,467	51,634	11.12%	

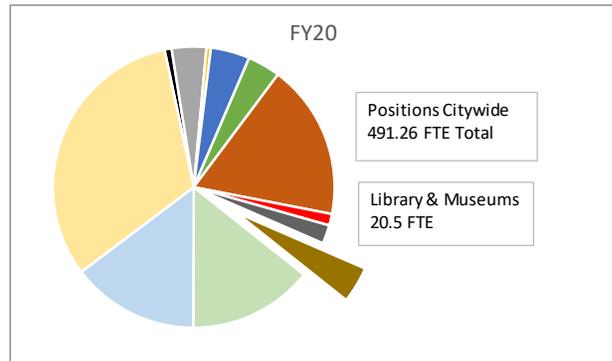
Did You Know?

The Museums & Cultural Arts and its CSUMB Service Learners/ Interns processed 586 art and history collections (in 1000 hours) in FY 19, a treasure trove preserved and made available for residents and visitors.

Library and Museum Budget, Authorized Positions and Performance Measurements

Budget by Area	Fund	Fund Title	Div	Division Title	FY17 Actuals	FY18 Actuals	FY19 Amended	FY20 Adopted	FY21 Adopted
Library									
General Fund	101	GENERAL FUND	5510	LIBRARY ADMIN	1,219,810	1,151,696	1,243,897	1,106,766	1,187,488
			5520	SUPPORT SERVICES	428,705	437,229	435,865	449,299	474,860
			5530	REFERENCE SERVICES	387,337	352,951	381,364	491,492	517,129
			5540	YOUTH SERVICES	393,983	395,952	459,903	490,067	514,302
			5550	READERS' SERVICES	485,884	681,488	623,017	591,670	527,690
			5600	MUSEUM	288	75	0	0	0
			5610	MUSEUM	337,145	330,374	360,972	360,335	370,488
		5640	PRESI HIST PARK/MUS	643	8,687	42,978	2,090	2,120	
General Fund Sum					3,253,795	3,358,452	3,547,996	3,491,720	3,594,076
Special Rev Funds	810	LIBRARY TRUST FUND	5510	LIBRARY ADMIN	122,447	116,439	192,667	173,357	110,965
			5520	SUPPORT SERVICES	1,027	5,611	300	300	0
			5530	REFERENCE SERVICES	8,868	10,093	10,591	9,935	5,635
			5540	YOUTH SERVICES	18,125	21,255	30,765	12,650	4,550
			5550	READERS' SERVICES	3,299	24,322	1,750	2,000	1,750
				818	MUSEUM TRUST FUND	5610	MUSEUM	4,396	5,076
Special Revenue Funds Sum					158,163	182,796	243,323	204,692	129,350
Grand Total					3,411,958	3,541,248	3,791,319	3,696,413	3,723,427

DIV NO.	DIVISION NAME	FY20	FY21
5510	Administration Trust	0.35	0.35
	Library - Administration	3.15	3.15
5520	Support Services	3.75	3.75
5530	Reference Services	4.00	4.00
5540	Youth Services	3.00	3.00
5550	Reader's Services	4.50	4.50
6600	Museum - Administration	1.75	1.75
Full Time Equivalents (FTEs) Grand Total		20.50	20.50



Library Measurements	FY15	FY16	FY17	FY18
Number of visits	363,496	337,817	289,617	306,809
Number of programs	454	670	731	777
Program attendance	14,146	19,942	17,018	18,144
Annual total circulation	511,453	516,568	446,095	462,964
Number of volunteer hours	2,920	2,978	3,105	2,890
Books added to circulation	6,753	6,888	6,866	6,686
Number of Questions Answered	83,419	75,598	68,697	68,130
Library Cards Issued	4,647	4,718	4,264	4,368
Number of ebooks available	70,436	121,230	85,748	455,003
Number of registered borrowers	31,657	32,863	25,221	29,552
Number of uses of public internet	100	92,603	28,120	25,436
Number of uses of wireless	58,948	59,077	52,823	48,522

Capital Expenditures

Capital Outlay

Capital outlay is included in the City's biennial operating budget for equipment purchases greater than \$5,000 and general maintenance and repair of city buildings and parks with a life expectancy of over three years. These are considered one-time purchases expected to be made within the budget period.

Department	Division	Vehicle/Item	FY20	FY21
City Manager's Office	Conference Center (6231)	Forklift	\$ 30,075	
Finance	Administration (1110)	Folder/Sealer	\$ 12,000	
Fire	Fire Operations (2530)	Hi-Tech 1500 GPM Fire Pumper	\$ 575,000	
Fire	Tidelands (2530)	Forward Looking InfraRed Camera and Lifeboat	\$ 13,203	
Information Resources	Operations (0340)	Technology Hardware and Software	\$ 651,572	\$ 54,644
Library	Trust Admin. (5510)	Signs and Furnishings	\$ 14,575	
Parks & Rec	Recreation (5180)	Sports Center Equipment	\$ 60,000	\$ 60,000
Parks & Rec	Parks Division (5210)	Regular Park Maint. Projects	\$ 50,000	
Parks & Rec	Forestry (3230)	New Pickup	\$ 31,000	
Parks & Rec	Parks Division (3210)	New Truck	\$ 31,000	
Police	Patrol (2120)	Kawaski MC KZ1000, Training Bike	\$ 35,000	
Public Works	Harbor/Tidelands (6320)	New Maintenance Work Boat	\$ 150,000	
Public Works	Building Maintenance (3152)	Form B Projects	\$ 150,000	\$ 150,000
Public Works	Sewers (3153)	New Dump Truck	\$ 130,000	
Public Works	Streets (3151)	New Dump Truck	\$ 130,000	
Public Works	Presidio BM (3152)	Ford 3/4 Ton Truck (Utility Bed)	\$ 45,000	
Public Works	Parking Maintenance (6540)	New Van	\$ 40,000	
Public Works	Custodial Maintenance (3172)	Transit Van	\$ 30,500	
Public Works	Harbor/Marina Maintenance (6320)	GEM Electric Vehicle	\$ 30,000	
Public Works	Engineering (3121)	Ford 1/2 Ton Truck	\$ 30,000	
Public Works	Building Safety & Permits (3410)	New Vehicle	\$ 28,500	
Public Works	Engineering Design (3121)	Field Repair and Equipment	\$ 15,000	\$ 15,000
		Totals	\$ 2,282,425	\$ 279,644

Capital Improvement Program

The Capital Improvement Program (CIP) is funded by eight (8) funding sources, as shown in the following table.

Funding Source	No. of Proposed Projects	Budget FY19/20	Budget FY20/21
General Fund	5	\$ 500,000*	\$ 1,400,000
Marina Fund	4	2,650,000	100,000
Gas Tax (Highway User Tax)	2	696,507	664,037
Road Maintenance & Rehab (SB1)	1	465,485	468,792
Sewer Fund	1	500,000	500,000
Tideland Fund	1	1,000,000	375,000
Parking Fund	5	2,800,000	100,000
Measure S	4	10,432,000	10,617,000
	Total	\$19,043,992	\$14,224,829
		2 Year CIP Total	\$33,268,821

*The General Fund contribution to CIP in FY 19/20 was reduced by \$900,000 in order to fund rising costs and various prioritized decision packages that were considered during the budget process. While unprecedented, this recommendation is necessary to maintain service levels.

There are 23 projects proposed which represent a wide array of infrastructure needs. The funds proposed to be used to complete these projects are the General Fund, Marina Fund, Sewer Fund, Gas Tax Revenue (Highway User Tax-HUTA), Tideland Fund, Parking Fund, and Measure S Funds. Except for the General Fund, these funding sources have restrictions for the types of infrastructure rehabilitation that can be completed. As an example, the City is restricted from using Gas Tax (Highway User Tax-HUTA) revenue for expenditures on City buildings. The attached list contains a brief description and cost estimate for each item.

This budget represents a strong desire to address the backlog of maintenance needs. There are proposed projects that provide funding for previously identified issues at the City parking garages and City owned buildings such as the Youth Center, Police Department and Fire Stations. In addition, staff proposes to continue to fund Americans with Disabilities Act (ADA) projects and street and sidewalk repairs.

The proposed 2 year CIP totals \$33,268,821 which does not provide adequate funding to address all of the city's critical capital renewal needs. Staff estimates that an annual investment of approximately \$9,000,000 is necessary to fund these projects. Staff will continue to refine these estimates and work towards a long term CIP program to allow further Council prioritization.

Neighborhood Improvement Program

What is the NIP?

Established in 1985, the Neighborhood Improvement Program (NIP) directs tourist-generated dollars directly back into the City's residential neighborhoods. Under a Charter Amendment, at least 16 percent of the money collected through hotel taxes (Transient Occupancy Tax) must be spent on neighborhood and community improvements. Each fiscal year, a committee consisting of Monterey residents considers all submitted projects and recommends which projects should be funded. Several community wide meetings are held and projects are finally voted on by the NIP committee.

The program begins each year in the fall. The NIP Project Nomination Form is for residents to propose neighborhood or citywide improvements. The nomination forms are available below or are available by calling the Engineering office at (831) 646-3887. The completed forms can be either emailed or mailed back to the Engineering office. All the qualified proposals are reviewed, sorted, and cost estimated.

A NIP project is any public improvement (not on private property) that improves streets, storm drains, sewers, sidewalks, walkways, lighting, traffic control devices, landscaping and beautification, parks, recreational facilities and other public building improvements.

What happens to projects that are submitted?

All nomination forms are sorted by type of improvement and neighborhood. Valid project submissions are cost estimated and voted on by the NIP Committee, composed of Monterey residents. So look around, see what needs improving and submit a project during the project cycle, see the project submittal information above. Voting on proposed projects usually occurs in April. NIP Committee recommendations are then forwarded to the City Council for approval. Community members are encouraged to propose projects each fall. The deadline to enter submissions is mid-February each year. A link to the NIP Project Nomination Form is now available.

Who coordinates the Program?

The Engineering office of the Planning, Engineering & Environmental Compliance Division (PEEC) defines the scope of NIP construction projects, giving feedback on unusual projects and designing projects once they are approved by the City Council, where they then go to the Capital Projects Division for implementation.

NIP Committee Members

Olivia Morgan, *Aguajito Oaks*

Rick Heuer, *Alta Mesa*

Richard Ruccello, *Casanova Oak Knoll*

Jayne Fields, *Del Monte Beach*

Merrily Alley, *Del Monte Grove-Laguna Grande*

William Tipton, *Downtown*

Tom Rowley, *Fisherman Flats*

Lee Whitney, *Glenwood*

Jean Rasch, *Monterey Vista*

Sharon Dwight, *New Monterey*

Harlan Jencks, *Oak Grove*

April Harrison, *Old Town*

Dennis Duke, *Skyline Ridge*

Duane Peterson, *Villa Del Monte*

At publishing time, the NIP project list Summary and Descriptions are not available for the coming Fiscal Year 2020. The Project list can be found on the City's website here once it is available. <https://monterey.org/Residents/Neighborhoods/Neighborhood-Improvement-Program>.

Capital Improvement Program (CIP)

	Funding Allocations	FY 2019/20	FY 2020/21	Description	Project No.
	GENERAL FUND				
1	ADA Facility Upgrades	\$55,000	\$150,000	This project will address ADA compliance issues at various facilities within the City. This is not sufficient funding to address all of the issues, it will be used to address needs as they arise.	30c1211
2	Misc Building Repair	\$0	\$500,000	Project will address deferred maintenance at City facilities such as City Hall, Fire Station(s), Youth Center, etc.	36c1803
3	Sidewalk Repair	\$55,000	\$350,000	Funding for sidewalks and curb repairs that are the City's responsibility.	35c1430
4	951 Del Monte Ave - Groundwater Remediation	\$390,000	\$0	Funding to implement clean up and remediation of groundwater contamination at city owned property at 951 Del Monte Ave.	33c1454
5	MSC Deferred Maintenance	\$0	\$400,000	Project will address miscellaneous repairs at the Monterey Sports Center, ie deterioration of the pool deck.	
	Annual Total	\$500,000	\$1,400,000		
	Total General Fund:		\$1,900,000		
	MARINA FUND				
6	Waterfront Parking Lot Resurface/Stripe/ADA - Phase 2	\$1,600,000	\$0	Re-surfacing of lot, median and landscaping removal to improve flexibility. Install perimeter drought resistant landscaping. Safety lighting "smart parking" technology infrastructure and updated equipment.	65c1330
7	Mid-Wharf Restroom	\$350,000	\$0	Design and install a mid-wharf restroom and boater shower facility. The design is to include a unisex stall available for use by the general public.	64c1604
8	TIBA Parking Systems Equipment Upgrade	\$600,000	\$0	TIBA- Parking systems equipment upgrade \$2.3M (Supp from Marina Fund \$600K)	
9	Marina Structural Repairs and Replacement	\$100,000	\$100,000	Miscellaneous Marina structural repairs and replacement.	
	Annual Total	\$2,650,000	\$100,000		
	Total Marina Fund		\$2,750,000		
	GAS TAX (Highway User Tax-HUTA)				
10	Street Sign Replacement	\$20,000	\$20,000	Multi-year program to replace street name signs throughout the City	35c1214
11	Pavement Reconstruction/Resurfacing Program	\$676,507	\$644,037	Resurface City streets by overlay, slurry, and cape sealing. Project would also include street preparation of failed areas. A portion of these funds would pay for ADA improvements as necessary.	30c1308
	Annual Total	\$696,507	\$664,037		
	Total Gas Tax:		\$1,360,544		
	ROAD MAINTENANCE AND REHAB (SB1)				
12	Pavement Reconstruction/Resurfacing Program	\$465,485	\$468,792	Repair of City streets as identified in annual allocation. Currently identified streets are portions Mar Vista, Skline Drive, and Casa Verde.	30c1308
	Annual Total	\$465,485	\$468,792		
	Total SB1:		\$934,277		
	SEWER FUND				
13	Sewer Repair Project	\$500,000	\$500,000	This project will provide the ability to respond to sewer issues discovered during the course of the budget period	33c1750
	Annual Total	\$500,000	\$500,000		
	Total Sewer Fund		\$1,000,000		
	TIDELAND FUND				
14	Programmatic Wharf Repairs	\$1,000,000	\$375,000	Pier pile/timber replacement on Wharves 1 & 2 (implementation phase).	
	Annual Total	\$1,000,000	\$375,000		
	Total Tideland Fund		\$1,375,000		
	PARKING FUND				
15	Garage Repair	\$0	\$100,000	Project will address deferred maintnence at the City parking Garages (Downtown, Cannery Row and Calle Principal)	65c1809
16	TIBA Parking Systems Equipment Upgrade	\$1,700,000	\$0	TIBA- Parking systems equipment upgrade \$2.3M (Supp from Marina Fund \$600K)	
17	Pay Station Upgrades	\$250,000	\$0	Pay station upgrades.	
18	Parking Meter Upgrades	\$575,000	\$0	Parking meter upgrades.	
19	Wayfinding Signs (Construction)	\$275,000	\$0	These are signs that will help the parking division indicate to tourists and other people coming into town on where and where not to park	
	Annual Total	\$2,800,000	\$100,000		
	Total Parking Fund		\$2,900,000		
	MEASURE S				
20	Measure S - Storm Drains	\$3,000,000	\$1,000,000	Citywide storm drain repair.	33c1554
21	Measure S - Sidewalks	\$500,000	\$500,000	Sidewalk repairs in the downtown and commercial areas.	35c1552
22	Measure S - Pavement	\$6,432,000	\$8,617,000	Citywide pavement repair.	35c1553
23	Measure S - ADA	\$500,000	\$500,000	Citywide ADA upgrades.	35c1555
	Annual Total	\$10,432,000	\$10,617,000		
	Total Measure S Fund		\$21,049,000		
	CIP Annual Totals	\$19,043,992	\$14,224,829		131
	FY 2019/20 and FY 2020/21 CIP Project		\$33,268,821		

Supplemental Information

Conference Center Remodel

The Monterey Conference Center is located in the heart of historic downtown and is an important economic driver for the growth and sustainability of the hospitality and tourism industries in both the City of Monterey and Monterey County.

Built in 1977, the Conference Center has served the community well. However, customers are demanding a different type of facility, and more advanced technological amenities than they did 40 years ago; thus, a significant upgrade to the facility was needed to maintain Monterey's status in the conference and tourism industry.

The city's primary revenue source is Transient Occupancy Tax (TOT), which amounts to a projected \$22.9 million in General Fund revenue for FY20. The City allocates 16% of all TOT revenues to the Neighborhood Improvement Program (NIP) for capital improvements to playgrounds, parks, roads, community centers, the Monterey Public Library, the Monterey Sports Center, and beautification projects in neighborhoods and throughout the city.

In March, 2014 the Conference Center Facilities District (CCFD) was formed under California's Mello-Roos Community Facilities Act of 1982 by 90% approval from the City's visitor accommodation facilities (VAF) owners who pledged revenues from hotel visits, which are used to secure the \$50 million debt for the Conference Center renovation project.

Construction began in November, 2015 and the renovated center had a Grand opening on January 31, 2018. The updated Conference Center was reconfigured to produce a new ballroom and 5 additional breakout rooms. It provides more flexible meeting room configurations, allowing multiple groups to use the Center simultaneously, as well as technological enhancements and improved access for guests with disabilities along with a sleek and visually stunning architectural profile.

Executive Director Rick Johnson of the Old Monterey Business Association cited two major goals the renovation project included:

1. To bring in higher value business that would pay a higher rate
2. Create compression with larger meetings (higher peak room nights) that would use multiple hotels.

In short, increase hotel bookings that would drive up revenue.

In each case, these goals were achieved –

1. Higher Rated Business – Average Daily Rate (ADR) for Group/Meetings went from \$196.26 in the fall of 2016 before the renovation to \$230.02 in the fall of 2018 – a 17% increase. Additionally, RevPAR increased by 16%.
2. More Larger Meetings – Prior to the renovation, there were an average of 4 meeting connection (groups that needed multiple hotels) meetings per year. Currently we are averaging 10 per year, a 150% increase. Average peak room nights increased from 308 to 332, a 7% increase.

He also observed two other impacts of the Conference Center renovation.

1. A development renaissance for downtown Monterey occurred with the opening of new shops and restaurants reinvigorating the overall visitor experience. The core commercial area of the downtown has zero business vacancies.
2. A united hotel community played a key role in funding the renovation, but more importantly increased their participation and collaboration to ensure a successful conference center.

Some quick statistics since the Conference Center reopened:

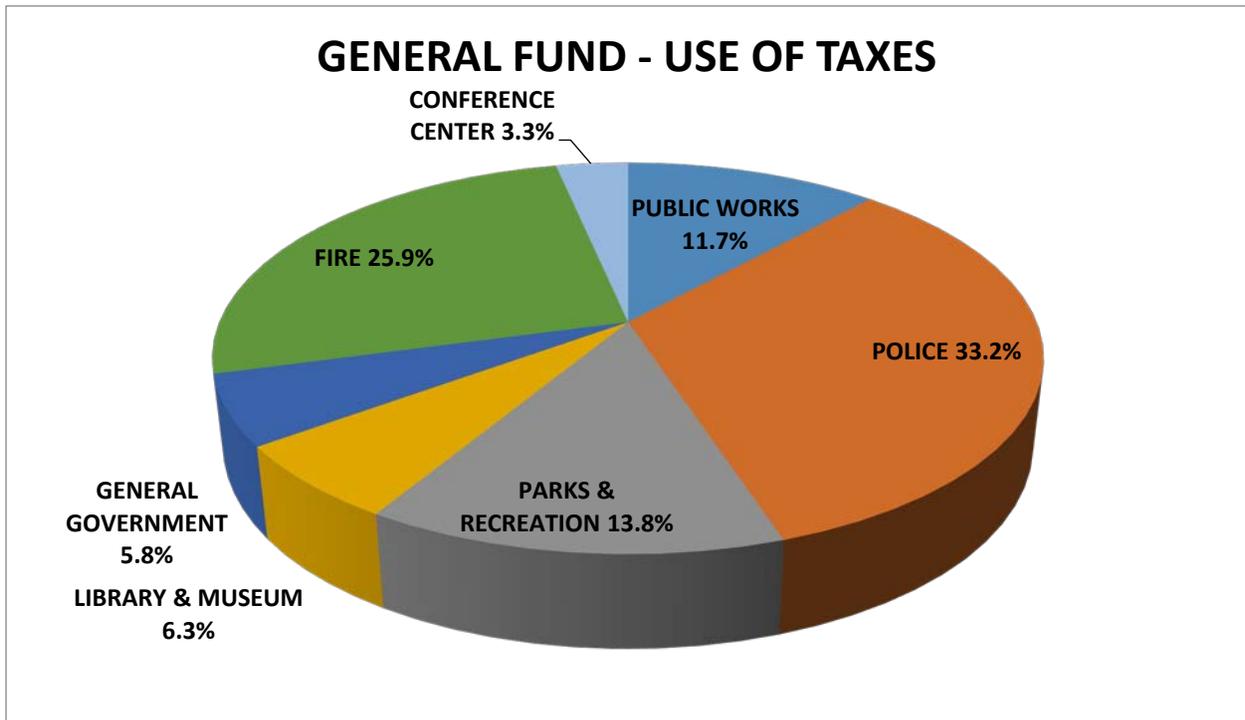
- Attendance has increased 31% from 70,368 in 2014 to 92,450 in 2018.
- Building occupancy has increased from 67% in 2014 to 70% in 2018.
- 2018 room night bookings totaled 78,124.
- 2018 room revenue totaled \$19,933,899.
- 2018 Total economic impact approximately \$39 Million.
- Current Advance bookings through the year 2030.

“‘Anda – Forward’ is part of Monterey’s seal and it symbolizes the spirit of our Community and our hope for continued forward growth – the new Conference Center is yet another proud achievement of our community. ‘ANDA’ in capital letters.” – Hans Uslar.



Discretionary Revenues

The City receives \$54.3 million in non-departmental discretionary revenues, primarily from taxes that may be used for any purpose. These discretionary revenues fund City essential services that are not able to fully recover costs through fees and charges. The use of General Fund tax base by various departments is indicated in the table below.



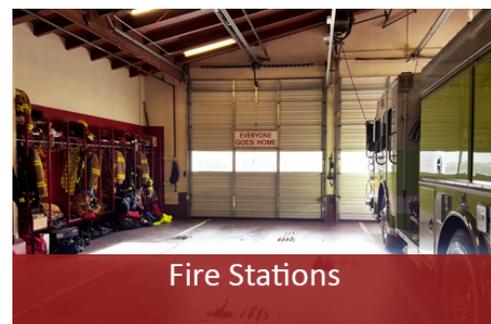
Facility, Fire Engines, and Technology Unfunded Needs

As of the publication of this budget, this is a summary of unfunded services, needs and/or priorities. Strategies and development of creative ideas for funding are ongoing.

Infrastructure Priorities

Needs exceed \$100 million for facilities Including:

- Police Station/Fire Station 1
- Library Upgrade
- Community Centers
- Implementation of Specific Plans
- Storm Water System



- City Hall Campus
- Rebuild Fire Stations 2 & 3
- Conference Center rehab reserve
- Monterey Sports Center
- Parking Facilities



Aging vehicles and equipment

- Fire department needs to replace up to 5 engines/trucks in the next 5 years



Monterey Sports Center



Outside Few Memorial Hall, Council Chamber - sign donated by HBO and used in the series, "Big Little Lies" airing on HBO in 2017 and 2019

Five Year Forecast

The City's 5-year forecast shows operating deficits that will increase in magnitude over time. In a nutshell, projected costs are outpacing the projected revenues. There are various reasons including rising costs for staffing (minimum wage, pension), utility, insurances, contract services, equipment and vehicles. Staying on this course will erode City balances and services. We will need to continue to balance the City's checkbook by aligning our income with our expenses.

This forecast scenario is optimistic because it assumes a continuing growth economy and annual operating costs kept below consumer price index (CPI) trends. Moreover, it does not include a long list of outstanding service needs such as deferred maintenance, facility needs (i.e. upgrades, expansions), outstanding liabilities costs and unfunded City initiatives. Revenue assumptions include historical trends (i.e. 4% for TOT and 3% for property tax). Expenditure assumptions are generally 2.5% overall with adjustments in specific areas, such as increases in pension liability payments, general liability and workers compensation premiums and contract services.

The forecast shows operating deficits of \$2.8 million, \$3.8 million and \$5.2 million for FY20/21, FY21/22 and FY22/23, respectively.

#	General Fund (\$ million)	FY18/19 Amended	FY19/20 Adopted	FY20/21 Adopted	FY21/22 Forecast	FY22/23 Forecast
1	Revenue	\$ 78.9	\$ 80.1	\$ 81.9	\$ 83.4	\$ 85.3
2	Expenditure	\$ (78.6)	\$ (80.2)	\$ (83.3)	\$ (85.6)	\$ (88.9)
3	Revenue Over/(Under) Expenditure	\$ 0.3	\$ (0.1)	\$ (1.4)	\$ (2.2)	\$ (3.7)
4	Transfers, Debt Service & CIP					
5	Transfer In	\$ 1.1	\$ 0.7	\$ 0.7	\$ 0.6	\$ 0.6
6	Transfer Out: Others	\$ (0.2)	\$ (0.1)	\$ (0.1)	\$ (0.2)	\$ (0.2)
7	Transfer Out: Debt Service	\$ (0.7)	\$ (0.5)	\$ (0.5)	\$ (0.5)	\$ (0.5)
8	Transfer Out: Capital Improv Program	\$ (1.4)	\$ (0.5)	\$ (1.4)	\$ (1.4)	\$ (1.4)
9	Total Transfer, Debt, CIP	\$ (1.1)	\$ (0.5)	\$ (1.4)	\$ (1.6)	\$ (1.6)
10	Operating Surplus/(Deficit)	\$ (0.8)	\$ (0.6)	\$ (2.8)	\$ (3.8)	\$ (5.2)

Our long-term planning includes launching our Fiscal Health Response Plan and implementing its four strategies, known as CORE.

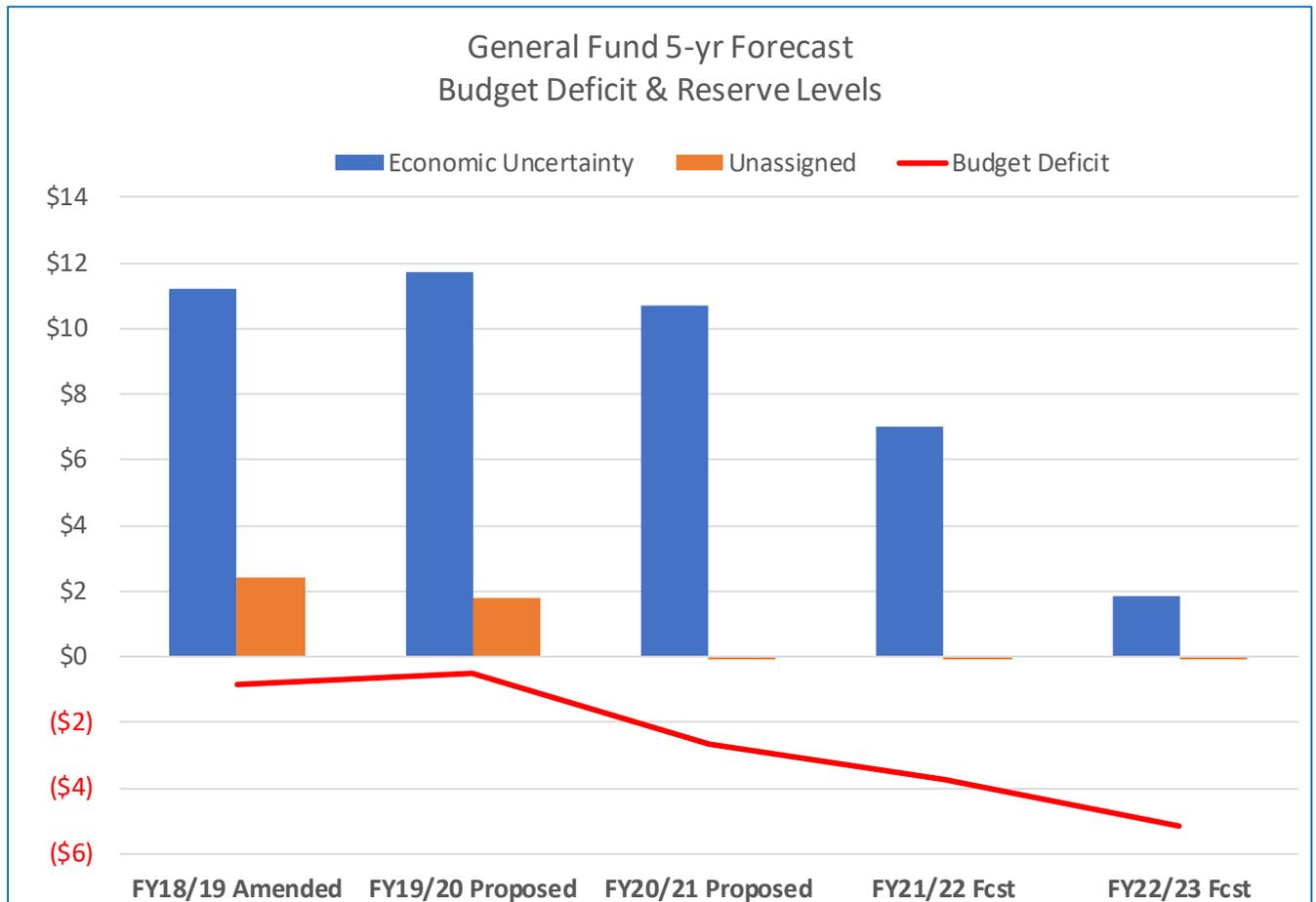
- Change the way we do business to be more streamlined.
- Operational service reductions where appropriate.
- Revenue enhancements through economic development, fees, taxes, cost recoveries.
- Employee contracts that attract and retain talent and are financially sustainable.

During 2019 - 2021, Staff and Council will continue to look for cost recovery opportunities from various service contracts and fee updates. Going in the 2020 general election will provide an opportunity for the Council and community to consider raising taxes to avoid fiscal deficits and preserve Monterey's quality of life.

Five Year Forecast Reserves

Revenues and fund balances are critical components of fiscal health and sustainability. Estimated Economic Uncertainty Reserve for 6/30/2020 is \$11.7M or 14.6%, which is about 1.8 months of General Fund operations. The proposed FY19/20 budget contributes \$0.5 million to the Economic Uncertainty Reserve to continue our effort to reach our policy goal of 16.6%. Per City policy, the unassigned (available) fund balance is appropriated within the subsequent year's operating budget to provide for one-time, non-recurring needs. The other designations for FY19/20 and FY20/21 include the proposed Police hiring incentive program of up to 5 hires or \$100,000 (\$20,000 per hire incentive). The 5-year forecast for reserves shows the reserves declining due to the forecasted operating deficits. It is critical that fiscal solutions be implemented sooner rather than later to avoid diminishing our reserves.

Reserves & Designations (\$ Million)	6/30/2019 Amended	6/30/2020 Estimated	6/30/2021 Estimated	6/30/2022 Estimated	6/30/2023 Estimated
Economic Uncertainty	\$ 11.2	\$ 11.7	\$ 10.5	\$ 6.7	\$ 1.5
Capital Projects (on-going)	\$ 3.0	\$ 3.0	\$ 3.0	\$ 3.0	\$ 3.0
Other Designations	\$ 2.5	\$ 2.6	\$ 2.7	\$ 2.7	\$ 2.7
Encumbrances (PO)	\$ 1.7	\$ 1.7	\$ 1.7	\$ 1.7	\$ 1.7
Unassigned	\$ 2.4	\$ 1.7	\$ (0.0)	\$ (0.0)	\$ (0.0)
Total	\$ 20.8	\$ 20.7	\$ 17.9	\$ 14.1	\$ 8.9



Grants to the City of Monterey

It is the policy of the City of Monterey to increase the financial assets of the City by seeking out and pursuing funding opportunities for programs and projects that will provide a positive benefit to the City and its residents. Below is a list of current projects funded by grant awards that benefit our City:

Project	Source of Funds	Award
Holman Hwy/Hwy 1 Roundabout	Pebble Beach Company Transportation Agency Monterey County Monterey Bay Air Resources District County of Monterey	9,972,000
N. Fremont Bicycle & Pedestrian Access Improvement	Caltrans Transportation Agency of Monterey County	8,411,000
Assistance to Firefighters Grant Program	U.S. Department of Homeland Security	701,424
Transportation Demand Management	Caltrans	495,000
Staffing for Adequate Fire & Emergency Response	U.S. Department of Homeland Security	451,038
N. Fremont/Del Monte Adaptive Traffic Signal Control	Monterey Bay Air Resources District	395,000
Community Development Block Grant	U.S. Department of Housing & Urban Development	219,420
Sustainable Communities Adaptation	Caltrans	212,472
Systemic Safety Analysis Report Program	Caltrans	198,000
Sand Compatibility & Opportunistic Use Program	CA Department of Parks & Recreation Division of Boating & Waterway	140,000
Complete Streets Policy	Caltrans	135,000
Citizens Option for Public Safety (COPS)	State of California	100,000
Historic Survey and Context Statement	National Historic Preservation	24,750
Domestic Violence Response Team	CA Office of Emergency Services	22,142
Pacific Biological Laboratories ADA Accessibility Study	Community Foundation of Monterey County	19,240
Zip Books Program	California State Library	9,500
Can & Bottle Recycling Projects	CalRecycle	7,364
Bulletproof Vests	U.S. Department of Justice	2,616

Total \$21,515,966



North Fremont Street Before & After

Measure P and Measure S

Measure P was approved by 74% of voters in November 2014. It authorized a one-cent local district tax (sales and use tax) to be used “to address significant deferred maintenance by fixing streets, sidewalks, and potholes; improve related access and safety for senior citizens, disabled residents, and others; and repair its 100-year-old storm drain system to protect our beaches/Monterey Bay.”

The Measure P tax was effective from April 1, 2015 through March 31, 2019. Measure S extends the tax April 1, 2019 through March 31, 2027.

Completed for Measure P as of Aug 2018:

- **\$18.02 million of \$20.15 million for 700+ street segments** - A street segment is a portion of a street defined from intersection to intersection (i.e. each block). These streets were identified for inclusion by the City's pavement management system. The street listing was identified at Council meetings and actions that led to the justification for a ballot initiative.
- **\$4.43 million of \$10.08 million for ADA upgrades** – Federal law requires that facilities be brought into compliance with the Americans with Disabilities Act (ADA) when rehabilitation work is performed on infrastructure (i.e. streets). Activities such as asphalt overlay or road reconstruction require that additional work be completed to bring accessory components (i.e. curb ramps) into compliance with current standards. Work such as pothole repair and slurry seals are considered maintenance and do not meet the threshold to mandate compliance.
- **\$1.49 million of \$2.72 million for storm drain repair** - Work has been identified to bring the lowest rated storm drain pipes into a state of good repair (approximately 5400 lf). Additional funding was identified to maintain storage ponds and replace pumping infrastructure.
- **\$1.64 million of \$2 million for sidewalk repairs** - Sidewalk work will be performed to repair the highest prioritized sidewalk displacement (type 3- displaced more than 3/4").

The City's strategy has been to start with quicker, less-expensive projects first, such as slurry seals. Then progressively move to more time-consuming and expensive projects, such as complete pavement replacements. In the planning process, the City has partnered with the Cannery Row Company, NIP and a host of other contractors such as PG&E, Granite Construction, Cal Am, etc., to ensure there would be no duplication of work, or work that would need to be redone, thus maximizing the Measure P dollars being spent.

Information regarding the status of Measure P projects is available on line at <http://monterey.org/City-Hall/Featured-Projects/Fixing-Streets>.

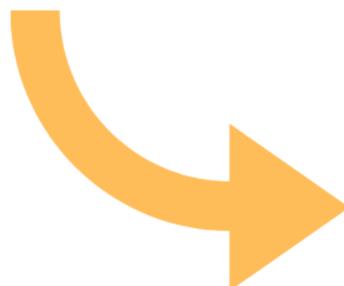
MEASURE P ACTIVITY AS OF JUNE 30, 2018					
	<u>FY14/15</u>	<u>FY15/16</u>	<u>FY16/17</u>	<u>FY17/18</u>	<u>Total</u>
Revenue					
Tax Revenue	\$ 1,609,936	\$ 9,027,743	\$ 9,511,458	\$ 10,022,893	\$ 30,172,030
Interest		22,028	65,363	89,260	176,651
Total	<u>1,609,936</u>	<u>9,049,771</u>	<u>9,576,821</u>	<u>10,112,153</u>	<u>30,348,681</u>
Expenditures					
Storm Drains	16,886	412,590	594,159	321,797	1,345,431
Sidewalks	81,992	512,123	877,289	152,816	1,624,219
Pavement	551,749	1,568,216	6,366,619	7,649,871	16,136,455
ADA	86,736	675,042	977,746	1,112,222	2,851,747
Portola Plaza	-	10,990	29,010	-	40,000
N. Fremont Bicycle & Pedestrian Access	-	-	-	1,116	1,116
	<u>737,363</u>	<u>3,178,960</u>	<u>8,844,823</u>	<u>9,237,822</u>	<u>21,998,968</u>
Balance	<u>\$ 872,573</u>	<u>\$ 5,870,810</u>	<u>\$ 731,998</u>	<u>\$ 874,331</u>	<u>\$ 8,349,713</u>

During discussions as the Measure P language was being developed, City staff predicted that it would require 10 years of the additional tax revenue to raise the City streets' average PCI rating from the original 54 to a very acceptable 75. Voters approved a 4 year tax increase, allowing an opportunity to ensure sufficient progress was being made before voting again on an extension of the measure. As of June 30, 2018, the average street PCI stands at 62. On November 6, 2018, Measure S was approved by 82% of voters as a continuation of Measure P. It authorized a 1% local district tax (sales and use tax) for another 8 years to be used "to address significant deferred maintenance by fixing streets, sidewalks, and potholes; improve related access and safety for senior citizens, disabled residents, and others; and repair its 100-year-old storm drain system to protect our beaches/Monterey Bay..." Measure S extends the tax April 1, 2019 through March 31, 2027.



Measure P expired
and now Measure S
continues the work

same web page:
monterey.org/fixingstreets



Monterey Sports Center Impact

The Monterey Sports Center is a 72,000 square foot recreation facility that offers services and amenities to approximately 3,000 participants daily, including two indoor pools, waterslide, sun deck, saunas, a three-court gymnasium, weight training and cardio fitness centers, sports café and pro shop, fitness assessment center, babysitting service and two group exercise studios. Services provided include aquatic programs, sports programs and camps, group exercise classes, fitness programs, physical therapy, special events and more. The Sports Center serves all ages, as well as school and educational groups, residential care facilities and more than 100 organizations and non-profits per year. The Sports Center was built in 1992 and expanded by 20,000 square feet in 2002.

The Sports Center was funded by a combination of lease revenue bonds, endowments and donations. Sports Center operations are accounted for in the General Fund; historically revenues covered approximately 90% of operating expenses, however in recent years fees have not kept up with increased expenses and this margin has eroded. Budgeted revenues include fee increases recently approved by Council, and additional revenues will be required in order to keep up with minimum wage and personnel and utility costs.

	FY14/15 (Actual)	FY15/16 (Actual)	FY16/17 (Actual)	FY17/18 (Actual)	FY18/19 (Actual)*	FY19/20 (Budget)	FY20/21 (Budget)
Revenues/Fees	\$4,507,304	\$4,614,406	\$4,645,764	\$4,367,919	\$4,484,489	\$4,962,697	\$5,026,458
Expenses							
Salaries & Benefits	3,864,109	4,092,274	4,287,628	4,458,760	4,543,736	4,616,627	4,844,622
Services & Supplies	1,083,813	1,159,530	1,098,502	1,155,665	1,128,652	1,188,473	1,160,108
Equipment Outlay	115,713	185,542	67,258	73,519	31,327	60,000	60,000
Total Expenses	\$5,063,635	\$5,437,346	\$5,453,388	\$5,687,944	\$5,703,715	\$5,865,100	\$6,064,730
Net General Fund	(\$556,331)	(\$822,940)	(\$807,624)	(\$1,320,025)	(\$1,219,226)	(\$902,403)	(\$1,038,272)
Revenue Coverage	89%	85%	85%	77%	79%	85%	83%
Debt Service Expense	\$538,965	\$543,516	\$542,487	\$546,070	\$544,073	\$541,689	\$543,918
Capital Improvement Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0
* unaudited							

Parking Fund

The Parking Fund is an established enterprise fund by the City Council. All income generated from Parking Division operations must be deposited in the Parking Fund and must be used to fund parking operations and projects and cannot be used for other City General Fund projects. All revenue received from parking operations is deposited into the Parking Fund, which pays for the operation, maintenance and bond debt liabilities of the Parking Division. The Parking Fund also maintains reserves for future parking facilities, such as new structures and lots.

The Parking Fund also finances the City's portion of the MST WAVE Trolley that operates from Memorial Day to Labor Day.

The City of Monterey operates 31 parking facilities. These facilities range in size from 10 space parking lots to the 1003 space, award winning Cannery Row Parking Garage. These facilities total approximately 3,700 off-street parking spaces.

For your convenience these parking lots and garages are located throughout the City. In addition to the off-street spaces mentioned above, there are over 3,300 on-street spaces in the Downtown, Cannery Row and Lighthouse areas of the City. Affordable, safe and clean parking is never more than a few blocks away from where you want to be!

The City of Monterey offers several Free and discounted parking programs for city and county residents subsidized by the Parking Fund and Marina funds. Check them out here:

<https://www.monterey.org/Services/Parking/Resident-Parking-Programs>.

DAILY PARKING FEES IN LOTS/GARAGES

As of July 1, 2019

FACILITY	FEES	OTHER RATES
Waterfront Lot 1 - attended	\$1 per 30 min, \$15 max	Locals 939xx 2 hr free
Marina Lot 2 - Paystations	\$1.50/hr, \$10/all day	\$2/hr, \$15/all day double spc
Lot 4 - Paystation	.50 per hr, \$4/all day	
Lot 7 Lower - Paystation	.75 per hr, \$7/all day	
Lot 7 Upper - Paystation	.50 per hr, \$5/all day	
Lot 8 - Meters	.50 per hr	
Lot 11 - Paystation	.50 per hr	\$5 all day
Lot 14 - Paystation	.50 per hr	
Lot 21 - Paystations	\$1.50/hr, \$10/all day	\$2/hr, \$16/all day double spc
Lot 24 - Meters	\$1.50/hr	
CR1 Garage - attended	\$1.50 per 30 min, \$18 max or Flat Rate Pricing	Locals 939xx free if entering after 4pm
CR7 Lot - Paystations	\$15 all day	\$5 after 4pm
Depot and East Depot Lots - Paystations	\$1.50/hr, \$10/all day	\$2/hr, \$16/all day double spc
Breakwater Lot - Paystation	\$1.50/hr, \$10/all day	\$2/hr, \$16/all day double spc
East Garage - Paystations	\$7/all day	
Monterey Bay Park - Paystation	\$1.50/hr, \$10/all day	\$2/hr, \$16/all day double spc
Monterey Sports Center Lot - Meters	.50 per hr	
San Carlos - Paystation	\$1.50/hr, \$10/all day	
SP Lot - Paystations	\$1.50/hr, \$10/all day	
West Garage - attended	\$1.50/hr, \$10 max	1st hour free
Wharf II - paystations	\$1.50/hr, \$10/all day	Marina Lot Tickets okay

PARKING OPERATION ANALYSIS:

In December 2017, the City issued a Request for Proposals (RFP) for a Parking Operations Analysis. DIXON and sub-consultant, Nelson\Nygaard were retained by the City in June 2018. DIXON conducted an initial on-site operational audit with a series of staff interviews and facility tours on June 20, 2018. Two additional site visits were conducted on August 8-9 and October 17, 2018. During each visit, DIXON met with staff to identify and prioritize project goals, as well as discuss potential recommendations. These recommendations will be presented to the City Council in the fall of 2019.

Currently, the Parking Division is encountering a changing environment and hopes to deal with the following issues with a Parking Action Plan (PAP) as developed by DIXON and City Staff. Some of the areas that will be addressed include:

- **Staffing and job duties:** Division organization, staffing, hiring, and job duties.
- **Rates and fees:** Adjusting parking rates and fees including citations, paid parking, and permit rates.
- **Ordinance and Policy Updates:** Updating municipal codes and parking policies.
- **Budget Allocations:** Budget allocation and/or budget approval from City Council.
- **Research and Evaluation:** Strategies for further research and evaluation over time that will allow the City to determine next steps and future actions.
- **Operations and Equipment:** Operational procedures, equipment, and technology.

With aging infrastructure and increasing demands on traffic and tourism, along with new regulatory compliance standards, the Parking Enterprise will be challenged, but is ready to meet and maintain its existing mission of providing safe, clean, legal and optimal parking to the citizens and visitors of the City of Monterey.



Ride the FREE MST Trolley



Metered Parking Along the Wharf II, the Commercial Wharf

Debt Management

Introduction

California cities are authorized by state law to use debt financing for specific purposes that promote the public welfare. Debt is typically issued to finance the construction of large public facilities such as infrastructure, buildings, parks, and open space acquisitions when paying for these types of projects out of current revenues is not feasible.

The City of Monterey has been conservative in the past with regard to the use of debt for financing and currently has no general obligation debt outstanding. The City's existing non-tax supported debt has identifiable sources of debt repayments, and as such is not expected to significantly impact current operations.

Credit Rating

The City has been assigned a high quality grade Aa2 issuer rating by Moody's and an Aa3 rating on the City of Monterey Lease Revenue Bonds, Series 1994.

Types of Debt Financing Instruments

A. General Obligation Bonds:

The California Constitution provides for the issuance of General Obligation Bonds by cities subject to a two-thirds approval of voters on the bond proposition. General Obligation Bonds are secured by the full faith and credit of the City. Ad valorem taxes are levied on all real property within the City for the payment of annual principal and interest on the bonds. The City currently has no outstanding General Obligation Bonds.

B. Lease Revenue Bonds and Certificates of Participation:

Lease Revenue Bonds and Certificates of Participation are lease obligations secured by an installment sales agreement or by a leaseback agreement with a public entity. The City pledges general operating revenues to pay the lease payments. The lease payments are in turn used to pay principal and interest on the Certificates of Participation. Under State law, these obligations do not constitute indebtedness and are therefore not subject to voter approval. Lease payments may not be accelerated as they are only payable in the year in which used and if occupancy of the lease property is available. The City is obligated to annually budget for the rentals that are due and payable during each fiscal year that it has the use of the leased property.

C. Public Enterprise Revenue Bonds:

Public Enterprise Revenue Bonds are issued to finance facilities for a revenue producing enterprise such as a water or sewer system. California courts have determined that under the State Constitution, cities may issue revenue bonds without a two-thirds voter approval in a bond election because the revenues are not payable from taxes or the general fund of the City. Rather, principal and interest on the bonds is payable from revenues produced by the enterprise including such items as service charges, tolls, connection fees, admission fees, and rents.

D. Special Assessment Districts/Mello-Roos Community Facilities District Bonds:

The City may establish special assessment or Mello-Roos Community Facilities Districts under various sections of State law to issue bonds for the financing of infrastructure and public facilities improvements in connection with land development. The issuance of these bonds is subject to a two-thirds approval of the landowners voting within the proposed district. The security for the bonds is provided by properties within the district. The properties are assessed for amounts proportionate to the benefit received from the improvements financed for the payment of annual principal and interest on the bonds. The City is not liable for the repayment of these bonds, but rather acts as an agent for the property owners/bondholders in collecting and forwarding the special assessments.

City of Monterey Joint Powers Financing Authority

The City of Monterey Joint Powers Financing Authority (Authority) was formed in July 1994 by a joint exercise of powers between the City of Monterey and the Redevelopment Agency of the City of Monterey (RDA). On February 1, 2012, the RDA was dissolved by the Dissolution Act (Assembly Bill XI 26) and the Successor Agency to the Redevelopment Agency of the City of Monterey assumed control of the former RDA operations and assets. The Authority provides financing of public capital improvements for the City and Successor Agency through the issuance of Lease Revenue Bonds. This form of debt allows investors to participate in a stream of future lease payments.

Improvements financed with Authority debt are leased to the City in return for rental payments which, together with restricted assets of the Authority, will be sufficient to meet the debt service obligations of the Authority. At the termination of the lease, title to the improvements will pass to the City.

Legal Debt Margin

The Government Code of the State of California (Section 43605) states that a City shall not incur an indebtedness for public improvements which exceeds in the aggregate 15% of the assessed value of all real and personal property of the City. "Indebtedness" in this section does not include debt issued for the purpose of financing or refinancing the acquisition, construction, or completion of public improvements that is not a general obligation of the City, and is secured by a lien upon or levy of a special tax on real property within an identified district.

The City has no debt applicable to the debt limit and does not intend to issue debt in the near future.

Total FY2019 assessed valuation (less other exemptions):	<u>\$6,005,754,772</u>
Debt limit (15% of assessed value)	900,863,216
Amount of debt applicable to the debt limit	<u>0</u>
Legal debt margin	<u>\$900,863,216</u>

Summary of Debt

Description	Principal Outstanding at June 30, 2019	*Debt Service Due in FY2020	*Debt Service Due in FY2021	Funding Source
JOINT POWERS FINANCING AUTHORITY				
2013 Refunding Bonds (Sports Center/Catellus)	\$5,470,000	\$541,689	\$543,918	General Fund Revenue
CITY OF MONTEREY				
State Water Resources Control Board (Sewer #110)	\$3,058,503	\$215,795	\$215,796	Sewer Fees
State Water Resources Control Board (Sewer #120)	\$10,417,392	\$670,583	\$670,583	Sewer Fees
State Small Craft Harbor Loans	1,678,073	325,344	325,344	Marina Fund Revenue
2008 California Energy Commission	381,548	111,208	111,208	General Fund Revenue**
2010 California Energy Commission	174,810	33,014	33,014	General Fund Revenue**
1994 Revenue Bonds (Materials Recovery Facility)	-0-	-0-	-0-	Debt Retired FY18
US Bancorp Pierce Fire Apparatus Lease	195,858	36,227	36,227	General Fund Revenues
2017 PG&E On-Bill Financing Loan	82,480	9,704	9,704	General Fund Revenues**
CONFERENCE CENTER FACILITIES DISTRICT				
City of Monterey CCFD	\$45,460,601	\$3,533,819	\$3,604,876	Mello-Roos Special Assessments

*Debt Service includes interest except PG&E Loan.

**Loan proceeds used for energy-saving projects to offset repayments.

7

RESOLUTION NO. 19-115 C.S.

A RESOLUTION OF THE COUNCIL OF THE CITY OF MONTEREY

ADOPT THE 2019/20 AND 2020/21 OPERATING BUDGETS OF THE CITY OF MONTEREY

WHEREAS, the proposed operating budgets of the City of Monterey for the fiscal years 2019/20 and 2020/21 were prepared and submitted to the City Council by the City Manager in accordance with Section 6.3 of the City Charter; and

WHEREAS, the City Council reviewed the proposed operating budget and thereafter caused a public appearance to be held concerning the budget; and

WHEREAS, the City of Monterey determined that the proposed action is not a project as defined by the California Environmental Quality Act (CEQA)(CCR, Title 14, Chapter 3 (CEQA Guidelines), Article 20, Section 15378). In addition, CEQA Guidelines Section 15061 includes the general rule that CEQA applies only to activities which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because the proposed action and this matter have no potential to cause any effect on the environment, or because it falls within a category of activities excluded as projects pursuant to CEQA Guidelines section 15378, this matter is not a project. Because the matter does not cause a direct or any reasonably foreseeable indirect physical change on or in the environment, this matter is not a project. Any subsequent discretionary projects resulting from this action will be assessed for CEQA applicability.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONTEREY that it hereby adopts and approves the Operating Budgets for FY19/20 and FY20/21 with Exhibit A attached to this resolution and containing information as required in Section 6.3 of the Monterey City Charter, as amended by the City Council, as the budget of the City of Monterey in the following amounts:

OPERATING BUDGET (\$ million)			
	Operating		
FY19/20	Expenditure	Transfers-Out	Total
General Fund	80,222,701	669,165	80,891,866
Other Funds	63,523,697	1,044,588	64,568,285
Total	143,746,398	1,713,753	145,460,151
OPERATING BUDGET (\$ million)			
	Operating		
FY20/21	Expenditure	Transfers-Out	Total
General Fund	83,285,071	678,907	83,963,978
Other Funds	62,898,948	894,588	63,793,536
Total	146,184,018	1,573,495	147,757,513

A copy of said budget (EXHIBIT A), as modified and amended, is on file in the office of the City Clerk and is hereby referred to for further particulars.

BE IT FURTHER RESOLVED THAT the Monterey County Convention and Visitors Bureau annual contribution will be \$989,405, and that the City Council asks its hospitality partners to present a traffic reduction plan related to employees and/or tourism in October, 2019;

BE IT FURTHER RESOLVED THAT the following increases to reserves are authorized from the General Fund ending balance:

1. Increase the Reserve for Economic Uncertainty by \$500,000 in FY19/20 from unassigned (available) General Fund balance

BE IT FURTHER RESOLVED THAT monies may be transferred from one account to another with the approval of the City Manager or his designee except for the following transfers which may be made only with the approval of the City Council:

- a. Transfers to or from Special Funds where state or federal regulations require Council approval;
- b. Transfers from unappropriated reserves or fund balances.

BE IT FURTHER RESOLVED THAT sixteen (16%) of the total projected revenue from Transient Occupancy Taxes is hereby appropriated in the annual amount of \$4,100,000 for use in the Neighborhood Improvement Program for FY19/20 and FY20/21, respectively. This amount is the total appropriation from which all applicable City administration and program expenses will be deducted as appropriate.

BE IT FURTHER RESOLVED THAT the Police Hiring Incentive, previously approved by City Council in 2005, 2008 and 2017 will be approved in FY19/20 and FY20/21. And, up to 5 hires in a fiscal year at the City Manager's determination, and the appropriations thereof would be authorized. And, program terms and conditions will be consistent with prior Council approval per Reso. No. 17-095. And, for up to 5 incentive hires, an annual amount of \$100,000 of General Fund balance will be designated for FY19/20 and FY20/21.

BE IT FURTHER RESOLVED THAT the following amortization as EXHIBIT B attached hereto is hereby approved and reflects Council action on February 27, 2019 (resolution #19-024) which authorized the offset of the two interfund loans. The balances as of the time of the simplification were:

- \$11,905,198 Parking Fund owed General Fund
- \$5,654,553 General Fund owed Parking Fund

BE IT FURTHER RESOLVED THAT the proposed transfers included in the Interfund Transfers schedule that is part of the FY19/20 and FY20/21 Proposed Operating Budget as amended are hereby adopted and approved; and that the Finance Director is hereby authorized to make administrative budget adjustments to the schedule as deemed necessary.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF MONTEREY this 18th day of June, 2019, by the following vote:

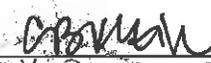
AYES:	5	COUNCILMEMBERS:	Albert, Haffa, Smith, Williamson, Roberson
NOES:	0	COUNCILMEMBERS:	None
ABSENT:	0	COUNCILMEMBERS:	None
ABSTAIN:	0	COUNCILMEMBERS:	None

APPROVED:

ATTEST:



Mayor of said City



City Clerk thereof



Miscellaneous Demographic and Statistical Summary

Setting

Location	Central coast of California, 110 miles south of San Francisco and 335 miles north of Los Angeles, on the south side of Monterey Bay
Founded	1770
Incorporated	1850
Area	8.47 square miles
Government	Council-Manager

Demographics¹

City of Monterey Census Statistics	2018 ¹	2012 ²
Population	28,289	28,168
People Statistics	2017 ²	2012 ²
Median Age	37.9	37.2
Bachelor's degree or higher	50.1%	48.3%
Avg. household size	2.22	2.05
Avg. family size	2.89	2.75
Veteran Pct. Of 18+ population	12.7%	11.8%
Economic Statistics	2017 ²	2012 ²
Per capita income	\$ 41,846	\$ 36,042
Median household income	\$ 73,942	\$ 63,072
Median family income	\$ 101,073	\$ 93,951
Families whose income is below poverty level	3.8%	7.5%
Owner-occupied housing unit	36.8%	33.9%
Median price single-family home	\$ 696,200	\$ 659,900
Median monthly housing cost (for units with mortgage)	\$ 2,663	\$ 2,388
Median real estate taxes	\$ 4,258	\$ 2,822
Median monthly rent	\$ 1,625	\$ 1,347
Mean travel time to work (minutes)	15.2	15.2
Unemployment rate	3.8%	3.1%
Occupation Categories	2017 ²	2012 ²
Management, business, science, and the arts	50.1%	48.3%
Service	23.6%	19.6%
Sales and office	18.4%	21.6%
Natural resources, construction and maintenance	4.4%	6.0%
Production, transportation, and material moving	3.4%	4.4%

¹U.S. Census Bureau, Annual Estimates of the Resident Population: April 1, 2010 to July 1, 2018

²The 2013–2017(2017), 2008–2012 (2012) five year estimates from American Community Survey.

Voter Participation – Last Election (November 6, 2018)³

Registered Voters	15,057
Ballots Cast	11,041
Voter turn-out	73.33%

Top 25 Sales Tax Generators (for calendar year 2018, in alphabetical order)⁴

7 Eleven	Lallapalooza (3 locations)
Alvarado Street Brewery & Grill	Macys
Apple	Mercedes Benz of Monterey
AT&T	Mobil Station
Bubba Gump Shrimp	Monterey Bay Aquarium
Chevron (2 locations)	Monterey Marriott
CVS Pharmacy (2 locations)	Monterey Plaza
Del Monte 76	Old Fishermans Grotto
Discount School Supply	Potola Hotel & Spa
Edges Electrical group	Quik Stop
Fish Hopper	Stahl Motor Cars
Hyatt Monterey	Whole Foods Market
Intercontinental	

²The 2013–2017(2017), 2008–2012 (2012) five year estimates from American Community Survey.

³Monterey County Elections, Latest Election Results – HTML, 11/6/18

⁴HdL, 2018 Sales Tax Summary

FISCAL POLICIES

Financial Policies

This section summarizes the policies the City follows in managing its finances.

Revenue Policies

- The City will set fees and user charges for each enterprise fund at a level that fully supports the total direct and indirect program costs. Indirect costs will ultimately include the cost of annual depreciation of fixed assets.
- The City Council will establish fees for non-enterprise funds based upon an awareness of the total direct and indirect costs of offering a service. It is recognized that certain services may be subsidized by general taxes based upon a level of subsidy determined by the Council.
- The City will aggressively pursue collection of all revenues when due.

Operating Budget Policies

- The City Council will adopt and maintain a balanced annual operating budget and an integrated five-year capital improvement budget.
- Current annual revenues will be equal to or greater than current expenditures. The City will maintain a long-range fiscal perspective by annually preparing and maintaining a five-year General Fund operating revenue, expenditure and available reserve schedule and a five-year capital improvement plan.
- Any normal existing revenue inflation will be used to pay for normal existing expenditure inflation. The identification of funding sources will be required for any new or expanded programs.
- The City will provide for adequate maintenance and the orderly replacement of fixed assets and equipment.
- As resource allocation plans are developed, consideration for citywide public safety shall be given high priority.
- The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).

Capital Improvement Policies

- All estimated construction, maintenance and operating costs and potential funding sources for each proposed capital improvement and neighborhood improvement will be identified before it is submitted to the City Council for approval.
- The City will finance only those capital improvements that are consistent with the adopted capital improvement plan and City priorities. All capital improvement operating and maintenance costs will be included in operating budget forecasts.

Debt Policies

- Only capital improvements that cannot be financed from current revenues will be financed with debt borrowing except for enterprise funds. The City will determine and use the least costly financing method for all new capital improvement projects.
- The term for repayment of long-term financing for capital improvements will not exceed the expected useful life of the project.
- Interfund loans may be used from one City fund to another City fund for a specific purpose with a requirement for repayment. Interfund loans should be considered temporary or short-term borrowing of cash and should not hinder the accomplishment of any function or project for which the lending fund was established. Interfund loans must be approved by the City Council; the Finance Director will establish appropriate repayment terms and ensure that loan repayment is budgeted as part of the annual budget process.

Fund Balance Classification

- At year-end, restricted fund balances for specific purposes are determined (excluding non-spendable amounts). Remaining fund balance, considered spendable, is classified into committed, assigned or unassigned categories depending upon the intended use of the balances. Fund balance amounts for other governmental funds are classified as restricted or committed depending upon the purpose and restrictions imposed on each specific fund. The City applies expenditures to the most restrictive available balances first, then less restricted funds as required.
- Any year-end surplus (unassigned) which results in the General Fund fund balance exceeding the level required by the Reserve Policy shall be available for allocation for the following, subject to Council approval:
 - Transfer to the Capital Renewal Reserve for appropriation within the Capital Improvement Program Budget and/or Deferred Maintenance for non-recurring needs
 - Re-appropriation within the subsequent year's operating budget to provide for one-time, non-recurring needs

Reserve Policies

- The City maintains reserves to mitigate risk, which include a stabilization arrangement in the form of the "Reserve for Economic Uncertainty" and a "Reserve for Pension Liability". The City Council retains the authority to establish these reserves as Committed Fund Balance. The City goal is to maintain a combination of reserves equivalent to 16.6% of the General Fund annual operating budget. The Reserve for Economic Uncertainty is established for the purpose of providing funds for an unforeseen, urgent event that affects the operations or safety of the City (e.g. natural disaster). The recognition of an urgent event must be established by the City Council, and a budget revision must be approved. In the event that the balance drops below the established minimum level, the City Council will develop a plan to replenish the reserve(s). Any related reimbursement funds received (ex: insurance, FEMA) will be used to replenish the reserve.
- The City will maintain appropriate reserves in the Self-Insurance Funds based on statutory requirements and actuarially projected needs.

Property Management Policies

- Acquisition of real property shall be tied to a specific objective, with the source of adequate funds identified and considerations given for the long-term fiscal and policy impacts.

Disposition of real property shall be considered for those properties without specific deed restrictions and which are unused, under-utilized, economically not viable, or acquired



Battle of Monterey reenactment

Glossary

Accounts Payable

A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.

Accounts Receivable

An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government.

Accrual Basis of Accounting

A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

Adopted Budget

The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopting Council budget resolution.

Amortization

The process of decreasing or allocating a lump sum amount over a period of time, particularly for loans and other forms of finance, including related interest and other finance charges.

Appropriation

Legal authorization, as required by the City Charter, granted to the City Manager by the City Council to expend monies, and/or to incur legal obligations for specific departmental purposes. An appropriation is usually limited in amount, as well as to the time when it may be expended.

Assessed Valuation

A dollar value placed upon real estate or other property by Monterey County as a basis for levying property taxes.

Assets

Property owned by a government, which has monetary value.

Audit

Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles.

Authorized Positions

Regular positions authorized in the budget to be employed during the fiscal year.

Basis of Accounting

The timing of recognition, that is, when the effects of transactions or events are recognized for financial reporting or budgeting purposes. The three basis of accounting for governmental agencies are: (1) cash basis (when cash is received or paid), (2) accrual basis (when the underlying transaction or event takes place), and (3) modified accrual basis (revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability occurred).

Balance Sheet

A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specific date.

Balanced Budget

When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses, the budget is balanced.

Beginning Fund Balance

Fund balance available in a fund from the end of the prior year for use in the following year.

Bond

A city may raise capital by issuing a written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate.

Bond Rating

An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Two agencies regularly review city bonds and generate bond ratings: Moody's Investors Service and Standard and Poor's Ratings Group.

BRAC

An acronym which stands for base realignment and closure. It is the process the Department of Defense (DoD) has used previously to reorganize its installation infrastructure to support its forces in more cost effective ways (e.g. budget reductions).

Budget

A plan of financial and program operation listing an estimate of proposed appropriations or expenses and the proposed means of financing them, for a particular time period. The budget is proposed or preliminary until it has been adopted by the City Council.

Budget Calendar

The schedule of key dates or milestones which a government follows in preparation and adoption of a budget.

Budget Adoption

Formal action by the City Council, which sets the spending path for the year.

Budgetary Control

The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

CalPERS

State of California Public Employees' Retirement System.

Capital Asset

A tangible, fixed asset that is long-term in nature, of significant value, and obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include land, buildings, equipment, improvements to buildings, and infrastructure (i.e., streets, highways, bridges, and other immovable assets). A capital asset is defined as an asset with a useful life extending beyond a single accounting period.

Capital Budget

A financial plan of proposed capital improvement projects and the means of financing them for a given period of time.

Capital Outlay

A budget category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of more than three years. Capital Outlay items are budgeted in the operating budget.

Cash Basis of Accounting

A basis of accounting under which transactions are recognized only when cash is received or disbursed.

Certificates of Participation (COPs)

This financing technique provides long-term financing through a lease, installment sale agreement or loan agreement. Certificates of Participation (COPs) allow the public to purchase (in \$5,000 increments) participation in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land or facilities.

City Charter

Legal authority approved in 1925 by the voters of Monterey under the State of California Constitution establishing the current "Council - Manager" form of government organization.

City Manager's Message

A general discussion of the proposed budget as presented in writing by the City Manager to the City Council. The message contains an explanation of the principal budget items and summarizes the proposed budget relative to the current year adopted budget.

Community Priorities

Strategic work objectives that require collaborative action by several City departments and partnerships with other elements of the community.

Comprehensive Annual Financial Report (CAFR)

The official annual report of the City's financial condition at the conclusion of the fiscal year. The report is prepared to conform to Generally Accepted Accounting Principles (GAAP) for governmental units and presentation of the financial data in conformity with the Adopted Budget.

Conference Center Facilities District (CCFD)

Formed by resolution on November 19, 2013 to provide a vehicle for financing the renovation of the Monterey Conference Center under California's Mello-Roos Community Facilities Act of 1982. The CCFD provides a framework to levy a special tax on property developed for visitor accommodation facilities (i.e. hotel properties). The special tax ranges from 0.8% to 4.15% of all rent, depending on the classification of the hotel property.

Consumer Price Index (CPI)

A statistical description of price levels provided by the U.S Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Contingency

A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfalls, and/or unknown expenditures.

Department

An operational and budgetary unit designated by the City Council to define and organize City operations, or a group of related operations within a functional area.

Debt

An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

Debt Financing

Issuance of bonds and other debt instruments to finance municipal improvements and services.

Debt Service

Debt service refers to the interest and principal payments on bond issues and Certificate of Participation, and includes the issuance costs related to bond funding.

Deficit

The excess of an entity's liabilities over its assets, or the excess of expenditures or expenses over revenue during a single accounting period.

Depreciation

(1) Expiration in the service life of capital outlay assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) The portion of the cost of a capital asset that is charged as an expense during a particular period.

Division

An organizational unit consisting of program(s) or activity(ies) within a department which furthers the objectives of the City Council by providing services or a product.

Encumbrances

Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Enterprise Fund

A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These funds are entirely or predominately self-supporting.

Expenditure

The payment made for cost of services rendered, materials, equipment, and capital improvements.

Expense

Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

Expense Category

Expense object categories: Salaries and Benefits, Supplies and Expenses, Internal Services, Capital Outlay

Fee

The payment for direct receipt of a public service by the party who benefits from the service.

Fiduciary Fund

A fund type to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension, trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fiscal Year

A twelve-month accounting period of time to which the budget applies; for Monterey, it is July 1 through June 30.

Fringe Benefits

Benefits including employee retirement, Medicare, health, dental, vision, life insurance, uniforms, and deferred compensation plans.

FTE

Full Time Equivalent Employee (FTE) 2,080 hours per year = 1.0 Full-Time Equivalent position.

Fund

An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. There are three major types of fund: Governmental (general, special revenue, debt service, capital projects, and permanent), Proprietary (enterprise and internal service), and Fiduciary (trust and agency).

Fund Balance

The amount of financial resources immediately available for use. Generally, this represents the excess of unrestricted current assets over current liabilities.

Gann Appropriation Limit

Article XIII B of the State constitution was amended by Proposition 4 (Gann initiative) in 1979. Article XIII B limits growth in the spending of tax proceeds to tax proceeds appropriated in the "base year" of 1978-79 times the product of the allowable annual percentage change in a cost-of-living factor and the allowable annual percentage change in a population change factor. The cost-of-living factor is the larger of the annual percentage change in the State per capita personal income or the annual percentage change in the local non-residential assessed valuation due to new construction. The population change factor is the larger of the annual percentage change of the jurisdiction's population or the annual percentage population change of the county in which the jurisdiction is located.

General Fund

The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include City Council, Police and Fire Departments.

General Obligation Bond

A type of bond that is backed by the full faith, credit, and taxing power of the City.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

Goal

Goals are general statements of desired results and serve as points of reference to guide actions, decisions, and resource allocation.

Governmental Accounting

The composite activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of governments.

Governmental Accounting Standards Board (GASB)

The authoritative accounting and financial reporting standard-setting body for government entities

Governmental Fund

A fund type to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Grant

Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant given by the Federal government.

Indirect Cost Allocation Plan

The City uses an indirect cost allocation plan to ensure that enterprises and certain special revenue supported operations pay for themselves and are not subsidized by City taxpayers. General fund supported central services costs such as payroll, accounting, data processing, personnel, city management and facilities maintenance are allocated to those funds benefiting from these services based on statistical data reflecting use of these support services.

Infrastructure

Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, parks and airports.

Interfund Transactions

These budgetary transactions consist of quasi-external transactions which would be treated as revenues and expenditures if they involved organizations external to the governmental unit, reimbursements of expenditures initially made in one fund which are attributable to another fund, and operating transfers where monies are appropriated from one fund to another fund to reimburse expenses which are of benefit to the first fund.

Internal Service Fund

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

Liability

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. Note: This term does not include encumbrances.

Line Item Detail

A budget that lists detailed expenditure categories (permanent salaries, utilities, travel, training, etc.) separately, along with the amount budgeted for each specified category.

Long-Term Debt

Debt with a maturity of more than one year after the date of issue.

Measure P

Measure P increases the sales tax rate by one percent in the City of Monterey for four years "to address significant deferred maintenance by fixing streets, sidewalks, and potholes; improve related access and safety for senior citizens, disabled residents, and others; and repair its 100-year-old storm drain system to protect our beaches/Monterey Bay." The ballot measure was approved by 74% of voters in November 2014. The tax is effective from April 1, 2015 through March 31, 2019.

Mission

A description of the basic purpose and responsibility of the division or department.

Modified Accrual Basis of Accounting

Basis of accounting whereby revenues are recognized in the accounting period in which they become available and measurable; expenditures are recognized in the accounting period in which the fund liability is incurred (if measurable), except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Municipal Code

A compilation of City Council approved ordinances currently in effect. The Code defines City policy in various categories, for example, Civil Service rules, traffic regulations, sanitation and health standards, building regulations, and planning and zoning regulations.

Objective

Statement describing a significant result or service level change to be accomplished during the next fiscal year. It describes a specific, verifiable, and measurable actions, steps, or process undertaken in the service of a goal.

Operating Budget

A financial, programmatic and organizational plan for furthering the goals of the City Council through the departments of the City, which does not include one-time capital improvements projects.

Ordinance

A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

Patient Protection and Affordable Care Act

Patient Protection and Affordable Care Act is a United States federal statute signed into law by President Barack Obama on March 23, 2010 that is aimed at increasing the rate of health insurance coverage for Americans and reducing the overall costs of health care.

Pay-As-You-Go Basis

A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Performance Measure

Quantifiable indicators that measure program workload or progress in achieving program objectives.

Program

An activity or division within a department which furthers the objectives of the City Council by providing services or a product.

Proprietary Fund

Funds that focus on the determination of operating income, changes in net assets (cost recovery), financial position, and cash flows. There are two types of proprietary funds: Enterprise and Internal Service Funds.

Purchase Order

A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Re-appropriation

The amount of money that is budgeted for a project in a prior year but is not spent or encumbered and needs to be appropriated again in the current year in order to continue the program originally intended.

Reimbursements

Payments of amounts remitted on behalf of another party, department or fund. They are recorded as expenditures or expenses in the reimbursing fund and as reductions of the expenditure or expense in the fund that is reimbursed (see Interfund Transactions).

Reserve

An account used to set aside a portion of the fund balance as legally segregated for a specific use.

Resolution

A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The adopted City budget is approved by resolution and requires a majority vote of the Council members present at budget adoption time. During the fiscal year other budget modifications made by the City Council require a majority plus one vote.

Return on Investment

Requests for additional resources previously classified as enhancements are now categorized as Return on Investments. Requests will only be considered when the investment increases revenue, decreases operating expenses, or creates operating efficiency.

Revenue

Sources of income used to finance City governmental services.

Salaries and Wages

A budget category which generally accounts for full-time, part-time, and temporary employees' salaries, overtime costs and fringe benefits for a particular division or program.

Self Insurance

A term often used to describe the retention by an entity of a risk of loss arising out of the ownership of property or the activity of the agency.

Service Benchmark

A short list of indicators (outputs, outcomes, trends over time) for the departmental or interdepartmental efforts important to Council and the community to communicate the City's strategic and day-to-day work.

Special Revenue Funds

Revenues that can be spent only for specific purposes stipulated by the Constitution, external resource providers, or through enabling legislation

Supplies and Expenses

A budget category which accounts for all non-personnel expenses. Examples include office supplies, utility costs, legal advertising, equipment maintenance, small tool purchases, building/structure maintenance and contractual services.

Taxes

Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit. This term does not include charges for services rendered only to those paying such charges, for example refuse collection.

Tourism Improvement District

An assessment established by the Monterey County Tourism Improvement District (MCTID) in 2007, used to administer marketing programs to promote the County of Monterey as a tourism destination and to fund projects, programs, and activities that benefit lodging businesses within the district. The assessment levied on lodging businesses within the city of Monterey is \$2.00 per occupied room night for full service facilities and \$1.00 per occupied night for limited service. The City is entitled to retain one percent (1%) of the assessments collected to defer the administrative costs incurred. All of the assessments imposed are reviewed annually by City Council as the lead agency for the entire county, based on the annual reports prepared by the Monterey County Convention and Visitors Bureau.

Transient Occupancy Tax (TOT)

A tax on hotel/motel stays thirty days or less. The rate in the City of Monterey is currently 10%.

Trust and Agency Funds

Types of fiduciary funds which account for assets held by the City in a trustee capacity. The budget does not appropriate fiduciary funds.

Vehicle License Fee

Vehicle License Fee (VLF) is an annual fee on the ownership of a registered vehicle in California. It has been assessed on all privately owned registered vehicles in California in place of taxing vehicles as personal property since 1935. The VLF is paid to the Department of Motor Vehicles (DMV) at the time of annual vehicle registration. A portion of VLF had traditionally been apportioned to cities on a per capita basis. However, effective July 1, 2011, virtually all VLF revenues previously apportioned to cities were shifted to fund law enforcement grants as a part of efforts to solve the State's chronic budget problems.

