

CITY OF MONTEREY



ADOPTED BUDGET 2008-09

CITY OF MONTEREY
ADOPTED OPERATING BUDGET
2008-09

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CITY OF MONTEREY

ADOPTED BUDGET 2008-09

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BUDGET

TRANSMITTAL

SECTION



To: Mayor & City Council
From: City Manager
Date: June 3, 2008
Subject: Fiscal Year 2008-09 Proposed Operating Budget

The City of Monterey proposed operating budget for fiscal year 2008-09 (FY09) presented here is BALANCED, covers all debt service and employee pay and benefit obligations, and increases the reserves for Economic Uncertainty and Capital Facility Renewal. However, it is very much a “hold the line” budget, and one that staff believes does not go far enough in regards to funding City long-term facility and infrastructure renewal responsibilities.

Staff is projecting a \$149,510 General Fund operating surplus in FY09, as shown in the following summary. Detailed descriptions of estimated revenues and proposed operating expenditures follow later in this report.

**General Fund Proposed Operating Budget
FY 2008-09**
(millions)

Operating revenues	\$55.63
Operating Expenditures (net)	(57.63)
Transfers (net)	<u>2.15</u>
Net Operations	<u><u>\$0.15</u></u>

Overview of Fiscal Condition

At the mid-year budget review back in February, a word of caution was given that though City finances had been well managed, there were “storm clouds” that needed to be watched. One such cloud was the State’s deteriorating fiscal condition and the other was the worsening economy. In recent months a little rain has begun to fall in both of these areas.

On the State’s fiscal condition, at mid-year staff reported that the State’s structural imbalance was \$14.5 billion. The latest revision of the Governor’s budget now estimates that the shortfall is more than \$22 billion. It goes without saying that this is a significant problem for the State and a big hole to fill in a general fund budget just over \$100 billion. The State’s reluctance to deal with this structural imbalance in a prudent and timely fashion puts a tremendous amount of pressure on the Governor and

Legislature to find an easy way out. Too often in the past this way has been on the financial backs of counties, special districts and cities.

To the Governor's credit, so far his budget proposals have not included significant takeaways from cities. This is in part due to legislation passed in 2004 that made it much more difficult for the state to take away local revenues. The State's budget process is still young however, and it is possible that they will find a way to tap into local revenues to help solve their problem. Though there are no State take-aways factored into the proposed budget at this point, the Legislative Analyst's Office recommended that the State take Proposition 172 sales tax money from local governments and eliminate the COPS grant program. Though these proposals appear to be dead, they alone would cost the City of Monterey approximately \$340,000 annually.

On the worsening economy, even since the February mid-year report the overall economic picture has grown weaker and more of a concern. Sales tax continues to be a weak revenue source as citizens and visitors have to shift some of their disposable dollars from retail purchases to higher food and gasoline costs. In addition, Monterey retail establishments continue to face competition from both online and out of town "big box" alternatives. This has caused the revenue estimate for sales tax to show no core growth in FY09, which is in line with our auditor's and the State of California's estimates.

On the positive side, the opening of new stores in Del Monte Center and the restaurant and retail sales related to the Intercontinental The Clement Monterey Hotel are expected to help offset the generally lackluster growth expectations elsewhere. It is increasingly important to emphasize economic development and the fiscal impact of City planning and land use decisions.

Interest earnings on the City's investment portfolio are also now expected to be less than projected a few months ago due to lower interest rates available in the marketplace. Whereas the City earned an average of 4.7% on its portfolio in 2007, current rates are closer to 3.8% which means lower interest earnings for the City.

These and other economic forces have combined to make FY 2008-09 a very difficult year to balance. As this report will outline later, there were many items requested that are not being recommended to Council as the funds were simply not available. Attachment A to this report details many of the budget requests not recommended for inclusion in the FY09 budget.

Under-funded Capital Facilities and Infrastructure Program

The theme of my budget message to you last year was the dual challenge of increased competitiveness for qualified staff ("human infrastructure"), and increased need for renewal of our streets, sewer, storm drains and facilities ("capital infrastructure"). The City Council made it their priority to take care of its employees first, because it is the hard-working staff of the City of Monterey who implement the community's priorities and provide its citizen's first-class services.

In this regard, the Council took a number of actions over the past two years to encourage employee retention and enhance employee recruitment efforts. Some of these efforts were:

- Position reclassification and/or salary adjustment of many miscellaneous employees to bring them to the average of the market and more appropriately align them within the organization;
- Significant increase in police and firefighter salaries;
- Enhancement of pension plan for miscellaneous employees;
- Reorganization of Public Works and Community Development Departments into the Department of Plans and Public Works.

Of course, given demographic trends we will need to remain diligent in our efforts to keep the City of Monterey the premier local government place to work in the Monterey Bay area.

The second main theme from last year's budget was the challenge of an increased need for renewal of our streets, sewer, storm drains and facilities. Council has authorized some initial steps in this regard. For example:

- Construction truck impact fee: implemented in 2006, this fee is due for reconsideration in FY09. Expected revenue in FY09 is \$550,000. This almost doubles the \$575,000 we expect to receive from gas tax proceeds.
- In FY07 Council authorized the establishment of several capital renewal reserves for key City facilities. Since then about \$1.6 million has been set aside for future major renewal projects. The proposed FY09 budget includes an additional \$900,000 set aside into facility renewal reserves for major City facilities (Sports Center, Conference Center, Library, wharves, recreation centers, City Hall).
- In July 2007 Council appropriated \$2.2 million to replace a portion of the aging HVAC systems at the Monterey Conference Center.
- In the FY08 Capital Improvement Program (CIP) budget Council approved \$2.175 million in structural design and repair projects for the wharves.

It is important to remember that we invest more in our facilities and infrastructure than nearly all of our neighbors (and probably most communities in California) but, despite these and other steps forward, recent studies show that we have much more to do to bring our facilities and infrastructure up to where they should be. Two such examples are:

1. Sewer improvement study: identified \$15.7 million in necessary improvements. Current sewer rate structure pays for only ongoing operations – not capital improvement. Staff is studying a possible sewer revenue bond issuance with corresponding sewer rate increase.
2. Conference Center: a facility condition analysis prepared last summer determined that there is \$14.5 million in capital renewal that needs to be done over the next several years to this thirty-year old facility.

Similar facility condition analyses are done or underway for the wharves, Sports Center and Library. All of which continue to highlight our under-funding of capital facilities.

What funding is in place for capital renewal?

For the first time in many years, in FY07 Council approved the funding of several capital renewal reserves for key facilities such as the Sports Center, Conference Center, Library, the wharves, recreation centers and City Hall. Currently these reserves total just over \$2.5 million as shown in the chart below. This is a start, but not nearly enough as the above discussion describes.

**General Fund
Capital Facilities Renewal Reserves**

Facility	FY08	Add in FY09	FY09
Sports Center	\$370,150	\$190,000	\$560,150
Conference Center	410,000	205,000	615,000
Library	86,355	56,000	142,355
Wharves I & II	540,000	270,000	810,000
Recreation Centers	75,000	75,000	150,000
City Hall	104,000	104,000	208,000
Total	\$1,585,505	\$900,000	\$2,485,505

In order to recognize the importance of planning ahead for capital expenditures, as the above chart shows, staff is recommending in the FY09 budget that \$900,000 be transferred into these Capital Facility Renewal Reserves. These transfers represent a set-aside of 1% of the insured value of these properties each year for future use. Staff believes this level of funding is not nearly enough as it implies these facilities will last 100 years before replacement or major renewal is needed. The true rate of set-aside should be 3 to 5 times what we are currently funding, depending on the facility. However, even this proposed set-aside amount will help keep some momentum going on the funding of these key reserves.

This funding is on top of the regular ongoing General Fund Capital Improvement Program (CIP) budget, which is proposed to be \$1,250,000 in FY09. Please note that the proposed CIP budget for FY09 includes an additional \$540,000 for a project at the Conference Center to repair the remaining portions of the HVAC system. Staff will be recommending that this project be funded by the Conference Center Capital Facility Renewal Reserve noted above, which would draw the reserve down to \$75,000.

How is General Fund capital program currently funded?

As Council is aware, in 1992 a reimbursement agreement was established between the City and the Redevelopment Agency. This agreement required the Agency to repay the City's General Fund for cash advances made in previous years. For example, the reimbursement in FY08 from each of the three redevelopment project areas is \$1.5 million for the Greater Downtown project area, \$1.1 million for the Custom House

project area, and \$1.8 million for the Cannery Row project area for a total repayment of \$4.4 million. It is this funding stream that the General Fund has been using to fund the General Fund portion of the CIP program (usually about \$1.25 million), pay for non-enterprise fund debt service (about \$1.1 million), and in some years fund capital reserves or other one-time expenses. However, since this repayment is from the Redevelopment Agency it is not a permanent funding stream.

Each of the three Redevelopment Agency project areas have a "tax-increment cap", which means there is a limit to how much property tax can be collected in that project area. Redevelopment agencies, though very long-lived, were not designed to last forever -- just long enough to rid the project area of "blight". It is important to note that one of the three project areas, Cannery Row, is projected to hit its cap in fiscal year 2009-10. This is about a year earlier than originally projected due to the large increase in property tax increment that is expected to come from the completion of the Intercontinental The Clement Monterey Hotel.

Whereas this will not affect next fiscal year (FY09), it does mean we will see a substantial drop in the redevelopment repayment (approximately \$1.8 million) in the following fiscal year (FY10). There will still be sufficient redevelopment repayment monies in FY10 to cover the General Fund CIP program (about \$1.25 million) and required debt service (\$1.1 million). However, there will no longer be additional funding available from this source to fund capital renewal reserves, or other General Fund one-time expenditures (primarily facilities renewal) as in the past. This event will further exacerbate the already difficult problem we face of under-spending on our capital facilities and infrastructure. It also highlights the need over the next year to develop a plan to adequately take care of the City's infrastructure.

Construction Truck Impact Fee

One source of funding for street renewal that has been extremely helpful has been the Construction Truck Impact Fee. Staff will soon be proposing to Council the extension of this fee by five years. The Construction Truck Impact fee was approved by Council in 2005 and imposed a fee of 1% of the building valuation on construction activities in the City. The fee reimbursed the City for damages on the City's streets and roadways that were caused by construction related traffic. In the past two and one-half years the fees generated revenues of around \$1,400,000, which were used to resurface and reconstruct various streets in Monterey such as Del Monte Avenue, David Avenue, Wave Street and numerous streets in our neighborhoods. As part of the renewal process, staff conducted two public outreach meetings in May 2008 and is finalizing the analysis and staff report for Council's review and approval.

Overview of General Fund Revenues

General Fund revenues are estimated to be \$55.6 million in FY09, which would be up 6.2%, or \$3.25 million over the current year's revised estimates. For all funds, operating revenues are estimated to be \$98.6 million, up 4.4% from the prior year. Following is a discussion of the major General Fund revenue sources.

Transient Occupancy Tax

The current fiscal year has shown growth rates of 5.1% for the first eight months of the year. This is in line with our revised estimate at midyear. Note that part of this additional growth is due to the reopening of a larger hotel that had undergone a major remodel. Next year we are estimating a "base" growth of 4%, keeping in mind the high cost of gasoline and the weak economy. Several hotels have stated that their group sales are down primarily because of travel costs, including the increased cost to transport supplies and equipment used in presentations.

Transient Occupancy Tax is the City's single largest revenue source making up 27% of the General Fund estimated revenue total for next year. As shown in the following table (which includes both General Fund and Neighborhood Improvement Program portions), TOT is projected to increase 13.2%. This figure includes the base growth rate of 4% noted above, and the additional TOT expected to be generated by the Intercontinental The Clement Monterey Hotel that opened in May of 2008.

TOT Growth		
<i>(General Fund and NIP)</i>		
Fiscal Year	Total TOT (millions)	Growth Rate
2000-01	\$14.6	1.4%
2001-02	12.9	-11.5%
2002-03	12.5	-2.7%
2003-04	12.8	2.4%
2004-05	13.6	6.1%
2005-06	14.2	4.1%
2006-07	15.2	6.9%
2007-08 est	15.9	5.1%
2008-09 est	18.0	13.2%

Property Tax

Although we are hearing about the rapid increase in foreclosures and the decrease in home sales in Monterey County, so far the City of Monterey has managed to weather this latest housing crisis. We are seeing a decrease in our supplemental property tax revenues however. Supplemental property tax is assessed when a home is sold resulting in the property being reassessed. With the slow down in home sales, homes and commercial properties are not being reassessed as often, and the property tax remains the same. We will continue to monitor the housing market and will revisit this revenue at midyear. For FY09 property taxes are projected to increase 4.6% to \$8.4 million. Property tax generates 15% of all General Fund revenues.

Property Tax Growth

Fiscal Year	Property tax (millions)	Growth Rate
2000-01	\$3.7	8.4%
2001-02	3.9	4.7%
2002-03	4.1	6.8%
2003-04	4.4	7.4%
2004-05	* 6.4	44.4%
2005-06	* 7.3	14.3%
2006-07	* 7.5	2.9%
2007-08 est	* 7.9	4.9%
2008-09 est	* 8.4	4.6%

* Includes Property Tax in Lieu of VLF

Sales Tax

Monterey sales tax collections for the 4th Quarter of 2007 (including Christmas sales) mirrored the majority of cities/counties in the rest of the State, flat or slightly down. Statewide estimates for FY09 are also flat or down over this year, primarily because of home foreclosures, the disappearance of home equity lines, oil prices, and the continued increase of internet sales.

Sales tax revenue in FY09 is estimated to be \$7.8 million (not including Prop. 172 safety portion), making it the third largest General Fund operating revenue source (14% of projected revenues) after TOT and property tax. Though the “base” growth in sales tax is expected to be flat, the addition of several new retail stores opening at Del Monte Center and on Cannery Row (e.g. Williams Sonoma, Pottery Barn, "C" Restaurant, etc.) has provided a boost to sales tax projections. This estimate represents a total increase of 4.6% over the revised projection for the current year.

Sales Tax Growth

Fiscal Year	Sales tax (millions)	Growth Rate
2000-01	\$7.3	8.5%
2001-02	6.7	-7.7%
2002-03	6.3	-5.5%
2003-04	6.3	-0.7%
2004-05	6.9	9.4%
2005-06	7.0	1.6%
2006-07	7.3	3.8%
2007-08 est	7.5	3.0%
2008-09 est	7.8	4.6%

Overview of General Fund Expenditures

Overall for FY09, proposed General Fund operating expenditures amount to \$59.8 million. This represents an increase of 6.6% from the FY08 amended budget and a 8.2% increase over the original FY08 budget. After allowing for estimated budget savings and one-time items paid for with non-operating money, the net operating expenditure budget is \$57.6 million. The total proposed FY09 operating expenditures for all funds is \$101.4 million, which represents a decrease of 2.8% from the FY08 amended budget and an increase of 6.7% over the original FY08 adopted budget.

To give Council a sense for how many and what type of requests were not included in this proposal due to lack of funding, please refer to "Attachment A". You will see that there are many worthwhile items, including many maintenance requests that are being recommended for deferral. "Attachment B" is a summarized listing of all changes to regular positions that are included in this proposed budget.

Budget Highlights

The following tables highlight some of the more significant programs and budget issues that are included in the proposed budget for fiscal year 2008-09.

Police Department

Vehicle Replacement:

Five patrol vehicles	150,000
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Operating budget:

Organizational Development. \$25,000 requested	10,000
Taser replacement & supplies	17,538
Digital cameras, additional video cameras	13,214
Increased ammunition costs (\$8,800), equipment for "mobile field force" (\$3,900)	12,700

Building maintenance:

Install camera(s) outside the front lobby of the PD	8,400
Fix heating problem in offices	8,000
New flooring in the classroom	2,880

The Police Department is making plans to join the regional **Monterey Peninsula Regional Special Response Unit** that is now being formed. While the costs in the first year will be paid by available grant funding and some internal resources, the City's participation in future years will require supplemental funding totaling approximately \$75,000 per year.

Fire Department

Operating budget:

Firehouse software license upgrade/training		12,035
Contracted plan review service fees – offset by revenues		10,409
Mobile Data Computers to be installed in first-out fire apparatus and command vehicles; Fire GOLD repeater to improve communications in Monterey and Pacific Grove areas (if the Fire service contract with Pacific Grove is implemented)		58,594
Overtime - The proposed budget includes an additional \$60,000 for overtime expenses, bringing the total Fire operations overtime budget to \$502,000. Part of the increase is due to the fact that as salaries are adjusted upward, overtime costs rise as well. Initial analysis has determined that almost half of all overtime usage is attributable to leave backfill. And absences related to workers compensation make up 59% of the need for leave backfill. Fire and Finance Department staff will be analyzing fire operations overtime costs in the months ahead to better understand why it continues to increase so rapidly.		60,000
Misc equipment		14,400
Misc furniture replacement		11,000
Replace structural turnouts		19,600

Building maintenance:

Main electrical panel replacement	FS #3	15,000
Add security lighting outside	FS #3	5,200
Boiler replacement	FS #3	25,000
Provide fresh air supply to newly modified sleeping area	FS #1	11,700

Plans and Public Works Department

Parks projects:

Paint Dennis the Menace Equipment		4,000
Friendly Plaza Walkway Repair-Phase V		5,000
Scholze Park Walkway Repair		10,000
Replace Lake Air Pump		7,000
Lake Pump and Sand Filter		30,000
Pearl St. Entrance Modifications		15,000
Resurface 2 Tennis Courts (annual)		14,000
2 Flash Cams-RV Lot, Storage Yard		6,000
Dog Park ADA Ramp		8,000

Operating budget:

Plans & Public Works	Hansen/Eden interface, digital sender	33,932
Capital Projects	Hazard/Trip Abatement-\$50,000 requested	25,000
Parks	Parks equipment replacement	40,000
Urban Forestry	Heavy duty laptops for Arborists	19,305

Building Safety & Inspection	Replacement of Permits Plus software, large format scanner, laptops w/kits, storage server, replacement digital cameras	121,765
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Building maintenance:

Public Works Restroom - replace sink top	Public Works	3,500
Vent the men's restroom at Parks Office	Parks Office	9,000

Recreation Department

Operating budget:

Recreation-Special Events	Upgrade Recreation Specialist to full-time	47,544
Recreation-Special Events	New part-time Rec Specialist/min wage adjust	26,350
Recreation-Special Events	Eliminate two RPT Rec Specialists to fund above position adjustments	(71,252)
Monterey Sports Center	Replace aging cardio, pool and gym equipment. \$123,993 requested, \$60,000 approved.	60,000
Sports Center Building Maint.	Resand/reline gym floor & studio 1 floor	16,500

Building maintenance:

Sports Center duct and register cleaning for locker rooms	Sports Center	10,000
Youth Center install new carpet & remove inside BBQ	Youth Center	6,900
Fumigation/Tent	Senior Center	6,000
Youth Center - Replace countertops in kitchen	Youth Center	6,800
Hilltop Center - Refinish all kitchen cabinets	HLTP Center	5,200
Replace floor covering in kitchen area in kind.	Senior Center	3,200

Library & Museum Department

Operating items:

Library-Readers Services	e-commerce and self-check system lease	16,422
Colton Hall Museum	Contribution to Historic Monterey	15,000

Building maintenance:

Library termite fumigation	15,100
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Public Facilities Department

Operating items:

Conference Center	Increase Public Facilities Director from one-half time to full time effective 1-1-09. This would only be implemented if the Asst. Public Facilities Director retires at year-end. Staff does not believe that only a half time Public Facilities	15,067
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	Director would be adequate to manage the department and ensure a smooth transition with the loss of such a key staff member. The Asst. Public Facilities Director position would be eliminated.	
Conference Center	Risers, piano, panel curtains, tables, paint/carpet offices, etc. \$44,285 requested.	20,000
Visitor Promotion	CPI adjustment to Visitor Center/CVB Contract - Included in this budget proposal is a request for \$41,284 in additional "fair share" funding for the Monterey County Convention and Visitors Bureau's (MCCVB) destination marketing, group sales and housing services programs. This brings the City of Monterey's total MCCVB investment to \$910,188. This amount is based on an agreed-upon formula, which is 6% of the previous year's TOT collections.	41,284

Building maintenance:

Replace Roof (Roof is Historic)	OSIO Adobe	23,900
Replace two boilers with high efficiency boilers	Conference Center	35,000
Replace cedar shakes roof on Harbor Office	Harbor Office	38,000

General Government

Operating budget:

City Clerk	Employee tuition assistance, MI3 member training	20,000
City Clerk	Nov 2008 elections	46,000
Finance	Eden budget software module	48,620
Finance	Sr Accountant – Presidio – paid for by Army	118,515
Finance	Crystal report writing development, timekeeping software enhancements	40,000

Building maintenance:

Repair plaster wall in Lord Nelson room	City Managers Office	4,500
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FINANCIAL OVERVIEW – OTHER FUNDS

The City maintains a number of funds other than the General Fund to account for the revenues and expenditures of activities that are separate from the General Fund for either legal or accounting purposes. A brief overview of the FY09 budget picture, and some of the proposals for some of the more significant of these funds follows.

Presidio Public Works Authority Fund

The Presidio Public Works Authority Fund accounts for the operational activities, capital projects, and revenues associated with the municipal services contract between the City and the U.S. Army at the Presidio of Monterey. Services provided to the Army include maintenance of buildings, streets, sewers, storm drains and water systems and other special projects. The proposed FY09 operating budget of just over \$6 million includes an estimated payment to the General Fund of \$868,000 for the overhead and administrative support the City provides to support this contract.

Recently the Army changed the methodology regarding how to account for the cost of services provided to them by the City, and related overhead costs. This change will require that the City provide additional accounting services to the Army in order to stay in compliance with contract provisions. Because of this, the proposed FY09 budget includes the addition of a Senior Accountant in the Finance Department to oversee the financial aspects of this major, multi-million dollar contract. This position will be fully funded by the Army.

Storm Water Utility Fund

Projected revenues of \$1.08 million in the Storm Water Utility Fund fall short of the \$1.27 million in proposed operating expenditures in this fund for FY09. In addition, the Storm Water Utility Fund has not been able to fund its capital projects for some years now. These projects have been funded with either General Fund or Neighborhood Improvement Program (NIP) monies as these funds are available.

State and Federal requirements for public education, testing of storm water flows, and continued implementation of best management practices have significantly increased the budget in this fund, without a currently identified revenue stream to offset these new costs. Increasing the Storm Water Utility fee would require a vote of the people because under Proposition 218 storm water fees are considered property-related fees, unlike water, sewer or refuse fees.

The Plans & Public Works Department requested a replacement vector truck (used to clean out storm drainage lines) for FY09 in the amount of \$240,000. This vehicle has reached the end of its useful life and is due for replacement. Funding has been set aside in the Equipment Replacement Fund, therefore this vehicle is recommended for replacement in this budget.

Sewer Line Maintenance Fund

The Sewer Line Maintenance Fund will generate an estimated \$1.2 million in FY09 which just pays for the \$1.17 million in projected operating expenditures. In the past, Sewer Fund fees generated enough revenue to pay for operating costs as well our “pay-as-you-go” capital program. However, as costs have risen and the sewer maintenance fee has not, revenues now pay for operations only.

To address this infrastructure funding shortfall, staff has been analyzing the pros and cons of issuing sewer revenue bonds to implement a \$15.7 million sewer capital renewal/replacement program. While financing capital needs with debt requires careful consideration, given the size of the sewer renewal and replacement program, and the importance of minimizing the potential for sewer leaks, staff believes the current pay-as-you-go method is not getting the job done. In order to pay for the approximately \$1 million annual debt service, sewer fees would likely have to be increased. Currently the rate is 46.7% of the Monterey Regional Water Pollution Control Agency (MRWPCA) sewer fee, which generates most of the \$1.2 million in revenue mentioned above. Staff is still studying this matter and will return to Council in the future with options and a recommended course of action.

Cemetery Fund

Projected Cemetery revenues of \$245,000, and an operating budget of \$319,000 results in a \$74,000 operating shortfall that the General Fund will have to subsidize. In addition, the Cemetery Fund will require an advance from the General Fund of \$74,141 to cover the debt service payments (which end in FY13) on the columbarium. This amount will be recorded as an interfund loan as it is projected that over time sales of all niches from the columbarium will far exceed the total debt service costs. However, since the columbarium loan will be paid off more quickly than all niches will be sold, there will be a need for advances from the General Fund in the meantime.

Marina Fund

The Marina Fund's proposed budget for FY09 totals \$2 million, which includes debt service on state loans in the amount of \$414,000. In addition, the Marina Fund will transfer \$140,689 to the General Fund next year to assist with the expense of maintaining Wharf II. Total estimated revenues for FY09 in the Marina Fund are expected to be \$2.2 million.

Staff is currently reviewing the allocation of salary costs between the Marina Fund and Harbor activities. While the Marina Fund is a separate enterprise fund (i.e. supported by user fees), the City's Harbor is operated out of the General Fund. Preliminary analysis indicates the Marina may be subsidizing Harbor activities, and the Public Facilities Department would like to remedy this. The Finance Department will study this matter in the coming months to determine whether or not a re-allocation is warranted.

Parking Fund

The proposed \$6.4 million Parking Fund FY09 budget includes \$919,349 in facility lease payments for the Cannery Row Parking Garage. In addition, \$206,932 will be transferred from the Parking Fund to the General Fund as reimbursement for custodial, parks and street maintenance services. The Parking Fund will also make its second annual installment of \$1,265,000 to the General Fund in repayment of past advances made.

Parking Fund revenues are projected to be \$6.7 million which, although sufficient to cover operations, will not cover the debt repayment to the General Fund. Staff expects

that the Parking Fund reserve (currently \$10 million) will be drawn down to some extent in the next few years as it repays the General Fund. Once the debt service on the Cannery Row garage ends in FY13, this will mostly offset the repayment to the General Fund. Public Facilities Department staff is reviewing the need for parking fee increases to bring the Parking Fund's operating budget into balance for the long run.

Worker's Compensation Fund

The Workers Compensation Fund reserve is currently \$6 million. Last year's actuarial report indicated that the reserve level may be under-funded. Because of this, an additional \$200,000 is programmed in to the proposed budget to increase this reserve. A new actuarial study will be performed this summer to determine whether we are on track or if additional transfers will be necessary. Staff will study this report when it is completed and return to Council at the next mid-year review if additional funding is required.

Reserve for Economic Uncertainty

In FY04, Council authorized a draw of \$1.5 million from the Reserve for Economic Uncertainty to balance the budget during those challenging economic times. The proposed FY09 budget brings the reserve up to \$6.6 million, which is equivalent to 11.4% of General Fund net operating expenditures. Council fiscal policy sets the target reserve at 15%, which would require a reserve of \$8.6 million, so we are currently \$2 million short. In the FY08 budget, Council approved a plan to gradually bring the Economic Uncertainty reserve back up to 15% by FY14. The proposed budget for FY09 includes a transfer of \$750,000 into this reserve in accordance with Council direction.

LONG-TERM GENERAL FUND FORECAST

As you can tell from the tenor of this budget message, the next few years will be very fiscally challenging as we cope with a slowing economy and the increased need to fully fund our capital facility and infrastructure responsibilities. In past generations City Councils built and citizens paid for the buildings, streets, storm drains and sewers we are currently using up. Continued under-funding and deferred maintenance will effectively push this responsibility off to the next generation, which is not right or fair. This strategy could also lead to unacceptable maintenance conditions and/or failures in the City's infrastructure. We must not wait until it is a crisis. We must start investing more. In the medium term, this will require a discussion of new revenue sources or community acceptance of much lower facility or service standards than we have today.

This situation is not unique to the City of Monterey by any means, though we believe we do a better job with our infrastructure than most communities. School districts, counties, cities and the State are all at times forced to defer maintenance when the budget gets tight. Nevertheless capital renewal is a responsibility we must take seriously for the benefit of our citizens, visitors and future generations.

As you can see from the chart below, we are projecting a modest \$149,510 operating surplus in FY09. This is achieved in part by paying for “one-time” items in the operating budget with funds from the Redevelopment Agency repayment totaling about \$1.17 million. However, as I mentioned earlier in this report, with the Cannery Row project area hitting its property tax increment cap in FY10 that financing option will no longer be available.

This proposed FY09 budget also continues to fund our Capital Facilities Renewal Reserves in the amount of \$900,000, though we are also recommending in the CIP budget that \$540,000 be drawn from the Conference Center Reserve to pay for repairs to the HVAC system as noted earlier. Also funded in the amount of \$750,000 is the plan to bring the Reserve for Economic Uncertainty back to policy levels by FY14. The projected ending General Fund balance for FY09 is a modest \$266,878.

General Fund Financial Forecast

	<u>2008-09</u>	<u>2009-10</u>
	Proposed Budget	Preliminary estimate
Operations		
Revenues	\$55,634,610	\$57,796,884
Expenditures	(57,634,441)	(60,301,721)
Net transfers	2,149,341	1,441,210
Budget adjustments needed	0	1,200,000
Net operating surplus (deficit)	149,510	136,374
Beginning Fund Balance	14,916,913	15,537,422
Redevelopment Agency loan payback	4,443,617	2,684,642
Net non-operating transfers	(1,063,012)	799,208
CIP	(1,790,000)	(1,250,000)
Debt Service	(1,119,606)	(1,102,373)
Ending Fund Balance	15,537,422	16,805,273
Reserves	15,270,544	16,741,832
Available General Fund ending balance	\$266,878	\$63,441

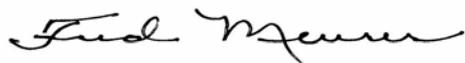
Fiscal Year 2009-10

Looking past next fiscal year to FY10, because of the softening of the economy and the end of the Cannery Row project area, the chart above anticipates the need to find about \$1.2 million in new revenues or reduced expenditures to balance the budget. In fact, this budget reduction process has already begun in that the Plans and Public Works Department is proposing the elimination of three positions in FY09, resulting in savings of about \$300,000. The positions are Special Senior Project Manager, Engineering

Technician and Transportation Program Coordinator. Without this early action we would have had a bigger budget-balancing job in FY10.

This would again be a “bare bones” status quo budget, and still would not fund capital renewal adequately. The above FY10 proposal anticipates \$900,000 being transferred from the Public Center Reserve to fund the Capital Facilities Renewal Reserves. The FY10 forecast also includes an allocation to the Reserve for Economic Uncertainty of \$500,000 to continue the process of bringing this reserve back to the 15% policy level.

In summary, the budget presented to you here for FY09 is balanced. However as we have been discussing for the last two years now, the next big fiscal challenge before us as a community is the adequate funding of our facilities and infrastructure maintenance.

A handwritten signature in black ink, appearing to read "Fred Meurer". The signature is fluid and cursive, with the first name "Fred" being more prominent than the last name "Meurer".

Fred Meurer
City Manager

ATTACHMENT A

Budget Requests NOT recommended for approval

To give the Council an indication of how difficult it has been to “hold the line” in this budget proposal, here is a listing of the more significant items requested in this year’s budget process not recommended for approval due to funding shortages. As Council can see, there are many worthwhile and even necessary proposals in the lists below. However, we are in a position of having to make difficult choices in order to maintain a balanced budget.

SUPPLEMENTAL REQUESTS NOT APPROVED (>\$10,000)		AMOUNT NOT APPROVED
GENERAL FUND DEPARTMENTS	DESCRIPTION	
City Clerk	New position-Admin Asst II/offset by returning 1/3 position currently shared with City Manager	55,276
Human Resources	New position - Administrative Assistant II	61,096
Human Resources	HR specialized legal services outside City Attorney's office	12,000
Human Resources	Increase Community Resource Coordinator from 75% to 100%	21,128
Finance	New position-Finance Analyst - Purchasing	103,840
Police	Organizational Development. \$25,000 requested, \$10,000 approved	15,000
Police	Thermal technology device	10,500
Fire	Overtime. \$60,000 approved	55,218
Fire	Thermal imaging camera	14,000
Fire	Delay replacement of 1984 fire pumper one year	435,220
Plans & Public Works	New position - Administrative Assistant I	64,055
Plans & Public Works	Reorg space analysis/moving expenses	30,000
Planning & Engineering	1)Traffic circulation policies 2)Consistency w/General Plan 3)update Housing element General Plan	135,000
Planning & Engineering	Robotic station for surveying	27,631
Capital Projects	Hazard/Trip Abatement-\$50,000 requested	25,000
Capital Projects	ADA compliance	50,000
Traffic Engineering	Increased costs due to incorporation of high intensity reflective material on traffic signs	15,000
Custodial	Add 2 FT Custodial positions	94,164
Custodial	Supply cost increase (\$5,000); New vacuums & buffer (\$5,000)	10,000
Urban Forestry	Greenbelt maintenance/EI Estero eucalyptus trimming	34,000
Building Safety & Inspection	New position: Environmental Sustainability Coordinator	53,932
Building Safety & Inspection	Increase PT hours Green Bldg Program	10,000
Housing & Property Management	Peer review of ground water contaminant studies (Vapor Cleaner)	15,000

Traffic Engineering	N. Fremont St traffic engineering analysis	27,500
Monterey Sports Center	3% utility increase	11,124
Monterey Sports Center	Replace aging cardio, pool and gym equipment. \$123,993 requested, \$60,000 approved.	63,993
Library-Reader's Services	Increase .75 Library Assistant to FT	18,696
Library-Reader's Services	Increase Library Page to 20 hrs/week	12,303
Colton Hall Museum	Increase Administrative Assistant I from 50% to 75%	11,082
Colton Hall Museum/Library	Storage (\$3,900), Vault rental increase (\$1,015), San Xavier artifact storage (\$7,500)	12,415
Presidio Historic Park/Museum	Design/construct interpretive trails/brochure	52,000
Conference Center	Replace old and unsafe equipment, upkeep of professional appearance standards. \$44,285 requested, \$20,000 approved.	24,285
Harbor	2 large ship fenders	10,000
Community Promotion	Increased costs and new Sponsorships	30,700
NON-GENERAL FUND DEPARTMENTS	DESCRIPTION	AMOUNT
Cemetery	Curb repair (\$5,000), Irrigation Ph III (\$20,000), Fremont entrance renovation (\$35,000)	60,000
Vehicle Maintenance	7% inflation cost of automotive supplies	23,760
Vehicle Maintenance	Mobile heavy equip lifts.	59,000
Information Services Department	Convert Network Specialist position from RPT to full time	20,439

PARKS PROJECTS NOT APPROVED	\$185,700
Walkway Repair-El Estero	7,500
Replace 3 Dennis the Menace Lights	15,000
Relandscape Lighthouse/Foam	7,500
Replace Deteriorated Fence-Larkin Park	5,000
Replace Security Lights-San Carlos Beach	7,500
Resurface Larkin Park Basketball Court	17,000
El Estero Par Course Equipment Replacement	20,000
Replace 2 El Estero Park Light Fixtures	4,000
Via Paraiso-Resurface Walkway-Phase II	10,000
Install Lighting on City Entry Sign-Fremont & Aquaijito	4,700
Landscape Hilltop Park	6,000
Install Safety Paving on Lighthouse Curve Median	4,000
Resurface Veterans Park Walks	5,000
Replace Cypress Park Embankment Slide	7,500
Laguna Grande Park Walkway and Drain Repair	5,000
Paint Railings at Hilltop Park	4,000
Archer Park Walkway Repair and Court Resurfacing	9,000
Slurry Seal Rec Trail A	15,000
Landscape Human Resources Modular	20,000
Landscape Soldier Field	12,000

BUILDING MAINTENANCE PROJECTS NOT APPROVED		\$375,750
Sp Ctr. replace all exterior lights with energy efficient lights	Sports Center	39,000
Remodel Patrol Supply Room - locking cubbie holes, more electrical	Police	13,500
Relocate air compressor	FS #1	4,800
Fire Stations #2& 3 generator enclosure is rusted through	FS #2 & 3	8,000
Floor coating for apparatus bay, epoxy/non-skid	FS #1	8,000
Replace all curtains/blinds - (darken room for sleep & privacy)	FS#1 & 2 & 3	13,500
Install motion detection light switches in bedroom, offices	FS#1 & 2 & 3	15,000
Workers Shacks - repair dry rot and some windows – Historic	Museum	12,000
Repaint exterior of Harbor Maintenance Shop at 417 Figueroa St.	Harbor	7,200
Hilltop - Replace light fixture cover in Teen Room, Afterschool Room, Teen Sharp Room	HLTP Center	15,300
Sports Center - Clean, repair, and repaint rain gutters & bird abatement	Sports Center	12,000
Painting of Misc. buildings all year	Building Maint.	15,000
Christmas Decorations - Replace 40 ft. hanging garland	Building Maint.	15,000
Resurface or replace Kitchen cabinets, food lockers, and flooring	FS #1	17,500
Resurface or replace Kitchen cabinets, food lockers, and flooring	FS #3	17,500
Housing/Property - Repaint exterior of building including shutters,	Housing/Property	8,000
Remodel captain's office to create 3 work stations, remove old wall	FS #1	14,000
Repaint interior of station	FS #1 & 2 & 3	29,000
Replace all old carpet with new and FS1 baseboard/thresh	FS #1 & 2 & 3	20,400
Replace ceiling tiles in hallways/day room 1500 sf	FS #1	15,000
Replace carpet in Parks Office	Parks Office	3,500
New tile, carpet. Tile installed 1960 & carpet installed 1998	Building Maint.	8,500
Senior Ctr. - Replace drapes in conference room	Senior Center	7,200
Repaint exterior of station	FS #2 & 3	25,000
Gordon House - Exterior cleaning & paint complete building	Gordon House	8,000
Replacement of counter top in Parking Kitchen/Lounge at 340	Parking	6,850
Install hallway storage lockers near kitchen	FS #1	7,000
Install flag pole and incorporate historic bell with it.	FS #1	7,000
Replace sliding gate at entrance to patio area (Gate Only)	FS #1	3,000

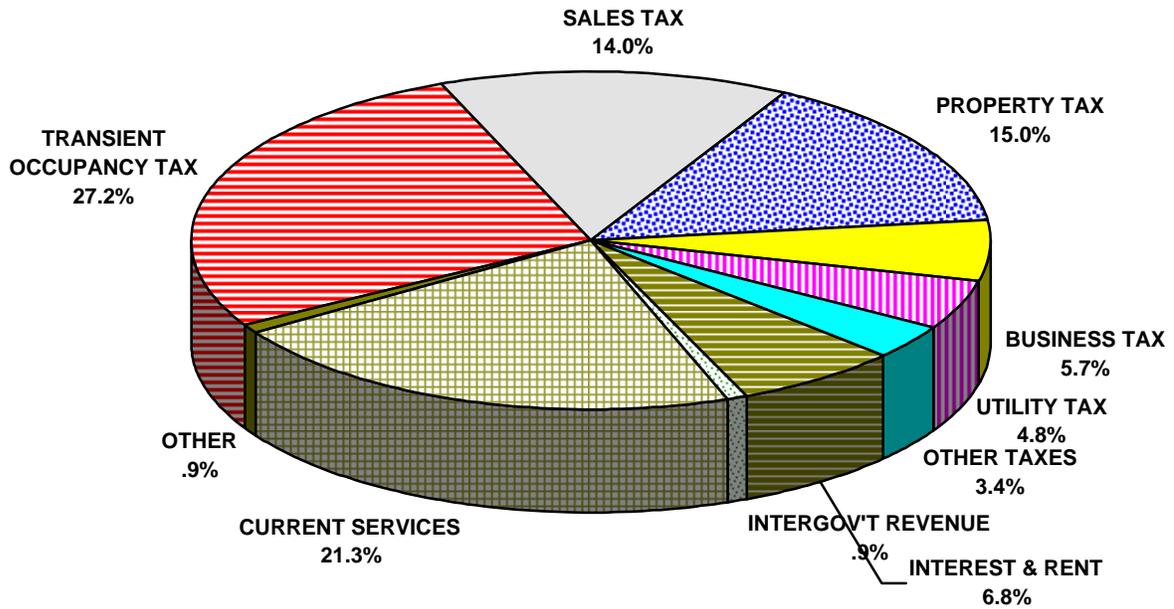
ATTACHMENT B

Position Change Proposals in FY 2008-09 Budget

<u>Position</u>	<u>Department/Division</u>	<u>Proposed Action</u>
Engineering Technician	Engineering/Design	Eliminate 1
Special Senior Project Manager	Construction Management	Eliminate 1 on 12/31/08
Transportation Program Coordinator	Transportation Engineering	Eliminate 1
Engineering Technician	Storm Drain	Eliminate 1
Code Enforcement Officer	Permits & Inspection	Add .5 (currently ½ time)
HCD Coordinator–Housing Programs	Housing & Prop Management	Add 1 (funded by Housing)
Recreation Specialist	Special Programs & Events	Eliminate 2 RPT
Recreation Specialist	Special Programs & Events	Add 1 FT
Public Facilities Director	Public Facilities Admin	Convert PTS to FT 1/1/09
(Implemented only if Asst Public Facilities Director position is eliminated)		
Senior Accountant	Finance	Add 1 (funded by Army contract)



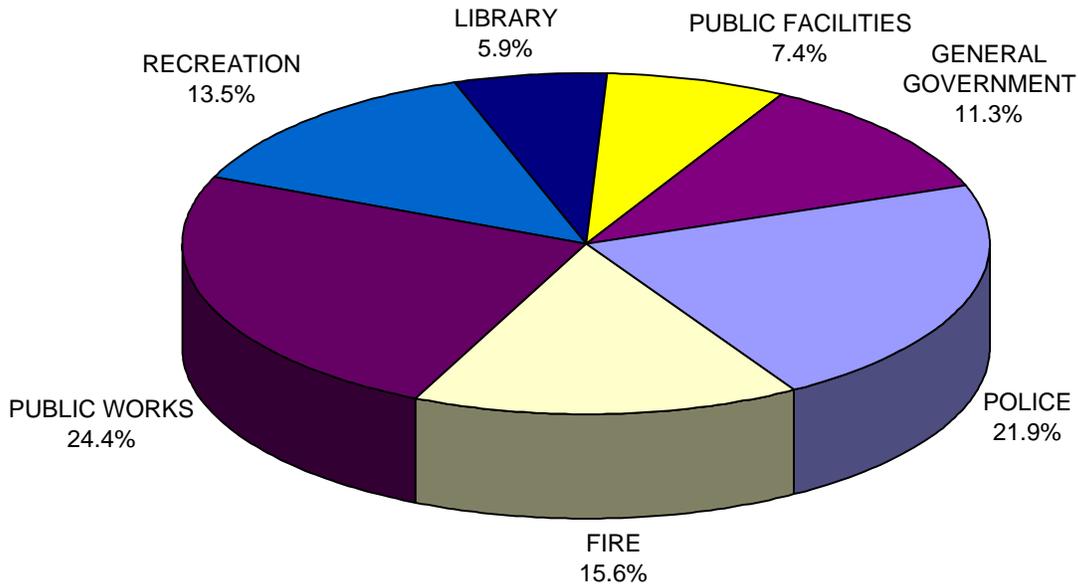
GENERAL FUND REVENUES
2008-09



TOTAL GENERAL FUND REVENUES = \$55.6 MILLION

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 REVISED	2008-09 ESTIMATE
TRANSIENT OCCUPANCY TAX	\$11,921,111	\$12,744,457	\$13,393,238	\$15,156,979
SALES TAX	7,232,702	7,169,050	7,482,029	7,828,828
PROPERTY TAX	7,307,003	7,303,860	7,985,273	8,378,199
BUSINESS TAX	2,805,695	3,002,607	3,151,930	3,187,500
UTILITY TAX	2,425,953	2,566,413	2,536,368	2,646,840
OTHER TAXES	1,731,407	1,801,502	1,854,866	1,895,536
INTEREST & RENT	3,177,383	3,592,788	3,765,300	3,762,500
INTERGOV'T REVENUE	730,945	957,036	780,828	476,191
CURRENT SERVICES	10,574,684	11,250,130	11,019,629	11,835,937
OTHER	556,707	556,707	407,075	466,100
TOTAL	\$48,463,590	\$50,944,550	\$52,376,536	\$55,634,610

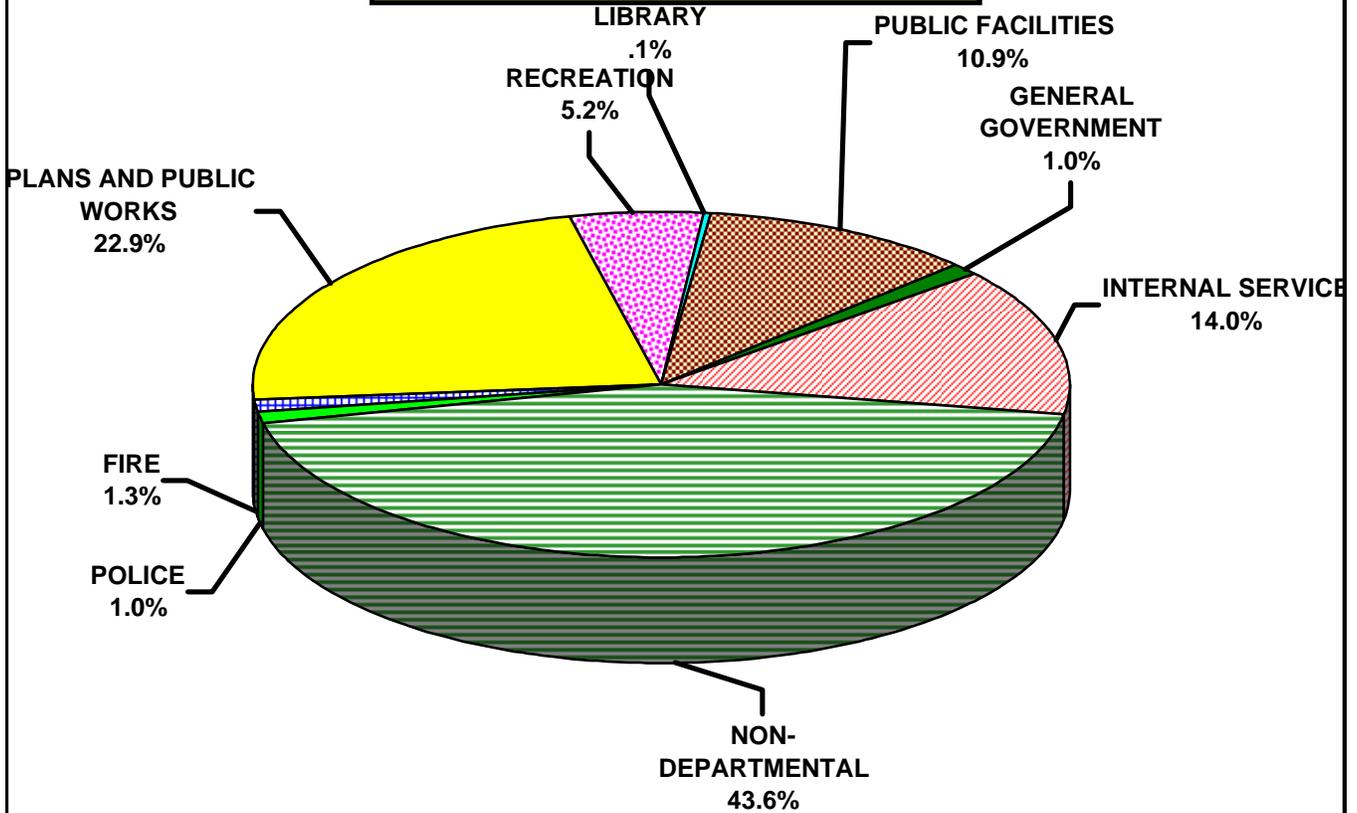
**OPERATING EXPENDITURES BY PROGRAM
GENERAL FUND
2008-09**



OPERATING EXPENDITURES = \$59.8 MILLION

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 AMENDED	2008-09 FINAL
POLICE	\$11,156,118	\$10,976,332	\$12,510,220	\$13,077,990
FIRE	7,538,065	8,164,187	8,780,702	9,303,720
PUBLIC WORKS	11,422,536	12,788,836	13,591,467	14,603,740
RECREATION	6,370,703	6,718,776	7,490,005	8,092,413
LIBRARY	2,655,898	2,993,848	3,232,867	3,506,610
PUBLIC FACILITIES	4,055,288	4,269,252	4,226,414	4,453,350
GENERAL GOVERNMENT	4,323,113	5,038,874	6,217,186	6,779,430
TOTAL	\$47,521,721	\$50,950,104	\$56,048,862	\$59,817,253

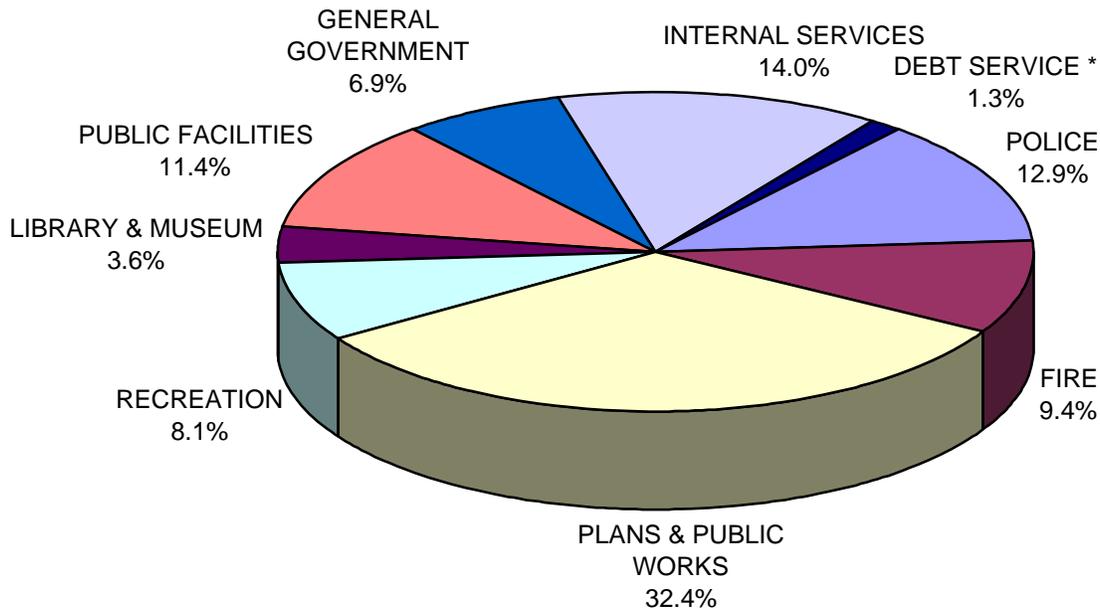
**OPERATING REVENUES BY PROGRAM
ALL FUNDS
2008-09**



TOTAL REVENUES = \$ 98.6 MILLION

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 REVISED	2008-09 ESTIMATE
NON-DEPARTMENTAL	\$36,549,909	\$38,491,719	\$40,165,415	\$43,045,886
POLICE	1,237,624	910,293	950,643	1,014,269
FIRE	991,536	1,267,856	2,379,542	1,231,841
PLANS AND PUBLIC WORKS	20,408,275	20,352,450	21,934,312	22,446,363
RECREATION	4,340,163	5,316,047	4,740,478	5,165,024
LIBRARY	230,666	215,878	220,320	192,841
PUBLIC FACILITIES	10,556,221	11,500,176	10,464,647	10,787,387
GENERAL GOVERNMENT	873,033	910,326	850,450	925,664
INTERNAL SERVICE	11,075,844	13,366,971	12,745,978	13,812,044
TOTAL	\$86,263,271	\$92,331,716	\$94,451,785	\$98,621,319

**OPERATING EXPENDITURES BY PROGRAM
ALL FUNDS
2008-09**



OPERATING EXPENDITURES = \$101.4 MILLION

	2005-06 ACTUAL	2006-07 ACTUAL	2007-08 AMENDED	2008-09 FINAL
POLICE	11,181,331	\$11,016,674	\$12,520,220	\$13,092,990
FIRE	7,692,748	8,241,993	9,853,717	9,510,683
PLANS & PUBLIC WORKS	27,981,683	23,935,202	37,809,851	32,866,840
RECREATION	6,452,553	6,802,766	7,640,005	8,242,413
LIBRARY & MUSEUM	2,759,251	3,118,896	3,351,853	3,676,904
PUBLIC FACILITIES	10,296,196	12,329,248	10,624,499	11,538,816
GENERAL GOVERNMENT	4,482,536	5,201,128	6,414,308	6,977,551
INTERNAL SERVICES	9,999,766	13,249,464	14,621,067	14,183,072
DEBT SERVICE *	462,395	1,422,618	1,435,182	1,333,761
TOTAL	\$81,308,459	\$85,317,988	\$104,270,701	\$101,423,031

* Includes principal and interest payments in all Enterprise Funds.

OPERATING REVENUE SUMMARY - GENERAL FUND

FUND / PROGRAM	2005-06	2006-07	2007-08		2008-09
	ACTUAL REVENUE	ACTUAL REVENUE	ORIGINAL ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
GENERAL FUND					
NON-DEPARTMENTAL					
TRANSIENT OCCUPANCY TAX	\$ 11,921,111	\$ 12,744,457	\$ 13,005,010	\$ 13,393,238	\$ 15,156,979
SALES & USE TAX	5,303,780	5,473,075	5,786,054	5,786,054	6,132,853
PROPERTY TAX IN LIEU OF SALES TAX	1,695,667	1,695,975	1,695,975	1,695,975	1,695,975
CURRENT SECURED PROP. TAXES	5,051,800	4,981,833	5,470,900	5,470,900	5,744,445
CURRENT UNSECURED PROP. TAXES	196,378	196,617	207,618	207,618	213,847
PRIOR SECURED/UNSEC. PROP. TAXES	85,631	112,825	109,273	109,273	112,551
UTIL USERS-GAS & ELECTRIC	1,633,417	1,706,017	1,657,126	1,657,126	1,706,840
UTILITY USERS-TELEPHONE	517,887	563,370	570,000	570,000	600,000
UTILITY USERS-WATER	274,649	297,026	309,242	309,242	340,000
BUSINESS LICENSE	2,805,695	3,002,607	3,101,930	3,151,930	3,187,500
MOTOR VEHICLE IN LIEU - CA	182,144	203,761	215,040	215,040	221,491
PROPERTY TAX IN LIEU OF VLF	1,973,194	2,012,585	2,101,482	2,197,482	2,307,356
INTEREST INCOME	1,106,096	1,436,370	1,431,000	1,431,000	1,377,000
GAS & ELECTRIC FRANCHISE	323,479	349,461	352,765	352,765	382,000
SANITATION FRANCHISE	804,560	831,280	905,272	905,272	905,000
CABLE TV FRANCHISE	244,111	260,681	270,111	270,111	282,536
WATER FRANCHISE	91,544	84,023	90,218	90,218	100,000
ADMINISTRATIVE SUPPORT FEE	1,608,094	1,703,439	1,924,772	1,924,772	2,165,614
DOCUMENT TRANSFER TAX	214,485	229,477	185,500	185,500	175,000
SCUBA TANK TAX	3,449	4,037	4,000	4,000	4,000
RACE TRACK TAX	49,779	42,543	47,000	47,000	47,000
HOMEOWNERS SUBVENTION - CA	30,090	28,074	45,000	45,000	45,000
MANDATED COSTS REIMBURS. - CA	109,295	429,519	100,000	100,000	100,000
SEWER RENTALS	33,175	33,598	35,500	35,500	35,500
TELEPHONE SERVICES	299	106	3,000	3,000	0
OTHER CURRENT SERVICES	17,000	8,801	0	0	0
OTHER REVENUE	1,954	924	4,600	4,600	4,600
DAMAGE TO CITY PROPERTY	250	0	0	0	0
REFUNDS	265,958	50,282	1,000	1,000	1,000
STATE REIMBURSEMENT	0	0	0	0	0
OFF-HIGHWAY LICENSE - CA	467	0	700	700	700
OTHER FINES	3,353	888	1,000	1,000	1,000
SALE OF PROPERTY	1,120	8,068	0	0	0
OTHER LICENSES & PERMIT	0	0	99	99	99
NON-DEPARTMENTAL TOTAL	36,549,909	38,491,719	39,631,187	40,165,415	43,045,886
POLICE					
ADMINISTRATION - Other	762,622	614,744	707,175	673,425	717,500
ADMINISTRATION - Sales Tax, Prop. 172	156,281	155,218	162,000	162,000	158,000
FIELD OPERATIONS	27,158	3,248	3,600	3,600	5,000
POLICE TOTAL	946,061	773,210	872,775	839,025	880,500
FIRE					
ADMINISTRATION	748	651	400	400	400
ADMINISTRATION - Sales Tax, Prop. 172	76,974	76,451	79,284	79,284	81,663
PREVENTION	114,358	152,179	80,000	110,000	80,000
OPERATIONS	774,555	887,396	779,206	1,075,444	876,461
TRAINING	0	0	0	0	0
EMERGENCY PREPAREDNESS	11,388	0	0	0	0
FIRE TOTAL	978,024	1,116,677	938,890	1,265,128	1,038,524
PLANS AND PUBLIC WORKS					
ADMINISTRATION	190,675	161,546	145,000	145,000	251,000
ENGINEERING / DESIGN	8,656	0	6,000	6,000	0
CONSTRUCTION MANAGEMENT	22	0	0	0	0
TRANSPORTATION ENGINEERING	0	0	0	0	0
STREET MAINTENANCE	90,405	101,839	102,000	102,000	100,000
BUILDING MAINTENANCE	0	0	0	0	0
CUSTODIAL SERVICES	0	367	1,500	1,500	0
PARKS	181,935	185,132	180,000	180,000	203,250
URBAN FORESTRY	9,306	6,379	5,000	5,000	6,500

GENERAL FUND

2008-2009

OPERATING REVENUE BY MAJOR CATEGORY

PERCENTAGE
CHANGE
COMPARED
TO 2007-08
REVISED EST.

TAXES	FEES & CHARGES	INTEREST & RENTS	INTER-GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL
\$ 15,156,979	\$0	\$0	\$0	\$0	\$0	\$0	\$ 15,156,979
6,132,853							6,132,853
1,695,975							1,695,975
5,744,445							5,744,445
213,847							213,847
112,551							112,551
1,706,840							1,706,840
600,000							600,000
340,000							340,000
3,187,500							3,187,500
2,307,356			221,491				2,307,356
		1,377,000					1,377,000
382,000							382,000
905,000							905,000
282,536							282,536
100,000							100,000
	2,165,614						2,165,614
175,000							175,000
4,000							4,000
47,000							47,000
			45,000				45,000
			100,000				100,000
		35,500					35,500
							0
							0
					4,600		4,600
							0
					1,000		1,000
							0
			700				700
					1,000		1,000
							0
				99			99
39,093,882	2,165,614	1,412,500	367,191	99	1,000	5,600	43,045,886
							7.2%
158,000	208,500		30,000	10,000	400,000	69,000	717,500
			5,000				158,000
							5,000
158,000	208,500	0	35,000	10,000	400,000	69,000	880,500
							4.9%
81,663	400						400
							81,663
	80,000						80,000
	850,461		23,000				873,461
	3,000						3,000
							0
81,663	933,861	0	23,000	0	0	0	1,038,524
							-17.9%
			8,000	13,000		230,000	251,000
							0
							0
							0
	80,000					20,000	100,000
							0
							0
	200,000					3,250	203,250
	0		6,500				6,500

OPERATING REVENUE SUMMARY - GENERAL FUND

FUND / PROGRAM	2005-06	2006-07	2007-08		2008-09
	ACTUAL REVENUE	ACTUAL REVENUE	ORIGINAL ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
GENERAL FUND (Continued)					
PLANNING	\$ 115,198	\$ 93,112	\$ 86,060	\$ 86,060	\$ 92,020
BUILDING SAFETY AND INSPECTION	895,376	1,221,070	843,623	939,213	809,760
HOUSING & PROPERTY MGMT	2,038,112	2,122,820	2,208,800	2,208,800	2,350,000
PLANS AND PUBLIC WORKS	3,529,685 #	3,892,265 #	3,577,983	3,673,573	3,812,530
RECREATION & COMMUNITY SERVICES					
ADMINISTRATION	22,641	22,612	30,001	30,001	32,596
MONTEREY YOUTH CENTER	124,892	135,222	139,651	139,651	152,031
MONTEREY SENIOR CENTER	31,113	31,837	35,225	35,225	37,990
ARCHER PARK CENTER	92	205	300	300	300
HILLTOP PARK CENTER	105,200	119,699	139,710	139,710	162,025
CASANOVA OAK KNOLL PARK CTR.	49,492	53,730	76,398	76,398	88,028
SPECIAL PROGRAMS & EVENTS	279,979	276,197	395,258	395,258	379,583
SPORTS	124,533	142,286	164,340	164,340	171,643
MONTEREY SPORTS CENTER	3,455,908	3,711,476	3,535,595	3,535,595	3,880,224
REC. & COMM. SERVICES TOTAL	4,193,850	4,493,264	4,516,478	4,516,478	4,904,420
LIBRARY					
ADMINISTRATION	12,167	18,355	15,050	15,050	5,050
SUPPORT SERVICES	11,410	17,504	16,167	16,167	16,500
REFERENCE SERVICES	0	0	0	0	0
READERS' SERVICES	94,479	63,013	117,000	117,000	91,700
MUSEUM	1,998	1,342	1,600	1,600	1,300
PRESIDIO PARK & MUSEUM	797	801	900	900	1,000
LIBRARY TOTAL	120,851	101,015	150,717	150,717	115,550
PUBLIC FACILITIES					
SALES & MARKETING	237,180	176,746	70,000	70,000	70,000
EVENT OPERATIONS	1,563,367	1,632,623	1,462,000	1,462,000	1,485,500
VISITOR PROMOTION	100,236	96,744	100,000	100,000	130,000
HARBOR MAINTENANCE	160,572	141,578	118,000	118,000	135,500
PUBLIC FACILITIES TOTAL	2,061,354	2,047,691	1,750,000	1,750,000	1,821,000
GENERAL GOVERNMENT					
CITY MANAGER	1,443	980	1,200	1,200	1,200
CITY ATTORNEY	82,412	27,729	15,000	15,000	15,000
CITY MANAGER TOTAL	83,855	28,709	16,200	16,200	16,200
GENERAL FUND TOTAL	\$ 48,463,590	\$ 50,944,550	\$ 51,454,230	\$ 52,376,536	\$ 55,634,610

REVISED REVENUE BY MAJOR CATEGORY 2007-08

PERCENTAGE CHANGE COMPARED TO 2007-08 REVISED ESTIMATE

GENERAL FUND

2008-2009

OPERATING REVENUE BY MAJOR CATEGORY

GENERAL FUND 2008-2009 OPERATING REVENUE BY MAJOR CATEGORY								PERCENTAGE CHANGE COMPARED TO 2007-08 REVISED EST.
TAXES	FEES & CHARGES	INTEREST & RENTS	INTER- GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL	
	\$ 91,620					\$400	92,020	
	349,310			460,250		200	809,760	
		2,350,000					2,350,000	
0	720,930	2,350,000	14,500	473,250	0	253,850	3,812,530	3.8%
	32,596						32,596	
	152,031						152,031	
	37,990						37,990	
	0					300	300	
	162,025						162,025	
	88,028						88,028	
	379,583						379,583	
	171,643						171,643	
	3,880,224						3,880,224	
0	4,904,120	0	0	0	0	300	4,904,420	8.6%
						5,050	5,050	
	16,500						16,500	
	0						0	
	55,200		36,500				91,700	
						1,300	1,300	
						1,000	1,000	
0	71,700	0	36,500	0	0	7,350	115,550	-23.3%
	70,000						70,000	
	1,485,500						1,485,500	
						130,000	130,000	
	135,500						135,500	
0	1,691,000	0	0	0	0	130,000	1,821,000	4.1%
	1,200						1,200	
					15,000		15,000	
0	1,200	0	0	0	15,000	0	16,200	0.0%
\$ 39,333,545	\$ 10,696,925	\$ 3,762,500	\$ 476,191	\$ 483,349	\$ 416,000	\$ 466,100	\$ 55,634,610	6.2%
\$ 36,644,988	\$ 9,928,686	\$ 3,675,300	\$ 780,828	\$ 587,659	\$ 352,000	\$ 407,075	\$ 52,376,536	
7.3%	7.7%	2.4%	-39.0%	-17.8%	18.2%	14.5%	6.2%	

OPERATING REVENUE SUMMARY - SPECIAL FUNDS

FUND / PROGRAM	2005-06	2006-07	2007-08		2008-09
	ACTUAL REVENUE	ACTUAL REVENUE	ORIGINAL ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
SPECIAL FUNDS - OPERATING					
PUBLIC SAFETY					
JUSTICE ASSISTANCE GRANT	\$ 33,294	\$ 1,132	0	0	\$ 18,565
LOCAL LAW ENFORCEMENT GRANT	856	612	0	0	0
PUBLIC SAFETY TRAINING	120,303	133,210	168,390	168,390	187,000
ASSISTANCE TO FIREFGTRS GRT	0	0	932,024	932,024	0
HOMELAND SECURITY GRANT	0	23,712	0	0	0
WATER SYSTEM IMPROVEMENT	13,512	18,658	16,000	16,000	18,317
ASSET SEIZURE	8,887	4,921	5,000	5,000	2,500
STATE COPS - AB1913	103,526	104,850	104,618	104,618	100,704
OFFICE OF TRAFFIC SAFETY GRANT	24,698	1,165	0	0	0
PUBLIC SAFETY TOTAL	305,075	288,261	1,226,032	1,226,032	327,086
PLANS AND PUBLIC WORKS					
PRESIDIO PUBLIC WORKS AUTHORITY	11,020,540	9,458,894	4,981,761	4,981,761	6,042,617
CONSTRUCTION TRUCK IMPACT FEE	64,887	669,206	358,320	358,320	550,000
STORM WATER UTILITY	1,069,442	1,105,507	1,073,523	1,073,523	1,075,000
SEWER LINE MAINTENANCE	1,325,542	1,351,965	1,351,516	1,351,516	1,200,000
INTEGRATED REG WATERSHED	0	225,000	0	0	0
NAVY SERVICES	328,208	247,440	223,633	223,633	330,000
MATERIALS RECOVERY FACILITY	353,990	374,454	387,472	387,472	386,622
CEMETERY - OPERATING	215,922	251,354	249,600	249,600	245,000
ALVARADO ST. MAINT. DISTRICT	49,916	50,301	51,050	51,050	49,947
CALLE PRINCIPAL ST. MAINT. DISTRICT	15,758	16,914	16,114	16,114	16,605
SKYLINE FOREST MAINT. DISTRICT	18,491	22,237	19,108	19,108	19,502
SEWER MAINS IMPROVEMENTS	1,794	2,489	1,348	1,348	1,430
PARK DEDICATION FEES	7,677	18,170	3,500	3,500	1,100
COMM. DEVELOPMENT - HCD	1,338,251	1,373,459	6,488,457	6,488,457	6,929,705
COMM. DEVELOP. BLOCK - HUD	768,568	1,001,693	1,100,924	1,100,924	1,191,143
SPECIAL HOUSING GRANTS	299,603	291,103	1,954,413	1,954,413	595,163
PLANS AND PUBLIC WORKS	16,878,589	16,460,185	18,260,739	18,260,739	18,633,833
RECREATION & CULTURAL					
GOLDEN TRAVELERS	54,783	66,052	125,000	125,000	125,000
LIBRARY	99,301	100,217	59,816	59,816	65,193
SPORTS CENTER	10,755	18,515	19,000	19,000	2,814
SCHOLZE PARK	35,387	361,102	34,000	34,000	60,000
SCHOLZE PLAYGROUND	35,333	360,991	34,000	34,000	60,000
SR. CENTER PROGRAMS	10,055	16,123	12,000	12,000	12,790
MUSEUM	10,514	14,646	9,787	9,787	12,098
REC. & CULTURAL TOTAL	256,128	937,646	293,603	293,603	337,895
PUBLIC FACILITIES					
MARINA					
MARINA - OPERATING	2,086,253	2,174,506	2,149,000	2,149,000	2,220,387
WHARF 1 SPRINKLER SYSTEM	27,393	29,606	28,835	28,835	30,078
MARINA TOTAL	2,113,646	2,204,112	2,177,835	2,177,835	2,250,465
PARKING					
PARKING - OPERATING	6,304,691	7,179,717	6,469,100	6,469,100	6,637,123
CANNERY ROW PARKING VARIANCES	31,566	31,794	30,780	30,780	31,191
SOUTH CANNERY ROW PARKING DIST.	26,142	20,363	20,218	20,218	19,716
TRANSPORTATION MANAGEMENT	14,577	12,719	12,973	12,973	24,179
PARKING ADJUSTMENT FEES	4,244	3,780	3,741	3,741	3,713
PARKING TOTAL	6,381,221	7,248,373	6,536,812	6,536,812	6,715,922
PUBLIC FACILITIES TOTAL	8,494,867	9,452,485	8,714,647	8,714,647	8,966,387

SPECIAL FUNDS

2008-09

OPERATING REVENUE BY MAJOR CATEGORY

PERCENTAGE
CHANGE
COMPARED
TO 2007-08
REVISED EST.

TAXES	FEES & CHARGES	INTEREST & RENTS	INTER-GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL
			\$ 18,565				\$ 18,565
	187,000						187,000
							0
	5,000	13,317					18,317
			2,500				2,500
		704	100,000				100,704
							0
0	192,000	14,021	121,065	0	0	0	327,086

-73.3%

	6,042,617						6,042,617
	550,000						550,000
	1,031,000	44,000					1,075,000
	1,150,000	50,000					1,200,000
							0
	330,000						330,000
		386,622					386,622
	240,000	5,000					245,000
47,150		2,797					49,947
14,288		2,317					16,605
16,000		3,502					19,502
		1,430					1,430
	1,000	100					1,100
1,195,422		343,000			5,391,283		6,929,705
		415,000	251,143		525,000		1,191,143
		37,500			557,663		595,163
1,272,860	9,344,617	1,291,268	251,143	0	0	6,473,945	18,633,833

2.0%

	125,000						125,000
	39,000	26,193					65,193
		2,814					2,814
		60,000					60,000
		60,000					60,000
		12,790					12,790
	8,000	4,098					12,098
0	172,000	165,895	0	0	0	0	337,895

15.1%

	1,976,000	183,387		36,000		25,000	2,220,387
	30,078						30,078
0	2,006,078	183,387	0	36,000	0	25,000	2,250,465

	4,411,500	694,123		540,500	910,000	81,000	6,637,123
	30,395	796					31,191
	19,218	498					19,716
	23,851	328					24,179
	3,591	122					3,713
0	4,488,555	695,867	0	540,500	910,000	81,000	6,715,922
0	6,494,633	879,254	0	576,500	910,000	106,000	8,966,387

2.9%

OPERATING REVENUE SUMMARY - SPECIAL FUNDS

FUND / PROGRAM	2005-06	2006-07	2007-08		2008-09
	ACTUAL REVENUE	ACTUAL REVENUE	ORIGINAL ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
SPECIAL FUNDS - OPERATING (Continued)					
GENERAL GOVERNMENT					
TIDELANDS (Non-Departmental)	\$ 620,746	\$ 696,345	\$ 650,000	\$ 650,000	\$ 712,266
INSTITUTIONAL NETWORK SERVICE	13,166	22,402	15,000	15,000	19,033
PUBLIC ED. & GOV'T ACCESS	155,266	162,870	169,250	169,250	178,165
GENERAL GOVERNMENT TOTAL	789,179	881,617	834,250	834,250	909,464
INTERNAL SERVICES					
VEHICLE MAINTENANCE	1,643,426	1,978,434	1,671,366	1,671,366	1,742,350
EQUIPMENT REPLACEMENT	921,886	1,327,688	907,715	907,715	779,437
INFORMATION SERVICES	2,241,457	2,544,348	2,482,875	2,482,875	3,059,461
WORKERS COMPENSATION	2,099,478	2,290,783	2,209,401	2,209,401	2,537,867
HEALTH & OTHER BENEFITS	3,342,680	4,007,870	4,488,692	4,488,692	4,707,000
LIABILITY & PROPERTY INSURANCE	826,916	1,217,849	985,929	985,929	985,929
INTERNAL SERVICES TOTAL	11,075,843	13,366,971	12,745,978	12,745,978	13,812,044
SPECIAL FUNDS - OPERATING	\$ 37,799,681	\$ 41,387,167	\$ 42,075,249	\$ 42,075,249	\$ 42,986,709

REVISED REVENUE BY MAJOR CATEGORY 2007-08

PERCENTAGE CHANGE COMPARED TO 2007-08 REVISED ESTIMATE

OPERATING REVENUE SUMMARY - ALL FUNDS

2008-09

FUND TYPE	2005-06	2006-07	2007-08		2008-09
	ACTUAL REVENUE	ACTUAL REVENUE	ORIGINAL ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
GENERAL FUND	\$ 48,463,590	\$ 50,944,550	\$ 51,454,230	\$ 52,376,536	\$ 55,634,610
SPECIAL FUNDS	37,799,681	41,387,167	42,075,249	42,075,249	42,986,709
TOTAL OPERATING - ALL FUNDS	\$ 86,263,271	\$ 92,331,716	\$ 93,529,479	\$ 94,451,785	\$ 98,621,319

SPECIAL FUNDS

2008-09

OPERATING REVENUE BY MAJOR CATEGORY

PERCENTAGE
CHANGE
COMPARED
TO 2007-08
REVISED EST.

TAXES	FEES & CHARGES	INTEREST & RENTS	INTER-GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL	
		\$ 712,266					\$ 712,266	
	177,503	19,033					19,033	
		662					178,165	
0	177,503	731,961	0	0	0	0	909,464	9.0%
	1,742,350						1,742,350	
	694,833	59,604				25,000	779,437	
	2,974,461					85,000	3,059,461	
	2,437,867					100,000	2,537,867	
	4,707,000						4,707,000	
	985,929						985,929	
0	13,542,440	59,604	0	0	0	210,000	13,812,044	8.4%
\$ 1,272,860	\$ 29,923,193	\$ 3,142,003	\$ 372,208	\$ 576,500	\$ 910,000	\$ 6,789,945	\$ 42,986,709	2.2%

\$ 1,214,790	\$ 27,651,681	\$ 2,937,965	\$ 1,091,348	\$ 551,500	\$ 750,000	\$ 7,877,965	\$ 42,075,249	
4.8%	8.2%	6.9%	-65.9%	4.5%	21.3%	-13.8%	2.2%	

ALL FUNDS

2008-09

OPERATING REVENUE BY MAJOR CATEGORY

PERCENTAGE
CHANGE
COMPARED
TO 2007-08
REVISED EST.

TAXES	FEES & CHARGES	INTEREST & RENTS	INTER-GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL	
\$ 39,333,545	\$ 10,696,925	\$ 3,762,500	\$ 476,191	\$ 483,349	\$ 416,000	\$ 466,100	\$ 55,634,610	6.2%
1,272,860	29,923,193	3,142,003	372,208	576,500	910,000	6,789,945	42,986,709	2.2%
\$ 40,606,405	\$ 40,620,118	\$ 6,904,503	\$ 848,399	\$ 1,059,849	\$ 1,326,000	\$ 7,256,045	\$ 98,621,319	4.4%

OPERATING EXPENDITURES SUMMARY - ALL FUNDS

FUND / PROGRAM	AMENDED OPERATING BUDGET 2007-08						
	2005-06	2006-07	2007-08				
	ACTUAL EXPENSES	ACTUAL EXPENSES	ADOPTED BUDGET	PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS
GENERAL FUND							
POLICE							
ADMINISTRATION	\$ 1,902,038	\$ 1,924,078	\$ 2,429,048	\$ 1,585,551	\$ 843,497	\$	\$ 2,429,048
FIELD OPERATIONS	6,617,610	6,722,756	6,949,359	6,231,750	706,707	28,170	6,966,628
SUPPORT SERVICES	1,518,276	1,575,628	1,730,709	1,525,198	210,091		1,735,289
INVESTIGATION & COMM. SERVICES	1,118,194	753,870	1,379,255	1,236,858	142,397		1,379,255
POLICE TOTAL	11,156,118	10,976,332	12,488,372	10,579,358	1,902,692	28,170	12,510,220
FIRE							
ADMINISTRATION	621,537	760,179	713,528	501,923	304,821		806,744
PREVENTION	210,812	209,033	236,868	191,528	45,340		236,868
OPERATIONS	6,440,918	6,889,968	7,360,996	6,658,682	675,775	99,404	7,433,860
TRAINING	232,118	251,726	243,653	178,313	65,340		243,653
EMERGENCY PREPAREDNESS	32,680	53,282	59,577		49,577	10,000	59,577
FIRE TOTAL	7,538,065	8,164,187	8,614,622	7,530,446	1,140,853	109,404	8,780,702
PLANS & PUBLIC WORKS							
ADMINISTRATION	391,362	645,832	679,412	584,782	102,646		687,428
PLANNING, ENGINEERING AND ENVIRONMENTAL COMPLIANCE	1,288,229	1,470,258	1,550,939	1,259,475	333,769		1,593,244
ENGINEERING / SURVEY	97,234	111,555	125,885	98,996	32,348		131,344
BUILDING SAFETY & INSPECTION	813,745	866,838	810,065	680,650	178,431		859,080
PROPERTY MANAGEMENT	171,117	127,861	238,293	115,908	122,385		238,293
ECONOMIC DEVELOPMENT	106,066	182,674	121,421		133,921		133,921
CONSTRUCTION MANAGEMENT	633,316	702,173	601,206	362,673	153,533	99,989	616,196
TRANSPORTATION ENGINEERING	475,104	646,680	650,671	362,814	257,856	50,000	670,671
STREET MAINTENANCE	1,385,991	1,377,091	1,595,514	871,864	725,632	2,500	1,599,996
BUILDING MAINTENANCE	1,405,089	1,475,756	1,844,854	730,110	690,918	544,612	1,965,639
CUSTODIAL SERVICES	868,055	924,716	939,449	782,493	156,956		939,449
PARKS	2,840,892	3,220,592	3,081,913	2,160,917	857,244	64,682	3,082,843
URBAN FORESTRY	946,336	1,036,809	1,073,364	709,100	360,164	4,100	1,073,364
PLANS & PUBLIC WORKS TOTAL	11,422,536	12,788,836	13,312,986	8,719,782	4,105,802	765,883	13,591,467
RECREATION & COMM. SERV.							
REC. & COMM. SERV. ADMIN.	811,567	818,268	925,076	713,695	212,320		926,015
MONTEREY YOUTH CENTER	282,339	284,118	354,858	225,684	127,386	2,750	355,820
MONTEREY SENIOR CENTER	241,164	263,038	259,251	151,242	98,608	9,400	259,251
ARCHER PARK CENTER	3,182	2,710	3,102		3,102		3,102
HILLTOP PARK CENTER	286,641	315,331	384,376	273,757	108,619	2,000	384,376
CASANOVA OAK KNOLL PARK CTR.	190,588	232,662	272,912	209,821	55,490	7,600	272,912
SPECIAL PROGRAMS / EVENTS	474,771	507,195	710,959	543,774	175,740		719,514
SPORTS	228,677	248,067	286,737	196,100	90,637		286,737
MONTEREY SPORTS CENTER	3,596,597	3,758,360	4,009,916	3,073,098	857,873	82,968	4,013,939
MONTEREY SPTS CNTR BLDG MTCE	255,177	289,028	268,340	146,528	121,812		268,340
RECREATION & C.S. TOTAL	6,370,703	6,718,776	7,475,527	5,533,699	1,851,588	104,718	7,490,005
LIBRARY							
LIBRARY ADMIN.	978,916	1,115,314	1,136,690	612,191	525,949	1,750	1,139,890
SUPPORT SERVICES	384,156	406,538	441,977	349,417	85,704	20,000	455,121
REFERENCE SERVICES	182,514	238,840	248,132	244,232	3,900		248,132
YOUTH SERVICES	403,828	385,368	433,041	415,091	17,950		433,041
READERS' SERVICES	479,502	537,643	602,588	549,608	52,500	1,665	603,773
MUSEUM	179,389	257,114	295,874	165,561	131,313		296,874
PRESIDIO PARK & MUSEUM	47,593	53,031	56,036	46,396	9,640		56,036
LIBRARY TOTAL	2,655,898	2,993,848	3,214,338	2,382,496	826,956	23,415	3,232,867

PROPOSED OPERATING BUDGET 2008-09				PERCENTAGE CHANGE COMPARED TO 2007-08 ADOPTED	PERCENTAGE CHANGE COMPARED TO 2007-08 AMENDED
PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS		
\$ 1,247,040	\$ 1,097,233	\$	\$ 2,344,273		
6,673,433	724,372	12,700	7,410,505		
1,638,953	231,704		1,870,657		
1,327,981	124,575		1,452,555		
10,887,407	2,177,883	12,700	13,077,990	4.7%	4.5%
543,419	162,972		706,391		
198,445	116,612		315,057		
7,232,072	726,795	15,500	7,974,367		
193,230	63,035		256,265		
	51,641		51,641		
8,167,166	1,121,055	15,500	9,303,720	8.0%	6.0%
637,342	142,210		779,551		
1,404,782	262,751		1,667,533		
109,447	25,679		135,126		
811,965	258,098		1,070,062		
109,460	123,289		232,749		
	118,921		118,921		
298,317	166,463	103,000	567,780		
453,571	252,519	50,000	756,090		
973,662	735,738		1,709,399		
1,008,837	704,596	250,780	1,964,213		
913,395	170,556		1,083,951		
2,352,867	855,786	139,000	3,347,654		
789,027	381,682		1,170,709		
9,862,672	4,198,288	542,780	14,603,740	9.7%	7.4%
828,890	221,797		1,050,687		
252,194	127,451		379,645		
180,241	103,931		284,172		
	3,102		3,102		
298,187	111,386		409,572		
219,046	53,798		272,843		
573,499	167,185		740,684		
226,108	91,282		317,390		
3,366,545	880,944	60,000	4,307,489		
182,018	144,808		326,827		
6,126,729	1,905,684	60,000	8,092,413	8.3%	8.0%
705,734	565,273		1,271,007		
396,648	67,337	13,000	476,985		
375,805	6,675		382,480		
366,882	15,175		382,057		
529,598	61,113		590,711		
184,300	156,398		340,698		
55,605	7,067		62,672		
2,614,572	879,038	13,000	3,506,610	9.1%	8.5%

OPERATING EXPENDITURES SUMMARY - ALL FUNDS

FUND / PROGRAM	2005-06	2006-07	2007-08	AMENDED OPERATING BUDGET 2007-08			
	ACTUAL	ACTUAL	ADOPTED		SUPPLIES &	BLDGS. &	
	EXPENSES	EXPENSES	BUDGET	PERSONNEL	SERVICES	EQUIPMENT	TOTALS
GENERAL FUND (Continued)							
PUBLIC FACILITIES							
CONFERENCE CENTER ADMIN.	292,105	332,849	342,862	237,523	105,339		342,862
SALES & MARKETING	900,695	692,240	695,560	284,266	401,294	10,000	695,560
EVENT OPERATIONS	1,135,554	1,342,978	1,033,811	782,130	186,031	66,144	1,034,304
BUILDING MAINTENANCE	205,405	151,727	189,854	80,744	109,111	10,005	199,859
LANDSCAPE / GENERAL MAINT.	276,718	268,580	316,877		316,877		316,877
VISITOR PROMOTION	718,464	848,867	923,994		944,494		944,494
HARBOR ADMINISTRATION	269,843	319,758	338,558	181,574	156,984		338,558
HARBOR MAINTENANCE	195,979	237,907	258,549	126,270	134,179	8,000	268,449
HARBOR SECURITY	60,525	74,345	77,539	43,104	42,346		85,451
PUB. FACILITIES TOTAL	4,055,288	4,269,252	4,177,604	1,735,610	2,396,655	94,149	4,226,414
GENERAL GOVERNMENT							
MAYOR-COUNCIL	78,280	91,962	103,555	95,145	8,410		103,555
CITY MANAGER-ADMINISTRATION	648,938	659,524	661,593	601,064	60,530		661,593
COMM. RESOURCES / EDUCATION	240,917	257,040	225,536	242,661	105,450		348,111
CITY CLERK	403,430	516,323	615,912	503,366	172,729	149,229	825,324
PRINTING	29,560	37,235	9,279				0
CITY ATTORNEY	574,199	621,600	698,407	550,049	148,358		698,407
HUMAN RESOURCES	655,951	791,699	965,627	633,378	252,981		886,359
FINANCE - ADMINISTRATION	278,558	278,687	301,044	210,030	121,014		331,044
REVENUE	463,358	468,214	500,500	439,864	64,636		504,500
ACCOUNTING	646,820	813,390	872,134	639,869	106,362		746,231
MISCELLANEOUS & FIXED		85,268	469,838		469,838		469,838
COMMUNITY PROMOTION	153,133	193,594	201,733	9,947	216,398	8,500	234,845
INTERGOV'T. RELATIONS	149,969	224,339	312,379		407,379		407,379
GENERAL GOVERNMENT TOTAL	4,323,113	5,038,874	5,937,538	3,925,373	2,134,085	157,729	6,217,186
GENERAL FUND TOTAL	\$ 47,521,721	\$ 50,950,104	\$ 55,220,986	\$ 40,406,763	\$ 14,358,632	\$ 1,283,467	\$ 56,048,862
SPECIAL FUNDS							
PUBLIC SAFETY							
WATER SYSTEM IMPROVEMENT	\$ 992	\$	\$ 25,750	\$	\$ 25,750	\$	\$ 25,750
PUBLIC SAFETY TRAINING	153,691	77,806	107,217	8,442	87,475	13,800	109,717
PUBLIC SAFETY GRANTS	16,987	36,323	932,024		937,548		937,548
ASSET SEIZURE	8,226	4,019	10,000			10,000	10,000
PUBLIC SAFETY TOTAL	179,896	118,148	1,074,991	8,442	1,050,773	23,800	1,083,015
PLANS & PUBLIC WORKS							
PRESIDIO PUB. WORKS AUTH.	11,989,615	5,701,348	5,042,949	3,012,002	7,613,426	25,000	10,650,428
NAVY SERVICES	459,213	254,330	160,680		357,225		357,225
CEMETERY - OPERATING	317,553	321,131	308,551	225,082	56,809	26,660	308,551
CEMETERY - DEBT SERV.	19,756	77,774	77,948		77,948		77,948
SEWER LINE MAINTENANCE	957,851	1,138,138	1,223,161	676,108	571,618		1,247,726
HOUSING & CDBG	1,521,216	2,339,014	9,543,793	555,516	434,522	8,785,341	9,775,380
STORM WATER UTILITY	926,354	917,708	1,169,973	558,275	680,463		1,238,738
ALVARADO ST. MAINT. DIST.	63,818	90,605	87,340	35,127	39,654	59,809	134,590
CALLE PRINCIPAL ST. MAINT. DIST.	10,291	13,170	19,628	7,088	7,644	50,457	65,189
SKYLINE FOREST MAINT. DIST.	12,589	12,093	19,679		19,679		19,679
MATERIALS RECOVERY FACILITY	280,891	281,056	342,930		342,930		342,930
PLANS & PUBLIC WORKS TOTAL	16,559,147	11,146,366	17,996,631	5,069,198	10,201,919	8,947,267	24,218,383

PROPOSED OPERATING BUDGET 2008-09				PERCENTAGE CHANGE COMPARED TO 2007-08 ADOPTED	PERCENTAGE CHANGE COMPARED TO 2007-08 AMENDED
PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS		
351,120	98,137		449,257		
350,294	339,492		689,785		
915,743	139,749	20,000	1,075,491		
114,552	108,140		222,691		
	349,877		349,877		
	966,779		966,779		
164,508	168,374		332,882		
163,901	120,779		284,681		
47,472	34,435		81,907		
2,107,589	2,325,761	20,000	4,453,350	6.6%	5.4%
99,946	18,506		118,452		
684,547	70,352		754,899		
176,461	73,954		250,415		
561,824	241,636	7,500	810,960		
			0		
599,513	149,897		749,410		
812,631	256,694		1,069,325		
227,151	143,566	5,000	375,717		
522,013	67,186		589,199		
832,324	164,494		996,818		
	544,000		544,000		
	218,531		218,531		
	301,703		301,703		
4,516,412	2,250,519	12,500	6,779,430	14.2%	9.0%
\$ 44,282,546	\$ 14,858,227	\$ 676,480	\$ 59,817,253	8.3%	6.7%
\$	\$	\$	\$		
8,963	25,750	8,000	25,750		
	164,250		181,213		
		15,000	0		
			15,000		
8,963	190,000	23,000	221,963	-79.4%	-79.5%
3,492,721	2,549,896		6,042,617		
	160,680		160,680		
263,819	56,274		320,093		
	74,141		74,141		
622,579	561,485		1,184,063		
672,108	751,633	7,222,030	8,645,772	-9.4%	-11.6%
671,436	591,514		1,262,950		
45,298	50,925	40,301	136,523		
9,125	7,781	52,051	68,957		
	19,679		19,679		
	347,625		347,625		
5,777,086	5,171,633	7,314,382	18,263,100	1.5%	-24.6%

OPERATING EXPENDITURES SUMMARY - ALL FUNDS

FUND / PROGRAM	2005-06	2006-07	2007-08	AMENDED OPERATING BUDGET 2007-08			
	ACTUAL	ACTUAL	ADOPTED		SUPPLIES &	BLDGS. &	
SPECIAL FUNDS (Continued)	EXPENSES	EXPENSES	BUDGET	PERSONNEL	SERVICES	EQUIPMENT	TOTALS
RECREATION & CULTURAL							
SPORTS CENTER ENDOWMENT	501						
SENIOR CENTER PROGRAMS	23,428	21,920	25,000		25,000		25,000
GOLDEN 55 TRAVELERS	57,921	62,070	125,000		125,000		125,000
LIBRARY	97,478	119,223	103,206	13,128	100,708		113,836
MUSEUM	5,875	5,825	5,150		5,150		5,150
REC. & CULTURAL TOTAL	185,203	209,038	258,356	13,128	255,858	0	268,986
PUBLIC FACILITIES							
WHARF 1 SPRINKLER SYSTEM	2,951	10,853	20,600		20,600		20,600
MARINA							
ADMINISTRATION	698,882	667,566	707,451	341,786	365,665		707,451
MAINTENANCE	865,546	1,030,784	503,399	267,204	228,195	8,000	503,399
SECURITY	158,884	179,800	184,602	177,526	7,076		184,602
DEBT SERVICE	217,420	458,223	468,625		468,625		468,625
MARINA TOTAL	1,940,732	2,336,373	1,864,077	786,516	1,069,561	8,000	1,864,077
PARKING							
ADMINISTRATION	1,636,451	1,870,486	1,547,721	624,488	1,025,558		1,650,046
ENFORCEMENT	333,959	949,651	1,004,939	838,061	166,878		1,004,939
MAINTENANCE	1,675,707	2,478,692	1,227,822	776,928	465,894		1,242,822
ATTENDANT / SECURITY	868,528	872,165	1,084,226	1,008,547	75,679		1,084,226
DEBT SERVICE	244,975	964,394	966,557		966,557		966,557
PARKING TOTAL	4,759,620	7,135,388	5,831,265	3,248,024	2,700,567	0	5,948,590
PUBLIC FACILITIES TOTAL	6,703,303	9,482,614	7,715,942	4,034,540	3,790,727	8,000	7,833,267
GENERAL GOVERNMENT							
INSTITUTIONAL NETWORK SERV.	1,476		42,000			42,000	42,000
PUBLIC ED. & GOV'T ACCESS	157,947	162,254	152,621		152,621	2,500	155,121
GENERAL GOVERNMENT TOTAL	159,423	162,254	194,621	0	152,621	44,500	197,121
INTERNAL SERVICES							
VEHICLE / EQUIPMENT MGMT.	2,317,257	3,266,655	2,427,470	784,786	1,104,508	1,302,614	3,191,908
INFORMATION SERVICES	2,197,967	2,703,321	2,527,810	1,015,839	1,564,346	1,168,828	3,749,013
WORKERS COMPENSATION	1,724,025	2,182,151	2,110,625	170,435	1,943,690		2,114,125
HEALTH INSURANCE TRUST	3,304,971	4,135,513	4,524,078		4,524,078		4,524,078
LIABILITY & PROPERTY INSUR.	455,546	961,824	978,137	181,470	860,472		1,041,942
INTERNAL SERVICES TOTAL	9,999,766	13,249,464	12,568,120	2,152,530	9,997,094	2,471,443	14,621,067
SPECIAL FUNDS TOTAL	\$ 33,786,738	\$ 34,367,884	\$ 39,808,661	\$ 11,277,837	\$ 25,448,992	\$ 11,495,010	\$ 48,221,839
GRAND TOTAL - ALL FUNDS	\$ 81,308,459	\$ 85,317,988	\$ 95,029,647	\$ 51,684,600	\$ 39,807,624	\$ 12,778,477	\$ 104,270,701

PROPOSED OPERATING BUDGET 2008-09				PERCENTAGE CHANGE COMPARED TO 2007-08 ADOPTED	PERCENTAGE CHANGE COMPARED TO 2007-08 AMENDED
PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS		
	25,000		25,000		
	125,000		125,000		
21,294	144,350	1,700	167,344		
	6,450		6,450		
21,294	300,800	1,700	323,794	25.3%	20.4%
	20,600		20,600	0.0%	0.0%
418,889	372,223		791,112		
334,008	243,748	3,000	580,756		
193,628	8,826		202,454		
	414,412		414,412		
946,525	1,039,209	3,000	1,988,734	6.7%	6.7%
686,395	1,112,082	7,700	1,806,177		
889,093	151,540		1,040,633		
902,423	492,230		1,394,654		
1,168,995	80,087		1,249,081		
	919,349		919,349		
3,646,906	2,755,287	7,700	6,409,894	9.9%	7.8%
4,593,431	3,815,096	10,700	8,419,227	9.1%	7.5%
	42,000		42,000		
	152,621		152,621		
0	194,621	0	194,621	0.0%	-1.3%
807,566	1,248,536	631,937	2,688,039		
1,099,647	1,682,221	400,709	3,182,577		
184,855	2,254,640		2,439,495		
	4,899,178		4,899,178		
176,472	797,312		973,784		
2,268,540	10,881,886	1,032,646	14,183,072	12.8%	-3.0%
\$ 12,669,313	\$ 20,554,036	\$ 8,382,428	\$ 41,605,778	4.5%	-13.7%
\$ 56,951,859	\$ 35,412,264	\$ 9,058,908	\$ 101,423,031	6.7%	-2.7%

**INTERFUND TRANSFERS
2008-09**

Fund	2005-06 Actual Transfers	2006-07 Actual Transfers	2007-08 Revised Budget	2008-09 Adopted Budget	Description
GENERAL FUND					
Transfers In:					
Local Law Enforcement Grant Fund	\$0	\$10,297	\$0	\$0	Grant for SRO position
DOJ Grant/COPS in Schools Fund	0	0	0	0	Grant for SRO position
State COPS - AB1913 Grant Fund	96,193	165,059	100,000	100,000	Grant for DVO position
Gas Tax Fund	6,000	6,000	6,000	6,000	2107.5 Engineer payment
Public Safety Training Fund	0	0	0	0	Equipment purchases
Library Trust Fund	0	40,000	0	0	To cover loss of non-resident fees
Marina Fund	128,750	132,613	136,591	140,689	Wharf II maintenance
Parking Fund	292,851	253,184	200,904	206,931	Custodial/parks/streets
Parking Fund	0	0	1,265,000	1,265,000	Loan repayment
Scholze Park & Playground Funds	16,000	64,000	64,000	120,000	Parks maintenance
Operating Transfers In:	<u>539,794</u>	<u>671,153</u>	<u>1,772,495</u>	<u>1,838,620</u>	
Redevelopment Agency	3,612,051	4,121,460	4,239,244	5,147,617	Debt repayment
Storm Water Fund	0	200,000	489,910	0	Debt repayment
Materials Recovery Facility	0	0	0	250,000	Bond reserves
Public Services Ctr. CIP Fund	0	0	1,370,000	0	Fund capital renewal reserves
Non-Operating Transfers In:	<u>3,612,051</u>	<u>4,321,460</u>	<u>6,099,154</u>	<u>5,397,617</u>	
Total Transfers In	<u>4,151,845</u>	<u>4,992,613</u>	<u>7,871,649</u>	<u>7,236,237</u>	
Transfers Out:					
Alvarado St. Maintenance Dist.	(33,618)	(34,627)	(35,666)	(36,736)	Maintenance costs
Cemetery Fund	(52,999)	(36,446)	(58,846)	(73,795)	Operational subsidy
Storm Water Fund	0	0	(96,450)	(100,000)	Operational subsidy
Monterey Financing Authority	0	0	0	0	Finance costs
Parking Fund	(17,780)	(15,240)	0	0	MY Museum subsidy
Information Services Fund	(119,860)	219,117	(98,973)	(97,856)	Contract position
Employee Assistance Fund	(66,000)	(66,000)	(71,928)	(74,748)	To fund program
Retiree Medical	0	0	0	(89,000)	To fund program
Unemployment Insurance	(65,000)	(65,000)	(66,950)	(65,000)	To fund program
Operating Transfers Out:	<u>(355,257)</u>	<u>1,805</u>	<u>(428,813)</u>	<u>(537,135)</u>	
Tidelands Fund	0	0	0	0	Reimburse loan repayment
Workers Compensation	(800,000)	0	0	0	Increase reserve
Equipment Replacement Fund	(38,329)	0	0	0	
Redevelopment Agency	(518,129)	(515,946)	(514,458)	(489,331)	Facility lease payments
Window on the Bay CIP Fund	(2,400,000)	0	0	0	Transfer reserve
Parking Fund	(52,088)	(52,088)	(52,088)	0	Repay Del Monte improv
Cemetery Fund	(78,504)	(78,174)	(77,948)	(74,141)	Debt service payment
Monterey Financing Authority	(628,475)	(631,075)	(628,275)	(630,275)	Bond payment
Non-Operating Transfers Out:	<u>(4,515,525)</u>	<u>(1,277,283)</u>	<u>(1,272,769)</u>	<u>(1,193,747)</u>	
Total Transfers Out	<u>(4,870,782)</u>	<u>(1,275,479)</u>	<u>(1,701,582)</u>	<u>(1,730,882)</u>	
Net General Fund Transfers	<u>(718,937)</u>	<u>3,717,135</u>	<u>6,170,067</u>	<u>5,505,355</u>	

**INTERFUND TRANSFERS
2008-09**

Fund	2005-06 Actual Transfers	2006-07 Actual Transfers	2007-08 Revised Budget	2008-09 Adopted Budget	Description
SPECIAL FUNDS					
Local Law Enforcement Grant Fund					
Transfers out: General Fund	0	(10,297)	0	0	Grant for SRO position
Total Local Law Enforce. Fund	0	(10,297)	0	0	
State COPS (AB1913) Grant Fund					
Transfer Out: General Fund	(96,193)	(165,059)	(100,000)	(100,000)	Grant for DVO position
Gas Tax Fund					
Transfers out: General Fund	(6,000)	(6,000)	(6,000)	(6,000)	2107.5 Engineer payment
Alvarado St. Maintenance District					
Transfers in: General Fund	33,618	34,627	35,666	36,736	Maintenance costs
Parking Adjustment Fee Funds					
Transfers out: Parking Fund	(393,029)	(3,772)	0	0	Lease payment (CH Garage)
Sewer Line Maintenance Fund					
Transfers in: Storm Water Utility Fund	50,000	82,355	0	0	Repayment of advance
Storm Water Utility Fund					
Transfers in: General Fund	0	0	96,450	100,000	
Transfers out: General Fund	0	(200,000)	(489,910)	0	
Transfers out: Sewer Line Maint. Fund	(50,000)	(82,355)	0	0	Repayment of advance
Total Storm Fund Transfers	(50,000)	(282,355)	(393,460)	100,000	
Public Safety Training Fund					
Transfers out: Eq Replacement	(7,514)	0	0	0	
Transfers out: General Fund	0	0	0	0	Equipment purchases
	(7,514)	0	0	0	
Public Ed/Gov't Access Fund					
Transfers out: Info Services Fund	0	0	0	0	
Redevelopment Agency Funds					
Transfer In: General Fund	518,129	515,946	514,458	489,331	Facility lease payments
	518,129	515,946	514,458	489,331	
Transfer Out: General Fund	(3,612,051)	(4,121,460)	(4,239,244)	(5,147,617)	Debt payment
Net Redev. Agency Transfers	(3,093,922)	(3,605,514)	(3,724,786)	(4,658,286)	

**INTERFUND TRANSFERS
2008-09**

Fund	2005-06 Actual Transfers	2006-07 Actual Transfers	2007-08 Revised Budget	2008-09 Adopted Budget	Description
<u>Public Services Ctr. Capital Project Fund</u>					
General Fund	0	0	(1,370,000)	0	
<u>Window on the Bay Fund</u>					
Transfers in: General Fund	2,400,000	0	0	0	Transfer to reserve
<u>Marina Fund</u>					
Transfer Out: General Fund	(128,750)	(132,613)	(136,591)	(140,689)	Wharf II maint.
Transfer Out: Tidelands Fund	0	0	0	0	Advance
Transfer Out: Parking Fund	(175,512)	(180,777)	(186,200)	(191,786)	Parking support
Total Marina Fund Transfers Out	(304,262)	(313,390)	(322,791)	(332,475)	
<u>Cemetery Fund</u>					
Transfer In: Gen. Fund - Operating	52,999	36,446	58,846	73,795	Operating subsidy
Transfer In: Gen. Fund - Non-Oper.	78,504	78,174	77,948	74,141	Debt service subsidy
Total Cemetery Fund Transfers In	131,503	114,620	136,794	147,936	
<u>Parking Fund</u>					
Transfer In: General Fund	69,868	67,328	52,088	0	Del Monte improv repay/MY Museum
Transfer In: Parking Adj. Fee Funds	393,029	3,772	0	0	
Transfer In: Marina Fund	175,512	180,777	186,200	191,786	Parking support
Total Transfers In	638,409	251,877	238,288	191,786	
Transfer Out: General Fund	0	0	(1,265,000)	(1,265,000)	Loan repayment
Transfer Out: General Fund	(292,851)	(253,184)	(200,904)	(206,931)	Custodial/parks/streets
Total Transfers Out	(292,851)	(253,184)	(1,465,904)	(1,471,931)	
Net Parking Fund Transfers	345,558	(1,307)	(1,227,616)	(1,280,145)	
<u>Monterey Financing Authority Fund</u>					
Transfer In: Gen. Fund - Operating	0	0	0	0	Finance costs
Transfer In: Gen. Fund - Non-Oper.	628,475	631,075	628,275	630,275	Bond payment
Total Fin. Author. Transfers In	628,475	631,075	628,275	630,275	
<u>Materials Recovery Facility Fund</u>					
Transfers out: General Fund	0	0	0	(250,000)	Bond reserves
<u>Presidio of Monterey Pub. Works Fund</u>					
Transfers out: Vehicle Repl Fund	0	(145,655)	(34,100)	(23,000)	Quality Inspector's Vehicle
<u>Equipment Replacement Fund</u>					
Transfer In: Public Safety Training	7,514	0	0	0	
Transfer In: General fund	38,329	0	0	0	
Transfer In: Presidio Fund		145,655	34,100	23,000	Quality Inspector's Vehicle
Transfer In: Library Trust Fund	0	99,202	0	0	
Total Transfers In	45,843	244,857	34,100	23,000	
Transfer Out: Vehicle Mgmt. Fund	0	(500,000)	0	0	

**INTERFUND TRANSFERS
2008-09**

Fund	2005-06 Actual Transfers	2006-07 Actual Transfers	2007-08 Revised Budget	2008-09 Adopted Budget	Description
Net Equip Repl Fund Transfers	45,843	(255,143)	34,100	23,000	
<u>Vehicle Management Fund</u>					
Transfer In: Equip. Replace. Fund	0	500,000	0	0	
<u>Information Services Fund</u>					
Transfers in: General Fund	0	(219,117)	98,973	97,856	
Transfers in: PEG Access Fund	119,860	0	0	0	
Total Info. Svcs Fund Transfers In	119,860	(219,117)	98,973	97,856	
<u>Employee Benefits Fund</u>					
Transfers in: Gen. Fund - EAP	66,000	66,000	71,928	74,748	To fund program
Transfers in: Gen. Fund - Retiree Med.	0	0	0	89,000	To fund program
Transfers in: Gen. Fund - UI	65,000	65,000	66,950	65,000	To fund program
Total Employee Ben Fund Trans In	131,000	131,000	138,878	228,748	
<u>Scholze Park & Playground Funds</u>					
Transfers out: General Fund	(16,000)	(64,000)	(64,000)	(120,000)	Parks maintenance services
<u>Workers Compensation Fund</u>					
Transfers in: General Fund	800,000	0	0	0	Increase reserve
<u>Library Trust Fund</u>					
Transfer out: Equip. Replace. Fund	0	(99,202)	0	0	
Transfer out: General Fund	0	(40,000)	0	0	To cover loss of non-resident fees
Total Library Trust Transfers Out	0	(139,202)	0	0	
<u>Tidelands Fund</u>					
Transfers in: Gen. Fund	0	0	0	0	Reimburse loan repayment
Transfers in: Marina	0	0	0	0	Advance from Marina
Total Tidelands Fund Trans In	0	0	0	0	
NET SPECIAL FUNDS TRANSFERS	718,937	(3,717,135)	(6,170,067)	(5,505,355)	
NET TRANSFERS - ALL FUNDS	\$0	\$0	\$0	\$0	

General Fund Financial Forecast

	2008-09	2009-10
	Proposed budget	Preliminary estimate
Operations		3.9%
Total operating revenues	\$ 55,634,610	\$57,796,884
		2.9%
Operating expenditures	(59,817,253)	(61,532,368)
Budget adjustments	0	1,200,000
One-time items funded with non-oper funds	1,169,156	0
Estimated budget savings	957,076	1,230,647
Total net operating expenditures	(57,691,021)	(59,101,721)
Operating transfers		
From Public Safety Grant funds	100,000	100,000
From Gas Tax Fund	6,000	6,000
From Parking for custodial/parks maintenance	103,773	106,886
From Parking for street maintenance	103,159	106,253
From Parking for loan repayment	1,265,000	1,265,000
From Marina for Wharf II maintenance	140,689	144,909
From Redevelopment Agency Fund	704,000	0
Business Transformation Reserve	46,000	0
From Scholze Trust funds	120,000	120,000
From other funds	2,588,620	1,849,048
Employee Benefit Trust Fund	(228,748)	(220,000)
Alvarado St. Maint. Dist.	(36,736)	(37,838)
Cemetery Fund (operational subsidy)	(73,795)	(50,000)
Storm Water Fund (operational subsidy)	(100,000)	(100,000)
To other funds	(439,279)	(407,838)
Total net operating transfers	2,149,341	1,441,210
Net Operations surplus (deficit)	92,930	136,374

General Fund Financial Forecast

	2008-09	2009-10
	Proposed budget	Preliminary estimate
Non-operating activities		
Beginning Fund Balance	14,916,913	15,480,842
Redevelopment Agency loan payback	4,443,617	2,684,642
Non-operating Transfers from/(to):		
Bond reserves	250,000	0
ISD Fund	(97,856)	(100,792)
Public Service Center Fund	0	900,000
Capital Improvement Projects (CIP)		
Facility & Infrastructure maint/upgrades	(1,790,000)	(1,250,000)
One-time items in operating budget		
Equipment/Capital outlay	(1,169,156)	0
Business transformation	(46,000)	0
Debt service		
Sports Center/Catellus Bonds	(630,275)	(631,875)
1999 Refunding/Custom House Bonds	(489,331)	(470,498)
Ending Fund Balance	15,480,842	16,748,693
General Fund reserves	11.4%	12.0%
Economic uncertainty	6,571,470	7,071,470
Business Transformation	266,555	266,555
Operational contingencies	250,000	250,000
Capital facilities renewal/new starts		
Sports Center	560,150	750,150
Conference Center	75,000	280,000
Library	142,355	198,355
Wharves I & II	810,000	1,080,000
Recreation Centers	150,000	225,000
City Hall	208,000	312,000
Continuing capital projects	2,642,359	2,642,359
Encumbrances	2,691,889	2,691,889
Long-term receivables	783,731	855,019
Cultural arts	119,035	119,035
Total General Fund reserves	15,270,544	16,741,832
Available Fund Balance per Budget	\$210,298	\$6,861

RESOLUTION NO. 08-101 C.S.

**A RESOLUTION ADOPTING AND APPROVING THE BUDGET OF THE CITY OF
MONTEREY FOR FISCAL YEAR 2008-09**

WHEREAS, the proposed operating and capital budgets of the City of Monterey for the fiscal year 2008-09 were prepared and submitted to the City Council by the City Manager in accordance with Section 6.3 of the City Charter; and

WHEREAS, the City Council reviewed the proposed budgets and thereafter caused a public appearance to be held concerning the proposed budgets;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONTEREY that the City of Monterey - Proposed Operating Budget - 2008-09 containing information as required in Section 6.3 of the Monterey City Charter, and the Proposed Capital and Neighborhood Improvement Budgets, as amended by the City Council, are hereby adopted and approved as the budget of the City of Monterey for fiscal year 2008-09 in the following amounts:

Operating Budget - General Fund	\$ 59,817,253
Operating Budget - Special Funds	\$ 41,605,778
Capital Improvement Program	\$ 4,203,000
Neighborhood Improvement Program	\$ 1,972,000

A copy of said budget, as modified and amended, is on file in the office of the City Clerk and is hereby referred to for further particulars.

BE IT FURTHER RESOLVED THAT monies may be transferred from one account to another with the approval of the City Manager or his designee except for the following transfers which may be made only with the approval of the City Council:

- a. Transfers to or from Special Funds where state or federal regulations require Council approval;
- b. Transfers from unappropriated reserves or fund balances.

BE IT FURTHER RESOLVED THAT the following reserve is hereby approved and the monies therein appropriated for use with the approval of the City Manager or his designee:

1. Reserve for Operational Contingencies \$250,000

BE IT FURTHER RESOLVED THAT the proposed transfers included in the Interfund Transfers Schedule of the 2006-07 Proposed Operating Budget are hereby adopted and approved.

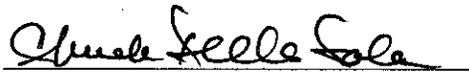
PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF MONTEREY
this 25th day of June 2008, by the following vote:

AYES: 5 COUNCILMEMBERS: Della Sala, Downey, Haferman, Selfridge
Sollecito

NOES: 0 COUNCILMEMBERS: None

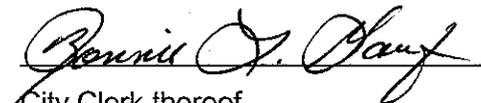
ABSENT: 0 COUNCILMEMBERS: None

Approved:



Mayor of Said City

ATTEST:


City Clerk thereof



CAPITAL IMPROVEMENT SECTION

CIP PROJECTS - FY 2008 / 2009

GENERAL FUNDS + PROJECT CLOSEOUTS (\$88,000.00)	(\$1,250,000 + \$88,000)	(\$1,338,000)
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1 Aeneas Bridge (Planning / Design / Structural Repair)	\$	20,000
2 Fire Stations 1,2, & 3—Replace Radio/PA Amplifier & Speaker System	\$	96,000
3 ISES Report Projects (Priority level in parenthesis)	\$	848,000

Conference Center

a) Fire Alarm System Upgrade (2)	\$	331,206
b) Restore Integrity From Penetrations in Fire Barriers (2)	\$	12,956
c) Accessibility Upgrade for Ellevator Emergency Communication (2)	\$	39,294
d) Public Phone Accessibility Upgrade (2)	\$	7,238

Rounded Total \$ 391,000

Public Libraray

a) Improvements to Fire-Rated Assemblies (2)	\$	156,600
b) Replace Fire Alarm Systems (2)	\$	63,529
c) Restore Fire Rating Integrity of Fire Burner Penetrations (2)	\$	5,684
d) Install Seismic Shut-off Valve (2)	\$	2,751
e) Installation of safe access ladder (2)	\$	11,648
f) Guardrailing System Safety Improvements (2)	\$	1,799

Rounded Total \$ 242,000

Tunnel

a) Analysis and Replacement of Failed Ceramic Wall Finish Tile (1)	\$	126,130
b) Replace Emergency Phone (1)	\$	3,972
c) Restore Integrity from Penetrations in Fire Barriers (2)	\$	9,062

Rounded Total \$ 139,000

Sports Center

a) Piping Repairs in Attic (1)	\$	11,087
b) Install Fire Suppression in Attic Spaces (2)	\$	59,401
c) Install Seismic Shut-off Valve (2)	\$	4,416
d) Accessibility Upgrades for Elevator Emergency Communication (2)	\$	1,365

Rounded Total \$ 76,000

4 Monterey Sports Center – Door Replacement	\$	65,000
5 Monterey Sports Center – Exterior Painting	\$	75,000
6 Seismic Upgrade and Roof Repair – Visitor’s Center (NIP Match)	\$	140,000
7 Ryan Ranch Backup Generator	\$	94,000
TOTAL:	\$	1,338,000

CONSTRUCTION ROAD IMPACT FEE		(\$900,000)
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1 Miscellaneous Street Drainage Repairs	\$	100,000
2 Street Reconstruction (Foam St.)	\$	400,000
3 Street Resurfacing (Citywide)	\$	400,000
TOTAL:	\$	900,000

GAS TAX		(\$500,000)
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1 Miscellaneous Traffic Improvements 08	\$	80,000
2 Street Resurfacing 08	\$	217,000
3 Washington at Bonifacio Streetlight	\$	15,000
4 Munras/Tyler PROW Improvement	\$	188,000
TOTAL:	\$	500,000

CIP PROJECTS - FY 2008 / 2009

MARINA FUND	(\$50,000)
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1 Marina Sidewalk Repair	\$ 50,000
TOTAL :	\$ 50,000

PARKING FUND	(\$5,000,000)
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1 Cannery Row Garage – Replace Stairlift	\$ 85,000
2 Cannery Row Garage and Attendant Booth Painting	\$ 50,000
3 Cannery Row Garage Roof	\$ 100,000
4 Electronic Parking Lot Signs – Custom House Garage	\$ 20,000
5 Fee Computers for Attendant Booths	\$ 40,000
6 Parking Administration Front Office Reconfiguration	\$ 35,000
7 Custom House Garage Stairs and Railing Modifications	\$ 345,000
TOTAL :	\$ 675,000

CONFERENCE CENTER CAPITAL IMPROVEMENT RESERVE	(\$540,000)
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1 Conference Center HVAC Controls	\$ 540,000
TOTAL :	\$ 540,000

GRANT PROJECTS (FUNDED BUT NOT OBLIGATED)	(\$200,000)
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1 Hartnell Gulch Walkway (Livable, Walkable Communities)	\$ 200,000
TOTAL :	\$ 200,000

GRAND TOTAL FUNDED : \$ 4,203,000

CIP PROGRAM 2008/2009 PROJECT DESCRIPTIONS

GENERAL FUNDS

1. **Aeneas Bridge** – This is for the design of the structural repair work for the Aeneas Bridge on Cannery Row.
2. **Fire Stations 1, 2, 3 – Replace Radio/PA Amplifier & Speaker System** – This ensures a clearer communication within the fire stations.
3. **ISES Reports 08 – Conference Center, Library, Tunnel Upgrades, and Monterey Sports Center** – This priority one and some number two work is the result of a survey of these four facilities. The work is general maintenance and high priority type items that need to be done this year. A more detailed description will be provided in the CIP/NIP Project description booklet.
4. **Monterey Sports Center Door Replacement** – This is to replace the corrugated and rusted doors and door frames.
5. **Monterey Sports Center – Exterior Painting** – This is to paint the exterior of the MSC facility.
6. **Seismic Upgrade and Roof Repair- Visitors Center** – This project is a continuation of the Seismic Upgrade and Roof Repair at the Visitors Center. The NIP Committee has provided \$160,000 dollars to comply with the number one priority of the City Council.
7. **Ryan Ranch Back-up Generator** – This will provide back-up power at the Corporation Yard for City communications plus a separate emergency power circuit.

CONSTRUCTION ROAD IMPACT FEE

1. **Miscellaneous Street Drainage Repairs** – This is for work that may arise throughout the fiscal year for emergency or unknown street drainage repair work.
2. **Street Reconstruction (Foam St.)** – This is to rebuild sections of Foam St. and for repaving as required. This work will modernize certain sections of Foam St.
3. **Street Resurfacing (Citywide)** – This is described under general funds above.

GAS TAX

1. **Miscellaneous Traffic Improvements 08** – Similar to the Miscellaneous Street Drainage Repair listed above. This project addresses any emergency traffic situations, lighting, etc. that may occur throughout the fiscal year. Council has approved projects for miscellaneous traffic improvements in the past.
2. **Street Resurfacing 08** – This is a continuation of the Street Resurfacing Program identified in Street Road Impact #3 above and #7 General Funds.

CIP PROGRAM 2008/2009 PROJECT DESCRIPTIONS

3. **Washington at Bonifacio Streetlight** –(Needs electrical work to provide power)
4. **Munras/Tyler Safety Improvements** – This is for pedestrian and vehicle safety improvements in the Public right-of-way at this intersection.

MARINA FUND

1. **Marina Sidewalk Repair** – Repair/replace a “void” section of the walkway at the Marina Seawall.

PARKING

1. **Cannery Row Garage – Replace Stairlift** – The stairlift in the Cannery Row Garage is in need of replacement as a result of major use it receives in the Cannery Row area.
2. **Cannery Row Garage and Attendant Booth Painting** – This is a major painting project for the Cannery Row Garage and attendant booth area. This will make the facility and its booth more attractive to the visitors of Monterey and reduce maintenance costs.
3. **Cannery Row Garage Roof / Skylight Replacement** – This is needed repair work for roof and skylight replacement in the Cannery Row Garage area.
4. **Electronic Parking Lot Signs – Custom House Garage** – On heavy tourist days the electronic signs will indicate to park in the Custom House Garage area instead of other parking garages located throughout the city. This is a modernization of a communication technique of distributing traffic to areas not filled with vehicles.
5. **Fee Computers for Attendant Booths** – This project is to increase the efficiency of the computers within the attendant booths to be more modern and current with newer parking lot areas.
6. **Parking Administration Front Office Reconfiguration** – As stated in the title, this will reconfigure the front Administration Office by extending walls and other minor features to provide more room and better efficiency in the front office area.
7. **Custom House Garage Stairs and Railing Modifications** – This is really a continuation of the antiquated garage stairs and railing modifications that staff has been involved with for the last couple of years. This work will improve the existing facility and make it more compliant with the current building and safety codes.

CONFERENCE CENTER CAPITAL IMPROVEMENT RESERVE

1. **Conference Center HVAC Controls** – This project will replace the 31 year old HVAC controls and appurtenance associate and will complete the HVAC system upgrade bringing the Conference Center to current technology.

CIP PROGRAM 2008/2009 PROJECT DESCRIPTIONS

GRANT PROJECTS

1. **Hartnell Gulch Walkway (Livable, Walkable, Communities)** – This is a grant for Hartnell Gulch Walkway to aid in the design and construction from the library through the Trader Joe's Parking Lot and onto the Stevenson House.

UNFUNDED AND PROPOSED FUNDED CIP PROGRAM FY 08/09

No.	Project Name	Funding Source	Estimated Project Cost	Prior Yr. Approp Amount	FY 08/09 Proposed	FY 09/10 Priority	FY 10/11 Priority	"Out Year" Projects	Unappropriated Future Project Estimate	Comments
GENERAL GOVERNMENT										
1	Brown Underwood Adobe / Few Memorial Hall - Seismic	General	\$600,000	\$60,000				\$740,000	\$740,000	Construction
2	Construction Storage Yard for Contractors	General	\$60,000					\$60,000	\$60,000	
3	Council Chambers Air Cond. & Heating Unit	General	\$40,000			\$40,000			\$40,000	
4	EI Cuatrel - Prepare ISES Report	General	\$25,000		\$25,000				\$25,000	
5	Mechanical Division - Renovation	General	\$50,000		\$50,000				\$50,000	
6	Mechanical Division - Restroom Extension	General	\$50,000		\$50,000				\$50,000	
7	Ryan Ranch Back-up Generator	General	\$5,000		\$94,000				\$94,000	
8	Ryan Ranch Solar Panels Study	General	\$5,000					\$5,000	\$5,000	
9	Seismic Upgrade and Roofs - Visitor Center	General	\$350,000	\$50,000	\$140,000			\$5,000	\$300,000	NIP \$ 160K FY 08/09
LEISURE, CULTURAL AND SOCIAL SERVICES										
1	Aeneas Bridge Repair (Planning / Design)	General	\$20,000		\$20,000				\$20,000	
2	Beach Equipment Storage	General	\$210,000					\$210,000	\$210,000	
3	Camino El Estero Parking Lot Landscape	General	\$25,000		\$25,000	\$25,000			\$25,000	
4	Canney Row Streetscape Improvements Phase II	General	\$35,000					\$35,000	\$35,000	
5	Causeway Railing	General	\$35,000					\$35,000	\$35,000	
6	Causeway Shoreline Embankment Improvement Design	General	\$20,000					\$20,000	\$20,000	Deferred from previous CIP program
7	Cemetery Entrance Wall	General	\$20,000					\$20,000	\$20,000	Design Complete
8	Cemetery Irrigation	General	\$67,000		\$67,000				\$67,000	Construction
9	City Cemetery - Repair Roads	General	\$45,000					\$45,000	\$45,000	
10	Conference Center HVAC Controls	Conf. Center Reserve	\$540,000		\$540,000				\$540,000	
11	Conference Center ISES Report Priority #2's	General	\$1,500,000		\$391,000	\$200,000	\$200,000	\$709,000	\$1,500,000	Priority #1 (Grease Trap) Funded
12	Conference Center Patio Membrane and Roof Paver Replacement (Ph 2)	General	\$1,745,000					\$1,745,000	\$1,745,000	ISES Report
13	Conference Center Seismic Study	General	\$60,000					\$350,000	\$60,000	Study Only
14	Del Monte/Figueroa/Catellus/Relocate Rec Trail & Safety Imp's	General	\$350,000					\$350,000	\$350,000	Includes W.B. turn lane
15	Don Dahvee Lane Pathway Lighting	General	Unknown					Unknown	Unknown	
16	EI Cuatrel Parking Lot Lights - New/Upgrade	General	\$40,000			\$40,000			\$40,000	
17	EI Estero Bridge Light Fixture Replacement	General	\$25,000			\$25,000			\$25,000	
18	EI Estero Fishing Pier Repair	General	\$20,000			\$20,000			\$20,000	Currently barricaded off
19	EI Estero Streetscape - Phase 3	General	\$75,000			\$25,000		\$75,000	\$75,000	
20	Friendly Plaza Irrigation	General	\$25,000						\$25,000	
21	Hartnell Gulch Walkway Installation Ph 2	Grant	\$275,000	\$75,000	\$200,000		\$15,000		\$275,000	Grant Pending, FY 08/09 (\$200K)
22	Jack's Park Tennis Court Light Upgrades	General	\$15,000						\$15,000	
23	Lagunita Mirada Dredging	General	\$250,000			\$250,000			\$250,000	
24	Library Historical Wall Rebuild	General	\$40,000			\$40,000			\$40,000	
25	Library ISES Report - Priority #2's	General	\$800,000		\$242,000	\$100,000	\$100,000	\$442,000	\$800,000	
	(Fire Alarm System, Seismic Shutoff, Exit Signs, Fire Penetrations, Guard Rails)									
26	Lighthouse Curve Rec Trail Pavers	General	\$75,000						\$75,000	
27	Lower Presidio Park Improvements Phase 2	General	\$180,000	\$130,000		\$50,000			\$50,000	100K (NIP) (30K CIP)
28	Madison (Southside) Master Plan	Civic Center Reserve	\$50,000			\$50,000			\$50,000	
29	Marina Parking Lot Bio-Swale	General	Unknown					Unknown	Unknown	
30	Marina Sidewalk Repair	Marina	\$50,000		\$50,000				\$50,000	
31	MSC Door Replacement	General	\$65,000		\$65,000				\$65,000	
32	Monterey Sports Center Exterior Painting	General	\$75,000		\$75,000				\$75,000	
33	Monterey Sports Center Waterline Mainfold	General	\$500,000		\$76,000	\$100,000	\$100,000	\$324,000	\$600,000	
34	MSC ISES Report Ph I (Priorities #1 and #2)	General	\$500,000						\$500,000	
	(Attic Piping, Emergency Drain Anti-Entrapment, Slide Emergency Shut-off)									
35	Monterey Bay Park Expansion	General	\$225,000			\$225,000			\$225,000	
36	Monterey Tennis Center Improvements	General	\$75,000					\$75,000	\$75,000	
37	Monterey Youth Center Renovation	General	\$1,250,000					\$1,250,000	\$1,250,000	
38	North Fremont Streetscape Design	General	\$40,000					\$40,000	\$40,000	
39	Old Train Depot Improvements	General	\$250,000		\$250,000				\$250,000	
40	Pacific Biological Lab on Canney Row - Restoration & Improvements	General	\$200,000		\$30,000			\$170,000	\$200,000	
	(Stabilize Specimen Tanks and Interpretive Signage)									
41	Pacific / Del Monte Pedestrian Safety Improvements	General	\$350,000			\$350,000			\$350,000	
42	Park Parking Lots Slurry	General	\$50,000			\$50,000			\$50,000	
43	Portola Plaza Street Paver Replacement	General	\$860,000	\$50,000		\$810,000			\$860,000	ISES; to be determined.
44	Rec Trail "A" Sustainable Landscaping	General	Unknown					Unknown	Unknown	
45	Ryan Ranch Storage-Parks	General	\$100,000					\$75,000	\$75,000	
46	Sand Dunes Clean Up	General	\$100,000					\$100,000	\$100,000	
47	Senior Center Roof -- Kitchen Hall Roof Replacement	General	\$50,000						\$50,000	

UNFUNDED AND PROPOSED FUNDED CIP PROGRAM FY 08/09 as of 5/28/08

No.	Project Name	Funding Source	Estimated Project Cost	Prior Yr. Approp Amount	FY 08/09 Proposed	FY 09/10 Priority	FY 10/11 Priority	"Out Year" Projects	Unappropriated Future Project Estimate	Comments
48	Soledad / Munras Entry Sign	General	\$30,000			\$30,000				Rock
49	Solecicio Ballpark Field Drainage Improvements	General	\$40,000						\$40,000	
50	Spanish Plaza Landscape / Irrigation	General	\$30,000						\$30,000	
51	Vets Park Campground Expansion	General	\$60,000	\$10,000				\$50,000	\$50,000	\$10,000 NIP FY 04/05
53	Vets Park Day Use Restroom Pathway	General	\$25,000			\$25,000			\$25,000	
54	Water Tank Garden Road Demo / Design (Const Area)	General	\$50,000					\$50,000	\$50,000	Design completed.
55	Wharf #1 Compactor Room Upgrade	General	\$275,000			\$275,000		\$50,000	\$50,000	Design completed.
56	Wharf #1 Streetlight (Additional) and Lighting Replacement	Special Assessment	\$50,000					\$50,000	\$50,000	
57	Wharf #2 Beach Restroom	Tidelands	\$140,000					\$140,000	\$140,000	
58	Wharf #2 Fishing Area Repair	General	\$25,000			\$25,000			\$25,000	
59	Wharf #2, Ph. 2 (Supplemental Funding)	General	Unknown						Unknown	
60	Window on the Bay - Lake El Estero Water for Land Irrigation	General	\$75,000			\$75,000			\$75,000	Design/Construction
61	Window on the Bay - Property Acquisition	Tidelands	\$1,000,000					\$1,000,000	\$1,000,000	
PUBLIC SAFETY										
1	Fire Station #2 - Automatic Fire Sprinkler System	General	\$20,000				\$20,000		\$20,000	
2	Fire Station #3 - Automatic Fire Sprinkler System	General	\$30,000				\$30,000		\$30,000	
3	Fire Station #2 Alternate Fuel	General	\$25,000			\$25,000			\$25,000	
4	Fire Station #2 Remodel (Design Phase)	General	\$50,000					\$50,000	\$50,000	Design phase to determine improvements
5	Fire Station #2 & #3 - Replace Apparatus Doors	General	\$60,000					\$60,000	\$60,000	
6	Fire Station #1, #2, & #3 Window/Insulation Upgrade	General	\$10,000			\$10,000			\$10,000	
7	Fire Station #3 - Heater Replacement	General	\$8,000					\$8,000	\$8,000	
8	Fire Station #3 Roof Extension	General	\$8,000				\$8,000		\$8,000	
9	Fire Station #3 Remodel (Design Phase)	General	\$50,000					\$50,000	\$50,000	Design phase to determine improvements
10	Fire Station #3 - Repave, or Replace Pavement with Concrete	General	\$25,000			\$25,000			\$25,000	
11	Fire Station #1, #2, & #3 Demolition of Vehicle Exhaust Extractor	General	\$20,000				\$20,000		\$20,000	
12	Fire Station #1, #2, & #3 Replace Sound/PA System	General	\$96,000			\$96,000			\$96,000	
PUBLIC UTILITIES										
1	Belden Street Storm Drain / 700 Block	General	\$50,000					\$50,000	\$50,000	
2	Citywide Sewer Spot Repairs Defects	Sewer Fund	\$150,000			\$100,000			\$150,000	
3	Corporation Yard Sewer Water Treatment	General	\$275,000				\$275,000		\$275,000	
4	Del Monte Avenue Undergrounding	20A	\$2,000,000	\$75,000		\$1,925,000			\$1,925,000	Construction
5	Del Monte Lake Influent Debris Interceptor (Design)	General	\$25,000			\$25,000			\$25,000	Design
6	Del Monte Storm Drain Aguajito to Slot	SWF	\$225,000			\$225,000			\$225,000	
7	Dorey Way Drainage Repairs	SWF	\$25,000					\$25,000	\$25,000	
8	Franklin Street Storm Drain (additional Funding)	Gas Tax	\$1,096,000	have 285K		\$810,000			\$1,096,000	250K NIP FY 05/06--35K CIP left
9	Fremont St. Lights (Camino Aguajito to Camino El Estero)	General	\$65,000				\$85,000		\$85,000	
10	Iris Canyon Creek Restoration - Critical Areas	SWF	\$1,000,000	\$250,000				\$750,000	\$250,000	\$250,000 NIP FY 08/09
11	Jefferson Drainage to Vets Park	SWF	\$65,000				\$65,000		\$65,000	
12	Lake El Estero Pump Station Engine Cooling System	General	\$15,000			\$15,000			\$15,000	
13	Linda Vista Stormdrain Extension	SWF	\$90,000					\$90,000	\$90,000	
14	Madison and Pebble Streets Sanitary Sewer Improvements	SWF	\$140,000				\$200,000		\$140,000	
15	Manor Road Culvert	SWF	\$225,000					\$225,000	\$225,000	
16	Mar Vista Soledad S/D Extension	SWF	\$100,000					\$225,000	\$225,000	NE end - Gorman Property
17	Miscellaneous Drainage Street Repairs	Const Imp Fee	\$100,000					\$100,000	\$100,000	
18	N Fremont Storm Dr Imp R Ph 2 Airport Rd to Cyn Del Rey	Storm Water Util.	\$500,000			\$300,000			\$500,000	
19	Pacific St Storm Drain Pipe (Creek) (bet. San Bernabe & Batolomeo)	SWF	\$110,000					\$110,000	\$110,000	
20	Pump Station #2 Containment Enclosure for Pump & Generator	Sewer Fund	\$30,000			\$30,000			\$30,000	
21	Seawall Repair Phase 5	Sewer Fund	\$1,300,000			\$250,000		\$800,000	\$1,300,000	
22	Stienbeck Plaza Urban Water Treatment and Diversion	General Fund	\$550,000			\$200,000		\$550,000	\$550,000	
23	Storm Drain Repair - slip Line and Spot Repair F-Rated Storm Drain Mains Citywide	Storm Water Util.	\$500,000			\$200,000		\$100,000	\$500,000	
24	Washington Streetlight @ Bonifacio Electrical Upgrade	Gas Tax	\$15,000			\$15,000			\$15,000	
TRANSPORTATION										
1	Aguajito/Fremont Street Curb, Gutter, & Sidewalk	General	\$5,000				\$5,000		\$5,000	
2	Aguajito & Fremont Avenue Walkway and Street Stabilization	General	\$270,000			\$270,000			\$270,000	
3	Bikeway Projects Ph. 1	TDA 2%	\$1,600,000			\$100,000		\$1,400,000	\$1,600,000	
4	Cannery Row Garage and Attendant Booth Maintenance Painting	Parking	\$50,000						\$50,000	
5	Cannery Row Garage - Replace Stair Lift	Parking	\$85,000						\$85,000	
6	Cannery Row Garage Roof	Parking	\$100,000						\$100,000	
7	Castro Road Guardrail	General	\$40,000					\$40,000	\$40,000	

UNFUNDED AND PROPOSED FUNDED CIP PROGRAM FY 08/09

No.	Project Name	Funding Source	Estimated Project Cost	Prior Yr. Approp Amount	FY 08/09 Proposed	FY 09/10 Priority	FY 10/11 Priority	"Out Year" Projects	Unappropriated Future Project Estimate	Comments
8	Citywide Street Reconstruction 08	Gas Tax	\$40,000						\$40,000	
9	Citywide Transit Plan	Gas Tax	\$345,000		\$345,000				\$345,000	
10	Custom House Garage Stairs and Railing Modifications	Parking	\$600,000						\$600,000	Capacity Improvements
11	Del Monte Blvd (Washington & Figueroa Intersection)	Grant	\$25,000			\$600,000			\$25,000	Design Only
12	Del Monte Operational and Safety Improvement Phase "Breakout"	Gas Tax	\$800,000					\$25,000	\$800,000	
13	Del Monte Pedestrian Scapes (Washington to Pacific) and Ped Bridge	General	TBD						TBD	Portion of Project
14	Del Monte Widening (El Estero - Camino Aguajito)	Gas Tax	\$10,250,000						\$10,250,000	Acquisition & widening
15	Del Monte Widening (El Estero - Sloth)	Gas Tax	\$20,000		\$20,000				\$20,000	
16	Electronic Parking Signs for Custom House Garages	Parking	\$40,000		\$40,000				\$40,000	
17	Fee Computers for Attendant Booths	Parking	\$465,000						\$465,000	
18	Fremont / Aquajito Inter Improvements / Median Realign	General	\$180,000					\$465,000	\$180,000	
19	Fremont/Casanova - Sidewalk Installation North Side of Fremont from Casanova to Seaside	General	\$180,000				\$180,000		\$180,000	
20	Highway 1 Changeable Message Sign	Gas Tax	\$180,000						\$175,000	5,000 Dev. Fee
21	Highway 68 Modifications at York	Gas Tax	\$776,000					\$776,000	\$776,000	
22	Holman Hwy (Hwy 1 to CHOMP)	STIP/RSTP	\$6,300,000					\$6,300,000	\$6,300,000	County/ City Project / 1.4 mil grants
23	Lighthouse Business District Streetscape Design Standards	Gas Tax	\$25,000		\$25,000				\$25,000	
24	Miscellaneous Traffic Improvements 08	Gas Tax	\$60,000		\$80,000				\$60,000	
25	Munras/Soledad C&S Replacement and Repair, Bus Pad Installation	General	\$175,000					\$175,000	\$175,000	
26	Munras/Tyler Public ROW Safety, Pedestrian & Vehicular Improvements	Gas Tax	\$188,000		\$188,000			\$175,000	\$188,000	
27	Old Town Crown Removal Phase 1	General	\$300,000					\$300,000	\$300,000	
28	Pacific / Del Monte Ped. Safety Improvements	General	\$340,000		\$340,000				\$340,000	
29	Parking Administration Front Office Reconfiguration	Parking	\$35,000		\$35,000				\$35,000	
30	Pedestrian Bridge at Del Monte / Washington	General / Grant	\$750,000					\$750,000	\$750,000	
31	Rec Trail "A" Slurry (Seaside City Limits to Park Ave)	General	\$50,000			\$50,000			\$50,000	
32	Pearl/Tyler - Bus Pad Installation and Repave Street, replace S/C/G	General	\$150,000					\$150,000	\$150,000	
33	Safe Route to School	Gas Tax	\$65,000						\$85,000	Study
34	Soledad/Soledad Place - Intersection Widening (Des)	Gas Tax	\$50,000		\$50,000				\$50,000	
35	Stratford Place Cul-de-Sac Pavement & Sidewalk Repair	Gas Tax	\$45,000					\$45,000	\$45,000	
36	Street Resurfacing FY 09/09	General	\$617,000						\$617,000	
		Const Impact Fee			\$0				\$0	
		Gas Tax			\$400,000				\$400,000	
		General			\$217,000				\$217,000	
37	Street Reconstruction (Foam St.) '08	Const Impact Fee	\$400,000						\$400,000	
38	Tunnel Upgrades ISES Report - Priority #1 and #2	General	\$500,000		\$400,000				\$400,000	
	Replace Emergency Phones, Tile Repl. and Fire Barriers	General			\$139,000				\$500,000	
39	Vehicle Wash at Ryan Ranch	General	\$380,000					\$380,000	\$380,000	
40	Veteran's Park Road Repair and Resurfacing	General	\$75,000					\$380,000	\$75,000	
41	Via Gayuba (Via Paraiso to San Bernabe) Street Reconstruction & Paving	General	\$250,000					\$250,000	\$250,000	
42	WAVE Bus Shelters	CMAQ	\$60,000						\$60,000	Joint Project With MST
43	York Rd. (betw. Wilson and Hwy 68) - Culvert Extension and Safety Impr	CMAQ	\$480,000					\$480,000	\$480,000	Resurface/widen two lanes

**Neighborhood Improvement Program
Approved Project List April 24, 2008**

PROJECTS FULLY FUNDED WITH BASE ALLOCATION		Budget	Annual Operations And Maintenance Costs
1	CONA Park Center Improvements (Security Lighting)	\$ 1,000	n/a
2	Del Monte Beach Event Sign Replacement	\$ 1,500	n/a
3	Cypress Park Security Lighting	\$ 2,000	250
4	10th Street Business Signs	\$ 5,000	n/a
5	Oak Grove Neighborhood Sidewalk Repair (survey)	\$ 1,000	n/a
6	Old Town Tree Planting PH IV	\$ 6,000	1200
7	Peters Gate Landscaping @ Munras	\$ 1,500	450
8	Via Del Rey Pathway to Veteran's Park (plan & design)	\$ 10,000	n/a
9	San Bernabe & Grove Streets Curb Modification & Landscaping Study	\$ 10,000	n/a
10	Glenwood Erosion Control Retaining Wall PH II	\$ 5,000	n/a
11	Rec Trail Light Fixture Upgrade	\$ 5,000	n/a
12	Prescott Avenue Traffic Calming PH I V Calm Sign	\$ 15,000	250
13	Pearl Street Tree Planting PH II	\$ 5,000	1000
14	Library Irrigation Replacement	\$ 7,500	n/a
15	Bay View School Beautification	\$ 12,500	n/a
Total Base Allocation =		\$ 88,000	
PROJECTS FULLY FUNDED WITH "POT" & BASE ALLOCATION			
16	CONA Sidewalk & Curb Repair (various sites)	\$ 60,000	n/a
17	Del Monte Beach Erosion Control	\$ 160,000	n/a
18	Alta Mesa/Don Dahvee Greenbelt Maintenance PH II	\$ 25,000	n/a
19	Vizcaino-Serra Oak Tile Mural	\$ 55,000	500
20	Laguna Grande Park	\$ 67,000	n/a
	1. Wetlands Clean-Up		
	2. Play Field Fencing		
	3. Volleyball Court		
21	Fisherman's Flats Greenbelt Maintenance	\$ 50,000	n/a
22	Skateboard Park Renovation & Expansion	\$ 160,000	n/a
23	Martin Street Traffic Calming PH 2	\$ 100,000	1000
24	Old Town Curb Ramps Phase V	\$ 60,000	n/a
25	Prescott Sidewalk Improvements (Taylor to PG)	\$ 375,000	n/a
26	Skyline Forest Greenbelt Clean-Up PH III	\$ 50,000	n/a
27	Deer Flats Park Plant Rejuvenation & Fence	\$ 10,000	n/a
28	French Consulate Seismic Upgrade and Roof Replacement PH II	\$ 160,000	n/a
29	Dennis the Menace Park Umbrella Climber Replacement	\$ 55,000	n/a
30	MSC Surveillance Cameras	\$ 17,000	500
31	Monterey Conference Center Mural Conservation	\$ 50,000	500
32	Old Town Driveway Reconstruction PH II	\$ 60,000	n/a
33	Ramona Avenue Sidewalk In-Fill	\$ 30,000	n/a
34	Soledad Drive Entry Median	\$ 40,000	1000
35	Hilltop Park-Resurface Basketball Court	\$ 80,000	n/a
36	Wyndemere Lower Canyon Drainage Design	\$ 75,000	n/a
37	Via Ladera Sidewalk Construction	\$ 95,000	n/a
38	Monterey Youth Center Renovation	\$ 50,000	n/a
TOTAL =		\$ 1,884,000	\$6,650.00
Grand Total Approved Neighborhood Improvement Projects =		\$ 1,972,000	
39	Contingency =	\$ 200,000	
	NIP Ending Balance =	\$ 13,601	

Cut Off Projects

40	Via Paraiso Park Play Equipment Replacement*	\$ 55,000
41	El Estero Picnic Area Improvements*	\$ 30,000
42	Jack's Park and Tennis Center Electrical Upgrade*	\$ 105,000
43	Madison Street Tree Planting & Sidewalk Improvements*	\$ 20,000

* A budget appropriation adjustment will be brought before Council when funding is both identified and available.

**NEIGHBORHOOD IMPROVEMENT PROGRAM
PROPOSED PROJECTS FY 08/09**

1. **CONA Park Center Improvements (Security Lighting)** – Security lighting on the outside of CONA Community Center to allow patrons to go to and from the facility at night.
2. **Del Monte Beach Event Sign Replacement** – Several years ago, the Del Monte Beach Neighborhood had a sign to talk about garage sales and other points of interest presented to the residents of Del Monte Beach. This is to replace and install a similar sign in that general area on the left side of Roberts Way as you depart Del Monte Beach Neighborhood.
3. **Cypress Park Security Lighting** – This will provide a small lighting area walking between the tennis court and the street behind Cypress Park. Currently, on dark evenings people stumble and cannot see where they are walking in this area.
4. **10th Street Business Signs** – Staff has determined this is an NIP project to place a business sign that will tell passersby that there are businesses located on 10th Street.
5. **Oak Grove Neighborhood Sidewalk Repair (survey)** – The Oak Grove Neighborhood Association believes that many sidewalks and curbs are in a deteriorated situation due to their age and other problems associated in the neighborhood. At this point a survey only is required or is recommended by staff to identify what sidewalks and curbs should be in the NIP program, which are the residents' responsibility and which are potential trip hazards.
6. **Old Town Tree Planting PH IV** – This is a continuation of phases for tree planting within the sidewalks on certain areas of the Old Town area. This program is run by the City Forester and coordinated with the residents.
7. **Peters Gate Landscaping @ Munras** – This is to handle the gate entrance at the Munras side of Peter's Gate to both paint and improve the landscaping. Prior projects were approved by the NIP Committee to improve other entry gates into Peter's Gate neighborhood.
8. **Via Del Rey Pathway to Veteran's Park (plan and design)** – This is to provide a sidewalk from the currently approved and finished NIP project up to Veteran's Park to allow walkers along Via Del Rey to either take a foot path or other ways to stay off the road to and from the park area.
9. **San Bernabe & Grove Streets Curb Modification & Landscaping Study** – This project is to improve the intersection of San Bernabe and Grove St. It will allow a better curb and pedestrian and landscaped area for the residents in that area. The area could be safer for pedestrians and delineated more for traffic.
10. **Glenwood Erosion Control Retaining Wall PH II** – This will extend the wall approved under Phase I in last year's program for the erosion along Glenwood Ave. What this project is intended to do is prevent sloughing off from the hillside on to the sidewalk area inhibiting pedestrians that may walk in that area and lowering the maintenance required to keep the sidewalk open.

**NEIGHBORHOOD IMPROVEMENT PROGRAM
PROPOSED PROJECTS FY 08/09**

11. **Rec Trail Light Fixture Upgrade** – There is a current CIP project being reviewed by staff that will upgrade the fixtures from San Carlos Beach to Wharf II.
12. **Prescott Avenue Traffic Calming PH I – V Calm Sign** – This project is dependent upon the improvements identified in the traffic calming study that is currently underway on Prescott Ave. areas. The study will be completed momentarily and the improvements identified as necessary will be presented for the design and or construction in the next phase.
13. **Pearl Street Tree Planting PH II** – This is a continuation of planting trees within the sidewalk area of Pearl St. between Camino El Estero and Jacks Park.
14. **Library Irrigation Replacement** – This project is to replace existing irrigation which is old and worn out in front of the Library. It will enhance the planters and reduce maintenance.
15. **Bay View School Beautification** – Currently, the City of Monterey uses the Bay View play area as an afterschool park for local neighborhood kids to enjoy. This project will add a few new benches, some shade coverings and other minor improvements to that area. It will be better defined in the weeks ahead.
16. **CONA Sidewalk & Curb Repair (various sites)** – To repair old and worn and other sidewalk issues in the older neighborhood of CONA at various locations. This project will primarily be a survey to find out what needs to be done prior to next year.
17. **Del Monte Beach Erosion Control** – This is a continuation of the drain scenario that was designed in-house staff to incorporate the storm lines. This project proposes to have a basin or a single drainage area that will percolate prior to going on to the beach. Once this is full, it will overflow and follow the drain out as currently proposed.
18. **Alta Mesa/Don Dahvee Greenbelt Maintenance PH II**– This is a fixed amount to remove fire fuel in the Alta Mesa Don Dahvee Greenbelt area.
19. **Vizcaino-Serra Oak Tile Mural** – This is a continuation with a design that was approved last year on the concrete wall adjacent to the Rec Trail by the Vizcaino-Serra Oak monument. This project will allow the continuation of design and construction of the mural.
20. **Laguna Grande Park to Include:**
 - Wetlands Clean-Up** – This is to go through and provide maintenance for the Wetlands Park at the Laguna Grande Park area.
 - Play Field Fencing** – This will provide fencing between the park and water to stop game balls and such from rolling into the lake.
 - Park Volleyball Court** – This is for the installation of a synthetic turf volleyball court located at Laguna Grande Park which currently has little or no grass from the heavy foot traffic.

**NEIGHBORHOOD IMPROVEMENT PROGRAM
PROPOSED PROJECTS FY 08/09**

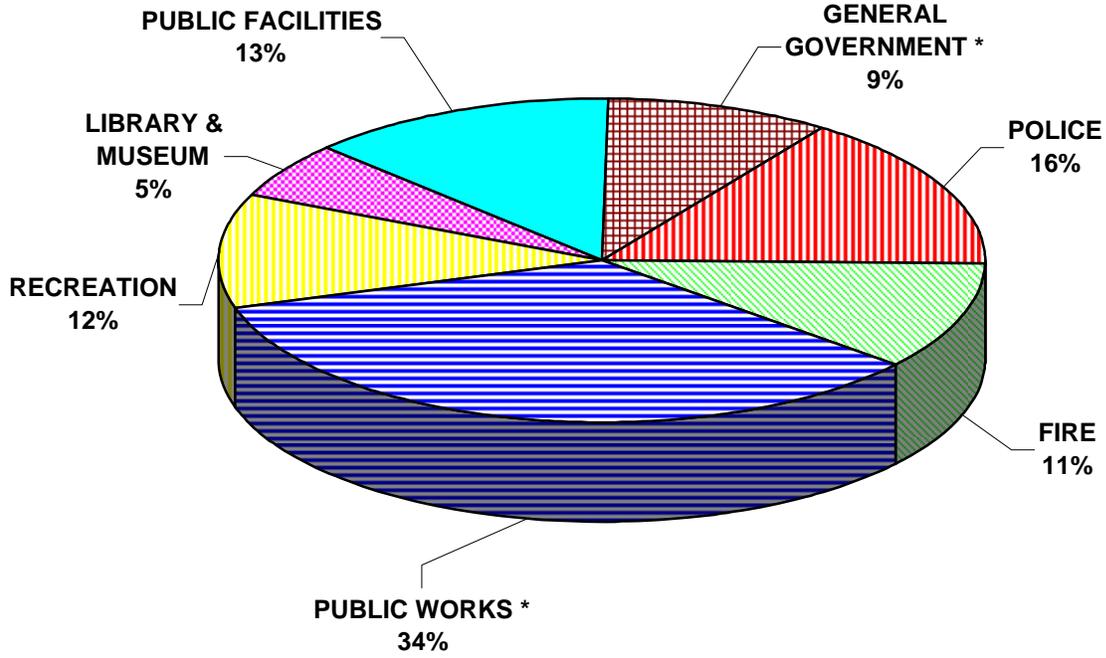
21. **Fisherman's Flats Greenbelt Maintenance** – This is a similar project to that noted above in that it is for the removal of fire fuel that exists in the City owned greenbelt area of Fisherman's Flats.
22. **Skateboard Park Renovation & Expansion** – This project is to extend the existing skateboard park facility and make it modern with today's skateboarding technology. There is a great deal of support for this project and there is land available.
23. **Martin Street Traffic Calming PH 2** – A study has been done in the Monte Vista area for traffic calming. One of the areas is Martin St. It has five different elements associated with traffic calming. This project funds most of the elements for the Council approved traffic calming plan. (The improvements are to be determined in the next several weeks.)
24. **Old Town Curb Ramps PH V** – This is a continuation of the City's program to install handicap curb ramps throughout the City. There are certain streets in Old Town where we have yet to put these handicap ramps.
25. **Prescott Sidewalk Improvements (Taylor to Pacific Grove)** – This project will replace the current DG path with concrete, handicap ramps and better drainage at the base of curbs. This project solves curb winter mud and accessibility problems for safer more comfortable passages to neighborhood residents and DLI Personnel to Forest Ave. It is also better for wheelchairs and strollers.
26. **Skyline Forest Greenbelt Clean-Up PH III** – This is a continuation of the program where a specific amount of money is used to clear the fire fuel in the Skyline greenbelt area.
27. **Deer Flats Park Plant Rejuvenation & Fence** – This project is to replace old and worn plants and a fence at Deer Flats Park.
28. **French Consulate Seismic Upgrade and Roof Replacement PH II** – This is the final funding and the match from the CIP for the request to NIP to complete the roof replacement and seismic upgrade of the French Consulate Bldg. (Visitor's Center).
29. **Dennis the Menace Park Umbrella Climber Replacement** – This will replace the umbrella area within Dennis the Menace Park and keep the equipment consistent with what was developed in the past.
30. **MSC Surveillance Cameras** – This project will add six surveillance cameras to the current system. With the six new cameras, staff will be able to assist with better surveillance coverage outside of the MSC.
31. **Monterey Conference Center Mural Conservation** – This is to examine the existing mural and conserve the tile of the existing artwork.
32. **Old Town Driveway Reconstruction PH II** – This is a continuation of the driveway reconstruction in Old Town.
33. **Ramona Avenue Sidewalk In-fill** – Fill-in a concrete walk to complete the sidewalk on that street.

**NEIGHBORHOOD IMPROVEMENT PROGRAM
PROPOSED PROJECTS FY 08/09**

34. **Soledad Drive Entry Median** – This will provide a median area into the Monte Vista Neighborhood along Soledad Dr. This is part of the traffic calming plan identified and already approved by Council.
35. **Hilltop Park-Resurface Basketball Court** – This project will resurface the Hilltop parking and basketball court areas.
36. **Wyndemere Lower Canyon Drainage Design** – This will be design only for the lower portion or the portion below Skyline Ridge Road in the Wyndemere drainage area. The upper portion above Skyline Drive has been completed and can be seen from Skyline Ridge Road.
37. **Via Ladera Sidewalk Construction** – This project is to construct a sidewalk on Via Ladera above Colton School. Currently, children walk on the edge of the road on Via Ladera to travel to and from school. This sidewalk will provide a safe condition for them to walk to school.
38. **Monterey Youth Center Renovation** – This is a continuation or additional funding for the MYC to bring it up to current standards with the building code to help make a modern use of the facility. Expansion of the various rooms and the upgrades such as those done at the Sr. Center will be done at a later time.
39. **Contingency**
40. **Via Paraiso Park Play Equipment Replacement** – Much of the equipment in Via Paraiso Park is eighteen or nineteen years old. This is to replace certain portions of the play equipment in that area and to update worn and non-current equipment.
41. **El Estero Picnic Area Improvements** – This project will install pavement under the existing tables in the heavily used picnic area of El Estero Park. This will also provide new furnishing to upgrade the area. It is also expected to lower the maintenance of the picnic area within the area.
42. **Jacks Park and Tennis Center Electrical Upgrade** – This project will upgrade the electrical system at Jacks Park. With the present heavy use circuit breakers go off and there are other electrical problems in the park area.
43. **Madison Street Tree Planting & Sidewalk Improvements** – This project will provide trees in front of 767 & 769 Madison St. and improve the sidewalks for handicap accessibility.

SUPPLEMENTAL INFORMATION SECTION

AUTHORIZED POSITIONS BY DEPARTMENT
2008-09



TOTAL AUTHORIZED POSITIONS = 504 (Full-time & Regular Part-time)

	2005-06 AMENDED	2006-07 AMENDED	2007-08 AMENDED	2008-09 PROPOSED
POLICE	79.00	79.00	79.00	79.00
FIRE	51.00	54.00	54.00	54.00
PLANS & PUBLIC WORKS *	160.75	167.75	173.75	171.75
RECREATION	58.75	59.00	58.75	58.25
LIBRARY & MUSEUM	25.50	27.25	27.50	27.50
PUBLIC FACILITIES	62.25	65.25	65.25	66.25
GENERAL GOVERNMENT *	45.00	46.00	46.00	47.25
TOTAL	482.25	498.25	504.25	504.00
* Includes positions related to Internal Service divisions.				

POSITION CONTROL LIST 2008-09

2006-07 2007-08 2008-09
Amended Amended Proposed

COMMENTS

POLICE DEPARTMENT

Administration

Administrative Assistant	1	0	0	
Executive Assistant I	0	1	1	
Office Assistant II	1	0	0	
Administrative Assistant I	0	1	1	
Police Chief	1	1	1	
Police Officer	3	2	2	One position transferred to Field Ops.
Police Recruit	2	2	2	
Police Sergeant	2	2	2	

Field Operations

Animal Control Officer	1	1	1	
Deputy Police Chief	1	1	1	
Police Lieutenant	3	3	3	
Police Officer	31	32	32	1 position transferred from Administration.
<i>Overfill Police Officer</i>				2 overfill positions budgeted since 1988 as on-going overfill.
<i>Overfill Police Officer</i>				3 overfill positions authorized to be funded from vacancies in regular staff through 06/30/09
Police Sergeant	7	7	7	

Support

Office Assistant II	2	0	0	
Administrative Assistant I	0	2	2	
Police Services Manager	1	1	1	
Police Services Technician	9	9	9	
Records/Detention Supervisor	2	2	2	
Senior Police Services Technician	3	3	3	

Investigations/Community Services

Criminal Intelligence Specialist	1	1	1	
Deputy Police Chief	1	1	1	
Police Officer	6	6	6	
Police Sergeant	1	1	1	

POLICE DEPARTMENT TOTAL

79	79	79
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FIRE DEPARTMENT

Administration

Administrative Analyst	1	1	1	
Office Assistant II	1	0	0	
Administrative Assistant II	0	1	1	
Fire Chief	1	1	1	
Administrative Assistant	1	0	0	
Executive Assistant I	0	1	1	

Fire Prevention & Emerg. Preparedness

Deputy Fire Marshal	1	1	1	
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Fire Operations

Division Chief	3	3	3	
Fire Captain	12	12	12	
Fire Engineer	12	12	12	
Firefighter	21	21	21	

Training

Division Chief	1	1	1	
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FIRE DEPARTMENT TOTAL

54	54	54
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PLANS AND PUBLIC WORKS DEPARTMENT

Administration

Administrative Assistant	1	0	0	
Executive Assistant I	0	1	1	
Deputy City Mgr Plans & Pw	1	1	1	Title changed Reso 08-043 02/27/08.
Grant Coordinator	1	0	0	

POSITION CONTROL LIST 2008-09

	2006-07	2007-08	2008-09	
	Amended	Amended	Proposed	COMMENTS
Grants & Governmental Affairs Mgr	0	1	1	Title changed Reso 08-043 02/27/08.
Recycling Coordinator	1	1	1	Per 06/07: Add 1 Contract Position to 6/30/09
Solid Waste Program Manager	1	1	1	
Senior Accounting Technician	1	0	0	
Accounting Specialist	0	1	1	
<u>Planning, Engineering and Environmental Compliance</u>				
Associate Civil Engineer	2	2	1	1 FTE Moved to Capital Projects
City Engineer	1	1	1	
Engineering Technician	2	2	1	Proposed Eliminate 1 position in 08-09 Budget
Associate Planner	1	1	1	
Chief Of Planning, Engineering And Environr	1	1	1	Title changed Reso 08-043 02/27/08.
Community Develop Director	1	0	0	Position eliminated Reso 08-043 02/27/08.
Planning Secretary	1	0	0	
Executive Assistant II	0	1	1	Position added Reso 08-043 02/27/08.
Senior Associate Planner	1	2	2	Position added Reso 07-223 12/04/07
Senior Planner	2	0	0	
Principal Planner	0	3	3	
Technical Office Assistant	3	0	0	
Administrative Assistant II	0	3	3	
Transportation Planner	0	1	1	Position added Reso 08-043 02/27/08.
<u>Engineering/Survey</u>				
Associate Engineering Surveyor	1	1	1	
<u>Capital Projects</u>				
Associate Civil Engineer	1	1	2	1 FTE moved from Planning, Engineering and Environmental Compliance
Principal Engineer	1	1	1	
Office Assistant II	1.75	0	0	
Administrative Assistant I	0	1.75	1	.75 FTE moved to Permits & Insp.
Special Senior Project Mgr	1	1	0	Proposed Eliminate 1 position in 08-09 Budget as of 12/31/08
<u>Transportation Engineering</u>				
City Traffic Engineer	1	1	1	
Engineering Technician	1	0	0	Eliminated in Reso 08-043 02/27/08.
Field Assistant II	1	1	1	
Signal Maintenance Technician	1	1	1	
Transportation Program Coordinator	0	1	0	Proposed Eliminate 1 position in 08-09 Budget
Associate Civil Engineer	0	0	1	1 FTE moved from Presidio to Trans. Eng.
<u>Street Maintenance</u>				
Lineworker	1	1	1	
Office Assistant II	1	0	0	
Administrative Assistant I	0	1	1	
Senior Street Maintenance Worker	1	1	1	
Sign Crafts Supervisor	1	1	1	
Street & Utility Manager	1	1	1	
Street & Utility Supervisor	1	1	1	
Street Maintenance Leadworker	1	1	1	
<i>Overfill St Maint Leadworker</i>				Extension to 06/30/09 requested in 08-09 budget, funded by Fund 280
Street Maintenance Worker	3	3	3	
<u>Sewer Maintenance</u>				
Engineering Technician	1	0	0	Eliminated in Reso 08-043 02/27/08.
Senior Street Maintenance Worker	2	2	2	
Street & Utility Supervisor	1	1	1	
Street Maintenance Worker	2	2	2	
<u>Storm Drain/Engineering</u>				
Associate Civil Engineer	1	1	1	
Engineering Technician	1	1	0	Proposed Elim 1 position in 08-09 Budget

POSITION CONTROL LIST 2008-09

	2006-07 Amended	2007-08 Amended	2008-09 Proposed	
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COMMENTS

Storm Drain/ Maintenance

Senior Street Maintenance Worker	1	1	1	
Senior Street Sweeper Operator	1	1	1	
Street & Utility Supervisor	1	1	1	
Street Sweeper Operator	1	1	1	

Building Maintenance

Building Maintenance Craftworker	5	5	5	
Building Maintenance Supervisor	1	1	1	
Electrician	1	1	1	

Custodial Services

Custodial Supervisor	1	1	1	
Custodian	10	9	9	
Facility Attendant	1	1	1	
Senior Custodian	1	2	2	

Permits and Inspection

Building Inspector	2	2	2	
Chief Of Inspct Srvc/Bldg Off.	1	1	1	Title changed Reso 08-043 02/27/08.
Building Plans Examiner/Inspector	1	1	1	
Building Technician	1	1	1	
Code Enforcement Officer	0	0	1	Proposed addition in 08-09 Budget
Technical Office Assistant	1	0	0	
Administrative Assistant II	0	1	1	
Administrative Assistant I	0	0	0.75	.75 FTE moved from Capital Projects
Public Works Inspector	2	2	2	2 FTE moved from Capital Projects

Presidio Maintenance Operations

Accounting Assistant	1	1	1	
Arborist	1	1	1	
Assistant Electrician	1	1	1	Reso 08-068 05/06/08 moves 1 FTE to Electrician.
Associate Civil Engineer	2	2	1	1 FTE moved from Presidio to Trans. Eng.
Building Maint. Craftworker	9	10	10	
Building Maintenance Supervisor	1	0	0	
Facilities Maintenance Coord.	0	1	1	
Building Maintenance Worker	2	2	2	Reso 08-068 05/06/08 moves 1 FTE to Electrician.
Electrician	1	2	2	
Historic Facilities Sr. Craftworker	1	1	1	
Maintenance Technician	1	1	1	
Office Assistant II	2	0	0	
Administrative Assistant I	0	2	2	
Administrative Assistant II	0	1	1	Reso 08-001 01/02/08 adds one position.
Parts Clerk	1	1	1	
Assistant Dir Plans & Pw	1	1	1	
General Srvc Superintendent	1	1	1	
Quality Control Inspector	1	1	1	
Senior Administrative Analyst	1	1	1	
Senior Craftworker	4	4	4	Includes 1 Contract Position through 6/30/09
Senior Engineer	1	1	1	
Senior Street Maintenance Worker	1	1	1	
Street Maintenance Worker	1	1	1	
HVAC Senior Technician	0	1	1	Position added Reso 07-223 12/04/07
Assistant Engineer (Mechanical)	0	1	1	Position added Reso 08-043 02/27/08.

Vehicle Management - Mechanical

Automotive Attendant	1	1	1	
Automotive Mechanic	4	4	4	
Fleet Coordinator	1	1	1	
Lead Mechanic	1	1	1	
Office Assistant II	1	0	0	
Administrative Assistant I	0	1	1	
Contract Parts Clerk	1	1	1	Per 07/08 budget; Extend Contract to 6/30/10

Parks

POSITION CONTROL LIST 2008-09

	2006-07	2007-08	2008-09	
	Amended	Amended	Proposed	COMMENTS
Field Assistant II	1	1	1	
Park Attendant	1	1	1	
Park Maintenance Craftworker	3	3	3	
Park Maintenance Leadworker	2	2	2	
Park Maintenance Supervisor	2	2	2	
Park Maintenance Worker	13	13	13	
Parks Crafts Leadworker	1	1	1	
Parks & Maint. Operations Sup.	1	1	1	
Pest Control Advisor	1	1	1	
Senior Park Maintenance Worker	2	2	2	
<u>Urban Forestry</u>				
Arborist	1	1	1	
Forester	1	1	1	
Greenbelt Coordinator	1	1	1	
Tree Maintenance Worker	2	2	2	
Tree Trimmer	2	2	2	
<i>Overfill Tree Trimmer</i>				08-09 budget extends 1 overfill until 06/30/09, funded by vacancy in authorized staff
<u>Cemetery</u>				
Cemetery Coordinator	1	1	1	
Cemetery Maintenance Worker	2	2	2	
<u>Street Maintenance Districts</u>				
Senior Park Maintenance Worker	1	1	1	
<u>Housing and Property Mgt.</u>				
Administrative Analyst	2	2	2	
HCD Coordinator - Programs	1	1	1	
HCD Coordinator - Projects/Prgm.	1	1	1	
HCD Coordinator - Housing programs	0	0	1	Proposed addition in 08-09 Budget
Housing and Property Manager	1	1	1	
Technical Office Assistant	1	0	0	
Administrative Assistant II	0	1	1	
PUBLIC WORKS DEPT. TOTAL	<hr/> 167.75	<hr/> 173.75	<hr/> 171.75	
<u>RECREATION & COMMUNITY SERVICES DEPT.</u>				
<u>Administration</u>				
Administrative Analyst	1	1	1	
Administrative Assistant	1	0	0	
Executive Assistant II	0	1	1	
Community Services Director	1	1	1	
Office Assistant II	3	0	0	
Administrative Assistant I	0	3	3	
Recreation Superintendent	1	0	0	
Recreation & Comm. Svcs. Mgr.	0	1	1	
Recreation Supervisor	1	1	1	
<u>Youth Center 500-5121</u>				
Community Center Director	1	0	0	
Recreation Coordinator	0	1	1	
Lead Preschool Instructor	0.75	0.75	0.75	
Recreation Specialist	0.75	0.75	0.75	
<u>Senior Center 500-5122</u>				
Community Center Director	1	0	0	
Recreation Coordinator	0	1	1	
Recreation Specialist	0.75	0.75	0.75	
<u>Hilltop Park Center 500-5124</u>				
Community Center Director	1	0	0	
Recreation Coordinator	0	1	1	
Lead Preschool Instructor	1.5	1.5	1.5	

POSITION CONTROL LIST 2008-09

	2006-07	2007-08	2008-09	
	Amended	Amended	Proposed	COMMENTS
Recreation Specialist	0.75	0.75	0.75	
<u>Cona Park Center 500-5125</u>				
Community Center Director	1	0	0	
Recreation Coordinator	0	1	1	
Lead Preschool Instructor	0.75	0.75	0.75	
Recreation Specialist	0.75	0.75	0.75	
<u>Special Programs & Events 500-5130</u>				
After School Site Directors	1.5	1.5	1.5	
Recreation Specialist	1.5	1.5	0	Proposed Elim 2 RPT positions in 08-09 Budget
Senior Recreation Leader	1.5	1.5	1.5	
Recreation Specialist (FT)	0	0	1	Proposed addition in 08-09 Budget
<u>Sports 500-5160</u>				
Recreation Specialist	0.75	0.75	0.75	
Sports Supervisor	1	0	0	
Sports Coordinator	0	1	1	
<u>Sports Center - Operations 500-5180</u>				
Aquatics Coordinator	1	1	1	
Aquatics Specialist I	1.5	1.5	1.5	
Aquatics Specialist II	0.75	1	1	1 RPT position upgraded to FT
Control Cashier	4	4	4	
Facility Attendant	6.5	6.5	6.5	
Facility Coordinator	2	2	2	
Fitness Manager	1	1	1	
Group Exercise Coordinator	1	1	1	
Laundry Attendant	2	2	2	
Lifeguard	1.5	0.75	0.75	1 RPT eliminated (from 1.5 to .75 FTE)
Maintenance Specialist	0.75	1	1	Position changed from .75 to 1 FTE
Office Assistant II	2	0	0	
Administrative Assistant I	0	2	2	Position changed from OAll to Admin Asst I
Recreation Technical Office Asst.	1	0	0	
Administrative Assistant II	0	1	1	
Physical Therapist	1.5	1.5	1.5	
Recreation Specialist	1.5	1.5	1.5	
Senior Facility Attendant	1	1	1	
Sports Center Manager	1	1	1	
Sports Center Operations Mgr.	1	1	1	
Sports Coordinator	1	1	1	
Tot Activity Leader	0.75	0.75	0.75	
<u>Sports Center - Maintenance 500-5189</u>				
Building Maint. Craftworker	1	1	1	
Senior Craftworker	1	1	1	
RECREATION & COMMUNITY SERVICES DEPARTMENT TOTAL				
	<hr/>	<hr/>	<hr/>	
	59	58.75	58.25	
<u>LIBRARY</u>				
<u>Administration</u>				
Administrative Assistant	1	0	0	
Executive Assistant II	0	1	1	
Archivist	1	1	1	
Assistant Library Director	1	1	1	
Library Director	1	1	1	
Office Assistant II	0.5	0	0	
Administrative Assistant I	0	0.5	0.5	
Special Services Coordinator	1	1	1	
<u>Support Services</u>				
Automated Systems Coordinator	1	1	1	
Library Assistant I	0.75	0.75	0.75	

POSITION CONTROL LIST 2008-09

	2006-07 Amended	2007-08 Amended	2008-09 Proposed	COMMENTS
Library Assistant II	1	1	1	
Library Assistant III	1	1	1	
Technology Services Specialist	1	1	1	
<u>Reference Services</u>				
Librarian	2	2	3	
Senior Librarian	1	1	1	
<u>Youth Services</u>				
Librarian	3.75	3.75	2.75	
Youth Services Manager	1	1	1	
<u>Readers' Services</u>				
Library Assistant I	2.25	2.5	2.5	
Library Assistant II	3	2	2	
Library Assistant III	0	1	1	Upgrade Lib Assist II to III auth 07/08, pending
Reader Services Manager	1	0	0	
Reference & Reader Svcs Mgr	0	1	1	
Senior Library Page	0.75	0.75	0.75	
<u>Museum</u>				
Cultural Arts Assistant	0.5	0.75	0.75	
Office Assistant II	0.75	0	0	
Asministrative Assistant I	0	0.5	0.5	Positon changed from OAll to Admin Asst I
Museum Coordinator	1	0	0	
Museum & Cultural Arts Mgr	0	1	1	
LIBRARY DEPARTMENT TOTAL	27.25	27.5	27.5	
<u>PUBLIC FACILITIES DEPARTMENT</u>				
<u>Administration</u>				
Administrative Analyst	1	0	0	
Administrative Assistant	1	0	0	
Executive Assistant I	0	1	1	
Conference Center Manager	1	0	0	
Conference Center General Manager	0	1	1	Position changed from Conf Ctr Mgr to Conf Ctr Gen Mgr
Office Assistant II	1	0	0	
Event & Sales Assist	0	1	1	
Public Facilities Director	0	0	1	Proposed in 08-09 Budget to take effect 01/01/09, as move from PTS status to FT upon retirement of PTS assistant
<u>Conference Center- Sales</u>				
Sales & Marketing Director	1	0	0	
Sales Manager	1	1	1	
Sales Office Assistant	1.75	1.75	1.75	
Senior Sales Manager	1	1	1	
<u>Conference Center - Operations</u>				
Custodian	1	1	0	
Senior Custodian	0	0	1	Upgraded from Custodian in 08-09 Budget
Event Supervisor	1	1	1	
Events Coordinator	1	1	1	
Facility Attendant	4	4	4	
Office Assistant II	1	0	0	
Event & Sales Assist	0	1	1	
Operations Supervisor	1	1	1	
Senior Facility Attendant	1	1	1	
<u>Conference Center - Maintenance</u>				
Senior Craftsworker	1	1	1	
<u>Marina & Harbor</u>				
Harbor Maintenance Craftsworker	2	2	2	
Harbor Maintenance Leadworker	1	1	1	
Harbor Security Worker	3	3	3	

POSITION CONTROL LIST 2008-09

	2006-07	2007-08	2008-09	
	Amended	Amended	Proposed	COMMENTS
Harbormaster	1	1	1	
Marine Operations Supervisor	1	1	1	
Waterfront Maint. Supervisor	1	1	1	
Field Office Assistant	1	0	0	
Marine Operations Specialist	0	1	1	
Senior Accounting Technician	1	0	0	
Marina Harbor Assistant	0	1	1	
<u>Parking</u>				
Account Clerk	1	1	1	
Office Assistant II	1	0	0	
Administrative Assistant I	0	1	1	
Off-Street Parking Supervisor	1	1	1	
Parking Attendant	5	6	6	
Parking Controls Technician	2	2	2	
Parking Enforcement Officer	6.25	6.25	6.25	
Parking Enforcement Supervisor	1	1	1	
Parking Facility Worker	5.25	5.25	5.25	
Parking Maintenance Craftworker	1	1	1	
Parking Maintenance Supervisor	1	1	1	
Parking Maintenance Worker	2	2	2	
<i>Overfill Parking Maint Worker</i>				08-09 budget extends 1 overfill until 06/30/09, funded by vacancy in authorized staff
Parking Revenue Supervisor	1	1	1	
Parking Superintendent	0	1	1	
Senior Accounting Technician	1	0	0	
Accounting Specialist	0	1	1	
Senior Parking Attendant	2	2	2	
Senior Parking Controls Technician	1	1	1	
Senior Parking Enforcement Off.	1	1	1	
Senior Street Sweeper Operator	1	1	1	
Street Sweeper Operator	1	1	1	
PUBLIC FACILITIES				
DEPARTMENT TOTAL	<hr/>	<hr/>	<hr/>	
	65.25	65.25	66.25	
<u>CITY MANAGER DEPARTMENT</u>				
<u>Administration</u>				
Assistant City Manager	1	1	1	
City Manager	1	1	1	
Executive Assistant	1	0	0	
Senior Executive Assistant	0	1	1	
Executive Office Assistant	0.67	0	0	
Executive Assistant I	0	0.67	0.67	
<u>Communications & Outreach</u>				
Communications & Outreach Mgr.	1	1	1	
Communications Assistant	0.75	0.75	0.5	
Media Assistant	0	0	0.5	Proposed addition in 08-09 Budget, offset by reduction in Comm Asst.
CITY MANAGER DEPT. TOTAL	<hr/>	<hr/>	<hr/>	
	5.42	5.42	5.67	
<u>INFORMATION RESOURCES DEPARTMENT</u>				
<u>City Clerk</u>				
Senior Assistant City Clerk	1	1	1	
Director of Info. Res./City Clerk	1	1	1	
Executive Office Assistant	0.33	0	0	
Executive Assistant I	0	0.33	0.33	
Assistant City Clerk	1	1	1	Per 07/08 budget; Contract to 06/30/10
Administrative Services Manager	0	1	1	Per 07/08 budget; Contract to 06/30/10
<u>Information Services</u>				

POSITION CONTROL LIST 2008-09

	2006-07	2007-08	2008-09	
	Amended	Amended	Proposed	COMMENTS
Computer Operations Specialist	1	1	1	
GIS Coordinator	1	1	1	
Information Services Manager	1	1	1	
Network Administrator	1	1	1	
Network Analyst	1	1	1	
Network Specialist	1.75	1.75	1.75	
Systems Analyst	3	3	3	Per 07/08 budget; 1 position contract to 06/30/10
INFORMATION RESOURCES DEPT. TOTAL	13.08	14.08	14.08	
<u>CITY ATTORNEY DEPARTMENT</u>				
Assistant City Attorney	1	1	1	
City Attorney	1	1	1	
Legal Assistant	0.75	0.75	0.75	
Legal Secretary	1	0	0	
Executive Assistant II	0	1	1	
CITY ATTORNEY DEPT. TOTAL	3.75	3.75	3.75	
<u>HUMAN RESOURCES DEPARTMENT</u>				
<u>Human Resources Administration</u>				
Administrative Assistant	1	0	0	
Executive Assistant I	0	1	1	
Asst. Human Resources Director	1	1	1	
Community Resources Coord.	0.75	0.75	0.75	
Human Resources Analyst	1	1	1	
Human Resources Director	1	1	1	
Human Resources Specialist	1	1	1	
<u>Workers' Comp/Employ. Benefits</u>				
Benefits Manager	1	1	1	
Technical Office Assistant	1	0	0	
Administrative Assistant II	0	1	1	
HUMAN RESOURCES DEPT. TOTAL	7.75	7.75	7.75	
<u>FINANCE DEPARTMENT</u>				
<u>Administration</u>				
Administrative Assistant	1	0	0	
Executive Assistant I	0	1	1	
Administrative Services Manager	1	1	1	
Finance Director	1	1	1	
<u>Revenue Division</u>				
Accountant/Auditor	1	0	0	
Finance Analyst	0	1	1	
Accounting Assistant	1	1	1	
Revenue Manager	1	1	1	
Senior Accounting Technician	2	0	0	
Accounting Specialist	0	2	2	
<u>Accounting</u>				
Accountant/Auditor	1	1	1	
Accounting Assistant	1	1	1	
Administrative Services Manager	1	0	0	
Assistant Finance Director	1	1	1	
Senior Accountant	1	1	2	Proposed in 08-09 Budget, funded by Presidio contract
Senior Accounting Technician	3	0	0	
Accounting Specialist	0	3	3	
FINANCE DEPARTMENT TOTAL	16	15	16	
GRAND TOTAL	498.25	504.25	504.00	

STRATEGIC PLANNING

Vision

The Monterey City Council met to develop a shared vision for the future of Monterey on March 2, 2007. For the first time in 20 years, the Council gathered to capture their snapshot of a future, with a noble purpose that would inspire beyond traditional boundaries. During a five-hour session on March 2, 2007, the Council hammered out its vision for the City. Working in small teams and together, the Council penned a vision that would lay the foundation for their work in the years ahead. At a follow-up meeting March 28, 2007, the Council refined its vision as follows:

Vision

Monterey is committed to being a model city for its quality of life driven by responsiveness of local government, historical and cultural preservation, mobility opportunities emphasizing pedestrians over vehicles, economic sustainability, a strong sense of place and good stewardship of the natural environment.

Mayor Chuck Della Sala and Council members Libby Downey, Jeff Hafferman, Nancy Selfridge and Frank Sollecito created a new vision for the City. Their vision projects Monterey as a “model city” with a “quality of life” defined by specific objectives.

The Council created the vision and then went on to develop its mission, value drivers and strategic initiatives. Council Vision 2007 is the result of that work and it is the guiding force behind the Council's objectives as a group.

STRATEGIC PLANNING

Mission

After defining a vision for the future of Monterey, the City Council outlined its mission. The Council grappled with the key concepts to include in its mission. The Council refined its mission to one sentence and the word “anda” which means moving forward.

Mission

The Monterey City Council will provide visionary policy and legislative leadership that assures a safe, healthy and economically vibrant community. Anda!

With a vision for the future of Monterey and a mission for the City Council, the next task focused on enunciating value drivers and strategic initiatives.

Value drivers give focus and clarity around what the City organization should always be working on. Strategic initiatives are major projects the City organization undertakes.

STRATEGIC PLANNING

Value Drivers

✓ ***Working to improve the quality of life of our residents***

The Council is committed to ensuring that Monterey retains its special character, which derives from its heritage, size and location. The Council also is committed to ensuring that Monterey remains a safe and welcoming place to live, work and visit.

✓ ***Ensuring a level of economic vitality sufficient to support our quality of life and municipal infrastructure requirements (both physical and human)***

The Council is both committed and concerned about the right kind and right level of economic activity. For example, economic development of the region's academic and research assets is in the best interest of the City; the introduction of a heavy manufacturing enterprise is not.

✓ ***Providing sufficient resources and support to develop and retain a high quality city work force***

The Council knows that the quality of city services correlates directly with the quality of city employees. For that reason, the Council is committed to supporting strategies that ensure Monterey can consistently attract, develop and retain employees capable of delivering services consistent with their vision for the future of the City.

✓ ***Ensuring an adequate water supply for the city; now and in the future***

The Council recognizes that access to a dependable supply of fresh water is a significant gating factor which impacts their ability to provide affordable housing and promote economic vitality consistent with the goals described in the City's General Plan.

✓ ***Providing the City of Monterey with multiple modes of transportation that are safe, efficient and effective***

The Council is committed to developing policies and supporting plans that create an environment where people, bicycles and motor vehicles can move through the community with minimal delay. The Council also wants to explore creative applications of public space design principles and the use of transit services to lessen people's reliance on cars to move about the City.

✓ ***Appropriately preserve, promote, and maintain our historic, cultural, and environmental assets***

Monterey is home to many historic, cultural and natural assets of value to the community, the nation and the world. The Council is committed to support policies and plans that ensure the protection and appropriate development and use of these assets in perpetuity.

✓ ***Maintain and expand an environment that solicits, welcomes and appreciates input from all***

The Council wants to provide the mechanisms and processes for developing and maintaining multiple and robust lines of communications between the City and its many constituents, stake-holders and others who have a legitimate interest in the business of the city.

STRATEGIC PLANNING

Strategic Initiatives

The City Council established a list of strategic initiatives, during a working session on June 4, 2007, that reflect its priorities for the coming year. The strategic initiatives were aligned with the Council's value drivers, vision and mission.

✓ Working to improve the quality of life of our residents

- Complete the vision for **Window-on-the-Bay Park**. (Community Development)
- Update the **storm drain utility**, **sanitary sewer** and **pavement maintenance** needs and financing mechanism. (Public Works)
- Develop policy and framework for meeting **Areas of Special Biological Significance (ASBS) regulations**. (Public Works)
- Identify another specific major **workforce housing** project in collaboration with other agencies / or key stake-holders, and develop an action plan for possible implementation. Specific focus would be on use of Ft. Ord / Ryan Ranch properties. (Community Development)
- Continue to **coordinate with other local fire departments** to explore a higher level of service to the entire region by reducing duplicate overhead and better utilizing existing resources, using agreements and / or consolidations. (Fire)
- Develop a **condominium conversion policy recommendation** to end the moratorium. (Community Development)
- Develop a system of **standards and incentives for sustainability** of new construction and remodels – “Green Initiative”.

✓ Ensuring a level of economic vitality sufficient to support our quality of life and municipal infrastructure requirements -- both physical and human

- Evaluate the appropriate use and restoration of the passenger depot building on the west side of the **Catellus** property. Complete public improvements on the east side, including improvements to the dry storage boat yard and parking lot. (Public Works / Community Development)
 - a. Develop Council consensus on facilitating Monterey Bay Kayaks and Adventures by the Sea operators
 - b. Develop improvement plan for boat dry storage area
 - c. Develop reuse strategy for the train depot
- Develop a **traffic impact fee** to support General Plan implementation. (Public Works)
- Ensure **long-term revenue / expenditure balance in the City's operating budget** and develop an **infrastructure re-capitalization strategy**. (City Manager)
- Develop a strategy for expanding **the economic value of DLI, NPS and other federal activities**. (City Manager)

- Enhance **heritage tourism** efforts through continued collaboration with local, state, federal and private organizations. (Museum and Cultural Arts)
 - Encourage each business district to develop an **economic revitalization strategy**.
- ✓ **Providing sufficient resources and support to develop and retain a high quality city workforce**
- Continue initiatives to **transform the City's business processes** and manage the corporate information of the organization, including the continued deployment of **electronic-government business systems**. (City Manager)
 - Expand **staff development and supervisory leadership programs** to provide opportunities for City employees to enhance performance and professional growth and to develop succession planning strategies as a means to meet the City's future leadership needs. (Executive Management / Human Resources)
 - Develop and implement **staff recruitment, retention and recognition strategies**. (Executive Management / Human Resources)
 - Complete the **integration of the Community Development and Public Works departments** into a single organization (City Manager, Public Works, Community Development, Human Resources)
- ✓ **Ensuring an adequate water supply for the City; now and in the future**
- Initiate land transfer process and water resource for Monterey's **Ft. Ord properties**. (Public Works / Community Development)
 - Develop water allocation policy to support Council priorities and strategic initiatives.
- ✓ **Providing the City of Monterey with multiple modes of transportation that are safe, efficient and effective**
- Implement high priority **circulation improvement and maintenance projects on Lighthouse / Del Monte corridor and Highway 68**, with specific emphasis on the following:
 - a. Develop policy direction on Lighthouse Avenue traffic objectives and necessary improvements.
 - b. Complete Highway 68 improvements at CHOMP.
 - c. Complete the N. Fremont / Del Monte / Lighthouse signal controller upgrades.
 - d. Develop strategy for Washington-Del Monte improvements.
- ✓ **Appropriately preserve, promote and maintain our historic, cultural and environmental assets**
- Develop strategy to preserve and interpret **Pacific Biological Lab, Wing Chong Market and La Ida Café**. (Museum and Cultural Arts)

- Expand **Library funding sources** and **endowment** to improve library services to residents, local business owners, employees, students and visitors. (Library)
 - Maintain **responsible stewardship of historic and cultural resources**. (Library, Museum and Cultural Arts)
 - Develop strategy for the **expansion of cultural and performing arts**.
- ✓ **Maintain and expand an environment that solicits, welcomes and appreciates input from all**

Strategic Initiative HOLD File

During the June 4, 2007 working session, the Council directed that the following strategic initiatives be **placed on hold** for later review, action or re-evaluation on a case-by-case basis as they revisit their list of priorities:

- Complete the **Coastal Plan Implementation Program** for review and approval by the Coastal Commission (Community Development)
- Complete the City Council decision-making process on the **Public Service Center** project scope, location and certification of EIR, and develop construction drawings. (Public Facilities)

FINANCIAL POLICIES

REVENUE POLICIES

- The City will set fees and user charges for each enterprise fund at a level that fully supports the total direct and indirect program costs. Indirect costs will ultimately include the cost of annual depreciation of fixed assets.
- The City Council will establish fees for non-enterprise funds based upon an awareness of the total direct and indirect costs of offering a service. It is recognized that certain services may be subsidized by general taxes based upon a level of subsidy determined by the Council.
- The City will aggressively pursue collection of all revenues when due.

OPERATING BUDGET POLICIES

- The City Council will adopt and maintain a balanced annual operating budget and an integrated five-year capital improvement budget.
- Current annual revenues will be equal to or greater than current expenditures. The City will maintain a long-range fiscal perspective by annually preparing and maintaining a five-year General Fund operating revenue, expenditure and available reserve schedule and a five-year capital improvement plan.
- Any normal existing revenue inflation will be used to pay for normal existing expenditure inflation. The identification of funding sources will be required for any new or expanded programs.
- The City will provide for adequate maintenance and the orderly replacement of fixed assets and equipment.
- As resource allocation plans are developed, consideration for citywide public safety shall be given high priority.
- The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).

FINANCIAL POLICIES

CAPITAL IMPROVEMENT POLICIES

- All estimated construction, maintenance and operating costs and potential funding sources for each proposed capital improvement and neighborhood improvement will be identified before it is submitted to the City Council for approval.
- The City will finance only those capital improvements that are consistent with the adopted capital improvement plan and City priorities. All capital improvement operating and maintenance costs will be included in operating budget forecasts.

DEBT POLICIES

- Only capital improvements that cannot be financed from current revenues will be financed with debt borrowing except for enterprise funds. The City will determine and use the least costly financing method for all new capital improvement projects.
- The term for repayment of long-term financing for capital improvements will not exceed the expected useful life of the project.

RESERVE POLICIES

- The City goal will be to maintain a reserve for emergencies and economic uncertainty equivalent to 15% of the General Fund annual operating budget.
- The City will maintain appropriate reserves in the Self-Insurance Funds based on statutory requirements and actuarially projected needs.

PROPERTY MANAGEMENT

- Acquisition of real property shall be tied to a specific objective, with the source of adequate funds identified and considerations given for the long-term fiscal and policy impacts.
- Disposition of real property shall be considered for those properties without specific deed restrictions and which are unused, under-utilized, economically not viable, or which were acquired for an outdated plan or purpose.

City of Monterey
Finance Department
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