CITY OF MONTEREY APPLICATION
TO SERVE ON A BOARD, COMMITTEE, OR COMMISSION

Name: ____________________________
   Last Name    First Name            Middle Initial (optional)

Primary Phone Number: ___________________  Alternate Phone: ___________________

Residential Address: ___________________ Monterey, CA 93940*

Email Address: ________________________

Business Address: ______________________ Business Phone: ___________________

Occupation: ___________________________

* Monterey residence is required

Check the box next to the body(s) on which you are interested in serving:

☐ APPEALS HEARING BOARD – meets as needed
   The Appeals Hearing Board conducts hearings and appeals relating to administrative orders, denials, and suspensions; revocations of massage establishment permits; bidder responsibility determinations; fees, penalties, and other sums of money owed to the City; administrative abatement actions; and authorizes the imposition of liens, assessments, and other collection processes. Members: Three plus one alternate.

☐ ARCHITECTURAL REVIEW COMMITTEE – meets 1st and 3rd Wed. of ea. month at 4 p.m., plus field trips
   The Architectural Review Committee (ARC) reviews projects to ensure orderly development and harmonious design; implements the General Plan and neighborhood plans; preserves and promotes the visual character of the City; and reviews and oversees architectural review submittal requirements. Members: Seven, at least one architect or person professionally competent in a field related to architecture.

☐ BOARD OF LIBRARY TRUSTEES – meets 4th Wed. of ea. month at 5 p.m.
   The Board of Library Trustees manages the library’s collections; makes and enforces bylaws, rules and regulations for the library’s administration; appoints and removes the Library Director and other library personnel; performs additional duties as prescribed; and requests expenditures from the library trust fund. Members: Five.

☐ BUILDING AND HOUSING APPEALS BOARD – meets as needed
   The Building and Housing Appeals Board hears appeals of orders, decisions, or determinations relating to building, fire, plumbing, mechanical, and electrical codes, and authorizes imposition of liens, special assessments, and other collection processes. Members: Three plus one alternate, with experience and training relating to building construction, building trades, code enforcement, or building inspection.

☐ DISABLED ACCESS APPEALS BOARD – meets as needed
   The Disabled Access Appeals Board hears appeals of orders, decisions, or determinations relating to disabled access, and authorizes imposition of liens, assessments, and other collection processes. Members: Five, three with experience and training relating to building construction and/or disabled access regulations, and two of whom are physically disabled.

☐ HISTORIC PRESERVATION COMMISSION – meets 2nd Thurs. of ea. month at 4 p.m., plus field trips
   The Historic Preservation Commission (HPC) acts and makes recommendations on matters relating to promotion, restoration, preservation, and protection of Monterey’s historic buildings, sites, artifacts, and features; and adopts minimum submittal requirements for historic preservation review. Members: Seven.

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MEASURE P AND S OVERSIGHT COMMITTEE – meets as needed, at least annually
The Measure P and S Oversight Committee reviews revenues generated by Street Infrastructure Rehabilitation Transactions and Use Tax, and expenditures of those revenues, and reports to the City Council. Members: Five.

MUSEUMS AND CULTURAL ARTS COMMISSION – meets 4th Mon. of ea. month at 4 p.m.
The Museums and Cultural Arts Commission serves in an advisory capacity to the City Council on matters relating to the City’s museums, Monterey history, and cultural arts. Members: Seven, representing a variety of history and cultural arts-related disciplines and activities.

NEIGHBORHOOD AND COMMUNITY IMPROVEMENT PROGRAM COMMITTEE – meets seasonally
The Neighborhood and Community Improvement Program (NCIP) Committee directs tourist-generated dollars directly back into the City's residential neighborhoods by considering all submitted projects and recommending to Council which projects should be funded. Members: One representative and one alternate representing the following designated neighborhoods (check one; you must reside in the jurisdiction):
- Aguajito Oaks
- Alta Mesa
- Casanova-Oak Knoll
- Deer Flats
- Del Monte Beach
- Del Monte Grove – Laguna Grande
- Downtown
- Fisherman Flats
- Glenwood
- Monterey Vista
- New Monterey
- Oak Grove
- Old Town
- Skyline
- Villa Del Monte

PARKS AND RECREATION COMMISSION – meets 2nd Wed. of ea. month at 5:30 p.m.
The Parks and Recreation Commission (PRC) serves in an advisory capacity to the City Council on matters pertaining to the maintenance and development of the City’s parks and recreation programs, and the Parks and Recreation Master Plan. Members: Seven.

PLANNING COMMISSION – meets 2nd and 4th Tues. of ea. month at 4 p.m. and 7 p.m., plus field trips
The Planning Commission implements the General Plan and specific and area plans; reviews the Capital Improvement and Neighborhood and Community Improvement Programs; develops community development programs; administers zoning and subdivision ordinances and recommends revisions to City Council; hears appeals on matters of development, zoning, and architectural review; and reviews and acts on applications for development approval, including use of land and buildings, height and bulk of buildings, open space regulations, parking requirements, etc. Members: Seven.

Please list in the following space your relevant education, work experience, public service and/or volunteer experience, and/or other experiences that would enhance your service and effectiveness on the body(s) for which you are applying. Feel free to attach additional sheets, a cover letter, resume, and/or additional pages to fully describe your qualifications and interest in this position.
Are you employed by the City of Monterey?  □ Yes  □ No

Do you have any relatives who are employed by the City of Monterey?  □ Yes  □ No

Initial to confirm that you will comply with the following requirements:

☐  All members of Boards and Commissions are subject to the conflict of interest laws of the State of California and are required to submit the Form 700, “Statement of Economic Interests,” within 30 days of assuming office, annually thereafter, and upon the completion of a member’s term of office. More information is available at http://www.fppc.ca.gov/Form700.html

☐  Members who are compensated for their service* or reimbursed for expenses undertaken in the performance of official duties shall take two hours of training in ethics principles and laws every two years as required by Government Code. The training shall occur, and a signed certificate of completion shall be filed with the City Clerk, within 30 calendar days of assuming office, and every two years thereafter.  * NCIP and Measure P & S members receive no compensation.

Sign and date your application:

Signature: ___________________________  Date: ________________

Full Name: ___________________________

A submitted application is a public record. It will be published (with signatures and personal contact information redacted) in the agendas for relevant meetings of the City Council.

Return the application electronically, or by mail to:

City of Monterey
Attn: City Clerk’s Office
580 Pacific St, Room 6
Monterey, CA 93940