

CITY OF MONTEREY

Architectural Review Committee Resolution No. 99-01 **Outdoor Vending Machines**

In commercial zoning districts, the Monterey City Code in Section 38-33 allows outdoor storage and display of merchandise, materials, or equipment with a Use Permit. Coin-operated vending machines provide storage and display. They require approval of a Use Permit when located outdoors. The Use Permit for outdoor storage may require yards, screening, or planting areas necessary to prevent adverse impacts on surrounding areas. Applications must be submitted to the Planning Division for review prior to installation. If there is substantial compliance with guidelines, the application can be approved administratively. Applications that do not comply may be referred to the Architectural Review Committee for review.

The Architectural Review Committee has been established by the City Council to promote orderly and harmonious development, well related to the character of the surrounding area or neighborhood. In carrying out this purpose, the Committee will consider siting, proportion, materials, colors, details, signs, lighting, and landscaping. Similar considerations will often apply to the design and location of outdoor coin-operated vending machines. To assure that outdoor vending machine installations comply with City of Monterey standards, the Architectural Review Committee has established the following guidelines:

1. All outdoor vending machine installations in commercial zoning districts shall require review and approval of an Architectural Review Committee application addressing the location, signs, lighting, and screening prior to installation. Installations that fully conform to these guidelines may be reviewed and approved administratively by the Planning Division. Installations that do not fully comply shall be subject to full Architectural Review Committee review at a public meeting.
2. For purposes of these guidelines, the term "outdoor vending machine" is any self-contained or connected appliance, machine, and/or storage container located outside or in a non-enclosed space that dispenses or provides storage of a product or service. Newspaper racks, phones, and automatic teller machines are not considered or regulated as vending machines in this resolution.
3. The location of outdoor vending machines shall be coordinated with the architecture of the building. The vending machine or machines shall not coverup or obscure existing architectural features, such as, but not limited to, windows, landscape planters, and decorative trim.
4. Outdoor vending machines shall be located to minimize their visibility to the street. When located on a street-facing building frontage, the front face of the machine shall be oriented perpendicular to the building wall and street frontage, and the exposed side of the machine shall be screened and/or landscaped.
5. Outdoor vending machines shall be located within a clearly delineated and contained area. Decorative structures, such as, but not limited to, screen walls,

trellises, columns, and roof covers, shall be used to contain the vending machine area if the existing architecture or building form does not already establish a contained location.

6. Signs on outdoor vending machines shall not be internally illuminated. Any translucent panels that are illuminated from within are signs if they contain letters, logos, and/or advertising art. Signs on vending machines, other than signs required by law or court order, shall not exceed a maximum size of two square feet.
7. Outdoor vending machines shall be adequately illuminated to provide security. The security lighting shall be designed and located to avoid direct view of the light source by pedestrians and vehicle drivers and passengers. The security lighting shall be designed to avoid light overspill beyond the property line.
8. Outdoor vending machine installations that require installation of new electrical wiring or plumbing may require approval of a Building Permit. Contact the Building Division at (831) 646-3890 for permit requirements.

Chairperson

Vice-chairperson

Date

Date