

**CITY OF MONTEREY  
CODE ENFORCEMENT/CITY ATTORNEY'S OFFICE**

City Hall, Monterey, CA 93940  
(831) 646-3915 FAX (831) 373-1634

**REQUEST FOR HEARING  
BEFORE THE  
ADMINISTRATIVE HEARING OFFICER  
CITY HALL, MONTEREY, CA 93940**

**NAME:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**CITATION NUMBER:** \_\_\_\_\_

**CITATION DATE:** \_\_\_\_\_

**TOTAL FINE AMOUNT:** \_\_\_\_\_

**PLEASE INDICATE IF YOU WISH THE CITING OFFICER/EMPLOYEE TO ATTEND THE HEARING:**     YES     NO

**\*\*REQUEST FORM MUST BE ACCOMPANIED BY ADVANCE DEPOSIT OF THE TOTAL FINE AMOUNT WITHIN 30 DAYS OF THE DATE OF THE CITATION\*\***

I hereby request that a hearing be set before the Monterey Administrative Hearing Officer for the purpose of contesting the citation listed above. A personal or cashier's check for the total fine amount is enclosed, and this form is being returned within 30 days of the citation date. I understand that the City of Monterey will notify me of the time and date of the hearing. I understand and acknowledge that failure to appear at the hearing will result in forfeiture of my deposit of the fine amount, and will constitute a failure to exhaust my administrative remedies.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
(Must be signed by the individual who received the citation)

Return form with Deposit to: City Attorney's Office  
City Hall  
Monterey, CA 93940