CITY OF MONTEREY TRANSIENT OCCUPANCY TAX RETURN

For 2-month period ending: «Ending_Period»

«Address»

1. Total Transient Rents Charged and Received:
   «First_Month» $_____

   «Second_Month» $_____
2. LESS: Rentals of 31 or more consecutive days (Attach form)
   $_____
3. LESS: Exemptions for Government Officials. (Exemption forms **MUST** be Attached) $_____
4. LESS: Food/Beverage sales included in Transient rents (item 1) subject to Sales Tax
   $_____
5. Net amount taxable (item 1 less items 2,3, & 4)
   $_____
6. Tax due to City of Monterey (10% of item 5)
   $_____
7. Penalties (if applicable) $_____
8. Total Tax & Penalties $_____
9. Room Occupancy Rate (rooms rented/rooms available) %___
10. Total Occupied Room Nights: _____
11. Assessment per occupied night ($2.00 or $1.00):
    $ _____
12. Assessment Due (item 10 x item 11):
    $_____
13. Penalties (if applicable) $_____
14. Total Assessment & Penalties $_____

I declare under penalties of perjury that the statements made herein are true and correct.

SIGNED: _____ DATE:_____

PRINT NAME:_____ TITLE _____

PLEASE NOTE

You are required to make this return and pay the tax pursuant to Ordinance No. 1405 C.S.

1. This return, accompanied by remittance for taxes due, must be filed at the Revenue Office on or before the last day of each odd numbered month.
2. A penalty of **10%** shall be added to the taxes not paid within the required time. After **60 days** an additional **10%** of the tax shall be assessed. Interest shall also be added at the rate of **1%** per month, or fraction thereof, on the tax from the date on which the remittance first became delinquent until paid.

MAIL REMITTANCE TO: City of Monterey
735 Pacific St. Ste. #A
Monterey, CA 93940

PLEASE RETURN ENTIRE FORM